



## **7400: ELECTRONIC RECORDS RETENTION & DISPOSITION**

The Superintendent or designee shall be responsible for the retention and disposition of all District records. All District records may be maintained and stored in an electronic format or in some other approved manner or format.

### **Date of Adoption**

**June 2, 2003**

### **Reaffirmed**

**August 21, 2006**

**February 6, 2017**

**January 23, 2023**

### **Related Policies and Rules**

**[7400.1: Electronic Records Retention & Disposition](#)**

**[7400.2: Retention of Electronic Mail \(E-Mail\) Records](#)**

### **Legal Reference**

**Neb. Rev. Stat. § 79-539**

**20 U.S.C. § 1232, et seq.**

**15 U.S.C. § 501, et seq.**