



## **5100.5: ENROLLMENT OF STUDENTS - STUDENT'S SURNAME**

### **I. Rules Governing Student Surnames**

#### **A. Enrollment**

**Students enrolling in the District will be enrolled using the surname used in the student's birth certificate unless the student's surname has been changed by a court of competent jurisdiction in which case the District will use the surname ordered by such court.**

#### **B. District Records**

**When preparing or filling out records pertaining or relating to a District student, the District will use the surname used in the student's birth certificate unless the student's surname has been changed by a court of competent jurisdiction in which case the District will use the surname ordered by such court.**

#### **Date of Adoption**

**March 4, 1996**

#### **Date of Revision**

**August 21, 2000**

**May 18, 2015**

#### **Reaffirmed**

**April 7, 2008**

#### **Related Policies and Rules**

