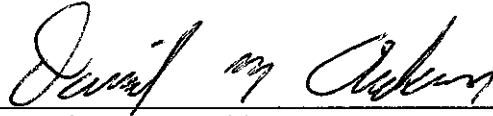


**ACKNOWLEDGMENT OF RECEIPT  
OF NOTICE OF MEETING**

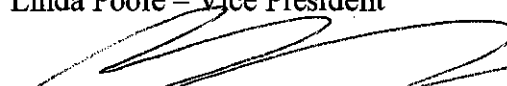

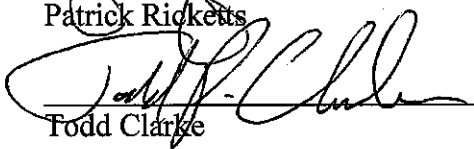
The undersigned members of the Board of Education of Millard, District #017, Omaha, Nebraska, hereby acknowledge receipt of advance notice of a meeting of said Board of Education and the agenda for such meeting held at 6:00 P.M. on AUGUST 1, 2011, at Don Stroh Administrative Center  
5606 South 147th Street Omaha, NE 68137

Dated this 1st day of AUGUST, 2011.



\_\_\_\_\_  
Dave Anderson - President

\_\_\_\_\_  
Linda Poole - Vice President

  
\_\_\_\_\_  
Mike Kennedy - Secretary  
\_\_\_\_\_  
Mike Pate - Treasurer  
\_\_\_\_\_  
Patrick Ricketts  
\_\_\_\_\_  
Todd Clarke

**NOTICE OF MEETING  
SCHOOL DISTRICT NO. 17**

Notice is hereby given of a Board of Education meeting of School District No. 17, in the County of Douglas, which will be held at 8:00 p.m. on **Monday, August 1, 2011** at 5606 South 147th Street, Omaha, Nebraska.

An agenda for such meetings, kept continuously current, are available for public inspection at the office of the superintendent at 5606 South 147th Street, Omaha, Nebraska.  
**MIKE KENNEDY,**  
Secretary

7-29-11

**THE DAILY RECORD  
OF OMAHA**

**RONALD A. HENNINGSEN, Publisher  
PROOF OF PUBLICATION**

**UNITED STATES OF AMERICA,**  
The State of Nebraska,  
District of Nebraska,  
County of Douglas,  
City of Omaha, } ss.

**J. BOYD**

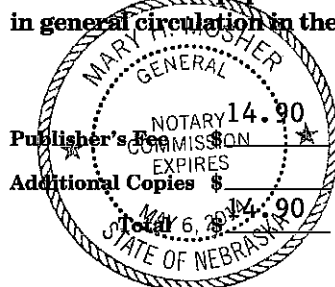
being duly sworn, deposes and says that she is

**LEGAL EDITOR**

of **THE DAILY RECORD**, of Omaha, a legal newspaper, printed and published daily in the English language, having a bona fide paid circulation in Douglas County in excess of 300 copies, printed in Omaha, in said County of Douglas, for more than fifty-two weeks last past; that the printed notice hereto attached was published in **THE DAILY RECORD**, of Omaha, on \_\_\_\_\_

July 29, 2011

That said Newspaper during that time was regularly published and in general circulation in the County of Douglas, and State of Nebraska.



Publisher's Fee \$  
Additional Copies \$

Subscribed in my presence and sworn to before  
me this 29th day of  
July 2011

Notary Public in and for Douglas County,  
State of Nebraska





*BOARD OF EDUCATION*  
MEETING



*AUGUST 1, 2011*

BOARD OF EDUCATION  
MILLARD PUBLIC SCHOOLS  
OMAHA, NEBRASKA

BOARD MEETING  
6:00 P.M.

STROH ADMINISTRATION CENTER  
5606 SOUTH 147<sup>th</sup> STREET  
AUGUST 1, 2011

AGENDA

A. Call to Order

**The Public Meeting Act is posted on the Wall and Available for Public Inspection**

B. Pledge of Allegiance

C. Roll Call

D. Public Comments on agenda items – This is the proper time for public questions and comments on agenda items only. Please make sure a request form is given to the Board President before the meeting begins.

E. Routine Matters

1. \*Approval of Board of Education Minutes – July 11, 2011
2. \*Approval of Bills
3. \*Receive the Treasurer's Report and Place on File

F. Information Items

1. Superintendent's Comments
2. Board Comments/Announcements

G. Unfinished Business:

H. New Business

1. Approval of TeamMates Nebraska Mentoring Program Agreement
2. Approval of SimplyWell Contract for Wellness Consulting
3. \*Reaffirm Policy 8140 – Internal Board Policies – Temporary Committees
4. \*Reaffirm Policy 8251 – Internal Board Policies – A Code of Ethics for School Board Members
5. \*Reaffirm Policy 8340 – Internal Board Policies – Meetings
6. \*Reaffirm Rule 8340.2 – Internal Board Policies – Rights of the Public
7. \*Reaffirm Rule 8340.3 – Internal Board Policies – Meetings – Chance Meetings, Conventions, and Workshops
8. Approval of Rule 8340.1 – Internal Board Policies – Meetings – Notice of Meetings and Contents of the Agenda
9. Approval of Personnel Actions: Amendment to Continuing Contract(s), Leave(s) of Absence, Resignation(s), and New Hire(s)

I. Reports

1. Pupil Services Year End Report 2010-2011
2. Quarterly Summer Projects Construction Report
3. Curriculum Management Audit Update

J. Future Agenda Items/Board Calendar.

1. Board of Education Meeting on Monday, August 15, 2010, 2011 at 6:00 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
2. Committee of the Whole Meeting on Monday, August 22, 2011 at 6:00 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
3. Board of Education Meeting on Tuesday, September 6, 2011 at 6:00 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
4. Committee of the Whole Meeting on Monday, September 12, 2011 at 6:00 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
5. Board of Education Meeting on Monday, September 19, 2010, 2011 at 6:00 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street

Agenda  
August 1, 2011  
Page 2

6. Board of Education Meeting on Monday, October 3, 2011 at 6:00 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
7. NASB Area Membership Meeting on Wednesday, October 12, 2011 at 5:30 p.m. at the LaVista Embassy Suites Conference Center
8. Board of Education Meeting on Monday, October 17, 2010 at 6:00 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
9. Board of Education Meeting on Monday, November 7, 2011 at 6:00 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
10. Committee of the Whole Meeting on Monday, November 14, 2011 at 6:00 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
11. NASB State Education Conference November 16-18, 2011 at the LaVista Embassy Suite Conference Center, 12520 Westport Parkway
12. Board of Education Meeting on Monday, November 21, 2010, 2011 at 6:00 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street

K. Public Comments - This is the proper time for public questions and comments on any topic. Please make sure a request form is given to the Board President before the meeting begins.

L. Adjournment:

All items indicated by an asterisk (\*) will comprise the Consent Agenda and may be acted on in a single motion. Items may be deleted from the Consent Agenda by request of any board member.

BOARD OF EDUCATION  
MILLARD PUBLIC SCHOOLS  
OMAHA, NEBRASKA

BOARD MEETING  
6:00 P.M.

STROH ADMINISTRATION CENTER  
5606 SOUTH 147TH STREET  
August 1, 2011

ADMINISTRATIVE MEMORANDUM

A. Call to Order

**The Public Meeting Act is posted on the Wall and Available for Public Inspection**

B. Pledge of Allegiance

C. Roll Call

D. Public Comments on agenda items - This is the proper time for public questions and comments on agenda items only. Please make sure a request form is given to the Board President prior to the meeting.

\*E.1. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Board of Education Minutes – July 11, 2011. (See enclosure.)

\*E.2. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the bills. (See enclosures.)

\*E.3. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to receive the Treasurer's Report and Place on File. (See enclosure.)

F.1. Superintendent's Comments

F.2. Board Comments/Announcements

H.1. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the TeamMates Nebraska Mentoring Program Agreement and that the Associate Superintendent for Educational Services be authorized and directed to execute any and all documents related to this project (See enclosure.)

H.2. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve SimplyWell as the District's Wellness consultant and that the Assistant Superintendent of Human Resources be authorized and directed to execute any and all documents related to that implementation (See enclosure.)

\*H.3. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to reaffirm Policy 8140 – Internal Board Policies – Temporary Committees (See enclosure.)

\*H.4. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to reaffirm Policy 8251 – Internal Board Policies – A Code of Ethics for School Board Members (See enclosure.)

\*H.5. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to reaffirm Policy 8340 – Internal Board Policies – Meetings (See enclosure.)

\*H.6. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to reaffirm Rule 8340.2 – Internal Board Policies – Rights of the Public (See enclosure.)

\*H.7. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to reaffirm Rule 8340.3 – Internal Board Policies – Chance Meetings, Conventions, and Workshops (See enclosure.)

H.8. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Rule 8340.1 – Internal Board Policies – Meetings – Notice of Meetings and Content of the Agenda (See enclosure.)

H.9. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Personnel Actions: Amendment to Continuing Contract(s), Leave(s) of Absence, Resignation(s), and New Hire(s) (See enclosure.)

## Administration Memorandum

August 1, 2011

Page 2

I. Reports:

1. Pupil Services Year End Report 2010-2011
2. Quarterly Summer Projects Construction Report
3. Curriculum Management Audit Update

J. Future Agenda Items/Board Calendar

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K. Public Comments - This is the proper time for public questions and comments on any topic. Please make sure a request form is given to the Board President before the meeting begins.

L. Adjournment

All items indicated by an asterisk (\*) will comprise the Consent Agenda and may be acted on in a single motion. Items may be deleted from the Consent Agenda by request of any board member.



MILLARD PUBLIC SCHOOLS  
SCHOOL DISTRICT NO. 17

A meeting was held of the Board of Education of the School District No. 17, in the County of Douglas in the State of Nebraska. The meeting was convened in open and public session at 6:00 p.m., Monday, July 11, 2011, at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street.

Present: Dave Anderson, Mike Pate, Linda Poole, Mike Kennedy, Patrick Ricketts, and Todd Clarke

Notice of this meeting was given in advance thereof by publication in the Daily Record on Friday, July 8, 2011; a copy of the publication is being attached to these minutes. Notice of this meeting was given to all members of the Board of Education and a copy of their Acknowledgment of Receipt of Notice and the agenda are attached to these minutes. Availability of the agenda was communicated in advance notice and in the notice of the Board of Education of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

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At 6:00 p.m. Dave Anderson called the meeting to order and announced the Public Meeting Act is posted on the wall and available for public inspection. Mr. Anderson asked everyone to say the Pledge of Allegiance

Roll call was taken and all members were present.

Motion by Mike Kennedy, seconded by Linda Poole, to approve the Board of Education Minutes from June 6, 2011, to approve the bills, and receive the treasurer's report and place on file, upon roll call vote, all members voted aye. Motion carried.

Linda Poole summarized the Board Committee of the Whole meeting on Monday, June 13, 2011. The topic for discussion was on the bond issue and survey results. At the end of the meeting the board met in Executive Session for personnel matters.

Superintendent's Comments:

1. There will be a budget hearing prior to the Board of Education Meeting on Monday, August 15, 2011. At the first meeting in September the budget will come before the Board of Education for approval.
2. There will be a Committee Meeting on Monday, August 22, instead of August 8, 2011, to review the progress in determining the project list for the bond issue. The next Board meeting will be August 1, 2011.

Board Comments:

Pat Ricketts said he will be attending the new staff breakfast on Monday, August 1, 2011.

Mr. Ricketts asked what the savings would be to not belong to the National School Boards Association, and if not belonging has any affect on belong to Nebraska Association of School Boards.

Dr. Lutz said there wouldn't be any affect on belonging to the Nebraska Association of School Boards if the District did not belong to the National School Boards Association.

Linda Poole reported she attend the meeting, which will set the cut score for math tests. It was interesting to hear what the expectations were from teachers of other school districts and them wanting to lower the cut score, so their district would look better.

Mrs. Poole said she will be attending the NASB legislative meeting in Kearney this weekend. She indicated that only two resolutions have been submitted to the legislative committee. One is from the Brady Public Schools on the Interactive Electronic Board Participation, where if a member can't be at a meeting they can participate by computer, and the other

was Clarification Legislation to the Emergency Management Act, which is coming through the Legislation Committee. Board members were asked to let Dave or Linda know if they had a concern with either one.

Mrs. Poole said she would be at the new teacher breakfast on August 1<sup>st</sup>, but would be going out of town, so she will not be at the Board meeting that evening.

Mike Pate attended the last Learning Community Coordinating Council meeting. A lengthy discussion was held on the appropriation of funds for the truancy program to the Douglas County's Attorney Office, which would commit the Learning Community to fund \$90,000 this year, and \$250,000 the following year. Mr. Pate said he was in agreement with Ernie Chambers, who stated that this was totally inappropriate use of funds, because it is a county program and the funds were to come from the Learning Community's Early Learning Center budget. This item was tabled for the next meeting of the Learning Community Coordinating Council. If board members have a position on whether this should be funded they were asked to talk with Mr. Pate. Otherwise, he will go with the position that it is a total waste of money to be funding a County program, that doesn't have any correlation or direction from the Learning Community.

Mr. Pate reported that at the Learning Community board meeting the Elementary Learning Center plans for Millard Public Schools and Elkhorn Public Schools were approved.

Dr. Lutz said that at his advisory meeting several superintendent's would agree with Mike Pate's assessment of the inappropriateness of the Learning Community funding a county program on truancy out of the Early Learning Center budget.

Dave Anderson said he will be attending the Nebraska Association of School Boards Board meeting in Kearney this weekend.

Mr. Anderson thanked Carol Newton for her service to the Millard Public Schools, because Mrs. Newton is retiring from Millard. He also welcomed Bill Jelkin, the new Director of Pupil Services, to his first board meeting.

Bob Snowden also introduced Justin Wiley, who will be the Director of Food Services.

Motion by Linda Poole, seconded by Mike Pate, to approve the Superintendent Goals for 2011-2012, upon roll call vote, all members voted aye. Motion carried.

Motion by Mike Pate, seconded by Patrick Ricketts, to approve the Collective Bargaining Agreement with the Educational Paraprofessional Association of Millard (EPAM), upon roll call vote, all members voted aye. Motion carried.

Motion by Mike Kennedy, seconded by Linda Poole, to approve Food Service Salaries for 2011-2012 as submitted, upon roll call vote, all members voted aye. Motion carried.

Motion by Mike Kennedy, seconded by Linda Poole, to approve withdrawal of elementary schools from the NCA/AdvancED, upon roll call vote, all members voted aye. Motion carried.

Motion by Mike Kennedy, seconded by Linda Poole, to approve Job Description 2100.8 – Assistant Superintendent of Human Resources, upon roll call vote, all members voted aye. Motion carried.

Motion by Mike Kennedy, seconded by Patrick Ricketts, to approve Rule 5100.1 – Pupil Services – Enrollment of Students – Residency Requirements, upon roll call vote, all members voted aye. Motion carried.

Motion by Mike Kennedy, seconded by Mike Pate, to approve Rule 5100.9 – Pupil Services - Dispute Resolution – Homeless, upon roll call vote, all members voted aye. Motion carried.

Motion by Linda Poole, seconded by Patrick Ricketts, to approve the Organizational Charts, upon roll call vote, all members voted aye. Motion carried.

Motion by Mike Kennedy, seconded by Mike Pate, to approve the Night School Tuition at \$135 per semester course, upon roll call vote, all members voted aye. Motion carried.

Motion by Mike Kennedy, seconded by Linda Poole, to approve Rule 6750.1 – Curriculum, Instruction, and Assessment – Student Fees, upon roll call vote, all members voted aye. Motion carried.

Motion by Mike Pate, seconded by Linda Poole, to approve i3 Innovation Grant for Early College program, and that the Associate Superintendent for Educational Services be authorized and directed to execute any and all documents related to this project, upon roll call vote, all members voted aye. Motion carried.

Motion by Linda Poole, seconded by Todd Clarke, to approve the Memorandum of Understanding between Millard Public Schools and the National Center for School Engagement regarding Building Bright Futures Attendance Incentive Program, and that the Associate Superintendent for Educational Services be authorized to execute any and all documents related to this project, upon roll call vote, all members voted aye. Motion carried.

Motion by Linda Poole, seconded by Patrick Ricketts, to approve the 9<sup>th</sup> Grade ELO Reading Cut Score as presented, upon roll call vote, all members voted aye. Motion carried.

Motion by Mike Pate, seconded by Patrick Ricketts, to approve the naming of the MSHS Conference Room the Vicki Kaspar Conference Room, upon roll call vote, all members voted aye. Motion carried.

Motion by Linda Poole, seconded by Patrick Ricketts, to approve the Board Appointment of Todd Clarke on the Americanism Committee and the Policy 10,000 Steering Committee, upon roll call vote, all members voted aye. Motion carried.

Motion by Linda Poole, seconded by Patrick Ricketts, to approve Personnel Actions: Amendment to Continuing Contracts: Mary Kate Hough, Rebecca H. Scherbring, and Vicky Kyros; Leaves of Absence: Sherrie Lombardo, Samantha A. Morrissey, and Anne M. Sorensen; Resignations: Natalia M. Andresen, Jesika R. Stein, Katie Boisen, Kay M. Barmettler, Catherine Kramer, Erica L. Kenoyer, Mike R. Davis, Amy Beeder, Dana J. Christensen, and New Hires: Anne C. Berryman, Elizabeth N. Brazier, Tressa J. Brummel, Kerrie L. Busteed, Mary K. Desjardins, Alison F. Dunning, Douglas W. Frank, Mary H. Glover, Katrina A. Johansen, Beverly J. Kahler, Katie A. Kintzle, Dean R. Liberty, Jenna M. Loschen, Courtney L. Manzitto, Theresa A. Maier, Carri D. Moore, Heidi L. Nebesniak, Paul E. Putz, Laura K. Robbins, Brooke J. Samson, Amber L. Scott, Brian W. Sulzman, Heidi J. Thomsen, Diane K. Watkins-Lamb, Brittany L. Whitcomb, Kathryn A. Wright, upon roll call vote, all members voted aye. Motion carried.

Dave Anderson delayed Personnel and Negotiations for the end of the meeting in Executive Session.

Reports included: The Quarterly Investment Report, a Quarterly Maintenance and Operations Report, the Quarterly Food Service Report, the Educational Services Annual Report, the Board and Committee Meeting Schedule for 2011-2012, and the NASB Legislative Standing Position for 2012

Future Agenda Items/Board Calendar: The New Staff Breakfast will be held on Monday, August 1, 2011 at 8:00 a.m. at Millard South High School. A Board of Education Meeting will be held on Monday, August 1, 2011 at 6:30 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. The Board of Education Meeting will be held on Monday, August 15, 2011 at 6:30 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. The Committee of the Whole Meeting will be held on Monday, August 22, 2011 at 6:30 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. A Board of Education Meeting will be held on Tuesday, September 6, 2011 at 6:30 p.m. at the Don

Board of Education Minutes  
July 11, 2011  
Page 4

Stroh Administration Center, 5606 South 147<sup>th</sup> Street. A Committee of the Whole Meeting will be held on Monday, September 12, 2011 at 6:30 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. A Board of Education Meeting will be held on Monday, September 19, 2010, 2011 at 6:30 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. A Board of Education Meeting on Monday, October 3, 2011 at 6:30 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. A Committee of the Whole Meeting will be held on Monday, October 10, 2011 at 6:30 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. A Board of Education Meeting will be held on Monday, October 17, 2010, 2011 at 6:30 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street.

At 7:26 p.m. motion by Mike Pate, seconded by Linda Poole, to go into Executive Session for the purpose of Personnel and negotiation, upon roll call vote, all members voted aye. Motion carried.

Motion by Mike Pate, seconded by Linda Poole, to come out of Executive Session, upon roll call vote, all members voted aye. Motion carried.

Motion by Linda Poole, seconded by Mike Pate, to approve the Administrative Salary Program for 2011-2012, upon roll call vote, all members voted aye. Motion carried.

Dave Anderson adjourned the meeting.



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SECRETARY

**Millard Public Schools**  
August 1, 2011

**Millard Public Schools**

11

**Check Register****Prepared for the Board Meeting of August 1, 2011**

Check No	Vend No	Vendor Name	Amount
325533	011651	AMERICAN EXPRESS	650.54
325534	106123	CHICAGO MARRIOTT HOTEL	585.03
325535	133002	MONICA M COX	28.87
325536	033901	DOUGLAS COUNTY TREASURER	70.00
325537	073721	PARK UNIVERSITY ENTERPRISES INC	149.00
325538	133397	HY-VEE INC	1,260.51
325539	138752	PETER CONNELL	3,000.00
325540	081630	SAMS CLUB DIRECT	319.68
325541	010030	AAA ENTERPRISES, INC.	2,628.50
325543	010083	ATS MOBILE TELEPHONE CO INC	75.69
325544	136956	RAYMOND J SAVARD	3,000.00
325545	138305	MEAGAN L BASYE	35.26
325546	018280	JEANINE C BEAUDIN	131.00
325547	138642	DIAN H CARLSON	206.26
325548	106836	KEVIN J CHICK	143.00
325549	108436	COX COMMUNICATIONS INC	58.60
325550	106893	CULLIGAN WATER CONDITIONING	61.29
325551	130339	DEEP ROCK WATER	40.55
325552	132591	EZRA ELEMENTARY	704.25
325553	102451	INTERNATIONAL BACCALAUREATE	675.00
325556	059791	LIVING VOICES INC	1,523.36
325557	130605	SHERYL K MOELLER	13.00
325558	136388	MITCHELL S MOLLRING	985.44
325559	131192	NATIONAL FEDERATION URBAN SCHOOL	3,000.00
325560	109843	NEXTEL PARTNERS INC	693.32
325561	071947	PAULA A PEAL	119.00
325562	138751	LINDA M PETERS	2,500.00
325564	136121	MELANIE E ROLL	1,460.00
325565	101476	SODEXO INC & AFFILIATES	97,153.77
325566	084959	JAMES V SUTFIN	149.12
325567	136048	JASON D WEBER	26.59
325568	136322	TAMARA J WILLIAMS	31.87
325569	096200	YOUNG & WHITE	23,946.38
325571	134127	US POSTMASTER	15,000.00
325583	136056	DAVE ANDERSON	845.82
325584	132206	NCH CORPORATION	232.50
325585	136804	KATHLEEN R CINOTTO	10.00
325586	108436	COX COMMUNICATIONS INC	43,896.66
325587	106109	HORACE MANN LEAGUE	75.00
325588	138629	INTERWORKS INC	14,400.00
325589	138755	KATE ELIZABETH KALDENBERG	80.00
325592	138754	RENAISSANCE HOTEL MANAGEMENT CO LLC	2,484.00
325594	138753	SILVER RIO LIMITED PARTNERSHIP	976.03
325596	137565	CHERRY CREEK HIGH SCHOOL	600.00
325597	138496	WRIGHT EXPRESS FINANCIAL SVCS CORP	18,972.45
325598	133397	HY-VEE INC	146.67

Date: 7/27/2011

**Millard Public Schools**

12

**Check Register****Prepared for the Board Meeting of August 1, 2011**

Check No	Vend No	Vendor Name	Amount
325599	049850	HY-VEE INC	98.21
325600	136147	MCKINNIS ROOFING & SHEET METAL INC	241,994.70
325601	134365	VICKY L PETERSON	119.85
325602	131612	UNIVERSITY OF IOWA	17,400.00
325603	090630	US POSTMASTER	264.00
325604	102837	4-IMPRINT INC	151.82
325605	109853	ACCESS ELEVATOR INC.	2,177.50
325606	134315	ACE WELDING & REPAIRING, INC.	1,903.75
325608	133402	KAREN S ADAMS	28.31
325609	102832	ADVANCED OFFICE INTERIORS CORP	2,200.00
325610	133328	AIA COMPANY OUTFITTERS INC	2,100.10
325611	108351	AIRGAS NORTH CENTRAL INC	35.79
325612	133620	AKSARBEN PIPE & SEWER CLEANING LLC	147.50
325613	136365	ALEGENT HEALTH	4,916.66
325614	010946	JEFFREY S ALFREY	34.23
325615	011051	ALL MAKES OFFICE EQUIPMENT	4,205.40
325616	136834	AMATO FLOWERS INC	585.00
325617	107651	AMAZON.COM INC	1,290.78
325618	012450	AMERICAN RED CROSS HEARTLAND	1,754.73
325619	133174	ENCOREONE LLC	1,610.00
325620	069689	AMSAN LLC	15,343.17
325621	012989	APPLE COMPUTER INC	36,702.80
325622	135051	APPLES & MORE A TEACHERS STORE	115.87
325623	106436	AQUA-CHEM INC	965.60
325624	136880	ARMBRUST FAMILY YMCA	741.00
325625	103023	ASHA PRODUCT SALES	259.00
325627	013496	ASCD (MATERIALS)	581.22
325628	010053	ATD AMERICAN CO	460.77
325629	100014	ATLAS PEN & PENCIL CORPORATION	109.82
325630	137792	ATOMIC LEARNING INC	1,000.00
325631	138291	AUTISM CENTER OF NEBRASKA INC	4,171.17
325632	108092	ARNOLD MOTOR SUPPLY LP	522.64
325633	134267	B & D DIAMOND PRO INC	5,550.00
325634	072250	B G PETERSON COMPANY	792.80
325635	131418	B STREET COLLISION CENTER	9,919.95
325636	135245	BAHR VERMEER HAECKER ARCHITECTS	5,294.00
325637	138048	BAKERS CANDIES INC	721.50
325638	017900	BARCO MUNICIPAL PRODUCTS, INC.	29.90
325639	103104	BARCO PRODUCTS CO	230.70
325641	099646	BARNES & NOBLE BOOKSTORE	2,393.37
325642	107979	LORI A BARTELS	51.12
325643	107540	BRIAN F BEGLEY	20.91
325644	134884	JULIE K BERGSTROM	1,072.15
325645	133480	BERINGER CIACCIO DENNELL MABREY	5,796.75
325647	019111	BISHOP BUSINESS EQUIPMENT	25,476.10
325648	136930	BLACKBOARD CONNECT INC	52,675.00

