



6340.1: COMMUNICATION WITH PARENTS

Parent notification about unsatisfactory student work is the responsibility of the teacher. The notification shall reflect the educational growth of the student in relationship to his or her ability and achievement. This responsibility is to be carried out as follows:

1. At regular intervals or the mid-point of each marking period, parents of students doing failing or near-failing work are to be notified in writing by the teacher with notification also given to the counselor or principal.
2. At least two weeks before the end of each marking period if failing or near failing work persists, the teacher should again give written notices to the students' parents concerning the students' unsatisfactory work with this information made available to the counselor or principal.

Date of Adoption

February 4, 1974

Date of Revision

August 24, 2000

March 19, 2007

Reaffirmed

November 4, 2013

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Related Policies and Rules

[6340: Communication with Parents](#)