



4156.1: COPYRIGHT COMPLIANCE-ACCOUNTABILITY FOR COMPLIANCE

District personnel will comply with District's copyright policies, rules, procedures, and have the following responsibilities regarding compliance with the requirements of the Copyright Act:

I. Educational Services

A. Comply with District copyright policies, rules, and procedures in the development and implementation of the curriculum.

II. Department of Library Services

A. Support the implementation of and compliance with District copyright policies, rules, and procedures.

B. Archive all written copyright permissions for the District.

III. Building Administration

A. Know and understand the District's copyright policies, rules, and procedures.

B. Ensure compliance with the District's copyright policies, rules, and procedures.

IV. Teaching Staff

A. Know and understand the District's copyright policies, rules, and procedures.

B. Abide by the District's copyright policies, rules, and procedures.

V. Teacher Librarians

A. Know and understand the District's copyright policies, rules, and procedures.

B. Provide accurate and timely information on the District's copyright policies, rules, and procedures.

VI. Secretaries and Paraprofessionals

A. Monitor and seek clarification regarding copyright matters.

B. Comply with the District's copyright policies, rules, and procedures.

Date of Adoption

July 15, 2002

Date of Revision

September 8, 2015

June 3, 2019

Related Policies and Rules

[4156: Copyright Compliance](#)

[5800: District Computers, Software and Data Files](#)

[5800.1: Compliance with Applicable Law and Use of District Computers](#)

[6265: Copyright Compliance](#)

[6810.1: Public Access to School Materials and Documents](#)

Legal Reference

The Copyright Act