



4160.2: EVALUATION - NON-CERTIFICATED STAFF

All non-certificated personnel shall be evaluated annually in accordance with written procedures and on appraisal forms provided by the Human Resources Office. The procedures shall contain:

1) specific criteria upon which each employee is to be evaluated, 2) provide opportunity for self-appraisal and, 3) provide for the employee to offer a written response to the evaluation.

Date of Adoption

January 2, 1979

Date of Revision

November 21, 1983

August 3, 1992

July 21, 2003

February 4, 2019

Reaffirmed

December 21, 1998

June 1, 2009

May 17, 2010

Related Policies and Rules

[4160: Evaluation](#)