



5900.2: BUILDING SAFETY AND SECURITY AND EMERGENCY MANAGEMENT PLANS

I. Building Safety and Security Plans.

Every school within the District will have a written site-specific safety and security plan that includes comprehensive procedures for coping with emergencies and the aftermath caused by crisis situations. Building safety and security plans will comply with all of the requirements that are stipulated in District Safety and Security Plans and Emergency Management Procedures. The principal will be responsible for development and implementation of the building safety and security plans.

II. Contents. The building safety and security plan shall:

- A. Be a self-contained document that is separate from the Safety and Security Plan or the Emergency Management Plan that are distributed by the District.**
 - 1. Be formatted to follow a District outline established by the District Safety and Security Committee.**
 - 2. Identify those procedures specific to the building that are not identified or detailed in the District Safety and Security Procedures.**
 - 3. Procedures identified in the District Safety and Security Plan and Emergency Management Plan will not be included verbatim in building safety and security plans except as needed for clarification and continuity.**
 - 4. Building safety and security plans should specify who, what, when, where and how District safety and security procedures will be carried out in that specific building.**
- B. Be in accordance with District policies, rules and procedures.**
- C. Define the roles and responsibilities of personnel during and after a crisis.**
- D. Identify Building Safe Team roles and responsibilities.**
- E. Provide a description of the continuity of leadership if the principal is incapacitated or unavailable.**
- F. Provide a plan for reducing repeat infractions of the Standards for Student Conduct dealing with violence.**
- G. Contain the plans for a violence prevention and intervention program.**
- H. Be reviewed and updated annually by the principal or the principal's designee.**
- I. Be disseminated to all staff in the building.**
- J. Be approved by the Superintendent or designee. A copy of the plan will be submitted to Student Services.**

K. Be reviewed annually by the District Safety and Security Committee.

L. Contain building emergency management plans that:

1. Identify those procedures specific to the building that are not identified or detailed in the District Emergency Management Plan.

2. Are in accordance with District policy, rules and procedures.

3. Define the roles and responsibilities of personnel during and after a crisis.

4. Identify that emergency drills shall:

a. Be implemented at a variety of times from the beginning to the end of the school day;

b. Be implemented when students are in diverse locations (i.e., the cafeteria) and in a variety of activities throughout the building;

c. Not endanger students or staff; and

d. Provide that adequate orientation and instruction be provided early in the school year.

M. Be reviewed and updated annually by the principal or the principal's designee.

N. Be disseminated to all staff in the building.

O. Be approved by the Superintendent or designee. A copy of the plan will be submitted to Student Services.

P. Be reviewed annually by the District Safety and Security Committee.

Date of Adoption

March 19, 2001

Date of Revision

May 4, 2015

Reaffirmed

November 3, 2008

March 21, 2022

Related Policies and Rules

[5900: Safety and Security](#)

Legal Reference

Title 92, Nebraska Administrative Code, Chapter 10-011