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Check No	Vend No	Vendor Name	Amount
325649	130899	KIMBERLY M BOLAN	131.07
325651	138757	ANGELA J BOSAK	171.31
325652	019559	BOUND TO STAY BOUND BOOKS INC	3,482.59
325653	132888	MICHELLE M BOYD	270.00
325654	019835	BOYS TOWN NATIONAL	2,400.00
325655	134129	FWD MEDIA INC	645.00
325656	138343	BRASE ELECTRICAL CONTRACTING CORP	181.00
325657	130303	SCHOOL SPECIALTY INC	128.48
325658	100573	BROWN & SAENGER	17,736.60
325661	099431	BUSINESS MEDIA INC	4,717.00
325664	138642	DIAN H CARLSON	198.94
325665	024067	CARSON DELLOSA PUBLISHING	2.49
325666	131158	CURTIS R CASE	354.09
325667	133970	CCS PRESENTATION SYSTEMS	77,766.40
325669	133589	CDW GOVERNMENT, INC.	9,785.79
325670	051572	CENGAGE LEARNING	19,770.72
325671	024260	CENTER TROPHY COMPANY	117.60
325672	138613	CENTRAL SALES INC	2,445.32
325673	024425	CENTRAL STATES INDUSTRIAL SUPPLY	79.10
325674	106836	KEVIN J CHICK	465.00
325675	106851	CHILDREN'S HOME HEALTHCARE	2,805.25
325677	137629	MEGAN J CHRISTENSEN	167.88
325678	025197	CITY OF OMAHA	97,320.16
325679	099222	SCHOOL SPECIALTY INC	677.19
325680	025235	DALE CLAUSEN	141.78
325681	138546	CFI TIRE SERVICE INC	716.50
325682	130646	COMMONWEALTH ELECTRIC	4,982.14
325683	106902	COMMUNICATION SERVICES INC.	3,972.06
325684	025689	COMPUTER CABLE CONNECTION INC	6,485.00
325685	135082	OCCUPATIONAL HEALTH CTRS OF NE PC	290.00
325688	131506	CP RECOVERY	681.70
325689	137395	CPI QUALIFIED PLAN CONSULTANTS INC	892.50
325690	138169	CROSS POINTE INNOVATIONS LLC	2,798.25
325691	134039	CROUCH RECREATIONAL DESIGN INC	608.60
325693	027345	CURRICULUM ASSOCIATES INC	7,601.22
325694	130731	D & D COMMUNICATIONS	114.50
325695	131483	JANET L DAHLGAARD	24.99
325696	132671	JEAN T DAIGLE	47.18
325697	131003	DAILY RECORD	14.90
325698	138477	MIDWEST HARDWOODS	404.80
325699	132478	MICHAEL J DAVIS	96.90
325700	138758	DECKER EQUIPMENT CO INC	145.34
325701	032497	CHERYL R DECKER	102.00
325702	032800	DEMCO INC	768.60
325705	032872	DENNIS SUPPLY COMPANY	1,379.39
325706	133009	ROBERTA E DEREMER	176.60

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Check No	Vend No	Vendor Name	Amount
325707	137024	DEVELOPMENTAL SERVICES OF NE INC	3,914.04
325708	132674	DEYOS PHOTOGRAPHY	350.00
325709	130685	VOGEL WEST INC	487.66
325710	099220	DICK BLICK CO	5,229.60
325711	132750	JOHN D DICKEY	140.30
325712	137713	DIESEL POWER EQUIPMENT CO INC	7,629.60
325715	033473	DIETZE MUSIC HOUSE INC	167.55
325717	132669	DIGITAL DOT SYSTEMS INC	514.00
325718	099552	DISCOUNT SCHOOL SUPPLY	131.96
325719	107232	DLR GROUP INC	1,162.50
325720	135973	MATTHEW L DOMINY	287.29
325726	130908	DOUGLAS COUNTY SCHOOL DIST.28-0001	380,474.22
325728	137710	GWYNNE A WILSON	2,660.00
325731	138021	EARTHWALK COMMUNICATIONS INC	54,580.00
325732	052370	ECHO ELECTRIC SUPPLY CO	3,569.71
325733	101894	EDUCATIONAL INNOVATIONS, INC.	181.01
325735	037526	EDUCATIONAL SERVICE UNIT #6	150.00
325736	109135	EDUCATIONAL SERVICE UNIT 10	1,500.00
325737	037525	EDUCATIONAL SERVICE UNIT #3	175,953.46
325738	038140	ELECTRONIC SOUND INC.	905.00
325739	131007	ELMAN & CO INC	464.00
325741	138675	MUSEUM OF SCIENCE	701.25
325742	135611	ENTERPRISE RENT-A-CAR CO-MIDWEST	260.79
325743	102720	EPCO LTD. INC.	2,056.00
325745	109066	TED H ESSER	279.00
325746	135656	NEBRASKA ESU COOP PURCHASING	67,750.00
325749	038468	EVERBIND	148.23
325750	106735	JOHN T FABRY	146.98
325753	131927	RLB ENTERPRISE LLC	25.00
325754	132699	FATHER FLANAGANS BOYS HOME	2,360.75
325755	131826	ALICIA C FEIST	715.00
325756	040470	MARK W FELDHAUSEN	28.80
325757	040537	FERGUSON ENTERPRISES INC	42.42
325758	138146	FIERCE INC	1,094.69
325759	133919	FILTER SHOP INC	1,187.64
325760	132001	BETH L FINK	37.07
325761	040919	FISHER SCIENTIFIC	1,379.40
325762	040919	FISHER SCIENTIFIC	28.95
325765	041086	FLINN SCIENTIFIC INC	2,397.68
325766	131555	FLOORS INC	103,383.00
325767	041100	FOLLETT LIBRARY RESOURCES	1,666.41
325768	136106	FOLLETT SOFTWARE COMPANY	1,464.54
325769	041543	AMY J FRIEDMAN	348.75
325771	044470	GEYER INSTRUCTIONAL AIDS CO.	491.25
325773	106660	GLASSMASTERS INC	1,076.50
325775	044891	GOPHER	4,404.73

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Check No	Vend No	Vendor Name	Amount
325776	043609	GP DIRECT	2,786.61
325777	044950	GRAINGER INDUSTRIAL SUPPLY	205.99
325778	044965	KATHERINE A GRAY	69.72
325780	130083	HARRY S GRIMMINGER	231.00
325781	137658	GROWTH PATH ANALYTICS LLC	22,300.00
325782	135016	CANDRA R GUENTHER	15.56
325783	138571	GUIDANCE GROUP INC	61.90
325785	059223	HAL LEONARD CORPORATION	175.00
325786	136805	JAMES R HANLON	359.70
325787	047853	HAPPY CAB COMPANY INC	1,483.45
325788	047856	HARCOURT OUTLINES INC	234.34
325789	138385	FLAMINA M HARRISON	614.14
325790	056820	HARRY A KOCH COMPANY	80,136.33
325791	108273	MARGARET HEBENSTREIT PT	30.09
325793	048517	GREENWOOD PUBLISHING GROUP INC	10,287.00
325794	108478	DAVID C HEMPHILL	33.97
325795	134455	ROBERT J HETTINGER	235.88
325796	132423	HEWLETT PACKARD CO	534,921.82
325797	136301	HGM ASSOCIATES INC	750.00
325798	138687	HIGHSMITH LLC	390.00
325799	108432	HILLER ELECTRIC COMPANY	33,867.90
325801	048960	HOCKENBERGS EQUIP & SUPPLY CO INC	512.00
325802	049330	RICK W HOOK	442.22
325804	095520	LINDA D HORTON	12.77
325805	136336	VICTORIA L HOSKOVEC	205.53
325806	049650	HOUGHTON MIFFLIN HARCOURT PUB CO	6,692.72
325809	101032	HUSKER MIDWEST PRINTING	1,411.70
325810	134807	MONICA A HUTFLES	35.90
325811	130283	KARA L HUTTON	1,064.79
325812	049844	HYDRONIC ENERGY INC	7,163.26
325813	132128	MEGAN J HYLOK	268.96
325814	051551	IBM CORPORATION	2,360.00
325816	131084	INDEPENDENT LIVING AIDS LLC	229.45
325817	135502	INDOFF, INC.	329.10
325818	101435	INNOVATIVE LABORATORY SYSTEMS INC	514.00
325820	052150	INTERNATIONAL READING ASSOC	29.95
325821	100928	J W PEPPER & SON INC.	1,443.41
325822	138616	JACKSON-JACKSON & ASSOCIATES INC	15,695.00
325823	102287	JAMECO ELECTRONICS	170.50
325824	054240	HANNELORE W JASA	1,384.81
325825	136953	JSDO I LLC	266.58
325826	135735	GEORGE W JELKIN	231.00
325827	133037	JENSEN TIRE COMPANY	2,212.33
325828	135463	JESSICA KINGSLEY PUBLISHERS	58.95
325830	135999	DESIREE K JOHN	48.96
325831	130994	JOHNSON CONTROLS INC	943.95

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Check No	Vend No	Vendor Name	Amount
325833	059573	NANCY A JOHNSTON	6.73
325837	133738	KAMAN INDUSTRIAL TECHNOLOGIES	311.33
325838	134194	KARCHER NORTH AMERICA INC	2,317.00
325840	056276	KELVIN ELECTRONICS	193.33
325841	134801	JULIE B KEMP	249.36
325843	132676	DENNIS F KIMBERLIN	791.00
325844	084090	KIWANIS CLUB OF SOUTHWEST OMAHA	100.00
325847	106582	KOHL'S PHARMACY & HOMECARE INC	284.30
325848	134607	KONICA MINOLTA PRINTING SOLUTIONS	756.35
325850	132176	KRIHA FLUID POWER CO.	18.86
325851	133923	KUBAT PHARMACY/HEALTHCARE	1,610.00
325852	131993	KWAL-HOWELLS INC	733.00
325853	137010	CHRISTINA A LAGRONE	28.82
325854	058755	LIDLAW TRANSIT INC	760.39
325855	099217	LAKESHORE LEARNING MATERIALS	1,472.10
325857	058775	LAMP RYNEARSON ASSOCIATES INC	2,404.49
325858	135257	LANGUAGE LINE SERVICES	74.00
325859	135688	DENISE A LARSON	30.60
325860	102491	LARUE DISTRIBUTING INC	140.48
325861	135156	LAWSON PRODUCTS INC	2,394.33
325862	138545	LEARNING HEADQUARTERS LLC	187.40
325863	059360	LIBRARY STORE INC	4.00
325864	059470	LIEN TERMITE & PEST CONTROL INC	499.00
325865	059560	MATHESON TRI-GAS INC	155.80
325866	136751	WOLTERS KLUWER HEALTH	1,617.81
325867	059866	STACY L LONGACRE	500.00
325868	060100	JOE MCDERMOTT & ASSOCIATES INC	638.00
325869	060111	LOVELESS MACHINE & GRINDING	125.50
325870	131397	LOWE'S HOME CENTERS INC	59.48
325871	057770	LRP PUBLICATIONS INC	66.40
325872	131586	LYMM CONSTRUCTION CO.	104,602.00
325873	138686	KURT MACKIE	29,114.91
325874	099321	MACKIN BOOK CO	6,713.26
325875	132556	MAKEMUSIC INC	4,076.42
325877	133505	SUSAN N MARLATT	165.00
325878	064142	MASTER TEACHER	261.25
325879	108052	MAX I WALKER	614.59
325880	138341	MAXIM HEALTHCARE SERVICES INC	14,488.81
325882	100944	AMERICAN BUSINESS NETWORK	184.50
325883	107470	MCGILL ASBESTOS ABATEMENT CO.	1,350.00
325884	133898	MCGILL RESTORATION INC.	41,020.00
325886	063349	MCGRAW-HILL COMPANIES	8,034.27
325887	137947	MECHANICAL SALES PARTS INC	6,267.03
325888	102560	MEDCO SUPPLY COMPANY	127.26
325889	101274	MEDICAL TECHNOLOGIES INC	949.00
325890	136470	CHAD M MEISGEIER	340.00

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Check No	Vend No	Vendor Name	Amount
325891	064413	MENARDS INC	76.86
325892	017611	ANGELA R MERCIER	140.33
325895	133403	AMERICAN NATIONAL BANK	8,416.15
325896	064621	METROPOLITAN OMAHA ED CONSORTIUM	4,200.00
325898	102466	MID-WEST TECH INC	7,690.00
325899	102870	MIDLAND COMPUTER INC	73.08
325901	064950	MIDWEST METAL WORKS INC	5,273.55
325902	065233	MIDWEST TURF & IRRIGATION INC	947.09
325903	131441	MILLARD ELECTRONICS	179.00
325904	065400	MILLARD LUMBER INC	85.38
325905	107560	MILLARD METAL SERVICES INC.	90.00
325906	065438	MILLARD NORTH HIGH SCHOOL	555.27
325907	065410	MILLARD SCHOOLS ADMIN ACTIVITY FUND	366.17
325908	100316	MINDWARE	219.89
325909	099352	MINNESOTA CLAY CO	68.72
325910	101158	MONTESSORI N SUCH INC	32.50
325911	066078	MONTESSORI SERVICES	58.35
325913	134532	MORRISSEY ENGINEERING INC	10,605.00
325914	066189	MOTION INDUSTRIES INC	558.83
325915	092603	HOLTZBRINCK PUBLISHER LLC	3,918.27
325916	063150	MSC INDUSTRIAL SUPPLY CO	955.58
325917	107539	MUELLER ROBAK LLC	12,500.00
325918	137052	DEVONYE J MULLINS	20.45
325919	067000	NASCO	1,132.00
325920	067751	NATIONAL GEOGRAPHIC SOCIETY	496.92
325922	132854	NATIONAL SAFETY COUNCIL	45.00
325923	130548	SCANTRON CORP	6,167.73
325924	068334	NEBRASKA AIR FILTER INC	1,852.63
325925	099750	NEBRASKA LIBRARY ASSOCIATION	320.00
325926	068684	NEBRASKA SCIENTIFIC	4,812.25
325927	131550	NANCY G NELSON	239.00
325928	069099	CAROL C NEWTON	16.58
325929	109843	NEXTEL PARTNERS INC	6,243.97
325931	069930	NOVA HEALTH EQUIPMENT COMPANY	1,407.00
325932	069936	NOVEL UNITS INC	46.65
325938	100013	OFFICE DEPOT 84133510	12,221.80
325939	070245	OHARCO DISTRIBUTORS	4,748.54
325941	136898	OLSSON ASSOCIATES INC	15,471.64
325942	134725	OMAHA CASING CO INC	25.00
325943	108181	OMAHA COMMUNITY PLAYHOUSE	145.00
325944	071027	VIDEO MEDIA PRODUCTS LLC	50.00
325945	071025	OMAHA TRUCK CENTER INC	285.08
325946	071053	OMAHA WORLD HERALD (EDUC)	257.40
325947	071053	OMAHA WORLD HERALD (EDUC)	92.40
325948	107815	ON LINE IMAGING SERVICES LLC	1,861.63
325949	133850	ONE SOURCE	1,453.25

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Check No	Vend No	Vendor Name	Amount
325950	071138	ORIENTAL TRADING COMPANY	91.93
325951	132146	ORIZON CPAS LLC	1,176.60
325952	138662	KELLY D OSTRAND	41.62
325953	071180	OUTWATER PLASTICS INDUSTRIES INC	54.33
325954	071190	OVERHEAD DOOR COMPANY OMAHA	319.50
325955	132443	OZANAM/BIST	800.00
325956	134428	ELIZABETH A PACHTA	113.83
325957	071623	PARAGON PRINTING, INC.	2,428.74
325958	132006	ANDREA L PARSONS	70.89
325959	108098	ANGELO D PASSARELLI	79.23
325961	135569	CYNTHIA L PAVONE	54.67
325962	071850	PAXTON PATTERSON LLC	146.85
325963	071891	PAYFLEX SYSTEMS USA INC	4,915.00
325964	131610	PATRICIA D BUFFUM	80.00
325965	102699	PEARSON EDUCATION	4,401.00
325968	082652	PEARSON EDUCATION	29,647.48
325969	107783	HEIDI T PENKE	45.90
325970	073040	PITNEY BOWES PRESORT SERVICES INC	20,000.00
325971	072785	PLANK ROAD PUBLISHING INC	258.35
325972	072850	PLAYTIME EQUIPMENT & SCHOOL SUPPLY	6,902.88
325973	072900	POPPLERS MUSIC INC	542.87
325974	079051	POSITIVE PROMOTIONS INC	60.75
325975	073210	PRAIRIE CONSTRUCTION COMPANY	170,573.18
325976	103090	AMERICAN CITIZENSHIP AWARDS PROGRAM	33.00
325977	134598	PRIME COMMUNICATIONS INC	5,976.98
325979	073610	PROGRESS PUBLICATIONS	760.00
325981	132713	PROTEX CENTRAL INC	18,466.50
325982	137555	SOFTWARE SHAPERS INC	249.00
325983	102241	PYRAMID SCHOOL PRODUCTS	66.87
325985	077750	QUILL CORP	290.40
325986	109143	SANDRA L RALYA	5.61
325987	078420	RAWSON & SONS ROOFING, INC.	45,100.00
325988	109810	BETHANY B RAY	42.33
325989	100642	REALLY GOOD STUFF INC	1,067.42
325990	134858	JENNIFER L REID	11.12
325992	136847	RIVERSIDE TECHNOLOGIES INC	547.00
325993	131376	ROBERT BROOKE & ASSOCIATES, INC.	4.05
325994	138312	PAIGE E ROBERTS	38.66
325995	079310	ROCKBROOK CAMERA CENTER	1,925.50
325996	138098	ROGERS AUTOMATED ENTRANCES INC	220.00
325997	136247	SIMON E ROHDE	53.43
325998	134882	LINDA A ROHMILLER	11.22
325999	134081	EILEEN A RONCI	114.24
326000	134824	ROOFING SOLUTIONS INC	26,210.00
326001	079440	ROSENBAUM ELECTRIC INC	2,999.33
326002	079450	ROTARY CLUB OF MILLARD-OMAHA	250.00

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Check No	Vend No	Vendor Name	Amount
326003	072286	JEAN M RUCHTI	70.89
326004	134619	DESJON MUSIC INC	79.98
326005	130477	KATHRYN I RYAN	37.30
326006	136595	THOMAS J RZEMYK	125.46
326008	081725	KIMBERLEY K SAUM-MILLS	105.38
326009	133389	RYAN D SAUNDERS	174.00
326010	131353	HARLAND TECHNOLOGY SERVICES	2,450.00
326011	081880	SCHEMMER ASSOCIATES INC	2,160.00
326012	134831	DORAN SCHMIDT	250.00
326013	082100	SCHOLASTIC INC	44,496.92
326014	082140	SCHOLASTIC MAGAZINES	299.03
326015	082179	ROBERT ANDREWS	380.00
326016	082200	SCHOOL HEALTH CORPORATION	11,053.08
326018	082350	SCHOOL SPECIALTY INC	7,005.80
326020	082475	SCIENCE KIT & BOREAL LABS LLC	48.53
326021	130851	SEARCH INSTITUTE	262.35
326022	098765	SECURITY BENEFIT LIFE INS CO	3,038.88
326023	082910	SECURITY EQUIPMENT INC	8,088.80
326024	138761	DEBRA S SEILER	90.00
326025	082941	KELLY M SELTING	79.56
326026	135140	SETPOINT CONTROLS LLC	3,209.70
326027	133498	SHARED MOBILITY COACH INC	35.00
326028	136257	LYNSEY SHARON	30.99
326029	083175	SHEPPARD'S BUSINESS INTERIORS	269.86
326030	137008	JULIA A SHIPP	12.85
326031	138762	SHRED SAFE LLC	50.00
326033	131887	SIEMENS INDUSTRY INC.	2,452.00
326034	132590	SILVERSTONE GROUP INC	13,023.00
326036	099592	SMILE MAKERS INC.	269.21
326038	107093	CHARLENE S SNYDER	20.38
326039	084081	SOUTH OMAHA TERMINAL WAREHOUSE CO	579.20
326040	131714	JOHN D SOUTHWORTH	104.04
326044	100584	STAHL'S ID DIRECT	77.00
326045	137481	STAPLES CONTRACT & COMMERCIAL INC	90.82
326049	131833	STERICYCLE INC	812.86
326051	133207	SUNGARD PUBLIC SECTOR PENTAMATION	20,250.00
326052	102869	SUPER SAVER #20	121.88
326053	084959	JAMES V SUTFIN	159.43
326057	103050	DRAPHIX, LLC	84.64
326058	088709	AMERICAN EAGLE COMPANY INC	178.25
326060	133969	TENNANT SALES & SERVICE COMPANY	4,291.41
326061	131729	THEATRICAL MEDIA SERVICES, INC.	345.80
326062	108099	THIELE GEOTECH INC	2,825.30
326063	137397	THINK SOCIAL PUBLISHING INC	142.50
326064	136381	ANNETTE J THOMAS	9.95
326065	102713	THOMPSON MEDIA GROUP LLC	89.50

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326068	131446	TOSHIBA AMERICA INFO SYS INC	2,577.88
326069	131446	TOSHIBA AMERICA INFO SYS INC	12,821.00
326070	132138	TOYOTA FINANCIAL SERVICES	499.88
326071	108055	TRADE WELL PALLET INC	2,000.00
326072	137829	BRYAN TRAN	45.10
326073	135247	MARIELA J TRIBULATO	40.00
326074	106493	TRITZ PLUMBING, INC.	1,274.96
326075	138047	AUTO PROS OF MILLARD INC	2,314.35
326076	135505	TY'S OUTDOOR POWER & SERVICE INC	223.16
326077	135716	TYCON ELECTRIC INC	635.00
326078	131819	JEAN R UBBELOHDE	61.20
326079	102846	ULTIMATE OFFICE INC	98.05
326080	090678	UNISOURCE WORLDWIDE INC	2,624.75
326081	090242	UNITED PARCEL SERVICE	530.74
326082	134849	UNITED RENTALS INC	70.74
326084	090440	SPORT SUPPLY GROUP INC	143.83
326085	138661	USA-CLEAN INC	2,693.02
326086	137707	UTILITY TRENCHING INC	133,090.50
326087	138046	AUTO LUBE INC	189.59
326088	138745	VEHICLE MAINTENANCE PROGRAM INC	5,807.20
326089	130031	LESLIE F VERA	98.84
326090	092280	VERNIER SOFTWARE & TECHNOLOGY LLC	1,076.22
326091	136318	JENNIFER L VEST	31.97
326092	092323	VIRCO INC	7,391.74
326093	109122	CONNIE L VLCEK	18.90
326094	131112	LINDA WALTERS	63.83
326095	093765	WATER ENGINEERING, INC.	1,096.00
326097	093978	BECKY S WEGNER	44.37
326100	094130	WENGER CORPORATION	1,685.00
326102	105619	WESTERN TRAILER LEASING INC	2,475.00
326103	094630	WESTONE LABORATORIES	41.15
326104	094650	WESTSIDE COMMUNITY SCHOOLS	1,287.50
326105	130510	KIM WHEATLEY	33.43
326106	138439	WILLMER WELDING & FABRICATION LLC	1,696.30
326107	109073	CRAIG J WOLF	150.96
326108	109852	WURTH BAER SUPPLY CO	1,317.89
326109	101370	XEROX CORPORATION (ORDERS)	326.00
326110	095674	XEROX CORPORATION (LEASES)	7,606.69
326111	138356	JEFFREY YOST	46.56
326112	101717	YOUTHLIGHT INC.	99.88
326113	136855	PAUL R ZOHLEN	41.62
<b>Total for GENERAL FUND</b>			<b>3,562,979.24</b>
23168	135057	KATHERINE L BOYLE	48.30
23169	106893	CULLIGAN WATER CONDITIONING	20.41
23170	102229	ROWAN W LANG	229.50
23171	136279	MILLARD PUBLIC SCHOOL CLEARING ACCT	2,233.95

