



5100.4: ENROLLMENT OF STUDENTS - FOREIGN EXCHANGE STUDENTS

I. Admission

A. The District will annually approve foreign exchange programs prior to considering and admitting foreign exchange students for the ensuing school year. All foreign exchange agencies must be certified through the Council on Standards for International Educational Travel. The Board will be provided with a written list of the foreign exchange programs approved by the District.

B. The District will accept a maximum of nine (9) students from foreign nations through the District's approved foreign exchange programs unless otherwise determined by the Superintendent or designee.

C. Foreign exchange students must be at least sixteen (16) years old, but not older than nineteen (19) years old, on or by September 1st of the school year in which the student is going to enroll in the District. Foreign exchange students must not have graduated from high school (or an equivalent educational institution) prior to enrollment in the District.

D. Complete application portfolios will be accepted on a first come first served basis in the Office of Student Services beginning on the first day of school of the preceding school year of attendance. All application portfolios must include the following:

i. Student demographic information to include a Birth Certificate or Passport.

ii. Student Health information to include immunization records. All foreign exchange students must meet the minimum immunization requirements for the State of Nebraska.

iii. Host family application and information to include address and length of stay.

iv. Documentation of financial support and assurance that the student is covered by health insurance.

v. A complete transcript and brief explanation of the transcript.

vi. The name and contact information of the local exchange program liaison

E. No foreign exchange student will be enrolled in the District until the foreign exchange student has provided the District with all records and information requested by the District. Foreign exchange students must also comply with any health requirements imposed by state or other governing law.

F. To be enrolled, acceptance by the District of foreign exchange students must be made prior to the commencement of the school year; no acceptance of foreign exchange students will be made during the school year.

G. Upon acceptance, the host family must contact the assigned high school to complete additional enrollment and scheduling processes.

H. The Millard Public Schools is not responsible for finding host families for foreign exchange students.

II. Requirements During Attendance in the District

A. Foreign exchange students must reside in the District during the school year.

B. With the exception of providing activity tickets, no District funds will be expended on foreign exchange students unless expressly authorized by the Board.

C. If practicable, placement of more than one student of a particular foreign nationality in the same high school will be avoided.

D. Foreign exchange students completing twelfth grade in the District will be provided with an honorary Diploma. If a foreign exchange student wishes to receive a District high school diploma, the student must make application to the school principal at the beginning of the school year, and must successfully complete District graduation requirements.

E. The Millard Public Schools will not provide English-as-a-second-language instruction to foreign exchange students.

F. Foreign exchange students are subject to all district policies and rules.

Date of Adoption

January 8, 1996

Date of Revision

August 21, 2000

June 1, 2015

Reaffirmed

September 13, 1999

April 7, 2008

Related Policies and Rules

[5100: Enrollment of Students](#)