



## **2400.2: LINE OF RESPONSIBILITY- SCHOOL BOARD AND SUPERINTENDENT**

**The Board shall determine and set the policies of the District within the framework of state statutes and law.**

**The Board will approve and adopt the policies of the District.**

**The Board shall transact official business with professional staff members and other District employees only through the Superintendent.**

**The Superintendent is charged with executing the policies of the District. Through the Superintendent, all employees and students of the District are expected to adhere to Board policies and rules.**

**In cases where emergency action must be taken within the school system which is not covered by District policies, the Superintendent is authorized to act, but such decisions are subject to review by the Board at its next regular meeting. The Superintendent is to inform the Board promptly of such action and of the need for any policy changes.**

**The Superintendent is responsible for long-term planning necessary to guide the Board in policy development.**

**The Superintendent is to establish and maintain an orderly plan for preserving and making accessible the policies and rules adopted by the Board. Accessibility is to extend to all employees of the District, members of the Board, and residents of the school District.**

**The chief objective of the Superintendent is the development and promotion of the educational program of the District consistent with state statutes and District policies.**

**The Superintendent has sole responsibility for operational matters, personnel, curriculum and instruction and business functions, subject to the approval of the Board. This includes the selection and assignment of school employees, the management of the school plant and equipment, and the administration and supervision of the educational program and the public relations program.**

**The Superintendent is to prepare and submit annually for Board approval a budget of anticipated income and expenditures and shall be responsible, with Board authorization, for the expenditure of and proper accounting for all funds in accordance with the budget.**

**The Superintendent (or designated representative) is to attend all meetings of the Board except at times when consideration may be given to the Superintendent's appointment and salary.**

**Date of Adoption**

**February 4, 1974**

**Date of Revision**

**January 19, 1998**

**December 6, 2004**

**December 2, 2019**

**Reaffirmed**

**January 21, 2013**

**Legal Reference**

**Neb. Rev. Stat. §§ 79-501, 79-520**