# Millard Public Schools

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## Check Register

Prepared for the Board Meeting of August 1, 2011

Check No	Vend No	Vendor Name	Amount
23172	102445	EDRIE K PEARCE	309.56
23173	138496	WRIGHT EXPRESS FINANCIAL SVCS CORP	99.33
23174	138766	MARK D HOUSEWORTH	12.04
23175	137728	JEAN R MENDENHALL	40.14
23176	109843	NEXTEL PARTNERS INC	214.90
23177	130903	DEB RINGER	38.45
23178	101476	SODEXO INC & AFFILIATES	66,826.12
<b>Total for FOOD SERVICE</b>			<b>70,072.70</b>
325620	069689	AMSAN LLC	608.33
325683	106902	COMMUNICATION SERVICES INC.	25,233.22
325686	135287	CONSTRUCT INC	344,557.83
325721	136245	DONOVAN PROPERTIES LLC	1,662.62
325900	138760	MIDLANDS MECHANICAL INC	764.00
325913	134532	MORRISSEY ENGINEERING INC	3,360.00
326000	134824	ROOFING SOLUTIONS INC	5,400.00
326011	081880	SCHEMMER ASSOCATES INC	9,150.00
326029	083175	SHEPPARD'S BUSINESS INTERIORS	304.00
326062	108099	THIELE GEOTECH INC	2,233.45
<b>Total for SPECIAL BUILDING</b>			<b>393,273.45</b>
325542	108245	GENE ADAMS	537.74
325554	131157	CHRISTINE A JANOVEC-POEHLMAN	232.58
325555	134850	ANNE E JOHNSON	490.22
325570	135647	LACHELLE ZUHLKE	24.72
325590	107732	BRIAN L NELSON	100.00
325591	099658	OMAHA CHILDRENS MUSEUM	90.00
325593	135863	RUDOLPH A VLCEK III	125.00
325615	011051	ALL MAKES OFFICE EQUIPMENT	876.50
325617	107651	AMAZON.COM INC	1,054.60
325641	099646	BARNES & NOBLE BOOKSTORE	969.07
325644	134884	JULIE K BERGSTROM	115.20
325667	133970	CCS PRESENTATION SYSTEMS	844.85
325669	133589	CDW GOVERNMENT, INC.	56.00
325716	135509	DIGIORGIO'S SPORTSWEAR INC	427.00
325734	037525	EDUCATIONAL SERVICE UNIT #3	115.00
325748	132472	EVAN-MOOR EDUCATIONAL PUBLISHERS	577.12
325770	043760	GALLUP ORGANIZATION	650.00
325775	044891	GOPHER	519.20
325776	043609	GP DIRECT	494.99
325793	048517	GREENWOOD PUBLISHING GROUP INC	3,993.00
325806	049650	HOUGHTON MIFFLIN HARCOURT PUB CO	2,313.35
325807	134299	BARBARA A HOVE	901.50
325835	138759	VIALANGUAGE INC	100.00
325855	099217	LAKESHORE LEARNING MATERIALS	4,989.85
325897	132599	MID AMERICA COMPANY	183.10
325921	067865	NATIONAL PROFESSIONAL RESOURCES INC	1,020.00



# Millard Public Schools

## Check Register

Prepared for the Board Meeting of August 1, 2011

Check No	Vend No	Vendor Name	Amount
325938	100013	OFFICE DEPOT 84133510	1,226.68
326007	101166	S & S WORLDWIDE INC	318.50
326013	082100	SCHOLASTIC INC	94,741.75
326018	082350	SCHOOL SPECIALTY INC	1,933.86
326035	138622	SIMON & SCHUSTER INC	560.59
326041	137577	JULIE R SPARKS	379.82
326048	133476	STEPS TO LITERACY	3,966.65
326056	088654	TARGET	197.76
326092	092323	VIRCO INC	330.30
<b>Total for GRANT FUND</b>			<b>125,456.50</b>
325687	136587	COVENTRY HEALTH & LIFE INS CO	144,538.40
<b>Total for</b>			<b>144,538.40</b>
325615	011051	ALL MAKES OFFICE EQUIPMENT	2,527.00
325661	099431	BUSINESS MEDIA INC	1,083.00
325667	133970	CCS PRESENTATION SYSTEMS	698.55
325682	130646	COMMONWEALTH ELECTRIC	15,153.76
325683	106902	COMMUNICATION SERVICES INC.	2,007.54
325731	138021	EARTHWALK COMMUNICATIONS INC	11,220.00
325740	138089	RANDY BARGER	10,162.50
325796	132423	HEWLETT PACKARD CO	119,682.09
325834	132965	K-LOG INC	2,388.60
325952	138662	KELLY D OSTRAND	15.00
325978	138487	PRODUCTIVITY INC	53,801.00
325984	137779	JARDINE QUALITY IRRIGATION INC	755.15
326029	083175	SHEPPARD'S BUSINESS INTERIORS	11,344.38
326042	138756	CALIFORNIA SPECIALIZED EQPT SYS INC	1,950.00
326054	138672	SWEETWATER SOUND INC	7,823.67
326092	092323	VIRCO INC	140.28
326100	094130	WENGER CORPORATION	4,808.00
326101	094174	WEST MUSIC COMPANY	1,556.64
<b>Total for DEPRECIATION</b>			<b>247,117.16</b>
325563	135046	ROHWER ELEMENTARY	595.00
325607	101489	ADAMS PROFESSIONAL SERVICES INC	130.00
325626	138007	GARRETT ASHBY	1,056.00
325640	138764	RANDOLPH K BARKER II	75.00
325641	099646	BARNES & NOBLE BOOKSTORE	1,222.04
325646	138151	MADISON BESCH	550.00
325650	101364	BOOKWORM	417.04
325652	019559	BOUND TO STAY BOUND BOOKS INC	1,865.05
325659	138730	BREANNA L BURKLUND	197.50
325660	138366	JAMES PHILLIP BURROUGHS III	27.50
325662	138599	MEHGAN CAIN	147.50
325663	023964	DAVE CARLSEN	55.00
325665	024067	CARSON DELLOSA PUBLISHING	673.40
325676	137605	BIANCA CHRISTENSEN	648.00

**Millard Public Schools**

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**Check Register****Prepared for the Board Meeting of August 1, 2011**

Check No	Vend No	Vendor Name	Amount
325692	138765	JACOB JOHN CONNOR CUNNINGHAM	37.50
325703	138160	HEIDI DEMUTH	641.25
325704	138727	ROBIN DEMUTH-TURCO	452.00
325710	099220	DICK BLICK CO	432.08
325715	033473	DIETZE MUSIC HOUSE INC	2,676.27
325722	130648	DOSTALS CONSTRUCTION CO INC	7,441.00
325727	135695	AMANDA D DOWNING	618.50
325729	138733	CHASE DUNCAN	55.00
325730	137509	HAYLEY DUNCAN	200.00
325742	135611	ENTERPRISE RENT-A-CAR CO-MIDWEST	181.99
325744	138591	ZACH ERIKSEN	450.00
325747	035610	ETA/CUISENAIRE	30.45
325751	138600	JUSTIN FALCK	527.50
325752	136342	KEVIN FALCK	262.50
325763	138157	ALISON FISHER	225.00
325764	138314	OLIVIA FISHER	555.00
325772	138064	TAYLOR GILROY	995.00
325774	137760	JIM GLOVER	175.00
325779	137450	TANNER GRIEVE	95.00
325784	138307	MORGAN GUY	455.00
325792	137044	KASSIE HEEB	307.50
325800	138065	MEGAN C HINGER	30.00
325803	132592	WILLIAM SPRAGUE, JR.	3,515.67
325808	138726	EMMA HRLEVICH	270.00
325815	135517	KAREN ILLG	378.00
325819	131495	INSECT LORE	145.91
325821	100928	J W PEPPER & SON INC.	103.50
325829	138369	YUAN YUAN JIANG	240.00
325832	054492	JIM L JOHNSON	620.00
325836	138601	MEGAN KAHN	467.50
325839	138731	KATHERINE ANN KASTRUP	120.00
325842	138159	BRAMSTRONG KIM	970.00
325845	138725	CODY KLAIBER	240.00
325846	136767	KYLIE KNEIFL	660.00
325849	138152	TAYLOR KORTE	605.00
325856	138729	ALEXANDRA LAMBERT	335.00
325876	138768	SHEA MARCINSKI	65.00
325881	138066	EMILY MCCOY	585.00
325885	138156	KATHERINE MCGINN	210.00
325893	134995	ALYSSA MERKEL	215.00
325912	137111	SATURNRINA LEE MORRIS	340.00
325919	067000	NASCO	486.60
325930	069578	N CHRIS NIELSEN	855.00
325933	137588	ERIN OELTJEN	684.00
325934	138769	HANNAH MARIE OELTJEN	290.00
325938	100013	OFFICE DEPOT 84133510	52.97

Date: 7/27/2011

**Millard Public Schools**

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**Check Register****Prepared for the Board Meeting of August 1, 2011**

Check No	Vend No	Vendor Name	Amount
325940	138012	CAHNER JALINE OLSON	755.00
325955	132443	OZANAM/BIST	100.00
325960	132166	PATRICIA M KUSEK	150.00
325974	079051	POSITIVE PROMOTIONS INC	66.60
325980	138738	MATTHEW C PROPHIT	480.00
325989	100642	REALLY GOOD STUFF INC	242.21
325991	138179	JACQUELINE REYES	480.00
326019	099808	SCHOOL-TECH INC	2,713.36
326029	083175	SHEPPARD'S BUSINESS INTERIORS	285.52
326032	137119	DAVID SHRIVER	225.00
326037	138430	DUSTIN ROSS SMITH	10.00
326043	138178	ISAAC SPRINGER	495.00
326046	138734	ELISABETH A STARR	423.00
326047	136465	JAKE STAUFFER	950.00
326050	138198	BROOKE STILMOCK	275.00
326055	138763	MORGAN SZYMCZAK	37.50
326057	103050	DRAPHIX, LLC	109.04
326066	137122	MORIAH THOMPSON	462.50
326067	138067	KACY THURMAN	485.00
326083	138736	HIGHSMITH LLC	626.18
326096	138728	DANIEL ALEXANDER WEAVER	588.00
326098	135522	AMANDA WEIHL	585.00
326099	137586	STEPHANIE WELCH	225.00
<b>Total for ACTIVITY FUND</b>			<b>47,725.63</b>
<b>Report Total</b>			<b>4,591,163.08</b>

### Millard Public Schools - Planned Disposition of Surplus Property

BOE Packet Due Date: **7/26/2011**

BOE Meeting Date: **8/1/2011**

Sale or Disposals Scheduled After: **8/1/2011**

Lot	Quantity	Description
1	20	laptops
2	2	sets walkie talkies
3	2	tent - canopies
4	5	carts
5	1	weather station
6	1	music keyboard
7	1	pallet serving utensils
8	2	hands free communicator headsets
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**AGENDA SUMMARY SHEET**

**Agenda Item:** TeamMates Nebraska Mentoring Program Agreement

**Meeting Date:** August 1, 2011

**Department:** Educational Services

**Title and Brief Description:** TeamMates Nebraska Mentoring Program Agreement

**Action Desired:** \_\_X\_\_ Approval

**Background:** The TeamMates Nebraska Mentoring Program Agreement has been under legal review since December 2010 and is now ready for Board of Education review and approval. This agreement will allow the Millard Public Schools to continue providing mentoring experiences under the TeamMates name for over 135 students. The agreement also commits the District to creating an advisory council to assist with recruiting additional mentors.

**Recommendations:** It is recommended that the TeamMates Nebraska Mentoring Program Agreement be approved and that the Associate Superintendent for Educational Services be authorized and directed to execute any and all documents related to this project.

**Strategic Plan Reference:** Not applicable

**Timeline:** Applicable for the 2011-2012 school year

**Responsible Persons:** Dr. Mark Feldhausen, Assoc. Supt. (Educational Services)

**Superintendent's Signature:** \_\_\_\_\_

(FOR USE BY ALL METRO BOARD/DISTRICTS)

TEAMMATES NEBRASKA MENTORING PROGRAM AGREEMENT

This Mentoring Program Agreement (this "Agreement"), is made by and among TeamMates Mentoring Program, a Nebraska non-profit corporation ("TeamMates"), TeamMates of Metro Omaha, a Nebraska non-profit corporation (the "Metro Board"), and \_\_\_\_\_ (the "District").

WHEREAS, TeamMates has developed a model and created proprietary materials useful in the establishment of successful in-school mentoring programs throughout the nation (the "TeamMates Mentoring Program");

WHEREAS, subject to the terms of this Agreement, the Metro Board and District desire to participate in TeamMates Mentoring Program, and TeamMates desires to have the District and Metro Board participate in the TeamMates Mentoring Program.

NOW THEREFORE, in consideration of the above premises and the mutual covenants and agreements contained herein, the parties agree as follows:

1. Grant to District. Teammates grants the District, subject to the term of this Agreement, the right and authority to establish a chapter of the TeamMates Mentoring Program in the District.

2. Obligations of TeamMates.

a. TeamMates agrees to provide initial training to representatives of the Metro Board and District regarding the establishing of a TeamMates Mentoring Program in the District. In addition, at the request of the Metro Board or District, TeamMates may also provide additional training, educational, and promotional materials, on terms to be mutually agreed upon by the parties.

b. TeamMates agrees during the term of this Agreement, to make available any and all advertising, training, or developmental materials as the same may be developed from time to time by TeamMates ("TeamMates' Intellectual Property") to the District. TeamMates further grants the District for the term of this Agreement, a non-exclusive, revokable license to use, subject to its prior written approval, TeamMates Intellectual Property, including the right to use the trademark "TeamMates", and all associated logos on brochures, advertising materials, instructional materials, and other materials or media. TeamMates shall, at its own expense, be responsible for defending TeamMates' Intellectual Property.

3. The District.

a. The District hereby adopts and covenants that it will adhere to TeamMates' Policies and Purposes previously provided to the District. The District shall implement, maintain and abide by TeamMates' Procedures and Policies, as may be amended from time to time by TeamMates, in its sole discretion.

b. The District shall not take any action, or participate in any activity, that is inconsistent with the status of a tax-exempt entity under Section 501(c)(3) of the Federal Internal Revenue Code of 1986, as amended (the "Code").

c. Annually, the District, along with the Metro Board, shall prepare a budget that will set forth the anticipated costs associated with the TeamMates Mentoring Program in the Metro Board for the upcoming fiscal year. The budget will be finalized on or before July 1 of each year. It is the parties' expectation that the budget will always project revenue to exceed expenses.

d. The District shall allow TeamMates to conduct annual audits of the District's policies, practices, operations, and record keeping relating to TeamMates Mentoring Program, and such other audits relating to the TeamMates Mentoring Program as TeamMates may deem appropriate.

e. The District agrees to provide appropriate space in the buildings of each of its schools participating in the TeamMates Mentoring Program for the mentors and mentees to meet. The District also agrees to permit mentors to meet with mentees in its schools during all days in which each school is in session and at such other times as shall be mutually agreed upon by the parties hereto.

4. Indemnification & Insurance.

a. The District covenants and agrees to indemnify and hold harmless the Metro Board and TeamMates, and their officers, directors, employees and agents against those liabilities set forth on Exhibit "A", attached hereto arising from the acts or omissions of the District or its officers, directors, employees, agents or participants.

b. The Metro Board covenants and agrees to indemnify and hold harmless the District and TeamMates, and their officers, directors, employees and agents against those liabilities set forth on Exhibit "A", attached hereto, arising from the acts or omissions of the Metro Board or its officers, directors, employees, agents or participants in the amounts set forth on "Exhibit A".

c. TeamMates covenants and agrees to indemnify and hold harmless the District, the Metro Board, and their officers, directors, employees and agents against those liabilities set forth on "Exhibit A", attached hereto, arising from the negligent acts or omissions of TeamMates and its officers, directors, employees, agents or participants in the amounts set forth on "Exhibit A".

d. Each party hereto covenants and agrees to acquire and maintain such insurance policies as are necessary to provide liability coverage covering the acts and omissions, asset form on "Exhibit A", attached hereto, and to name the other partners here to as "Additional Insured on a primary basis, unless Metro Board and District elect to obtain their own insurance.

5. Termination. This Agreement shall remain in effect until it is terminated. This Agreement may be terminated at any time by any party by delivery of written notice of termination to the other parties. Upon termination, the District shall immediately cease the use of the TeamMates' Intellectual Property. The District agrees to immediately return all materials containing TeamMates' Intellectual Property upon termination and shall distribute to TeamMates upon demand all funds then held by it or under its control to TeamMates or such other entity that TeamMates shall designate.

6. Miscellaneous.

a. Notices. Any Notices required under the terms of this Agreement shall be effective if deposited with the United States Postal Service postage prepaid first class mail and addressed to:

TeamMates: Metro Board: TeamMates Mentoring Program TeamMates of Metro Omaha 6801 "O" Street 6801 "O" Street Lincoln, NE 68510 Lincoln, NE 68510

District: \_\_\_\_\_

b. Entire Agreement; Supersede; Amendment. This Agreement represents the entire agreement of the parties with respect to the subject matter hereof and supercedes any prior or contemporaneous agreements or understandings, written or oral, among the parties. No provision of this Agreement may be modified unless by means of a separate writing signed by all of the parties.

c. Disputes. In the event of a dispute between the parties, the Executive Director of TeamMates, the President of the Metro Board and the Superintendent of the District (the "CEO Meeting") shall meet to discuss in detail the nature of the disputes and the remedies sought. If the CEO Meeting cannot be arranged with all parties present within 60 days of such a meeting being proposed, or if the parties do not resolve their dispute at the CEO Meeting, then the parties agree to submit the dispute to nonbinding mediation conducted by a single mediator agreed to by the parties. If the dispute is still unresolved the parties agree that they then may seek any all remedies available to them through litigation in a court of competent jurisdiction.

d. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Nebraska. The parties agree that any dispute arising out of this Agreement shall be initiated and prosecuted in a court located in Nebraska, and each party hereby consents and submits to the jurisdiction over its person by any such court.

IN WITNESS HEREOF, the parties have set their hand this \_\_\_ day of \_\_\_\_\_, 20\_\_.

TEAMMATES MENTORING PROGRAM

By: \_\_\_\_\_ Suzanne Hince, Executive Director

TeamMates of Metro Omaha, Metro Board

By: \_\_\_\_\_ Its: \_\_\_\_\_

\_\_\_\_\_, District

By: \_\_\_\_\_ Its: \_\_\_\_\_

**(FOR USE BY ALL METRO BOARD/DISTRICTS)****EXHIBIT "A"**

Commercial General Liability. Commercial General Liability insurance provided by a standard ISO form policy, or its equivalent, covering claims alleging negligence or omission causing bodily injury, death, property damage, including loss of use, personal injury and advertising injury, providing such coverage shall insure each party, its officers, directors, employees, agents and volunteers, and such liability insurance policy shall be endorsed to include the other parties as "Additional Insured on a primary basis". Such policy shall be written on an occurrence basis of coverage with limits of not less than \$1,000,000 each occurrence for premises and operations, personal injury liability, \$2,000,000 general annual aggregate limit, \$1,000,000 each occurrence for claims resulting from product or completed operations and \$2,000,000 annual aggregate for such claims. The Commercial General Liability policy shall contain insurance for allegations or claim from Sexual/Physical Abuse. Such policy shall be written on an occurrence basis of coverage with limits of not less than \$500,000 each claim and \$500,000 in the annual aggregate and such policy shall also include the other parties as Additional Insured. Each party shall waive its rights of recovery against other parties. Such waiver of subrogation shall be endorsed to the policy in favor of the other parties.

Commercial Automobile Liability. Commercial Automobile Liability insurance with a combined single limit for bodily injury, death and property damage of not less than \$1,000,000 per accident, which coverage shall apply to all owned, hired and non-owned vehicles used by such party, its employees, agents, representatives, volunteers in conducting the Programs and Projects.

Workers' Compensation Insurance. Worker's Compensation Insurance covering its employees for all costs and statutory benefits and liabilities under the Nebraska Workers Compensation Act and any similar laws for its employees, and Employer's Liability Insurance with limits of not less than \$100,000 each employee injury, \$100,000 each employee disease, and \$500,000 policy limit for all accident injury or disease. Each party shall waive its rights of recovery and obtain such waiver of subrogation from its insurer in favor of the other parties.

Before TeamMates or any contracted provider shall be permitted to begin work or provide services, each party shall provide the other parties hereto with evidence of such insurance issued on a standard ACORD Certificate of Insurance as will meet all insurance requirements stated in this agreement. Each party shall maintain all such insurance during the term of the Mentoring Program Agreement. It is each party's sole responsibility to provide the other parties hereto written notice should any required insurance be cancelled or non-renewed. Failure of any party to provide and maintain all insurance required, or failure to provide written notice shall not relieve such party of its obligation under the Mentoring Program Agreement.

By requiring insurance pursuant to the terms of the Mentoring Program Agreement, none of the parties represents that the coverage and limits required will necessarily be adequate to protect the other parties for all claims or amounts of loss. Such coverage and limits shall not be deemed or construed to be any limitation of the any party's liabilities under any indemnification obligations pursuant to the terms of the Mentoring Program Agreement.

## AGENDA SUMMARY SHEET

**Agenda Item:** Approval of Wellness Consultant

**Meeting Date:** August 1, 2011

**Department:** Human Resources

**Title & Brief Description:** Approval of SimplyWell as the District's Wellness Consultant.

**Action Desired:** Approval  Discussion  Information Only

**Background:** As a part of the 2009-10 Strategic Plan, the Board adopted Strategy Number 1, Plan Number 3 which stated that the District should provide wellness programs and incentives to covered individual for actions that may result in lower health cost for the District.

During the 2009-10 school year, the District formed a Wellness committee led by the Human Resources Division that included: 2 elementary teachers, 2 middle school teachers, 2 high school teachers, 4 administrators, 1 professional technical employee, 1 custodian, 1 paraprofessional, 1 food service representative, as well as representatives from the MPS Foundation, Coventry, Best Care EAP, and Silverstone. After several meetings and researching regionally successful Wellness programs, the committee recommended the following next steps:

“Implementing a wellness program that will meet with goals of the Strategic plan will require commitment, time, and money. The District should hire a wellness coordinator and begin researching available web-sites. Silverstone has helped identify a relatively low cost web site (at approximately \$50,000 per year for individualized web pages as well as consulting for hiring a wellness coordinator). A web site combined with a wellness coordinator should be within the \$100,000 start-up budget available for wellness. The wellness coordinator could then begin working on specific steps for a long-term wellness program including more in-depth research of the items described above.”

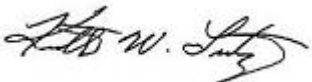
Due to budgetary constraints and limitations in the District's collective bargaining agreements regarding contributions to health insurance, the committee's findings were not adopted in 2010-11.

Following collective bargaining with the MEA regarding wellness and correlation with health insurance premiums, the District engaged Silverstone to assist in evaluating third-party wellness coordinators. After meeting with three possible vendors, we recommend SimplyWell as best matching the findings of the Wellness Committee.

First year costs for the proposed contract and implementation are anticipated to be approximately \$25,000 out of the General Fund and \$90,000 out of the Employee Benefit Fund. These estimates do not include possible screenings which would be paid directly out of the Employee Benefit Fund or possible revenue from non-participants.

**Recommendation:** It is recommended that SimplyWell be approved as the District's Wellness consultant and that the Assistant Superintendent of Human Resources be authorized and directed to execute any and all documents related to that implementation.

**Responsible Person:** Chad Meisgeier, Dr. Jim Sutfin

**Approval:** 



**AGENDA SUMMARY SHEET**

**AGENDA ITEM:** Reaffirm Policy 8140 – Internal Board Policies – Temporary Committee

**MEETING DATE:** August 1, 2011

**DEPARTMENT:** Office of the Superintendent

**TITLE AND BRIEF DESCRIPTION:** It has been several years since the policies and rules in the 8000 series have been updated or reaffirmed.

**ACTION DESIRED:** Reaffirm

**BACKGROUND:**

**OPTIONS/ALTERNATIVE CONSIDERATIONS:**

**RECOMMENDATIONS:** Reaffirm

**STRATEGIC PLAN REFERENCE:**

**IMPLICATIONS OF ADOPTION OR REJECTION:**

**TIME LINE:**

**PERSONS RESPONSIBLE:** Keith Lutz

**SUPERINTENDENT'S APPROVAL:** \_\_\_\_\_  \_\_\_\_\_

## **Internal Board Policies**

### **Temporary Committees**

**8140**

Temporary committees may be formed to conduct studies and to consider particular programs and other issues that may come before the Board. No more than three Board members shall be assigned to or serve on any committee.

When temporary committees are formed, the purpose and scope of the duties of the committee shall be stated in the minutes of the Board meeting when the committee is created.

The committee shall be established by a majority vote at any regular or special meeting and the members shall be appointed by the Board President.

The committee shall be advisory to the Board and its report to the Board shall be submitted in writing and made a part of the records of the Board.

