



## **2100: ADMINISTRATIVE AND SUPERVISORY PERSONNEL**

All administrative and supervisory positions in the school system are established initially by the Board, or by state law, or both.

The Superintendent is responsible for recommending to the Board a sufficient number of such positions to provide for the effective and efficient management of the school district.

In each case, the Board will approve the broad purpose and function of the position, in harmony with state law and regulations, and approve a written job description for the position.

The Superintendent will be responsible for developing and recommending to the Board all such job descriptions. To facilitate an effective management system, the Superintendent will also continuously maintain a comprehensive, coordinated set of job descriptions for all administrative and supervisory positions.

### **Date of Adoption**

February 4, 1974

### **Date of Revision**

January 19, 1998

December 6, 2004

### **Reaffirmed**

January 21, 2013

### **Related Policies and Rules**

[2100.01: Superintendent of Schools](#)

[2100.03: Associate Superintendent of Education Services](#)

[2100.04: Chief Financial Officer](#)

[2100.08: Associate Superintendent of Human Resources](#)

[2100.09: Assistant Superintendent for Leadership, Planning and Evaluation](#)

[2100.10: Director of Special Education](#)

[2100.11: Director of Elementary and Early Childhood Education](#)

[2100.12: Executive Director of Assessment, Research & Evaluation](#)

[2100.13: Director of Activities, Athletics and External Affairs](#)

[2100.14: Director of Student Services](#)

[2100.16: Director of Secondary Education](#)

[2100.17: Executive Director of Technology](#)

[2100.18: Director of Employee Relations](#)

[2100.19: Director of Personnel](#)

[2100.20: Director of Digital Learning](#)

[2100.21: Director of Communications](#)

[2100.22: Coordinator of Special Education](#)

[2100.28: Director of Staff Development and Instructional Improvement](#)

[2100.35: Coordinator of Special Programs](#)

[2100.40: Coordinator of Early Childhood](#)

[2100.50: Principal PK-12](#)

[2100.51: Assistant Principal PK-12](#)

## **Legal Reference**

Neb. Rev. Stat. §§ 79-807; 79-822