



## **5720: RECORDS RETENTION AND DISPOSITION**

**The Superintendent or designee shall be responsible for the retention and disposition of student records. All permanent student records and directory information shall be maintained permanently. Subsidiary student records will be destroyed after the student's continuous absence from the school for a period of three years.**

### **Date of Revision**

**July 20, 1992**

**November 20, 2000**

**June 17, 2002**

### **Reaffirmed**

**August 16, 2010**

**September 2, 2014**

### **Related Policies and Rules**

**[5720.1: Records Retention and Disposition July 20, 1992](#)**

### **Legal Reference**

**Neb. Rev. Stat. § 79-2,104(1)**

**Nebraska Records Management Division Schedule 10**

**Nebraska Records Management Division Schedule 24**