Policy Adopted: February 4, 1974

Revised: December 2, 2002

Reaffirmed: [August 1, 2011](#)

Millard Public Schools

Omaha, NE

**AGENDA SUMMARY SHEET**

**AGENDA ITEM:** Reaffirm Policy 8251 – Internal Board Policies – A Code of Ethics for School Board Members

**MEETING DATE:** August 1, 2011

**DEPARTMENT:** Office of the Superintendent

**TITLE AND BRIEF DESCRIPTION:** It has been several years since the policies and rules in the 8000 series have been updated or reaffirmed.

**ACTION DESIRED:** Reaffirm

**BACKGROUND:**

**OPTIONS/ALTERNATIVE CONSIDERATIONS:**

**RECOMMENDATIONS:** Reaffirm

**STRATEGIC PLAN REFERENCE:**

**IMPLICATIONS OF ADOPTION OR REJECTION:**

**TIME LINE:**

**PERSONS RESPONSIBLE:** Keith Lutz

**SUPERINTENDENT'S APPROVAL:** \_\_\_\_\_  \_\_\_\_\_

## Internal Board Policies

### A Code of Ethics for School Board Members

8251

- I. As a member of my local Board of Education, representing all the citizens of my school district, I recognize
  1. That my fellow citizens have entrusted me with the educational development of the children and youth of this community.
  2. That the public expects my first and greatest concern to be in the best interest of each and everyone of these young people without distinction as to who they are or what their background may be.
  3. That the future welfare of this community, of this State, and of the Nation depends in the largest measure upon the quality of education we provide in the public schools to fit the needs of every learner.
  4. That my fellow Board members and I must take the initiative in helping all the people of this community to have all the facts all the time about their schools, to the end that they will readily provide the finest school program, school staff, and school facilities.
  5. That legally the authority of the Board is derived from the State which ultimately controls the organization and operation of the school district and which determines the degree of discretionary power left with the Board and the people of this community for the exercise of local autonomy.
  6. That I must never neglect my personal obligation to the community and my local obligation to the State, nor surrender these responsibilities to any other person, group, or organization; but that, beyond these, I have a moral and civic obligation to the Nation which can remain strong and free only so long as public schools in the United States of America are kept free and strong.
- II. In view of the foregoing consideration, it shall be my constant endeavor:
  1. To devote time, thought, and study to the duties and responsibilities of a school board member so that I may render effective and creditable service.
  2. To work with my fellow Board members in a spirit of harmony and cooperation in spite of differences of opinion that arise during vigorous debate of points at issue.
  3. To base my personal decision upon all available facts in each situation; to vote my honest conviction in every case, unswayed by partisan bias of any kind; thereafter, to abide by and uphold the final majority decision of the Board.
  4. To remember at all times that as an individual I have no legal authority outside the meetings of the Board, and to conduct my relationships with the school staff, the local citizenry, and all media of communication on the basis of this fact.
  5. To resist every temptation and outside pressure to use my position as a school Board member to benefit either myself or any other individual or agency apart from the total interest of the school district.
  6. To recognize that it is as important for the Board to understand and evaluate the educational program of the schools as it is to plan for the business of school operation.
  7. To bear in mind under all circumstances that the primary function of the Board is to establish the policies by which the schools are to be administered, but that the administration of the educational

program and the conduct of school business shall be left to the employed Superintendent of schools and his professional and non-professional staff.

8. To welcome and encourage active cooperation by citizens, organizations, and the media of communication in the district with respect to establishing policy on current school operation and proposed future development.
9. To support my state and national school boards associations.
10. Finally, to strive step-by-step toward ideal conditions for most effective school board service to my community, in a spirit of teamwork and devotion to public education as the greatest instrument for the preservation and perpetuation of our representative democracy.

Policy Adopted: February 4, 1974  
Reaffirmed: December 16, 2002; [August 1, 2011](#)

Millard Public Schools  
Omaha, NE

**AGENDA SUMMARY SHEET**

**AGENDA ITEM:** Reaffirm Policy 8340 – Internal Board Policies – Meetings

**MEETING DATE:** August 1, 2011

**DEPARTMENT:** Office of the Superintendent

**TITLE AND BRIEF DESCRIPTION:** It has been several years since the policies and rules in the 8000 series have been updated or reaffirmed.

**ACTION DESIRED:** Reaffirm

**BACKGROUND:**

**OPTIONS/ALTERNATIVE CONSIDERATIONS:**

**RECOMMENDATIONS:** Reaffirm

**STRATEGIC PLAN REFERENCE:**

**IMPLICATIONS OF ADOPTION OR REJECTION:**

**TIME LINE:**

**PERSONS RESPONSIBLE:** Keith Lutz

**SUPERINTENDENT'S APPROVAL:** \_\_\_\_\_  \_\_\_\_\_

## Internal Board Policies

### Meetings

**8340**

All Board meetings shall be open to the public unless the majority affirmatively votes for a closed session as provided by law. Board meetings shall be held at a stated time and place.

A quorum consists of the majority of the Board. Unless otherwise provided by law that the item of business requires a majority vote of all the Board members, a majority vote of the quorum shall be sufficient for the passing of the matter presented to the Board

Legal Reference: RRS 79-1408 et seq.

Related Policies & Rules: [8340R1](#), [8340R2](#), [8340R3](#)

Policy Adopted: August 12, 1991

Revised: December 16, 2002

Reaffirmed: [August 1, 2011](#)

Millard Public Schools  
Omaha, NE

**AGENDA SUMMARY SHEET**

**AGENDA ITEM:** Reaffirm Rule 8340.2 – Internal Board Policies – Rights of the Public

**MEETING DATE:** August 1, 2011

**DEPARTMENT:** Office of the Superintendent

**TITLE AND BRIEF DESCRIPTION:** It has been several years since the policies and rules in the 8000 series have been updated or reaffirmed.

**ACTION DESIRED:** Reaffirm

**BACKGROUND:**

**OPTIONS/ALTERNATIVE CONSIDERATIONS:**

**RECOMMENDATIONS:** Reaffirm

**STRATEGIC PLAN REFERENCE:**

**IMPLICATIONS OF ADOPTION OR REJECTION:**

**TIME LINE:**

**PERSONS RESPONSIBLE:** Keith Lutz

**SUPERINTENDENT'S APPROVAL:** \_\_\_\_\_  \_\_\_\_\_



## **Internal Board Policies**

### **Meetings**

**8340.2**

#### **Rights of the Public**

The public shall have the right to attend and the right to speak at Board meetings, and all or any part of a Board meeting, except for closed sessions, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

The Board may make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording Board meetings.

The Board is not required to allow citizens to speak at each meeting, but shall not forbid public participation at all meetings.

No members of the public shall be required to identify themselves as a condition for admission to the meeting. The Board may require any member of the public desiring to address the Board to identify himself/herself.

Upon request, the Board shall make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at the meeting.

The Board shall make available at the meeting, for examination or copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting.

Legal Reference: RRS 84-1412

Related Policies & Rules: 8340P

Rule Approved: August 12, 1991  
Reaffirmed: December 16, 2002; [August 1, 2011](#)

Millard Public Schools  
Omaha, NE

**AGENDA SUMMARY SHEET**

**AGENDA ITEM:** Reaffirm Rule 8340.3 – Internal Board Policies – Meetings – Chance Meetings, Conventions, and Workshops

**MEETING DATE:** August 1, 2011

**DEPARTMENT:** Office of the Superintendent

**TITLE AND BRIEF DESCRIPTION:** It has been several years since the policies and rules in the 8000 series have been updated or reaffirmed.

**ACTION DESIRED:** Reaffirm

**BACKGROUND:**

**OPTIONS/ALTERNATIVE CONSIDERATIONS:**

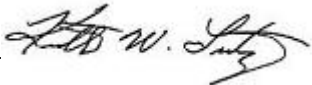
**RECOMMENDATIONS:** Reaffirm

**STRATEGIC PLAN REFERENCE:**

**IMPLICATIONS OF ADOPTION OR REJECTION:**

**TIME LINE:**

**PERSONS RESPONSIBLE:** Keith Lutz

**SUPERINTENDENT'S APPROVAL:** \_\_\_\_\_  \_\_\_\_\_

## **Internal Board Policies**

### **Meetings**

**8340.3**

#### **Chance Meetings, Conventions, and Workshops**

Policies and rules drafted for the conduct of Board meetings shall not apply to chance meetings or to attendance at or travel to conventions or workshops of Board members at which there is no convened meeting of the Board and provided that there is no vote or other action taken regarding any matter over which the Board has supervision, control, jurisdiction, or advisory power.

Legal Reference: RRS 84-1410

Related Policies & Rules: 8340P

Rule Approved: August 12, 1991

Revised: December 16, 2002

Reaffirmed: [August 1, 2011](#)

Millard Public Schools  
Omaha, NE

**AGENDA SUMMARY SHEET**

**AGENDA ITEM:** Reaffirm Rule 8340.1 – Internal Board Policies – Meetings – Notice of Meetings and Contents of the Agenda

**MEETING DATE:** August 1, 2011

**DEPARTMENT:** Office of the Superintendent

**TITLE AND BRIEF DESCRIPTION:** It has been several years since the policies and rules in the 8000 series have been updated or reaffirmed.

**ACTION DESIRED:** Reaffirm

**BACKGROUND:**

**OPTIONS/ALTERNATIVE CONSIDERATIONS:**

**RECOMMENDATIONS:** Reaffirm

**STRATEGIC PLAN REFERENCE:**

**IMPLICATIONS OF ADOPTION OR REJECTION:**

**TIME LINE:**

**PERSONS RESPONSIBLE:** Keith Lutz

**SUPERINTENDENT'S APPROVAL:** \_\_\_\_\_  \_\_\_\_\_

## Internal Board Policies

### Meetings

8340.1

#### Notice of Meetings and Contents of the Agenda

Reasonable advance publicized notice of the time and place of all meetings shall be transmitted to all Board members and to the public by a method designated by the Board and recorded in the minutes. The notice shall contain an agenda of subjects known at the time of the publicized notice, or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the Don Stroh Administration Center during normal business hours. Except for items of an emergency nature, the agenda shall not be altered later than twenty-four (24) hours before the scheduled commencement of the meeting.

Board Meetings and Committee Meetings will begin at ~~6:30~~ 6:00 p.m. ~~August through May and 6:00 p.m. during June and July.~~ If there would be any deviation from these times, it will be publicized in an advance notice of the meeting(s).

The Secretary or other designee of the Board shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

#### Emergency Meetings

The Board shall have the right to modify the agenda to include items of an emergency nature at the Board meeting. If any news media have requested notification of Board meetings, the Secretary or other designee shall make reasonable efforts to provide advance notification to them of the time and place of the emergency meeting and the subjects to be discussed at that meeting.

Legal Reference: RRS 84-1411

Related Policies & Rules: [8340](#), [8340.2](#), [8340.3](#)

Rule Approved: August 12, 1991  
 Revised: April 13, 2009, [August 1, 2011](#)  
 Reaffirmed: December 16, 2002

Millard Public Schools  
 Omaha, NE

## AGENDA SUMMARY SHEET

**Meeting Date:** August 1, 2011

**Department:** Human Resources

**Action Desired:** Approval

**Background:** Personnel item: (1) Hires; (2) Resignations; (3) Amendments; (4) Leave of Absence

**Options/Alternatives Considered:** N/A

**Recommendations:** Approval

**Strategic Plan Reference:** N/A

**Implications of Adoption/Rejection:** N/A

**Timeline:** N/A

**Responsible Persons:** Jim Sutfin, Ed.D.

**Superintendent's Signature:** \_\_\_\_\_  \_\_\_\_\_

August 1, 2011

**AMENDMENT TO CONTINUING CONTRACTS****Recommend: Amendment to the following contracts:**

1. Valerie S. Wentworth – Science Teacher at Millard West High School. Amend contract from 50% (.50) FTE to 100% (1.0) FTE for the 2011-2012 school year.
2. Sugar L. Thiessen – Math Interventionist at Norris Elementary School. Amend contract from 100% (1.0) FTE to 50% (.5) FTE for the 2011-2012 school year.
3. Jackelyn J. Moody – Special Education teacher at Reagan Elementary School. Amend contract from 100% (1.0) FTE to 50% (.5) FTE for the 2011-2012 school year.
4. Sandra Coyne – Family Consumer Science Teacher at Kiewit Middle School. Amend contract from 50% (.50) FTE to 75% (.75) FTE for the 2011-2012 school year.

**August 1, 2011**

**LEAVE OF ABSENCE**

**Recommend: The following Leave of Absence be accepted:**

1. Kathleen M. Vondollen-Peters – Montessori Preschool teacher at Montclair Elementary School. She is requesting a Leave of Absence for the 2011-2012 school year for personal reasons.



**August 1, 2011**

## **RESIGNATIONS**

**Recommend: The following resignation be accepted:**

1. Jennifer L. Kucera – Family Consumer Science Teacher at Millard South High School. Resigning because of family relocation at the 2010-2011 school year.
2. Bridget Kratt – Media Specialist at Horizon Academy. Resigning at the end of the 2010-2011 school year for employment outside of education.


August 1, 2011

### **TEACHERS RECOMMENDED FOR HIRE**

**Recommend: the following teachers be hired for the 2011/2012 school year:**

1. Ellen C. Leahy – MA+36 – Creighton University. Family Consumer Science teacher at Millard South High School for the 2011-2012 school year. Previous Experience: Omaha Public Schools (1975-2006), Mercy High School (1973-1974)
2. Christina K. Seiler – MA – University of Nebraska, Omaha. Title 1 teacher at Norris Elementary School for the 2011-2012 school year. Previous Experience: Pattonville School District, Missouri (2001-2003), Omaha Public Schools (2000-2001)
3. Joshua A. Lingenfelter – BA+6 – University of Iowa. Language Arts teacher at Millard North High School for the 2011-2012 school year.
4. Sharon K. Gerhardt – Associates (RN) Degree – Normandale Community College. Health/Science-Teacher/Nurse position (.5) at Horizon Academy for the 2011-2012 school year. Previous Experience: Millard Public Schools (2001-current)

### AGENDA SUMMARY SHEET

<b>AGENDA ITEM:</b>	Pupil Services Year End Report 2010-11
<b>MEETING DATE:</b>	August 1, 2011
<b>DEPARTMENT:</b>	Pupil Services
<b>TITLE AND BRIEF DESCRIPTION:</b>	Pupil Services Year End Report for 2010-2011. The Pupil Services Year End Report is designed to provide an overview of the various services and functions provided within Pupil Services.
<b>ACTION DESIRED:</b>	Information Only
<b>BACKGROUND:</b>	The report summarizes activities that take place within Pupil Services such as within-district transfers, disciplinary actions, open/option enrollment students, foreign exchange students, health services, psychological services, crisis team activities, and students at risk.
<b>OPTIONAL/ALTERNATIVE CONSIDERATIONS:</b>	N/A
<b>RECOMMENDATIONS:</b>	N/A
<b>STRATEGIC PLAN REFERENCE:</b>	N/A
<b>IMPLICATIONS OF ADOPTION OR REJECTION:</b>	N/A
<b>TIMELINE:</b>	N/A
<b>PERSONS RESPONSIBLE:</b>	Mr. Bill Jelkin, Director of Pupil Services
<b>ASSISTANT SUPERINTENDENT:</b>	Dr. Jim Sutfin
<b>SUPERINTENDENT APPROVAL:</b>	 _____

***PUPIL SERVICES  
YEAR END REPORT***

**2010/11**



***Submitted by:  
Mr. Bill Jelkin  
Pupil Services Director***

## Executive Summary

The executive summary contains an overview of the main topics and related statistics contained in the 2010/11 Pupil Services Year End Report. The comparative statistics for each area are noted below:

<b>Student Attendance/Enrollment</b>	<b>2009/10</b>	<b>2010/11</b>
1. Attendance rates at Millard continue to be high.	96%	96%
2. Cohort Graduation/Drop Out Rate	97.72%	97.77%
3. The percentage of MPS students attending private schools	9.11%	8.80%
4. The percentage of MPS exempt school students remained comparable and continues to be a small percentage of the District population.	1.30%	1.50%
5. In 2010/11, MPS gained more students under the Nebraska Open & Option Programs:		
Left the District	209	167
Entered the District	577	640
6. Within District Transfers	1,365	1208
7. The number of Foreign Exchange Students	15	11
<b>Student Discipline</b>		
8. Student "events"	6,614	6,152
9. Curtailment of extracurricular activities	5	7
10. Disciplinary hearings	12	14
11. Breath Testing Device Utilization	52	58
<b>Student Health</b>		
12. The number of contacts relating to student health	287,119	297,785
13. Health screenings by nurse	52,774	53,982
14. Nurse interventions	70,118	63,683
<b>Students At-Risk and Student Assistance Programs</b>		
15. The number of Crisis Team responses	6	6
16. Crisis Interventions by all school personnel	99	99
17. Hotline calls	20	33
18. Suspected Child Abuse and Neglect	91	101
19. SCIP Team referrals	217	192
<b>Scholarships</b>		
20. Number of scholarships accepted	1076	1018
21. Value of scholarships accepted by students	\$14,268m	\$15,214m
22. Percentage of grads awarded scholarships	32.34%	36.21%

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**STUDENT ATTENDANCE/ENROLLMENT**  
**Attendance**

Attendance rates remained high at Millard Public Schools (see Table 1) during the 2010/11 school year. The percentage of students in attendance, based on the average daily attendance and average daily membership, was 96%.

**Table 1**  
**Percent of Students in Attendance—2010/2011**

High Schools		Middle Schools	
2 Schools	95%	1 School	95%
1 School	96%	4 Schools	96%
		1 School	97%
		MSAP	91%
Elementary Schools		Alternative Schools	
3 Schools	96%	MLC/Horizon	85%
21 Schools	97%	Young Adult Program	91%
1 School	98%	Ombudsman Program	92%
District Total	96%		

**Excessive Absence Referrals**

Nebraska Law 79-201 and Millard Public School Policy 5200 mandates that a student shall attend school each day school is open and in session unless excused by school officials. Additionally, the Nebraska Legislature passed LB 800, a comprehensive juvenile intervention bill during the 2010 legislative session. This bill officially became law July 1, 2010 and requires all Nebraska school districts to refer any and all students who miss more than twenty (20) school days per year to the county attorney. Therefore, there was a significant increase in the number of referrals made to the Douglas and Sarpy County Attorneys due to excessive absences. During the 2009-10 school year Millard Public Schools referred fifty-nine (59) students/families to the county attorney for disposition compared to four-hundred and forty-four (444) in 2010/2011.

**Table 2**  
**Number of Excessively Absent Students Referred to County Attorney – 2010/2011**

Elementary Schools	74
Middle Schools	107
High Schools	263
<b>TOTAL</b>	<b>444</b>

**Nebraska Department of Education Dropout Statistics**

The Nebraska Department of Education (NDE) requires a particular reporting method to determine graduation and dropout rates. This procedure, known as the “cohort” method includes information gathered over a period of several years.

**Table 3**  
**Cohort Graduation/Drop Out Rate**

Building	9th Grade	10th Grade	11th Grade	12th Grade	Graduated	DO Total	% DO	Grad Rate	DO Rate
	dropouts 07/08	dropouts 08/09	dropouts 09/10	dropouts 10/11	Graduated	DO Total	% DO	Grad Rate	DO Rate
<b>Horizon</b>			0	10	66	10	13.16%	86.84%	0.1316
<b>North</b>	0	3	7	3	554	13	2.29%	97.71%	0.0229
<b>South</b>	0	5	5	2	457	12	2.56%	97.44%	0.0256
<b>West</b>	0	1	0	0	506	1	0.20%	99.80%	0.0020

Table 3 includes such data required by the Nebraska Department of Education. It specifically addresses “Dropout Rate” at each Millard High School. The data is compiled using the said “cohort” method. Specifically, a freshman class is “tracked” by using a formula including dropouts and the number of graduates that the “freshman cohort” produces. The rate is determined by the number of students who graduate divided by those that dropped out of the cohort during their freshman, sophomore, junior and senior year (plus the number of graduating seniors). Example, MNHS:  $554 / ((0+3+7+3) + 587) = 0.0229$ . The graduation rate is the reciprocal of the drop out rate.

### High School Graduates – 2010/11

In previous years, only the graduated and non-graduated students from Millard North, South and West, as well as the Millard Learning Center (Horizon High School), were reported. Starting with the 2005/06 school year, we started including junior grads, other completers, the Young Adult Program and students who graduated at 5, 6, or 7 years of attendance. The numbers in Table 4 are the numbers reported to the Nebraska Department of Education regarding “district completers.”

**Table 4**  
**High School Completer Report —2010/11**

MNHS	Total	MSHS	Total	MWHS	Total
Senior Graduate	543	Senior Graduate	444	Senior Graduate	493
Other Completer		Other Completer		Other Completer	2
Junior Graduate	1	Junior Graduate	6	Junior Graduate	4
5th Year Senior	8	5th Year Senior	5	5th Year Senior	3
6th Year Senior	1	6th Year Senior		6th Year Senior	
7th Year Senior		7th Year Senior		7th Year Senior	
<b>Total</b>	<b>553</b>	<b>Total</b>	<b>455</b>	<b>Total</b>	<b>502</b>
MHHS	Total	YAP	Total	District	Total
Senior Graduate	41	Senior Graduate		Senior Graduate	1521
Other Completer		Other Completer		Other Completer	2
Junior Graduate		Junior Graduate		Junior Graduate	11
5th Year Senior	23	5th Year Senior	4	5th Year Senior	43
6th Year Senior	2	6th Year Senior	8	6th Year Senior	11
7th Year Senior		7th Year Senior	10	7th Year Senior	10
<b>Total</b>	<b>66</b>	<b>Total</b>	<b>22</b>	<b>Total</b>	<b>1598</b>



### Millard Students Attending Private Schools

The overall percentage of Millard students attending private schools decreased during the 2010/11 school year (see Table 5). The number of secondary students attending private schools decreased by .56% while elementary students attending private schools increased by .26%.

**Table 5**

**Millard Students Attending Private Schools- 2007/08 to 2010/11**

	07/08	%	08/09	%	09/10	%	10/11	%
<b>K-5</b>	<b>1208</b>	4.84%	<b>1147</b>	4.58%	<b>824</b>	3.27%	<b>890</b>	3.53%
<b>6-12</b>	<b>1464</b>	5.87%	<b>1433</b>	5.72%	<b>1471</b>	5.84%	<b>1331</b>	5.28%
<b>Total</b>	<b>2672</b>	10.71%	<b>2580</b>	10.30%	<b>2295</b>	9.11%	<b>2221</b>	8.80%
<b>Total Millard Student Population</b>	<b>24,954</b>		<b>25,053</b>		<b>25,191</b>		<b>25,226</b>	

*\* Percentages were calculated from the total Millard School District K-12 student population for each year. The total Millard School District K-12 population includes: Millard Public Schools, Private Schools and Exempt Schools*

### Millard Exempt School Students

The number of Millard Exempt School students has fluctuated little over the years (see Table 6). The total number of Exempt School Students is a fairly insignificant percentage of the total Millard School District student population. They comprised approximately 1.5% of the total District population this school year.

According to Millard Public School Policy 6680 and accompanying Rules 6680.1, as well as 6680.2, exempt school students may request programs and services from the Millard School in their attendance area. Three hundred sixty eight (368) students complied with the aforementioned rules and received such services during the 2010/11 school year. The percentage of students attending exempt schools has remained constant over the past four years.

Millard Public Schools Policy 6675 and the accompanying Rules 6675.1 and 6675.2 pertaining to Exempt School Students were revised in 2010, which outlines those areas of cooperation between Exempt Schools and Millard Public Schools.

**Table 6**

**Millard Exempt School Students - 2007/08 to 2010/11**

	07/08	%	08/09	%	09/10	%	10/11	%
<b>K-5</b>	<b>162</b>	0.65%	<b>169</b>	0.67%	<b>164</b>	0.65%	<b>186</b>	0.74%
<b>6-12</b>	<b>155</b>	0.62%	<b>176</b>	0.70%	<b>156</b>	0.62%	<b>182</b>	0.72%
<b>Total</b>	<b>317</b>	1.3%	<b>345</b>	1.4%	<b>320</b>	1.3%	<b>368</b>	1.5%
<b>Total Millard Student Population</b>	<b>24,954</b>		<b>25,053</b>		<b>25,191</b>		<b>25,226</b>	

*\*Percentages were calculated from the total Millard School District K-12 student population for each year. The total Millard School District K-12 population includes: Millard Public Schools, Private Schools and Exempt Schools.*

### Open Enrollment Students

The passage of LB 641 officially created a “learning community” for the eleven (11) school districts located in Douglas and Sarpy Counties. As a part of the “learning community”, an “Open Enrollment Program” started just prior to the 2010/2011 school year. Open Enrollment allows students within the two counties to enroll into other districts located within the learning community if space is available within the district and/or its schools. Siblings are given first priority followed by those who increase economic diversity. If more applications are received than space is available for schools/grade levels, a “random drawing” is used to determine who is accepted. Finally, it is important to note that “option enrollment” remains in effect, even though the numbers were drastically reduced due to the creation of “open enrollment.” The new program also significantly changed the “within district transfer” process as well as its numbers.

