I. Rules Governing Student Surnames

A. Enrollment

Students enrolling in the District will be enrolled using the surname used in the student's birth certificate unless the student's surname has been changed by a court of competent jurisdiction in which case the District will use the surname ordered by such court.

B. District Records

When preparing or filling out records pertaining or relating to a District student, the District will use the surname used in the student's birth certificate unless the student's surname has been changed by a court of competent jurisdiction in which case the District will use the surname ordered by such court.

Date of Adoption
March 4, 1996

Date of Revision
August 21, 2000
May 18, 2015

Reaffirmed
April 7, 2008

Related Policies and Rules
5100: Enrollment of Students