



## **3235.1: GIFTS, DONATIONS, AND GRANTS**

### **I. Gifts and Donations**

**A. Gifts and donations that satisfy the criteria below may be accepted by building principals on behalf of the District although the Superintendent (or designee) has the ultimate authority with respect to any gift or donation. To be acceptable by a building principal, a gift or donation must satisfy all of the following criteria:**

- 1. Shall have a purpose consistent with those of the District;**
- 2. Shall not bring undesirable or hidden costs to the District;**
- 3. Shall not place restrictions on the school program;**
- 4. Shall not deter the best instructional practice of students;**
- 5. Shall not imply endorsement of any business or product;**
- 6. Shall not be in conflict with any provision of the District rules or public law;**
- 7. Shall not be intended for or to be used for a “special project” as defined in District Rule 3614.1 unless the special project has been previously approved by the Superintendent (or designee) as provided herein.**
- 8. Shall not be a donation of technology unless the donation has been previously approved by the Superintendent (or designee);**
- 9. Shall not be a donation with a value in excess of \$10,000 unless the donation has been approved by the Superintendent (or designee).**

**B. Once accepted, any gift or donation shall become the property of the District. The Superintendent (or designee) shall have the right to cancel or terminate any gift or donation after acceptance if the Superintendent (or designee) determines that in his or her discretion, the gift or donation no longer serves the best interest of the District.**

C. The acceptance of any gift or donation shall not be construed as an endorsement of any particular individual, business enterprise or commercial product by the District. The District may, but is not required to publicly recognize donors as part of an acceptance of any gift or donation.

## **II. Grants.**

A. Grants of more than \$5000 require approval from the Grants Office prior to submission.

B. If a grant proposal/application submission would provide funding for any “special project” as that term is defined in District Rule 3614.1, the special project must be pre-approved by the Superintendent (or designee) prior to submitting it to the Grants Office for review and approval.

C. Grant funding shall be used by the school and/or the District only as specified in the proposal, funding award notification, and/or applicable state and federal law unless prior approval has been obtained in writing from the funding source.

D. The Superintendent (or designee) shall have the right to cancel or terminate any grant if the Superintendent (or designee) determines that in his or her discretion that the grant no longer serves the best interest of the District.

### **Date of Adoption**

April 7, 1975

### **Date of Revision**

May 21, 2007

October 7, 2013

January 3, 2022

### **Reaffirmed**

January 20, 2020

### **Related Policies and Rules**

[3150: Fundraising Activities by the School](#)

[3150.1: Fundraising Activities by the School](#)

[3235: Gifts, Donations, and Grants](#)

[3614: Construction Planning - Special Projects](#)