For the 2010/2011 school year, the following Millard schools and programs were closed to Open and Option Enrollment students: Abbott Elementary, Ackerman Elementary, Aldrich Elementary, Black Elk Elementary, Ezra Elementary, Neihardt Elementary, Reagan Elementary, Reeder Elementary, Rohwer Elementary, Upchurch Elementary, Wheeler Elementary, Beadle Middle School, Russell Middle School, Millard West High School, the Montclair Montessori Program, the Middle School Montessori Program, Horizon High School, and the Millard Core Program.

#### Open Out to another Learning Community School District

Table 7

Open District	K	1	2	3	4	5	6	7	8	9	10	11	12	Total	%
Bellevue													1	1	0%
DC West					1									1	0%
Elkhorn			1					1						2	1%
Gretna	2		1	1		1						1	1	7	5%
OPS	16	3	7	5	5	3	4	6	3	6	4	8	11	81	53%
Pap/Lavista	3								1		1		1	6	4%
Ralston	2	5	3	2	1			3	1	2	3	1	3	26	17%
So. Sarpy	2	1	1	1	2	1		1						9	6%
Westside	9	1	2	3	1	1			1	1	1			20	14%
<b>Total</b>	<b>34</b>	<b>10</b>	<b>15</b>	<b>12</b>	<b>10</b>	<b>6</b>	<b>4</b>	<b>11</b>	<b>6</b>	<b>9</b>	<b>9</b>	<b>10</b>	<b>17</b>	<b>153</b>	<b>100%</b>
<b>Percentages</b>	<b>22%</b>	<b>7%</b>	<b>9%</b>	<b>8%</b>	<b>7%</b>	<b>4%</b>	<b>2%</b>	<b>7%</b>	<b>4%</b>	<b>6%</b>	<b>6%</b>	<b>7%</b>	<b>11%</b>	<b>100%</b>	

For the 2010/11 school year, a total of 153 Millard resident students open enrolled into another public school district. Of the 153 currently attending another school district, 20 are attending Westside, 81 are attending Omaha Public Schools, and 26 are attending Ralston. Thirty-four are in kindergarten, while 9 are in the 9<sup>th</sup> grade, 9 are in the 10<sup>th</sup> grade, 10 are in the 11<sup>th</sup> grade and 17 are in the 12<sup>th</sup> grade (see Table 7).

## Open Enrollment into Millard Public Schools

**Table 8**

Resident District	K	1	2	3	4	5	6	7	8	9	10	11	12	Total	%
Bellevue	1			1				1						3	0%
Bennington	2	3		1	1					1		1	1	10	1%
DC West	2									2	1	3	1	9	1%
Elkhorn	12	4	7	1	4		3	3	2	4	4	7	1	52	6%
Gretna	4	1	2	2		5	5	3	2		1	3	1	29	3%
Millard	40	23	28	22	21	18	21	10	18	11	14	5	10	241	28%
OPS	117	27	23	24	23	23	22	19	11	77	25	39	12	442	51%
Pap/Lavista	2	4	6	5	1	2		2	3	2	1		1	29	3%
Ralston	8	3	4	2	3	2		5		1	1	1	1	31	4%
So. Sarpy	1		1		1		2	1	2	2			1	11	1%
Westside	4	2			1		1		2	2	2	2	2	18	2%
<b>Total</b>	<b>193</b>	<b>67</b>	<b>71</b>	<b>58</b>	<b>55</b>	<b>50</b>	<b>54</b>	<b>44</b>	<b>40</b>	<b>102</b>	<b>49</b>	<b>61</b>	<b>31</b>	<b>875</b>	<b>100%</b>
<b>Percentages</b>	<b>22%</b>	<b>8%</b>	<b>8%</b>	<b>7%</b>	<b>6%</b>	<b>6%</b>	<b>6%</b>	<b>5%</b>	<b>4%</b>	<b>12%</b>	<b>6%</b>	<b>7%</b>	<b>3%</b>	<b>100%</b>	

Eight hundred and seventy-five (875) students were granted admission into a Millard school during the 2010/2011 school year under the Open Enrollment Program. Of the 875 students, 442 reside in the Omaha School District. The remaining students come from 10 other school districts. The largest number of students attend kindergarten, 193 and in the 9<sup>th</sup> grade, 102. Overall, 494 students are elementary, 138 are in middle school and 243 are in high school (see Table 8). *Please note that due to changes in law, any Millard Public School student seeking a transfer after February 15<sup>th</sup> must complete an “open enrollment” application. Without the 241 Millard students who were approved for open enrollment, **there were 634 students accepted from other learning community districts.***

**Option Into Millard 2008/09-2010/11 Table 8A**

District	08/09	09/10	10/11	Total
Arlington			2	2
Ashland/Greenwood	1			1
Bellevue	1	2		3
Bennington	11	14		25
Blair	1	3	3	7
Conestoga	1			1
DC West	9	14		23
Elkhorn	56	69		125
Fremont	1	2		3
Fort Calhoun	6	1	1	8
Gretna	29	32		61
Louisville	1	1		2
Mead		1		1
OPS	284	372		656
Papillion/LaVista	13	13		26
Ralston	20	38		58
So. Sarpy	3	2		5
Syracuse/Dunbar/Avoca		1		1
Wahoo	1			1
Westside	12	12		24
<b>TOTALS</b>	<b>450</b>	<b>577</b>	<b>6</b>	<b>1033</b>

*As stated, Millard Public Schools still receives students under the “option enrollment” law. During the 2010/11 school year, six (6) students optioned into Millard. The tally for “option enrollment” over the past three years is 1033 students.*

**Option Out of Millard 2008/09-2010/11****Table 8B**

<b>District</b>	<b>08/09</b>	<b>09/10</b>	<b>10/11</b>	<b>Total</b>
Bellevue	5	6		<b>11</b>
Bennington	1	3		<b>4</b>
Blair		1		<b>1</b>
DC West	1	1		<b>2</b>
Elkhorn	6	5	3	<b>14</b>
Ft. Calhoun		1		<b>1</b>
Gretna	8	7	3	<b>18</b>
Louisville		1		<b>1</b>
OPS	49	74		<b>123</b>
Papillion/LaVista	15	29	2	<b>46</b>
Plattsmouth		2		<b>2</b>
Ralston	28	26	1	<b>55</b>
So. Sarpy	3	5		<b>8</b>
Westside	27	48	5	<b>80</b>
Yutan	1			<b>1</b>
<b>TOTALS</b>	<b>144</b>	<b>209</b>	<b>14</b>	<b>367</b>

Fourteen (14) students optioned out of Millard Public Schools during the 2010/11 school year. Even though these students attended other schools within the learning community, they met provisions of the option enrollment law which was in place prior to open enrollment so the students were counted as such. During the past three years, three-hundred and sixty-seven (367) students have left the district under option enrollment.

**Conclusion of Open & Option Enrollment**

During the 2010/2011 school year one hundred and fifty-three (153) students open enrolled out of Millard to attend other districts within the learning community while fourteen (14) students optioned out. Eight hundred and seventy-five (875) students have open enrolled into Millard. Six-hundred and thirty-four (634) come from outside of Millard while six (6) students have optioned in under provisions of option enrollment. Since the 2008/09 school year, 367 Millard students are currently optioned out to attend another public school district, and 1,033 students are currently optioned into Millard from their resident districts.

**Within District Transfers**

For the 2008/09 school year, there were 1,227 transfer requests processed. Of the 1,227 requests, 1,086 were approved, 46 were denied, and 95 were canceled by the parent. Of the 1,086 approved transfers, 269 were for high schools, 331 were for middle schools, and 486 were for elementary schools.

For the 2009/10 school year, there were 1,365 transfer requests processed. Of the 1,365 requests, 1,278 were approved, 19 were denied and 68 were canceled by the parent. Of the 1,278 approved transfers, 336 were for high schools, 373 were for middle schools, and 569 were for elementary schools.

For the 2010/11 school year, there were 1,208 transfer requests processed. Of the 1,208 requests, 1,101 were approved, 31 were denied, and 76 were cancelled by the parent. Of the 1,101 approved transfers, 333 were for high schools, 334 were for middle schools, and 434 were for elementary schools (see Table 9).

Reasons for transfer are widely varied. Some of the most common reasons for transfer requests are: special programs, day care in the area, needs a new start and transportation. The district form includes a section which asks applicants to check if they are transferring for the IB program, Montessori or Core, and the second section asks for the applicants' date of birth. Applicants are also asked to indicate if they require ELL or Special Education Programs. This additional information allows better placement recommendations and helps to track which programs are drawing students to another school within the district.

**Table 9**  
**Within District Transfer Requests 2008/09– 2010/11**

	Approved	Denied	Cancellations	% of Total Requests Approved	Total Requests
<b>2008/09</b>					
High School	269	6	26	24.5%	301
Middle School	331	7	24	29.5%	362
Elementary School	486	33	45	45.9%	564
All Schools	1086	46	95	88.5%	1227
<b>% of Requests</b>	88.6%	3.7%	7.7%		
<b>2009/10</b>					
High School	336	4	21	24.6%	361
Middle School	373	2	14	27.3%	389
Elementary School	569	13	33	41.7%	615
All Schools	1278	19	68	93.6%	1365
<b>% of Requests</b>	94.0%	1.0%	5.0%		
<b>2010/11</b>					
High School	333	7	23	27.6%	363
Middle School	334	8	7	27.6%	349
Elementary School	434	16	46	36.0%	496
All Schools	1101	31	76	91.2%	1208
<b>% of Requests</b>	91.1%	2.6%	6.3%		
<b>3 Year Average</b>	<b>1155</b>	<b>32</b>	<b>80</b>		

### Wards of the State/Court

The number of students who were Wards of the State/Court during the 2010/11 school year decreased by five (5) students. The largest percentage of students who were Wards of the State/Court were concentrated at the secondary level. Teaching staff and counselors focus on the individual needs of students who are Wards of the State/Court while working with the appointed guardians and the families when appropriate. (See Table 10.)

**Table 10**  
**Wards of the State/Court—2007/08 – 2010/11**

Grades	07/08	%	08/09	%	09/10	%	10/11	%
K-5	38	0.15%	27	0.11%	46	0.18%	49	0.19%
6-12	121	0.48%	111	0.45%	134	0.53%	126	0.50%
<b>Total</b>	<b>159</b>	<b>0.64%</b>	<b>138</b>	<b>0.55%</b>	<b>180</b>	<b>0.71%</b>	<b>175</b>	<b>0.69%</b>
<b>Total MPS Student Pop.</b>	<b>24,954</b>		<b>24,890</b>		<b>25,191</b>		<b>25,226</b>	

### Foreign Exchange Students

Millard Public Schools hosted eleven (11) foreign exchange students from seven (7) countries during the 2010/11 school year. There were three (3) students from Germany and two (2) from Austria as well as two (2) from Japan who attended Millard. The following countries were represented by one (1) foreign exchange student respectively: Brazil, Poland, Norway, and the Netherlands. Of the eleven (11) students, ten (10) were female and one (1) was male (see Table 11). Millard North and Millard South hosted four (4) students while Millard West hosted three (3) students.

**Table 11**  
**Foreign Exchange Students—2010/11**

School Attended	Gender		County of Origin
Millard North High	Female-3	Male-1	Germany-2, Japan-1, Netherlands-1
Millard South High	Female-4	Male-0	Austria-2, Germany-1, Japan-1
Millard West High	Female-3	Male-0	Norway-1, Brazil-1, Poland-1

**Table 12**  
**Number of Foreign Exchange Students—2007/08 – 2010/11**

Year	No. of Students
2007/08	12
2008/09	12
2009/10	15
2010/11	11

## **STUDENT DISCIPLINE**

### **Introduction**

The goal and intention of the District is to enable students to obtain an education within a safe and disciplined environment, free of violence or the threat of violence, illegal drugs, alcohol, weapons, or any conduct which interferes or disrupts the educational process.

Each school year an emphasis was placed on consistent reporting. To ensure that data is reported “consistently” to the greatest extent possible, monthly student discipline meetings are held with the building principals. An alphabetical listing of “events”, complete with detailed definitions was created in 2008 and was shared in hard copy format with each building administrator again during this past year. This alphabetized “event” listing can also be found in the student management system, Infinite Campus. Each time a behavior is entered into Infinite Campus, the aforementioned alphabetized list can be easily accessed electronically to ensure the correct “event(s)” is/are being entered into the system (See Appendix A).

Also, in 2010/11 discipline data for each school was extracted on a quarterly basis and shared with each building principal. If questions arose regarding discipline data, they were addressed during these quarterly checkpoints. Some principals shared concerns regarding discipline reporting which included the nuances of their individual building’s behavior management initiatives. For example, some elementary schools use BIST, a behavior management strategy that has a series of “interventions” that are attempted before an office referral is made. Kiewit Middle School uses “positive behavioral supports” (PBS). Finally, it is worth noting that the reported discipline data can be skewed due to the behavior of one or two students who have significant and repeated behavioral concerns.

### ***Ombudsman***

The alternative program known as Ombudsman was implemented during the spring of 2010 for students who had been long-term suspended for ten days or longer and for those students who were expelled from school. The 2010/11 school year was the first complete school year that Ombudsman was in place. Students who had dropped out were invited and encouraged to attend this program. Two hundred eight (208) students, grade 6 to 12 attended the program over the course of the school year.

### **Student Code of Conduct**

The Standards for Student Conduct (Rule 5400.6) is a document that defines the disciplinary rules for the Millard School District. These rules are uniform across the District and are approved by the Board of Education each school year. The Standards for Student Conduct is published in the student handbook in each building and in District Rule 5400.6. All students are required to sign a receipt that they have received and understand the Standards for Student Conduct.

The Standards for Student Conduct defines each behavior that is a violation of the District Policy, Rules, Procedure as well as state and federal law. Such rule violations are called "events." For each “event” the Standards for Student Conduct lists a sanction that defines the parameters administrators can use to respond to the student violation. The Nebraska Department of Education requires that schools report certain “events” or “infractions.” For this reason and to create more consistent reporting, the “event” and “resolution” codes found in this report reflect the requirements of the Nebraska Department of Education.

Table 13 provides a list of events and resolution computer codes for easy reference when examining the tables that follow. The “bullying” and “harassment” codes were expanded in 2010/11 to accommodate additional required reporting procedures.

**Table 13**  
**Events and Resolution Codes – 2010/11**

Event Code Description	Resolution Code Description
Physical Assault	Expulsion
Fighting	Mandatory Reassignment
Pushing and Shoving	Long Term Suspension (6-19 Days)
Threats - Level One	Emergency Exclusion
Threats - Level Two	Short Term Suspension (5 Days or less)
Threats - Level Three	
Bomb Threat	
Physical Injury	
Guns	
Other Weapons	
Poss. Certain Prohibited Objects	
Sexual Assault	
Sexual Harassment	
Harassment	
Bullying	
Drugs - Possession of	
Drugs - Use of or Under the Influence	
Distribution of - Drugs	
Distribution of - Alcohol	
Alcohol - Possession of	
Alcohol - Use of or Under the Influence	
Tobacco - Possession of	
Tobacco - Use of	
Public Indecency	
Larceny (Theft)	
Arson or False Fire Alarm	
Insubordination	
Disruptive Behavior	
Possession of Medications	
Use of Medications	
Transportation of Medications	
Distribution of Prescribed Medications	
Distribution of Non-Prescribed Medications	
Sexual Contact	
Repeated Offenses	
Harm to Self - Actual or Potential	
Bullying - Disability (Title II)	
Bullying - Race, Color, Origin (Title VI)	
Bullying - Gender (Title IX)	
Harassment - Disability (Title II)	
Harassment - Race, Color, Origin (Title VI)	
Harassment - Gender (Title IX)	



## Events

### Elementary Schools

As an aggregate group, the elementary schools reported 819 events compared to 771 last year. Elementary schools reported zero (0) expulsions and emergency exclusions, and three (3) long-term suspension as well as seventy-seven (77) short-term suspensions during the 2010/11 school year.

There is more allowance made for “events” at the elementary level. This is due to the developmental age of this student population. Additionally, the significance of rule violations at the elementary level are less frequent. Finally, behavior at the elementary level tends to be handled in the classroom and not referred to the office. *Some elementary schools use specific behavior plans such as BIST to address issues, and thus office referrals are precluded.* At the secondary level, most rule events are more likely to be referred to the office for disposition.

**Table 14**  
**Events by Elementary Schools—2010/11**

Code	Events	Abb	Ack	Ald	Blk	Bry	Cat	Cod	Cot	Dis	Ezr	HO	Hit	HH	Mon	Mor	Nei	Nor	Rea	Ree	Roc	Roh	San	Upch	Whe	Wil	Total	
1	Physical Assault			2	2			1		3	2	2	3		7		2	6						2	1		33	
2	Fighting	2	1	2		4	2	1						6	3	6	8	3				1	11		2		52	
3	Pushing and Shoving	1	7	1		6		4		2	7	8	1	5	11		5	2					5		4	18	87	
4	Threats - Level One	2	2	3		1	2	3		2	1	1	1		2	2	7	2		4		1	1	1	1	4	43	
5	Threats - Level Two			1			1	1			2		3			5	5		1						2	1	22	
6	Threats - Level Three							1		1																	2	
8	Physical Injury	1		1		1				2		1			1		2	14	1	2				9	4	7	46	
10	Other Weapons																	2				1					3	
11	Poss. Prohibited Objects		1			1		1		1				1									1			1	7	
14	Sexual Harassment				1	1				1	1												1			3	10	
15	Harassment	1	1	2						3	1				5		1			1						1	16	
16	Bullying	1		8	2	4	2	1		1	1	3			3	4	7	1	2	5			1		5	1	52	
29	Public Indecency	1		1									3			1	2										8	
33	Larceny (Theft)	3									4		1		9	2						1		2		1	24	
40	Insubordination	4	1		3	4	3	3	1		3	5	3	1	12	6	6	2			1	2			7	2	11	80
41	Disruptive Behavior	9	6	9	11	12	21	11	4	29	4	11	2	1	47	1	7	21	4	8	3	19	8	20	9	45	322	
58	Possession of Medications			1																							1	
64	Sexual Contact							1														1					2	
76	Repeated Offenses									1								1									2	
81	Bullying - Title II		1	2																							3	
83	Bullying - Title IX									1																	1	
91	Harassment - Title II																									1	1	
92	Harassment - Title VI			1						1																	2	
	<b>Total</b>	<b>25</b>	<b>20</b>	<b>34</b>	<b>19</b>	<b>34</b>	<b>33</b>	<b>28</b>	<b>7</b>	<b>46</b>	<b>27</b>	<b>30</b>	<b>17</b>	<b>14</b>	<b>100</b>	<b>27</b>	<b>52</b>	<b>54</b>	<b>8</b>	<b>20</b>	<b>5</b>	<b>25</b>	<b>39</b>	<b>30</b>	<b>36</b>	<b>89</b>	<b>819</b>	

### Secondary Schools

**Middle School.** At the middle school level, there were 2,833 events compared to 3,327 last year. The largest number of events at a middle school was 693 while the least number of events was 330 not counting the Middle School Alternative Program which had 48 events.

**High School.** At the high school level there were 2,500 events compared to 2,516 last year. The largest number of events at a high school was 921 and the smallest number of events was 591, not counting Horizon High School (316) and the Young Adult Program (7).



**Table 17**  
**Number of Resolutions Assigned for Events at Secondary Schools—2010/11**

Event	Resolution	AMS	BMS	CMS	KMS	NMS	RMS	MSA	MNH	MSH	MWH	Horizon	Ombud	YAP	Total
Physical Assault	Expul									4		2			6
	LT Sus			4		2			4	7	4				21
	ST Sus								1						1
Fighting	Expul											1			1
	LT Sus				2				1	5	1				9
	ST Sus	16	7	17	6	12	2		32	20	5	3			120
Push/Shoving	ST Sus	2	4	5	5	9	8		14	4	2				53
Threats-Lev I	ST Sus			1				1	2	2	1				7
Threats-Lev II	Expul										1	1			2
	LT Sus			1			1			1	1				4
	Emerg Excl							1							1
Threats-Lev III	ST Sus	1	2	3	3	6		1	6	10	1	4		2	39
	Expul								1	1	2	1			5
	LT Sus			1						1					2
Physical Injury	LT Sus			1										1	2
	ST Sus				1		1							1	3
Guns	Expul			2		1	1			1					5
Other Weapons	Expul									1	1				2
	ST Sus					1	2								3
Prohibited Objects	Expul											1			1
	LT Sus					1									1
	ST Sus	1	1	2					3		2				9
Sexual Harassment	Expul		2	1								1			4
	LT Sus									1					1
	ST Sus		4			4	1		7		2	1			19
Harassment	ST Sus	1	3		3	3			5	1	1				17
Bullying	LT Sus		1		1										2
	ST Sus	1	5	1	5	14	2		1		2				31
Drug Poss	Expul								1	3	2	2			8
	LT Sus	1		1	1				8	14	9	2			36
Drug Use	Expul								1		2				3
	LT Sus			1					7	5	4	3			20
Drug Distribution	Expul								3	3	4				10
Alcohol Distribution	Expul		1								1				2
Alcohol Poss	Expul									1	1				2
	LT Sus		4						5		2				11
Alcohol Use	LT Sus								9	1	5				15
Tobacco Poss	ST Sus					2			2	2					6
Tobacco Use	ST Sus	1		1					2	8		3			15
Public Indecency	LT Sus									1					1
	ST Sus		2	1	1		2		2						8
Larceny	Expul									1					1
	LT Sus	5							4	1					10
	ST Sus	2	4	1	5	3	1	2	16	13	4				51
Arson/False Fire Alarm	Expul									1					1
	LT Sus					2									2
Insubordination	Expul									3	2				5
	LT Sus			2						3					5
	Emerg Excl								2						2
Disruptive Behavior	ST Sus	12	5	11	1	18	7	15	20	110	14	10			223
	Expul						1			1	1		1		4
	Mand Reassign									1					1
Poss Medications	LT Sus						1			3	4	1		1	10
	Emerg Excl										1				1
	ST Sus	2	4	7	3	23	3	9	12	65	15	70		1	214
Use of Medications	Expul								1						1
	LT Sus			1					11	4	4				20
Dist Presc Meds	ST Sus								1						1
	Expul		1						2	3	4				10
Dist Non-Presc Meds	ST Sus									1	1				2
	LT Sus										3				3
Sexual Contact	LT Sus				1										1
	ST Sus					1					2				3
Repeated Offenses	Expul								1			1			2
	LT Sus			1	1	1		1				2			6
	ST Sus					1		1	1	1					4
Bullying - Title IX	ST Sus					1		1							2
Harassment - Title VI	ST Sus					6									6
Harassment - Title IX	ST Sus		3		2										5
<b>Total Expulsions</b>		<b>0</b>	<b>3</b>	<b>4</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>10</b>	<b>23</b>	<b>21</b>	<b>10</b>	<b>1</b>	<b>0</b>	<b>75</b>
<b>Total Mandatory Reassignment</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Total Long Term Suspension</b>		<b>6</b>	<b>5</b>	<b>13</b>	<b>6</b>	<b>6</b>	<b>2</b>	<b>1</b>	<b>49</b>	<b>47</b>	<b>34</b>	<b>8</b>	<b>0</b>	<b>2</b>	<b>179</b>
<b>Total Emergency Exclusion</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>
<b>Total Short Term Suspensions</b>		<b>39</b>	<b>44</b>	<b>50</b>	<b>35</b>	<b>104</b>	<b>29</b>	<b>30</b>	<b>127</b>	<b>237</b>	<b>55</b>	<b>91</b>	<b>0</b>	<b>4</b>	<b>845</b>
<b>Total Resolutions</b>		<b>45</b>	<b>52</b>	<b>67</b>	<b>41</b>	<b>111</b>	<b>33</b>	<b>32</b>	<b>188</b>	<b>308</b>	<b>111</b>	<b>109</b>	<b>1</b>	<b>6</b>	<b>1104</b>

Table 17 identifies secondary buildings and the number of expulsions, long-term suspensions, short-term suspensions, mandatory reassignments and emergency exclusions. For all secondary buildings, there were seventy-five (75) expulsions, one-hundred seventy-nine (179) long-term suspensions, eight-hundred forty-five (845) short-term suspensions, one (1) mandatory reassignment and four (4) emergency exclusions. The Ombudsman Program is considered to be a success. As stated above, students who are long-term suspended (10 days or more) or expelled can continue their education at this program.

**Middle Schools.** At the middle school level, there were ten (10) expulsions, thirty-nine (39) long-term suspensions, three-hundred thirty-one (331) short-term suspensions, zero (0) mandatory reassignments and one (1) emergency exclusion.

**High Schools.** At the high school level, there were sixty-five (65) expulsions and one-hundred forty (140) long-term suspensions. There was (1) mandatory reassignment. There were five-hundred fourteen (514) short-term suspensions over the course of the year.

## Conclusion

In conclusion, Table 18 shows the number of actions taken for all of the schools over the past five (5) years. The Standards for Student Conduct require minimum sanctions for the most serious offenses, so several students were assigned to attend the Ombudsman Program, because building administrators were given no latitude in making other choices.

**Table 18**  
**Out of School Disciplinary Resolutions 2006/07 – 2010/11**

	School Year				
	06/07	07/08	08/09	09/10	10/11
Expulsion	35	33	57	22	75
Mandatory Reassignment	2	0	0	42	1
Long-Term Suspension	169	189	201	158	182
Short-Term Suspension	1179	959	1036	1108	925
Emergency Exclusion	2	8	4	5	4
Total	1387	1189	1298	1335	1187

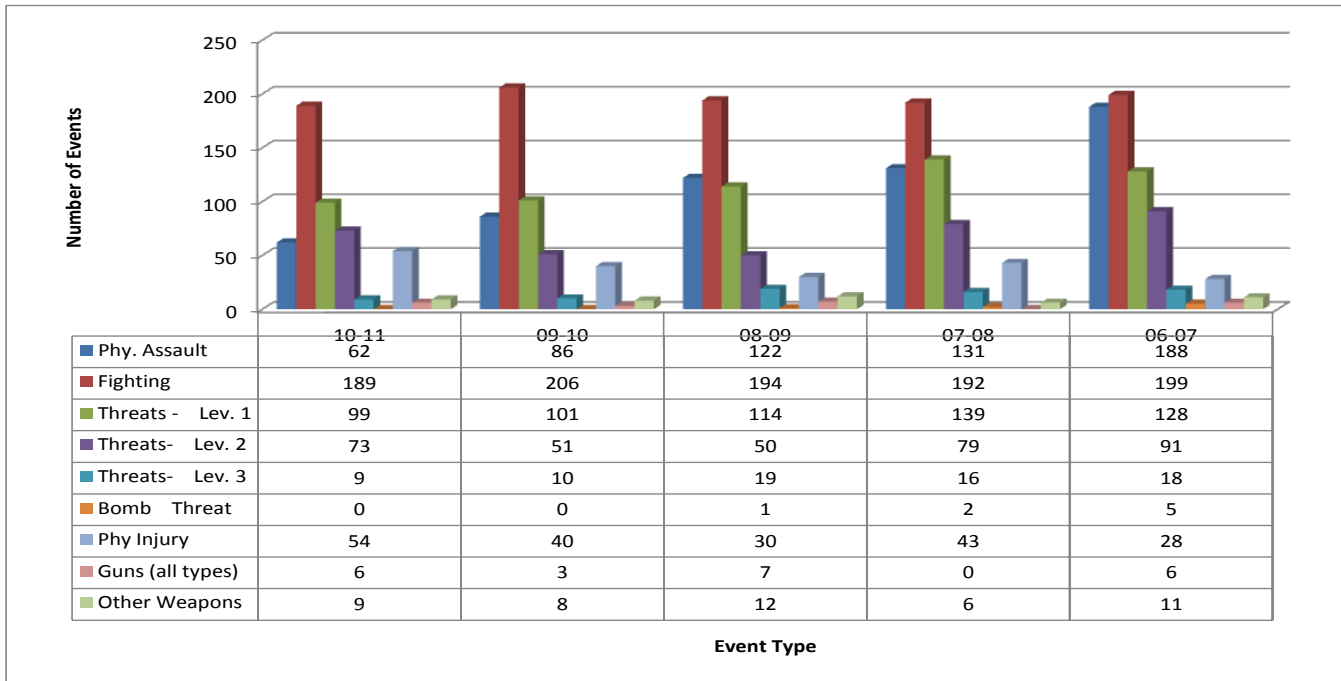
## Drug and Violence Infraction Summary

### Events Associated with Violence

The event categories that were disaggregated for violence indicators include: physical assault, fighting, threats-level one, threats-level two, threats-level three, bomb threat, physical injury, guns, and other weapons. “Guns” refer to all types of guns including pellet, air-soft, paint ball, stun guns, and BB guns. It is important to note that this data is cyclical when compared to data gathered over the past five years.

Also, these types of events are generated by a small percentage of the student population. Acts of threats or violence directly impact school safety and must be addressed by District discipline procedures as well as safety programs. We strive to identify students who have violent tendencies so they are monitored and placed in appropriate educational programs as needed.

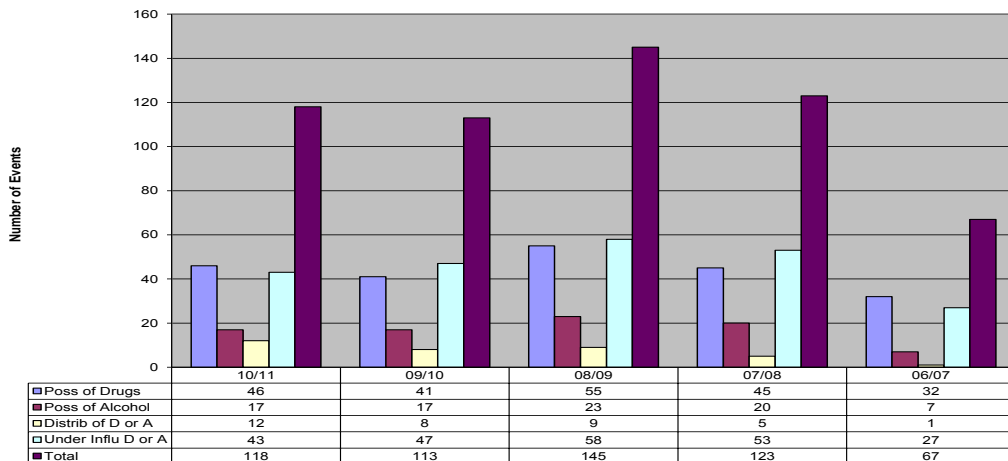
**Chart 1**  
**Events Associated with Violence Against Others—2006/07 – 2010/11**



**Events Associated with Drugs and Alcohol**

The total “events” associated with drug and alcohol usage increased by five (5) incidents during the 2010/11 school year. Administrators throughout the District continue to be vigilant regarding this issue. The District’s drug detection dog, alcohol sensors (breathalyzers) as well as aerosol sprays designed to detect the smallest of drug residue continue to be used, and periodic reviews to make our efforts more successful. Finally, parents of students who have made poor choices regarding the use of alcohol or other drugs have shared that our suspension reduction program continues to be helpful.

**Chart 2**  
**Events Associated with Drugs and Alcohol—2005/06 – 2010/11**



### Exclusion from Extracurricular Activities For Off-Campus Conduct

Millard policy requires that students who admit to or are cited for drug or alcohol offenses, which occurs off-campus during the calendar school year, may be excluded from participating in extracurricular activities.

Seven (7) students were excluded from extracurricular activities during the 2010/11 school year for off-campus conduct which violated Millard Public School Policy (see Table 19). The number of exclusions decreased by two (2) students when compared to last year.

**Table 19**  
**Exclusion from Extracurricular Activities for Off-Campus Conduct—2010/11**

Event Description	Gender	Total
Dist. of Prescribed Meds	Male	1
Possession of Alcohol	Male	2
Under Influence of Alcohol	Female	3
Possession of Drugs	Male	1
<b>Total Exclusions</b>		<b>7</b>

### Discipline Hearings

**Table 20**  
**Student Discipline Hearings by Grade and Gender—2010/11**

Grade	K-5	6-8	9-12	Total
Female	0	2	1	3
Male	0	3	8	11
<b>Total</b>	<b>0</b>	<b>5</b>	<b>9</b>	<b>14</b>

There were fourteen (14) disciplinary hearings held during the 2010/11 school year. Of the fourteen (14) hearings, nine (9) were held for high school students and five (5) were held for a middle school student (see Table 20). Two (2) hearings were appealed and held before the board of education. Parents may request a hearing for the following disciplinary actions: long-term suspension, expulsion, or mandatory reassignment. Based on the law, parents or students may not request a disciplinary hearing for short-term suspensions.

### Breath Testing Device Utilization Report

The use of breath testing devices is sanctioned by Policy 5490 and related Rule 5490.1. The breath testing device is used to measure alcohol levels in students at the high school and middle school levels. Rule 5490.1 provides that the Board of Education be given annual reports of the utilization of the breath testing devices. The number of students administered a test increased from fifty-two (52) in 2009/10 to fifty-eight in 2010/11 (see Table 21). The District will employ new technology starting in 2011 and intends to reserve the right to administer these types of tests to students who enter any District sponsored event of function.

**Table 21**  
**Breath Testing Device Utilization—2010/11**

**Table 21**

Summary	First Semester											Totals	Second Semester											Totals	Yrly Totals
	AMS	BMS	CMS	KMS	NMS	RMS	MNHS	MSHS	MWHS	Hori	AMS		BMS	CMS	KMS	NMS	RMS	KMS	MNHS	MSHS	MWHS	Hori	Totals		
Number of Breath Tests Administered	0	0	1	0	0	0	8	2	5	1	17	0	0	1	0	0	0	0	11	4	25	0	41	58	
Number of Positive Tests	0	0	0	0	0	0	6	0	3	1	10	0	0	0	0	0	0	0	7	3	4	0	14	24	
Number of Negative Tests	0	0	1	0	0	0	2	2	2	0	7	0	0	1	0	0	0	0	4	1	21	0	27	34	

### STUDENT HEALTH Health Services

During the 2010/11 school year, health paraprofessionals and school nurses experienced an increase in contacts with students. Parent contacts by health paraprofessionals and nurses also increased. (See Table 22)

**Table 22**

Number of Health Contacts 2010/11	Total
Students seen by Health Assistant	148,369
Students seen by School Nurse	106,456
Parent and Health Assistant Contacts	21,571
Parent and School Nurse Contacts	21,389
<b>Total Health Contacts</b>	<b>297,785</b>

Health services not only take place in the health room, they also take place in other areas that include attending to emergency situations as well as the training of staff and classroom instruction. Table 23 disaggregates these health related responsibilities.

**Table 23**  
**Other Health Related Services**

OTHER HEALTH RELATED SERVICES	PRE-K	ELEM	M.S.	H.S.	Total
Health Related Instruction	0	1,129	107	2,656	3,892
Tending to medical emergencies outside of the health room	0	107	37	630	774
Other Interventions (Head Lice, etc.)	2	2,545	85	720	3,352
<b>TOTAL</b>	<b>2</b>	<b>3,781</b>	<b>229</b>	<b>4,006</b>	<b>8,018</b>

There were 7,137 students in Millard Schools with special health related issues in 2010/11. Again, asthma was the highest area of incidence (see Table 24). There were 2,259 students identified in this category.

**Table 24**  
**Number of Students with Special Health Related Issues—2010/2011**

<b>STUDENTS WITH SPECIAL NEEDS - ESTIMATED NUMBERS</b>	<b>PRE-K</b>	<b>ELEM</b>	<b>M.S.</b>	<b>H.S.</b>	<b>Total</b>
Allergies (Requiring Use of Emergency Medication)	17	283	80	100	<b>480</b>
Asthma/Reactive Airway Disease	9	649	623	978	<b>2,259</b>
Autism	4	0	14	31	<b>49</b>
Cancer	1	15	9	7	<b>32</b>
Cardiac Disease	1	23	15	53	<b>92</b>
Cerebral Palsy	3	11	9	13	<b>36</b>
Cystic Fibrosis	0	4	0	3	<b>7</b>
Depression	0	28	40	349	<b>417</b>
Diabetes Mellitus	0	30	18	30	<b>78</b>
Eating Disorder	0	7	9	24	<b>40</b>
Hearing Impaired Requiring Hearing Aid	0	20	12	23	<b>55</b>
Migraines	0	109	128	258	<b>495</b>
Muscular Dystrophy	0	3	0	0	<b>3</b>
Orthopedic Problems	0	54	27	309	<b>390</b>
Pregnancy	0	0	0	28	<b>28</b>
Psychological Diagnosis	0	306	298	642	<b>1,246</b>
Seizure Disorder - Active Seizures at School	3	39	27	37	<b>106</b>
Substance Abuse	0	0	0	1,268	<b>1,268</b>
Vision Impaired/Legally Blind	2	13	8	33	<b>56</b>
<b>TOTAL</b>	<b>40</b>	<b>1,594</b>	<b>1,317</b>	<b>4,186</b>	<b>7,137</b>

### **Nursing Care Procedures**

There were 823 students in Millard Schools requiring special nursing care procedures during 2010/11 (see Table 25). Students requiring the Monitoring of Vital Signs, Nebulizer Usage and Gastric Feedings top the list.

Special training for staff was often required to perform procedures for medically fragile students. Nurses not only administer these procedures, but they also train other staff to assist.

**Table 25**  
**Number of Students Requiring Special Nursing Care Procedures—2010/11**

<b>STUDENTS/STAFF REQUIRING SPECIAL NURSING CARE PROCEDURE</b>	<b>PRE-K</b>	<b>ELEM</b>	<b>M.S.</b>	<b>H.S.</b>	<b>Total</b>
Gastric Feedings		8	2	87	<b>97</b>
Nebulizer Usage		160	15	29	<b>204</b>
Seizure Management - Actual Seizure at School		10	9	23	<b>42</b>
Shunt Monitoring		9	8	4	<b>21</b>
Vital Signs (Monitoring of)		117	62	280	<b>459</b>
<b>TOTAL</b>	<b>0</b>	<b>304</b>	<b>96</b>	<b>423</b>	<b>823</b>

### **Health Screenings**

Nurses are required by Nebraska Statutes to perform certain “screenings.” These numbers have insidiously increased over the past three years (see Table 26). Health screenings by nurses in 2010/11 increased when compared to last year’s data. Referrals from nurses to physicians in 2010/11 increased from last year.



**Table 26**  
**Number of Health Screenings Performed by Nurses—2010/11**

TYPE OF SCREENING	Screenings	Referrals
Audiometer Tests (K, 1, 2, 5, 8)	7,315	110
Diabetic Screenings	26,193	
Vision Screening	11,235	799
Oral Screening	9,239	250
<b>2010/2011 Totals</b>	<b>53,982</b>	<b>1,159</b>
<b>2009/2010 Totals</b>	<b>52,774</b>	<b>992</b>
<b>2008/2009 Totals</b>	<b>51,618</b>	<b>1,360</b>
<b>2007/2008 Totals</b>	<b>52,369</b>	<b>1,519</b>
<b>2006/2007 Totals</b>	<b>49,610</b>	<b>1,878</b>

### Other Nurse Interventions

Nurse interventions increased slightly when compared to last year. The nursing staff dispensed 58,709 medications over the course of the year (see Table 27). Nurse treatments for accident victims increased when compared to last year's numbers. "Staff Members Seen" remained constant.

**Table 27**  
**Number of Nurse Interventions in 2010/11**

Number of Nurse Interventions in 2010/11	No. of Students
Accidents - Requiring MD/ER assistance	377
911 Emergency Calls	24
Medications Dispensed	58,709
Staff Members Seen	4,573
<b>TOTAL</b>	<b>63,683</b>

During 2010/11 three (3) students received an emergency nebulizer treatment described in the Emergency Asthma and Allergic Reaction Rule 5600.5. This figure stayed the same when compared to the prior year. Epi-Pens were administered six (6) times during the 2010/11 school year which was an increase of three (3) from last year's total. Annual training has been provided by the school nursing staff and certified trainers to ensure each building is prepared for such occurrences. Certified trainers from outside the district teach CPR and defibrillator training using the method recommended by the American Heart Association. The American Heart Association training, certified through the American College of Emergency Physicians (ACEP), provides certification for two (2) years. The Medical Advisory Committee has been a valuable resource in monitoring health related policy and in making recommendations.

**Table 28**  
**Emergency Nebulizer and Epi-Pen Interventions – 2010/11**

Emergency Interventions - Epi-Pen	Epi-Pen	Nebulizer
Elementary/Middle/High School	6	3
<b>Total</b>	<b>6</b>	<b>3</b>

### Crisis Team Activities

The district's crisis team assists staff members working with a crisis situation so they can, in turn, support students and other staff members in coping with loss. The Millard Crisis Team responded to seven (7) requests for assistance in 2010/11 (see Table 29). The Millard Crisis Team implemented post-vention plans to assist teachers, students, and parents in coping with the aftermath of loss.

**Table 29**  
**Number of Crisis Team Responses—2010/11**

Response Type	Number
Students Deaths	3
Staff Deaths	1
Other	3

### Crisis Interventions for Students At-Risk

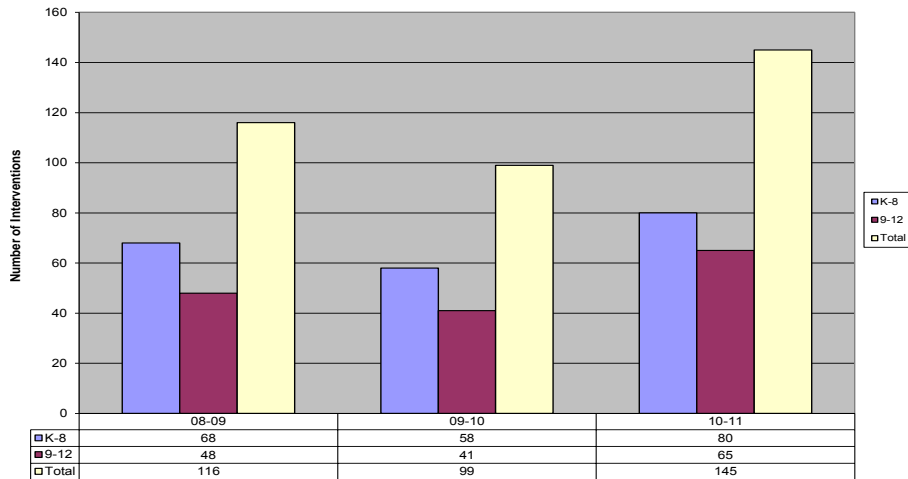
Counselors and school psychologists identify and intervene with students who are considered to be at-risk and require crisis intervention. Following departmental guidelines, pupil service staff, as well as other building personnel, identifies students who are potentially suicidal.

According to the data there was a decrease of seventeen (17) interventions when compared to last year's data. There was no change to the elementary numbers reported. There was a decrease of seven (7) at the high school level and a decrease of ten (10) at the middle school level. In all cases, parents were contacted and given guidelines for specific procedures as well as resources they could employ for short-term and long-term intervention.

**Table 30**  
**Crisis Interventions for Students At-Risk by Gender and Grade Level—2010/11**

Student Interventions	P-5	6-8	9-12	Total
Female	4	16	21	41
Male	16	22	20	58
<b>Total</b>	<b>20</b>	<b>38</b>	<b>41</b>	<b>99</b>

**Chart 3**  
**Crisis Interventions for Students At-Risk by School Year—2010/11**



### Hotline Activities

**Table 31**  
**Number of Safe Schools Hotline Calls—2010/11**

Nature of Call	No. Calls Relating to Students by Level and Gender						Total
	Elementary		Middle School		High School		
	M	F	M	F	M	F	
Drugs			1		2	1	4
Alcohol				1			1
Bullying & Harassment	3		5		2	2	12
Fights					1		1
Suicide			1	3	4	1	9
General safety calls not by grade/gender	*	*	*	*	*	*	6
<b>Total Calls</b>	<b>3</b>	<b>0</b>	<b>7</b>	<b>4</b>	<b>9</b>	<b>4</b>	<b>33</b>

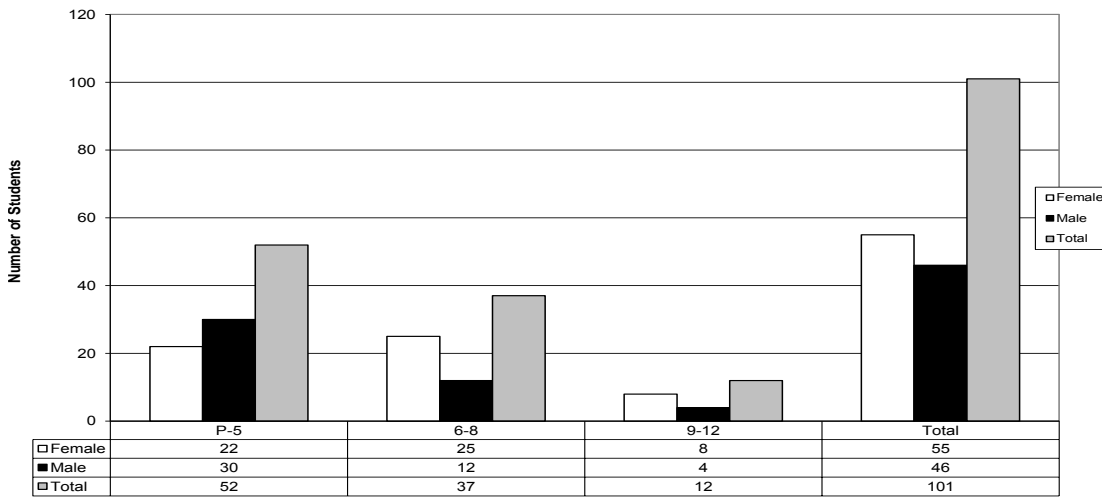
A 24-hour, seven-day-a-week hotline is maintained for use by Millard students and parents. Students and parents can anonymously call regarding any subject and each call is investigated.

During the 2010/11 school year, 33 calls were received by the Safe Schools Hotline. All calls were resolved after investigation. Table 31 shows the subject of the hotline call as well as the gender and grade level the person called about. Some of the calls resulted in disciplinary action by the school staff. Others were referred to law enforcement. Although there is not a large volume of calls to the hotline, it remains an important tool for the district.

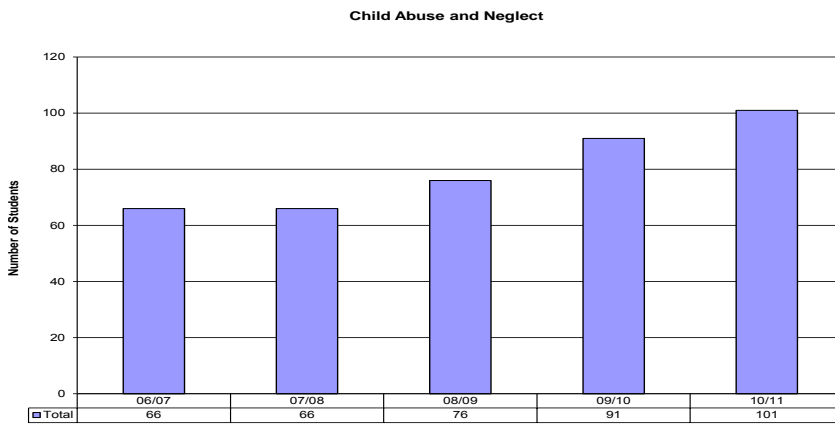
### Child Abuse and Neglect

In 2010/11, the number of suspected child abuse and neglect cases increase by ten (10) incidents when compared to last year (see Charts 4 and 5). There were 101 cases of suspected child abuse in 2010/11.

**Chart 4**  
**Suspected Child Abuse and Neglect by Gender and Grade Level—2010/11**



**Chart 5**  
**Suspected Child Abuse and Neglect—2006/07 – 2010/11**



### SCIP Team Activities

During the 2010/11 school year, each secondary school had an active School/Community Intervention Program (SCIP) to assist students with potential drug/alcohol problems. Teachers were encouraged to refer students to their school's SCIP Team if they suspected a drug/alcohol-related problem.

Teams collected additional information on referred students to determine if there was reason to believe a student might have a concern relating to drug/alcohol dependency issues. Other referrals came from parents or from the hotline which alerted SCIP leaders to potential drug or alcohol problems. If it was determined that there was a potential problem, parents/guardians were contacted and encouraged to have their child take a drug/alcohol evaluation, get treatment, or take other steps to solve the problem.

Table 32 indicates that for the 2010/11 school year, 192 students were referred to SCIP Teams, and 80 referrals were made to local agencies. In contrast, during the 2009/10 school year, 217 students were referred to SCIP Teams and 116 referrals were made to local agencies.

**Table 32**

**Number of SCIP Team Referrals—2010/11**

Grade	Referrals			Interventions			Local Agency Referrals		
	M	F	Total	M	F	Total	M	F	Total
9	29	7	36	26	6	32	8	1	9
10	27	11	38	22	10	32	7	2	9
11	51	17	68	48	16	64	23	11	34
12	34	16	50	35	16	51	19	9	28
<b>Total</b>	<b>141</b>	<b>51</b>	<b>192</b>	<b>131</b>	<b>48</b>	<b>179</b>	<b>57</b>	<b>23</b>	<b>80</b>

M=Male

F=Female

## Scholarship Report

During the 2010/11 school year, total approximate value of scholarship dollars accepted by Millard graduates increased by 6% while the number of students accepting scholarships decreased by 12% (see Table 33).

**Table 33**  
**Summary of Scholarship Awards—Class of 2007 through 2011**

	Class of 2011	Class of 2010	Class of 2009	Class of 2008	Class of 2007
No. of Millard North Grads.	572	587	577	573	531
No. of Millard South Grads.	505	516	514	478	435
No. of Millard West Grads.	519	548	506	525	473
<b>Total Millard Grads</b>	<b>1596</b>	<b>1651</b>	<b>1597</b>	<b>1576</b>	<b>1439</b>
No. of Millard North Grads. awarded scholarships	194	239	221	205	207
No. of Millard South Grads. awarded scholarships	153	127	144	142	145
No. of Millard West Grads. awarded scholarships	194	229	176	191	164
<b>Total Millard Grads Awarded Scholarships</b>	<b>541</b>	<b>595</b>	<b>541</b>	<b>538</b>	<b>516</b>
No. of Students Accepting Scholarships-Millard North	165	206	188	169	338
No. of Students Accepting Scholarships-Millard South	129	118	134	126	129
No. of Students Accepting Scholarships-Millard West	175	210	159	167	143
<b>Total No. of Students Accepting Scholarships</b>	<b>469</b>	<b>534</b>	<b>481</b>	<b>462</b>	<b>610</b>
Total No. of scholarships accepted-Millard North	369	414	364	354	182
Total No. of scholarships accepted-Millard South	265	260	290	284	301
Total No. of scholarships accepted-Millard West	384	402	266	222	204
<b>Total No. of Scholarships Accepted</b>	<b>1018</b>	<b>1076</b>	<b>920</b>	<b>860</b>	<b>687</b>
Approximate total value of scholarships accepted-Millard North	\$7,232,174.00	\$5,893,189.00	\$5,524,447.00	\$4,877,141.00	\$5,212,215.00
Approximate total value of scholarships accepted-Millard South	\$3,397,590.00	\$2,853,556.00	\$3,581,998.00	\$2,642,904.00	\$2,960,988.00
Approximate total value of scholarships accepted-Millard West	\$4,584,361.00	\$5,521,290.00	\$3,771,480.00	\$4,115,266.00	\$2,946,281.00
<b>Total Approx Value of Millard Scholarships Accepted</b>	<b>\$15,214,125.00</b>	<b>\$14,268,035.00</b>	<b>\$12,877,925.00</b>	<b>\$11,635,311.00</b>	<b>\$11,119,484.00</b>
No. of Athletic Scholarships-Millard North	47	51	17	47	31
No. of Athletic Scholarships-Millard South	30	26	30	35	59
No. of Athletic Scholarships-Millard West	31	44	28	34	18
<b>Total No. of Athletic Scholarships</b>	<b>108</b>	<b>121</b>	<b>75</b>	<b>116</b>	<b>108</b>

## **Appendix A EVENT CODES**

This is an *alphabetical listing* of each EVENT code used by the Millard Public Schools. The *italicized* codes are reported to the NDE on an annual basis. This list has been developed to assist you to easily find the exact definition for any event that may transpire in your school. (The list does not have the sanction listed. Please consult the Student Code of Conduct for those details which is administrative Rule 5400.6.)

### **Alcohol-Possession / Alcohol - Use of or Under the Influence**

*Possession of Alcohol or Other Drugs. Possession or use of an illegal narcotic drug, controlled substance, mood-altering or behavior-affecting substance, or look-a-like substance, or possession or use of a prescribed medication by a student for whom the prescribed medication was not prescribed; or possession or use of drug paraphernalia. Possession or use of alcohol or an alcohol-containing beverage or liquor capable of human consumption.*

*"Possession of a substance" shall mean situations where a student has on his person, within his personal property, within school property assigned to him or under his control, a substance prohibited under this Rule, while on school property or at a school sponsored or school-related activity. (This does not include Off Campus violations.)*

### **Arson or False Fire Alarm**

*Intentionally starting a fire. Use of any fire causing agents to start or attempt to start a fire. Purposely or knowingly causing a false fire alarm. Neb. Rev. Stat. §§28-502 to 504 and 907; Neb. Rev. Stat. §79-267(9).*

### **Bomb Threat**

*Threatening to use any type of explosive or incendiary device generally referred to as a bomb to injure a person(s) or destroy property.*

*Purposely making a false alarm or false report, or purposely furnishing false information or making a false communication or statement, whether verbal, written or electronic, concerning the existence of any bomb, explosive device or weapon, dangerous chemical substance, or biochemical or terroristic device, or concerning another's intent or attempt to be made to kill, injure, or intimidate any individual or to use any bomb, explosive device, or weapon, dangerous chemical substance, or biochemical or terroristic device, or concerning the need for medical, police, or emergency services or procedures. Neb. Rev. Stat. §§28-907 and 1221; Neb. Rev. Stat. §79-267(9).*

### **Bullying**

*Bullying means any intentionally hostile or offensive verbal, written, graphic, demonstrative, electronic, or physical act that has the purpose of exerting domination over another student through the act of intimidating, frightening, oppressing, or adversely controlling the student, and that is disruptive of the educational process, or any ongoing pattern of physical, verbal, written, graphic, demonstrative, or electronic abuse, on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or his or her designee, or at school-sponsored activities or school-sponsored athletic events. This may include, but is not limited to, verbal, graphic, written, or electronic activities such as name-calling, taunting, blackmailing, inciting to fight, terrorizing, or physical or demonstrative activities such as poking, blocking or impeding, following, hair pulling, mock hitting motions, intentionally bumping, tripping, and damaging clothing. . Neb. Rev. Stat. §79-267(8).*

### **Cheating or Plagiarism**

Cheating on examinations including but not limited to ELO examinations. Plagiarism on projects including but not limited to reports, research papers, and portfolios.

### **Computers**

Direct or indirect use of district computers, computer networks, or computer systems, which involves offensive, personal, commercial, and/or religious messages, or any unauthorized access or use of a district computer, computer network, or computer system which violates district policy or state or federal law. Neb. Rev. Stat. §28-1341; Neb. Rev. Stat. §79-267(9).

**Damage to Property**

Willfully causing or attempting to cause substantial damage to property, or repeated damage to property. This shall include school property lent to the student which the student damages. As to any such damaged property, the student's parent(s) or guardian(s) shall be liable for the damage to the school property. Neb. Rev. Stat. §79-267(2).

**Dishonesty**

Dishonesty that interferes with the educational process.

**Disparaging Language/Symbolism**

Disparaging or demeaning language or symbolic actions of any kind including, but not limited to gestures or language that is intended to disparage, demean, or subject another student or staff member to ridicule.

**Disruptive Behavior**

*Behavior or possession of any item that materially interferes with or substantially disrupts class work, school activities, or the educational process.*

**Distribution of Alcohol**

*The dispensing, sale, or the intent to sell or dispense an illegal narcotic drug, look-a-like substance, controlled substance, mood-altering or behavior-affecting substance, or alcoholic beverage, provided the student has received a citation by a law enforcement officer which involves the offense subject to this subsection or the student admits that he or she has violated this subsection.*

**Distribution of Drugs**

*The dispensing, sale, or the intent to sell or dispense an illegal narcotic drug, look-a-like substance, controlled substance, mood-altering or behavior-affecting substance, or alcoholic beverage, provided the student has received a citation by a law enforcement officer which involves the offense subject to this subsection or the student admits that he or she has violated this subsection.*

**Distribution of Non-Prescribed Medications**

*Distribution or attempted distribution to any other person, of any non-prescribed medication.*

**Distribution of Prescribed Medications**

*Distribution or attempted distribution to any other person, of any prescribed medication.*

**Drugs - Possession of**

*"Possession of a substance" shall mean situations where a student has on his person, within his personal property, within school property assigned to him or under his control, a substance prohibited under this Rule, while on school property or at a school sponsored or school-related activity. (This does not include Off Campus violations.)*

*Possession of Alcohol or Other Drugs. Possession or use of an illegal narcotic drug, controlled substance, mood-altering or behavior-affecting substance, or look-a-like substance, or possession or use of a prescribed medication by a student for whom the prescribed medication was not prescribed; or possession or use of drug paraphernalia. Possession or use of alcohol or an alcohol-containing beverage or liquor capable of human consumption.*

**Drugs - Use of or Under the Influence**

*Being intoxicated or under the influence of any illegal narcotic drug, controlled substance, prescribed medication by a student for whom the prescribed medication was not prescribed, mood-altering or behavior-affecting substance, or alcohol.*

**Exposure to Bodily Fluids**

Intentionally spitting, throwing, wiping, or otherwise dispersing bodily fluids on or to another student or staff member for the purpose of infecting, inciting, demeaning, or intimidating that person.



**Extortion**

Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student.

**False Alarm or Report**

Purposely making a false alarm or false report, or purposely furnishing false information or making a false communication or statement, whether verbal, written or electronic, concerning the existence of any bomb, explosive device or weapon, dangerous chemical substance, or biochemical or terroristic device, or concerning another's intent or attempt to be made to kill, injure, or intimidate any individual or to use any bomb, explosive device, or weapon, dangerous chemical substance, or biochemical or terroristic device, or concerning the need for medical, police, or emergency services or procedures. Neb. Rev. Stat. §§28-907 and 1221; Neb. Rev. Stat. §79-267(9).

**False Complaints**

False accusations or complaints against another student or staff member.

**Fighting**

*Mutual attempt to physically harm another person through mutual combative physical contact.*

**Gambling**

Playing any game of chance for money or other stakes. Neb. Rev. Stat. §79-267(9).

**Guns**

*Guns, etc. Knowingly possessing, handling, transmitting, using, intimidating with, or threatening with any object or material that is ordinarily and/or generally considered a firearm, explosive, destructive device, or weapon, including, but not limited to, guns, firearms, pipe bombs, stun guns, paint ball guns, air soft guns, B.B. guns and pellet guns.*

**Harassment**

*Any intentionally hurtful, demeaning, or disparaging acts, words, symbolic representations, or behavior used by a student or students against another student or students that is disruptive of the educational process. This includes, but is not limited to, verbal, physical, visual, or graphic actions such as name-calling, taunting, mocking, slandering, humiliating, defaming, teasing, pestering; and making derogatory remarks, demeaning jokes, disparaging drawings or notes.*

**Hazing**

Any activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership with or participation in any group or activity. Such hazing activity shall include, but shall not be limited to the following: whipping; beating; branding; forced and prolonged calisthenics; prolonged exposure to the elements; forced consumption of any food, liquor, beverage, drug, or harmful substance not generally intended for human consumption; prolonged sleep deprivation; harassing by exacting unnecessary or disagreeable work, banter, ridicule, or criticism; or any brutal treatment or the performance of any unlawful act which endangers the physical or mental health or safety of any person. Consent to the hazing by the student(s) shall not be a defense to hazing.

**Insubordination**

*Disrespect for, defying authority of, or refusing to obey requests or directions of teachers, school officials or school employees.*

**Larceny (Theft)**

*Committing a burglary or theft that constitutes a felony, provided the student has received a citation by a law enforcement officer which involves the offense subject to this subsection or the student admits that he or she has violated this subsection.*

**Noncompliance with Code Yellow or Code Red**

Intentionally leaving an assigned area already in containment during a Code Yellow or Code Red alert unless specifically given permission to do so by the supervisor of the assigned area.

**Nuisance Item**

Any item in a student's possession that is sufficiently annoying, offensive, unpleasant, or obnoxious that it substantially interferes with or materially interrupts the educational process. These items may include, but are not limited to radios, camera cell phones, beepers, walkie-talkies, tape players, cameras, devices that emit laser light beams, and other electronic devices.

**Other Weapons**

*Using or threatening with a knife, throwing star, brass knuckles, chemical substances (including, but not limited to, mace, pepper guns, and bleach), and any other object that could be used to injure a person.*

**Physical Assault**

*Initiation of a violent act against another person through aggressive physical contact.*

**Physical Injury**

*Physical Injury to District Employees, Volunteers, and Students. Causing or attempting to cause personal injury to any district employee, school volunteer, or to any student, provided the student has received a citation by a law enforcement officer which involves the offense subject to this subsection or the student admits that he or she has violated this subsection.*

**Possession of Certain Prohibited Objects**

*Knowingly possessing, handling, or transmitting knives, throwing stars, brass knuckles, or other objects not enumerated above which could cause injury.*

**Possession of Fireworks**

Possession shall mean situations where a student has on his person, within his personal property, within school property assigned to him or under his control, a substance that can be ignited to cause any form of expulsion prohibited under this Rule, while on school property or at a school sponsored or school-related activity.

**Possession of Look-a-like Weapon**

Possessing a look-a-like weapon, the object must closely resemble a real weapon in size, shape, and color even when examined up close.

**Possession of Medications**

*(Preschool and Elementary Levels). Possession of prescribed or non-prescribed medications, or possession of prescribed or non-prescribed medications on school grounds during transportation to and from school, is prohibited. Elementary school students may possess and use inhalers, as well as glucose tablets, according to the provisions of Rule 5600.2.*

*Possession of Medications (Middle School Level). Possession of prescribed or non-prescribed medications, or possession of prescribed medications on school grounds during transportation to and from school, is prohibited. Middle school students may transport non-prescribed medications to and from school but must turn it into the nurse upon arrival at school. Middle school students may possess and use inhalers, as well as glucose tablets, according to the provisions of Rule 5600.2.*

*Possession of Medications (High School Level). Possession of prescribed medications is prohibited. High school students may possess non-prescribed medications, but they may not possess prescribed medications except in transport to and from school. Prescribed medications must be turned into the nurse upon arrival at school. High school students may possess and use glucose tablets and inhalers according to the provisions of Rule 5600.2.*

**Profanity and Obscenity**

Written or oral language that is reasonably offensive or repulsive to the person hearing the same and which is disruptive of the educational process.

**Public Indecency**

*Behavior resulting in public indecency (see definition). This subsection shall apply only to students above grade five (5). Neb. Rev. Stat. §79-267(7).*

**Pushing and Shoving**

*The act of pushing or shoving another individual or individuals which creates a material interference with school purposes and is a deviation from acceptable normative behavior.*

**Physical contact that involves non-injurious behavior**

Any physical contact that deviates from the acceptable norm or personal conduct that creates a significant concern yet does not involve injury.

**Receiving Non-Prescribed Medications**

Receiving non-prescription medications by high school students that are distributed by another student at school.

**Repeated Offenses or Series of Prohibited Conduct**

Two (2) or more violations of prohibited conduct, or violation of two (2) or more of the acts prohibited herein within the academic school year which constitute a substantial interference with school purposes. Neb. Rev. Stat. §79-267(11).

**Secret Organizations/Gangs**

Participation or membership in any secret fraternity, sorority, club, association, or organization is prohibited. The wearing of any ring, pin, or insignia of such a secret organization is also prohibited. Organizations or gangs which initiate, advocate, or promote violence, drug or alcohol use, sex, criminal activity, or activities which disrupt the school environment or threaten the safety or well-being of persons or geographic territory, unique appearance, or language, are a substantial disruption to and material interference with the educational environment and are prohibited. The use of hand signals, graffiti, or the presence of any apparel, jewelry, accessory, or manner of grooming which, by virtue of its color, arrangement, trademark, symbol, or other attributes indicates or implies membership in or affiliation with such a group, constitutes a substantial disruption to and material interference with the educational environment, and are prohibited.

**Sexual Assault or Attempted Sexual Assault**

*Any sexual assault or attempt to sexually assault any person. Sexual assault shall mean sexual assault in the first or second degree as defined in Neb. Rev. Stat. §§28-319 and 320. Neb. Rev. Stat. §79-267(8). Sexually assaulting or attempting to sexually assault any person, provided the student has received a citation by a law enforcement officer which involves the offense subject to this subsection, the student admits that he or she has violated this subsection, or a complaint has been filed by a prosecutor in a court of competent jurisdiction alleging that the student has sexually assaulted or attempted to sexually assault any person.*

**Sexual Contact**

*The intentional touching of another person's sexual or intimate parts or the intentional touching of another person's clothing covering the immediate area of the other person's sexual or intimate parts, without the consent of the other person. Sexual contact also includes the non-consensual touching by the other person of the actor's sexual or intimate parts or the clothing covering the immediate area of the actor's sexual or intimate parts when such touching is intentionally caused by the actor. The sexual contact must be such that it can be reasonably construed as being for the purpose of sexual arousal or gratification of either party. Neb. Rev. Stat. §§28-318.*

**Sexual Harassment**

*Unwanted or unwelcome activity of a sexual nature which materially interferes with or substantially disrupts the educational process. This may include, but is not limited to, unwanted touching, pinching, patting, verbal comments of a sexual nature, sexual name-calling, pressure to engage in sexual activity, repeated propositions, written messages, notes, cartoons or graffiti of a sexual nature, and unwanted body contact.*

**Student Identification**

Failure of a high school student to present the school approved student identification card upon the request of a district staff member while on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event.

**Theft/Larceny**

*Stealing or attempting to steal property, or repeated theft of property. This will include school property lent to a student that is not returned upon demand by an authorized staff member and for which there is no reasonable justification for the failure to return the property. Neb. Rev. Stat. §79-267(2).*

**Threatening with an Object**

Threatening with an object which looks like a weapon or an object that could be used to injure someone. To qualify as a look-a-like weapon, the object must closely resemble a real weapon in size, shape, and color even when examined up close.

**Threats - Level One**

*Using a threat as part of a common expression or in a context that the recipient does not feel threatened, frightened, or coerced (e.g., Oh, I could just kill you for that or I will punch you in the nose).*

**Threats - Level Two**

*Using an expression or an implied or veiled threat with the intent of threatening, frightening, or coercing another and the recipient feels threatened, frightened, or coerced (e.g., I will kill you.).*

**Threats - Level Three**

*Threatening to kill or injure another person or threatening to damage property with potential for personal injury, without possessing a weapon or other object that could kill or injure the threatened or intimidated person and the student describes how it will be done, including any threats that concern dangerous chemical substances, biochemical attacks, or bioterrorism.*

**Tobacco - Possession of or use of**

*Possession or use of tobacco or tobacco products*

**Transportation of Medications**

*The possession, use, and transportation of prescribed and non-prescribed medications shall be in accordance with the following rules.*

**Truancy**

Unauthorized absence from school. Neb. Rev. Stat. §§79-201 and 209

**Unlawful Activity**

Engaging in any unlawful activity not specifically covered herein, which constitutes a danger to other students or school personnel, or interferes with school purposes or the educational process. Neb. Rev. Stat. §79-267(9).

**Use of Fireworks**

Use or lighting of firecrackers or fireworks of any description.

### AGENDA SUMMARY SHEET

**AGENDA ITEM:** Quarterly Summer Projects Construction Report

**MEETING DATE:** August 1, 2011

**DEPARTMENT:** General Administration

**TITLE & BRIEF DESCRIPTION:** Quarterly Summer Projects Report – A report of the on-going progress on summer construction projects in the District.

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:** n/a

**OPTIONS AND ALTERNATIVES:** n/a


**RECOMMENDATION:** n/a

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** n/a

**RESPONSIBLE PERSON:** Ed Rockwell (Gen. Mgr. for Support Services) and Ken Fossen (Assoc. Supt. Gen. Admin.)

**SUPERINTENDENT'S APPROVAL:** 

# Construction Report to the Board of Education

Board meeting date: August 1, 2011

For period ending: July 26, 2011

Location: **Reeder Elementary**  
 Project Title: **Classroom & Multi-Purpose Additions**  
 Architect / Engineer: **Schemmer Associates**  
 Contractor: **Construct, Inc**

Project Manager: **Ed Rockwell**  
 Bid Award: **\$ 1,344,000**  
 Change Orders: **\$ 00,00 (0.0%)**  
 Amended Contract: **\$ 1,344,000**

Description of work:

Using a design very similar to that used for both Reagan and Wheeler previously, a 2-story, 6-classroom addition and a single-story multi-purpose addition will be built to ease demand for space due to enrollment.

Status of progress:

Mobilization for the classroom addition occurred early (March 1<sup>st</sup>) but per the general contractor, the original steel erection sub-contractor caused delays of at least 2 weeks before being dismissed and replaced. After struggling to regain lost time over the past 8 weeks, as this report is submitted (July 26) it appears the contractor will meet the July 29 substantial completion deadline for the classrooms. The multi-purpose addition is on schedule for completion October 28<sup>th</sup>.

Change Order information:

One pending.





Location: **Cather Elementary**  
Project Title: **Re-roofing Phase II of II**  
Architect / Engineer: **BVH Architects**  
Contractor: **Prairie Construction**

Project Manager: **Ed Rockwell**  
Bid Award: **\$ 319,000**  
Change Orders: **\$ 00,000 (0.0%)**  
Amended Contract: **\$ 319,000**

Description of work:

This project will complete the replacement of the roof area, similar to the west half completed in the summer of 2010. There will be no new RTU's replaced in this phase, as all were replaced in Phase I. Exhaust fans in the Phase II area are being replaced within this project.

Status of progress:

Project has been substantially completed, with remaining punch list work to be completed before July 29th.

Change Order information:

One pending.





Location: **South High School**  
Project Title: **Re-roofing Phase II-2011**  
Architect / Engineer: **BVH Architects**  
Contractor: **McKinnis Roofing**

Project Manager: **Ed Rockwell**  
Bid Award: **\$ 341,433**  
Change Orders: **\$ 0,000 (0.0%)**  
Amended Contract: **\$ 341,433**

Description of work:

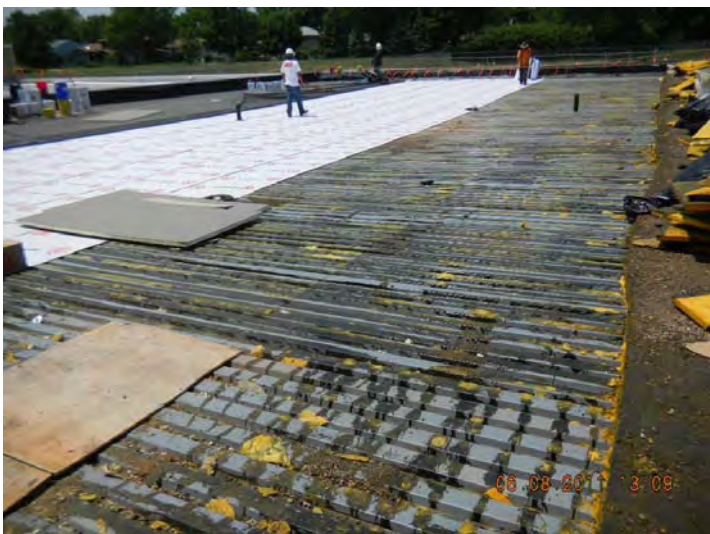
**This phase will replace several more significant areas of existing roof over the auditorium and south (9-10) portions of the building. This project is the second phase of multiple phases over the next few years to replace all older areas of the roof requiring attention.**

Status of progress:

**Project has been substantially completed, with remaining punch list work to be completed before July 29th.**

Change Order information:

**One pending.**





Location: **North High School (emergency project)**  
Project Title: **Re-roofing Area G Phase III**  
Architect / Engineer: **BVH Architects**  
Contractor: **RL Craft Roofing-Omaha**

Project Manager: **Ed Rockwell**  
Bid Award: **\$ 210,000**  
Change Orders: **\$ 00,000 (0.0%)**  
Amended Contract: **\$ 210,000**

Description of work:

This emergency project addresses a multitude of roof leaks that appeared in late winter over the kitchen food prep area and music rooms to the west. RSI believes the primary causes of this unexpected roof failure were extreme thermal shock and extreme movement of the roof components due to high structural snow loads. As bids for other summer projects were favorable, we added this project within the revised budget.

Status of progress:

Project has been substantially completed, with remaining punch list work to be completed before July 29th.

Change Order information:

One pending.





Location: **Morton Elementary**  
Project Title: **Playground Erosion Improvements**  
Architect / Engineer: **E & A Consulting**  
Contractor: **Dostals Construction**

Project Manager: **Ed Rockwell**  
Bid Award: **\$ 48,960**  
Change Orders: **\$ 0,000 (0.0%)**  
Amended Contract: **\$ 48,960**

Description of work:

**This work will correct several areas of severe erosion and prevent future erosion problems. The project will also include installing under-drains throughout the playground to alleviate ponding and will replace the existing gravel under play equipment with approved wood mulch, consistent with other District playgrounds.**

Status of progress:

**Project has been substantially completed. Seeding and sod will be completed after August 15, per schedule.**

Change Order information:

**None**





Location: **Ezra Elementary**  
Project Title: **Sidewalk Replacements**  
Architect / Engineer: **Lamp-Rynearson Associates**  
Contractor: **Mackie Construction**

Project Manager: **Ed Rockwell**  
Bid Award: **\$ 22,268**  
Change Orders: **\$ 0,000 (0.0%)**  
Amended Contract: **\$ 22,268**

Description of work:

The sidewalks adjacent to the main drives east and north of the building will be replaced. The current sidewalks have offset elevations between slabs causing trip hazards, particularly in below-freezing weather.

Status of progress:

Contractor started June 6<sup>th</sup>, took an aggressive approach to this small project and completed it in just over one week.

Change Order information:

One pending.



Location: **North High School**  
Project Title: **Concrete Bleacher Pad Replacement**  
Architect / Engineer: **Olsson Associates**  
Contractor: **Mackie Construction**

Project Manager: **Ed Rockwell**  
Bid Award: **\$ 59,767**  
Change Orders: **\$ 0,000 (0.0%)**  
Amended Contract: **\$ 59,767**

Description of work:

A badly cracked and deteriorated concrete slab will be replaced to support the soccer bleachers and to provide safe walk paths for spectators. Geo-technical engineering will be utilized to alleviate extremely wet, poorly draining soils under the new concrete slab.

Status of progress:

Project has been substantially completed, with punch list work remaining on grading and turf when reasonable daytime temperatures allow sod to be installed.

Change Order information:

One pending.





Location: **Disney Elementary**  
Project Title: **Cedar Soffit Replacements**  
Architect / Engineer: **Schemmer Associates**  
Contractor: **Rife Construction**

Project Manager: **Kim Thompson**  
Bid Award: **\$ 46,585**  
Change Orders: **\$ 0,000 (0.0%)**  
Amended Contract: **\$ 46,585**

Description of work:

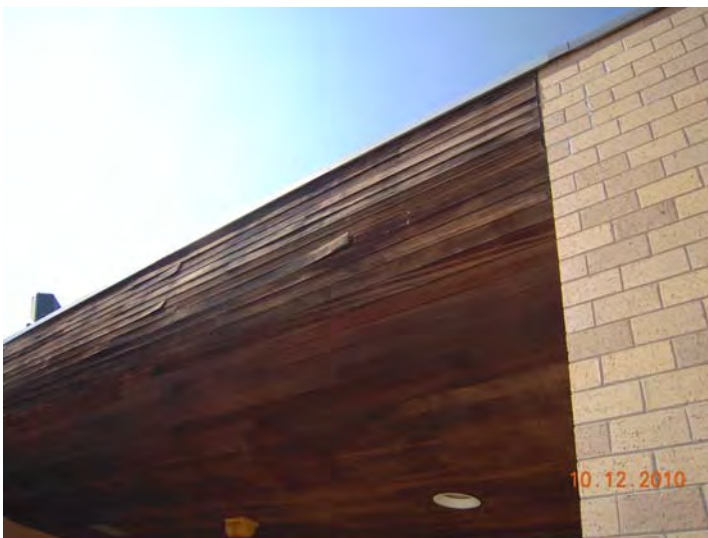
Similar to work done in recent years at Cottonwood and Neihardt, the deteriorated wooden (cedar) soffits will be replaced by application of a high quality EIFS at all soffit locations.

Status of progress:

Project has been substantially completed, with remaining punch list work to be completed before July 29th.

Change Order information:

None



Location: Willowdale, Russell Middle, West High  
Project Title: **Metal Door & Frame Replacements**  
Architect / Engineer: Schemmer Associates  
Contractor: Rife Construction

Project Manager: **Kim Thompson**  
Bid Award: **\$ 15,965**  
Change Orders: **\$ 0,000 (0.0%)**  
Amended Contract: **\$ 15,965**

Description of work:

**In multiple locations at the three buildings, exterior and vestibule metal door frames, metal doors and door hardware are being replaced due to deterioration.**

Status of progress:

**Project has been substantially completed, with remaining punch list work to be completed before July 29th.**

Change Order information:

**None**



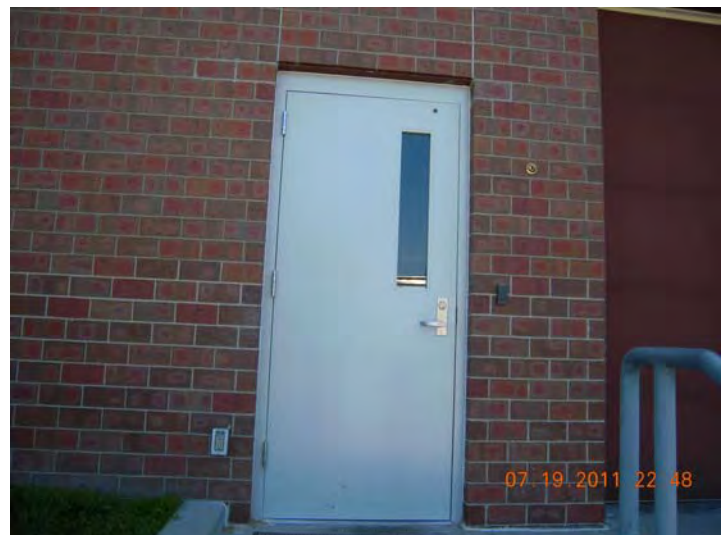
*Willowdale*



*Willowdale*



*Russell Middle*



*West High*



Location: **South High School**  
 Project Title: **Weatherproofing Phase I of III**  
 Architect / Engineer: **none**  
 Contractor: **McGill Restoration**

Project Manager: **Maintenance**  
 Contract Amount: **\$ 70,000**  
 Change Orders: **\$ 0,000 (0.0%)**  
 Amended Contract: **\$ 70,000**

Description of work:

The project will feature a scope of work that typically includes replacement of damaged brick, brick mortar tuck pointing, brick sealing, removal and replacement of exterior caulking, flashing repairs, etc. Due to the size of the campus, we expect two additional phases will be required over the next two years to complete all work at this location. The remnants of the destructive ivy at the north elevation will be completely removed.

Status of progress:

Weatherproofing has been completed. Painting and waterproofing is in progress, to be completed prior to August 10<sup>th</sup>.

Change Order information

None



Location: **Ezra Elementary**  
 Project Title: **Wall Covering Renovations**  
 Architect / Engineer: **Schemmer Associates**  
 Contractor: **Rife Construction**

Project Manager: **Kim Thompson**  
 Contract Amount: **\$ 42,998**  
 Change Orders: **\$ 0,000 (0.0%)**  
 Amended Contract: **\$ 42,998**

Description of work:

The scope of this project will replace the carpet-like heavy fabrics that were originally installed on the corridor walls with painted, maintainable surfaces. Buildings including Cottonwood, Disney and Morton received similar treatment in the 1997 bond work. Select areas of vinyl wall covering will also be renovated.

Status of progress:

Project has been substantially completed, with remaining punch list work to be completed before July 29th.

Change Order information:

One pending.





Location: **Black Elk Elementary**  
Project Title: **Flooring Replacements**  
Architect / Engineer: **BCDM Architects**  
Contractor: **Floors, Inc.**

Project Manager: **Kim Thompson**  
Contract Amount: **\$ 114,289**  
Change Orders: **\$ 0,000 (0.0%)**  
Amended Contract: **\$ 114,289**

Description of work:

All carpeting and vinyl cove base throughout the building will be replaced. Ceramic floor treatments will be installed beneath corridor water fountains, similar to successful improvements previously installed in other buildings.

Status of progress:

Project has been substantially completed, with remaining punch list work to be completed before July 29th.

Change Order information:

None



Location: **Norris Elementary**  
 Project Title: **Flooring Replacements**  
 Architect / Engineer: **BCDM Architects**  
 Contractor: **Floors, Inc.**

Project Manager: **Kim Thompson**  
 Contract Amount: **\$ 82,132**  
 Change Orders: **\$ 0,000 (0.0%)**  
 Amended Contract: **\$ 82,132**

Description of work:

All carpeting and vinyl base will be replaced throughout the building. The original asbestos-composition tile (ACT) will also be abated and replaced with new VCT in the gymnasium and several minor storage areas.

Status of progress:

Project has been substantially completed, with remaining punch list work to be completed before July 29th.

Change Order information

One pending.





Location: **Rockwell Elementary**  
Project Title: **HVAC Improvements**  
Architect / Engineer: **Morrissey Engineering**  
Contractor: **Pitlor & Son**

Project Manager: **Kim Thompson**  
Bid Award: **\$ 174,900**  
Change Orders: **\$ 00,000 (0.0%)**  
Amended Contract: **\$ 174,900**

Description of work:

The original air handler for the gymnasium will be replaced and upgraded. Improvements will be made to the conditioning of make-up air (fresh air) brought into the building's air handlers to reduce humidity and improve indoor air quality. Pneumatic controls will be replaced with improved digital controls for the HVAC system.

Status of progress:

As of July 26<sup>th</sup>, we are concerned that a significant effort will be required to reach substantial completion on schedule, specified for August 1st. However, the work has progressed to a point where school operations should not be affected for returning staff or for the start of school on August 10th.

Change Order information:

None



Location: **Cather Elementary**  
 Project Title: **Fire Detection System Replacement**  
 Architect / Engineer: **Morrissey Engineering**  
 Contractor: **Hiller Electric**

Project Manager: **Kim Thompson**  
 Contract Award: **\$ 67,500**  
 Change Orders: **\$ 0,000 (0.0 %)**  
 Amended Contract: **\$ 67,500**

Description of work:

The main fire alarm panels and all other fire detection equipment throughout the building will be replaced and upgraded to current standards.

Status of progress:

Project has been substantially completed, with remaining punch list work to be completed before July 29th.

Change Order information:

None.





Location: **Neihardt Elementary**  
 Project Title: **Intercom System Replacement**  
 Architect / Engineer: **Morrissey Engineering**  
 Contractor: **Electronic Sound**

Project Manager: **Kim Thompson**  
 Contract Award: **\$ 25,600**  
 Change Orders: **\$ 0,000 (0.0 %)**  
 Amended Contract: **\$ 25,600**

Description of work:

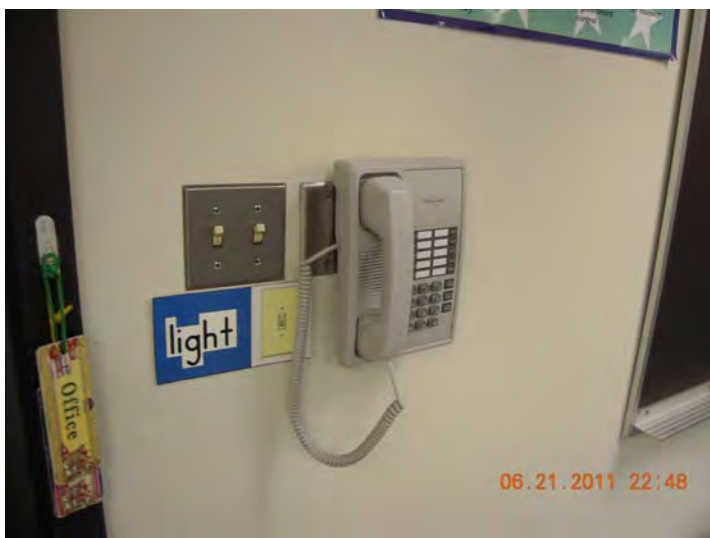
**This project will replace the existing intercom system throughout the building, including the central control unit in the main office. The system will also be upgraded to current District standards.**

Status of progress:

**Project has been substantially completed, with remaining punch list work to be completed before July 29th.**

Change Order information:

**One pending.**



Location: **Sandoz Elementary**  
Project Title: **Intercom System Replacement**  
Architect / Engineer: **Morrissey Engineering**  
Contractor: **Electronic Sound**

Project Manager: **Kim Thompson**  
Contract Award: **\$ 25,200**  
Change Orders: **\$ 0,000 (0.0 %)**  
Amended Contract: **\$ 25,200**

Description of work:

**This project will replace the existing intercom system throughout the building, including the central control unit in the main office. The system will also be upgraded to current District standards.**

Status of progress:

**Project has been substantially completed, with remaining punch list work to be completed before July 29th.**

Change Order information:

**None**



## Current Summary Status of 2011 Summer Project Budget

### From original board committee presentation of November 8, 2010:

Estimated total construction awards	3,431,850
Construction contingency (10%)	343,185
Estimated total soft costs (20%)	<u>686,370</u>
Total Summer 2011 budget request	\$4,461,405

### Revised budget (includes Reeder Additions) of December 7, 2010:

Estimated total construction awards	3,420,000
Construction contingency (10%)	342,000
Estimated total soft costs (20%)	<u>684,000</u>
Total Summer 2011 budget request	\$4,446,000

*Revised budget – projects added:*            Reeder Additions

*Revised budget – projects deleted:*        Cather, DSAC Paving  
 Bryan, Cody, Norris Exterior Wall Study  
 DSAC HVAC Improvements  
 KMS Interior Painting  
 DSAC Restroom Renovations  
 WHS Tennis Court Replacements  
 KMS, RMS, Track Replacements  
 NHS, SHS Track Surface Renovations  
 SHS irrigation replacements, mezzanine bleacher improvements

### Current budget through March 31, 2011:

Actual total construction awards	3,012,597
Construction contingency (10%)	342,000
Estimated total soft costs (20%)	<u>684,000</u>
Current Summer 2011 budget	\$4,038,597

*Revised budget – projects added:*            NHS Phs III Area G Re-roof

### Current budget through July 26, 2011: (change orders pending)

Actual total construction awards	3,012,597
Construction contingency available	342,000
Actual total soft costs to date	619,479
Current soft cost balance available	<u>64,521</u>
Current Summer 2011 budget	\$4,038,597

Budget and schedule details follow on next page.....





**AGENDA SUMMARY SHEET****AGENDA ITEM:** Curriculum Management Audit Update**MEETING DATE:** August 1, 2011**DEPARTMENT:** Educational Services**TITLE AND  
BRIEF DESCRIPTION:** Curriculum Management Audit Update**ACTION DESIRED:**  Information

**BACKGROUND:** The original Phi Delta Kappa sponsored Curriculum Management Audit was conducted in the spring of 1998. In the spring of 2007, the Millard Board of Education commissioned a follow-up Curriculum Management Audit to determine the progress that had been made over the preceding nine years and to identify those areas in further need of attention. The follow-up audit has nine continuing recommendations and numerous sub-points to each requiring the collective efforts of not only Educational Services, but also, Human Resources, the Business Office, Technology, General Administration, and the Superintendent. Review and implementation of these recommendations, where appropriate, is a multi-year project.

The attached matrix outlines the progress (**shown in red**) made in addressing these recommendations during the 2010 – 2011 school year.

**RECOMMENDATIONS:** NA**STRATEGIC PLAN REFERENCE:** None**TIMELINE:** On-going**RESPONSIBLE PERSON(S):** Dr. Mark Feldhausen, Assoc. Supt. for Ed. Services**SUPERINTENDENT'S APPROVAL:**

**BOARD ACTION:**

### Post-Audit Continuing Recommendations

Recommendation	Responsible Party							Policy/Rule Reference	Action to be Taken	Timeline
	ES	HR	Tech	Bus/ Fin	Gen Adm	Supt	Exec Cabt			
<b>1: Establish a cycle of board policy review. Continue to revise current policies or adopt new policies to provide for local curriculum management and quality control.</b>										
<b>1.1:</b> Develop and adopt a policy that provides direction for a full scope of long- and short-range district planning. The policy should address development, implementation, monitoring, evaluation, relationship to the budget planning process, and public reporting procedures.					X			<i>Policy 10,000</i>	The Superintendent continues to direct that all policies and rules should be reviewed every seven years. The Director of Administrative Affairs is tasked with tracking Policy/Rule updates. This requires that 80 be reviewed and updated per year..	Rule 10,000.1 modified to include references to short term and long-term planning. Board approved on June 2, 2008.
<b>1.2:</b> Develop and adopt a policy that requires a seven-year cycle of board policy review. The cycle should be developed so that the core curricular areas of English/language arts, math, science, and social studies are not reviewed in the same year.	X							<i>(Seven year curriculum cycle 6120 &amp; 6130, 6130.1 and BOE Policy review cycle 8110 are different issues. Watch for undue stress on teachers at given level)</i>		
<b>1.3:</b> Strengthen Board Policy 6120.1 to require that primary instructional resources and textbooks, aligned to the curriculum guides, are adopted by the board as part of the review cycle.	X							<i>6120.1 (Align with 6010.1 Review parallel language or reference each to the other)</i>	Revised Rule 6120.1 to address MEP Cycle and action of BOE regarding textbook approval	BOE approved changes May 18, 2009

**Post-Audit Continuing Recommendations**

Recommendation	Responsible Party							Policy/Rule Reference	Action to be Taken	Timeline
	ES	HR	Tech	Bus/ Fin	Gen Adm	Supt	Exec Cabt			
<b>1.4:</b> Develop and adopt a policy that establishes time allocations for instruction in the core content areas.	X							(Rule 6031.1 Provide ranges for elem that corresponds to Rule 10 and state reporting—create rule or add to current—add pacing to K-12 curriculum guides)	Instruction time was increased by 30 minutes a day at elementary and 15 minutes a day at middle school. Elementary course guides are adjusted for 2011-2012 increasing compliance with NDE guidelines for elementary time and content allocations.	Revision to Rule 6031.1 completed. Rule 6130.1 approved May 18, 2009. Rule 6031.1 revised in May 2011.
<b>1.5:</b> Develop and adopt a policy that establishes program budgeting procedures to ensure that planning priorities are reflected in budgeting and spending.				X				(Fossen and Program Budgeting 3110 & 3110.1)	embed program budgeting process into Rule 3110.1	BOE approved revised Rule 3110.1 July 7, 2008
<b>1.6:</b> Establish a calendar of systematic policy review so that board policies keep pace with current board expectations. During the reviews, update terminology, job titles referenced in policies, and legal requirements as needed.						X		(Supt. and Ex. Cabinet, BOE 8110)	Supt. requires all BOE Policies and Rules to be updated every 8 years. Matrix and calendar maintained by Dir. Of Admin Affairs	On-going
<b>2: Revise the Table of Organization and Job Descriptions to reflect current expectations, roles, and responsibilities.</b>										
<b>2.1:</b> Revise the organizational chart to meet audit criteria listed in Exhibit 2.2 and to support Pre-K-12 articulation of the curriculum.						X		(Supt. for organizational chart) (PK12 articulation to ES Rule#####)	Revised Org Chart provided BOE on July 11, 2011	
- Create and staff a Pre-K-12 Curriculum Director position. (This is an additional position in contrast to combining Directors of Elem and Secondary—perhaps a coordinator to maintain consistency and documentation, etc. Would need a job description.)	X					X			No action planned at this time.	
- Redesign the MEP Facilitator positions to have Pre-K-12 curriculum responsibilities.	X							(Review current job description of ES MEP's)	All new MEP postings assume a K-12 posture for MEP responsibilities	From 2008 forward

### Post-Audit Continuing Recommendations

Recommendation	Responsible Party							Policy/Rule Reference	Action to be Taken	Timeline
	ES	HR	Tech	Bus/ Fin	Gen Adm	Supt	Exec Cabt			
- Address the span of control for the Superintendent, Associate Superintendent of Educational Services, Elementary and Secondary Directors.	X					X			Span of control for superintendent reduced by reorganization of Executive Cabinet and assignment of Director of Assessment, Research, and Evaluation to Educational Services. Director of Staff Development moved from Assoc. Supt Ed Services to Human Resources.	D.A.R.E. to Ed Services effective July 1, 2010. Dir. Of Staff Development to HR effective August 1, 2011.
- Clarify reporting relationships when job descriptions list more than one supervisor.		X						<i>(HR—All job descriptions that are not a part of Section 2000 should be available on the Intranet even if security 5 level) (see page 33 for definitions)</i>	HR posted 20 certificated positions and 8 classified positions to the District HR Intranet site during the fall 2008 semester.	Done
- Address scalar relationships and full inclusion.	X	X				X				
<b>2.2:</b> Establish a practice for annual review and modification of the table of organization to reflect current district operations.						X				
<b>2.3:</b> Develop job descriptions for all positions that are accurate, complete, and comply with audit principles described in <u>Exhibit 2.3.</u>										Done
- Establish a timeline for the creation of job descriptions that meet audit criteria for every position in the system; review at least every two years for updating and adjustment. Develop a board policy based on this directive.		X				X				

**Post-Audit Continuing Recommendations**

Recommendation	Responsible Party							Policy/Rule Reference	Action to be Taken	Timeline
	ES	HR	Tech	Bus/ Fin	Gen Adm	Supt	Exec Cabt			
- Ensure that no position reports to more than one supervisor. If the nature of the duties performed requires coordinating with more than one administrator, the job description needs to clarify the roles of multiple supervisors. The final authority should be the person who evaluates the employee.		X						(HR—realistically some positions may not be able to avoid this)		
- Update job descriptions for principals and assistant principals to include expectations for monitoring the delivery of the curriculum in the classroom.	X	X							Job descriptions for building administrators (2100.51, .52, .53, .54, .55, .56, .57) were revised and presented to the Board on January 21, 2008	Done (Changes to Board January 21, 2008)
Strengthen the job descriptions to reflect current expectations: teaching the adopted curriculum; implementing the Millard Instructional Model expectations for the delivery of the curriculum (such as differentiation, active engagement, etc.); maintaining alignment of the written, taught, and tested curricula; and using achievement and other data to assess performance and adjust instruction.	X	X							Draft to HR from Ed Services for review	Done --April 24, 2008
<b>3: Revise curriculum management planning to address audit recommendations.</b>										
<b>3.1:</b> Revise the current plan in the area of assessment, adding or revising the following:										
- Make statements regarding the purposes and use of assessment more specific, adopting a more formative focus and providing specific examples of how assessment data will be used in an ongoing fashion in every phase of the curriculum cycle.	X								Rule 6120.1 and Rule 6130.1 address formative assessment focus within Course Guides and MEP Cycle.	Completed upon approval by BOE on May 18, 2009
- Specifically link the curriculum management plan with the newly-developed student and program assessment plans (see Recommendation 4).	X								Rule 6120.1 and the revised MEP Cycle address the use of data in Phase I of the Cycle as a method of determining necessary action within the MEP process.	Completed upon approval by BOE on May 18, 2009

### Post-Audit Continuing Recommendations

Recommendation	Responsible Party							Policy/Rule Reference	Action to be Taken	Timeline
	ES	HR	Tech	Bus/ Fin	Gen Adm	Supt	Exec Cabt			
<p><b>3.2:</b> Revise the current plan in the area of curriculum development, adding or revising the following:</p> <ul style="list-style-type: none"> <li>- Add a step in the phase that requires all objectives and outcomes be evaluated for quality, rigor, measurability, and vertical alignment/spiraling. This evaluation is termed a quality "screening" process, and ensures that all objectives and outcomes are valid, up-to-date, applicable to real-life contexts, and are rigorous. It also ensures that all curriculum is vertically aligned and that content is connected and spirals uninterrupted from one level to the next.</li> </ul>										
<ul style="list-style-type: none"> <li>- Require that all ELO and course objective development be conducted from a K-12 perspective, always beginning with the end in mind, to ensure that rigor is maintained.</li> </ul>	X								Rule 6120.1 and 6130.1 address this issue.	Completed upon approval by BOE on May 18, 2009
<ul style="list-style-type: none"> <li>- Revise the sequence of steps in the first phase of the curriculum cycle to place resource selection and piloting after the development of Essential Learner Outcomes, student objectives, and guides.</li> </ul>	X								Rule 6120.1 revises the entire MEP cycle to address this issue.	Completed upon approval by BOE on May 18, 2009
<ul style="list-style-type: none"> <li>- Add a step that requires the solicitation of input from external evaluation sources (never publishers) regarding the quality and alignment of possible resource adoptions.</li> </ul>	X								Addressed in MEP Cycle Procedures adopted by Ed. Services and distributed April 3, 2009.	Completed. Procedures include detailed Gantt Chart for timeline analysis.

## Post-Audit Continuing Recommendations

Recommendation	Responsible Party							Policy/Rule Reference	Action to be Taken	Timeline
	ES	HR	Tech	Bus/ Fin	Gen Adm	Supt	Exec Cabt			
<b>3.3:</b> Review the job descriptions of MEP facilitators. Consider requiring content area expertise and assigning Pre-K-12 responsibility (see Recommendations 2 and 6.)	X	X							Educational Services is making adjustments to the MEP process to make it more of a K-12 process, but it does not believe that this recommendation can be fully implemented without a significant increase in the number of MEP Facilitators especially if this is to be interpreted as one content expert per discipline. At this time, no further action will be taken on this recommendation.	On-going
<b>4: Develop and initiate a program and student assessment plan that includes the PDK/CMSi Characteristics of a Comprehensive Student and Program Assessment Plan. Include the development of formal assessments that support district curricular offerings.</b>									Nebraska State Statute 79-760 outlines revised state assessment system. The district will adjust and align its assessment system with the state's.	On-going. May 16, 2011, changes to Rule 6315.1 reflect most recent assessment changes.
<b>4.1:</b> Develop a student and program assessment plan with components that meet the PDK/CMSi characteristics of a comprehensive program and student assessment plan. Obtain Board of Education approval for the plan.	X								ELO alignment with State Assessments under review.	Recommendation for changes fall 2011.
<b>4.2:</b> Continue to develop and initiate end-of-course assessments that can be centrally managed and used to determine student competency in the specific course.	X								Revised Course Guide parameters found in Rule 6130.2 address this recommendation.	Completed with BOE approval on May 18, 2009
<b>4.3:</b> Develop and implement initiatives with a goal of increasing student performance on nationally normed achievement tests.	X							(Strat Plan Objective #1 & Parameter #6)	Terra Nova Ver. 3 implemented in 2010-2011.	

### Post-Audit Continuing Recommendations

Recommendation	Responsible Party							Policy/Rule Reference	Action to be Taken	Timeline
	ES	HR	Tech	Bus/ Fin	Gen Adm	Supt	Exec Cabt			
<b>4.4:</b> Provide ongoing district-level training on the use of student assessment data to make decisions to increase student achievement.	X								District Strategic Initiative for data retreats addresses this issue. MPS RtI+I model also addresses this issue.	on-going. Implementation of Tableau Visualizations for teachers in 2011-2012.
<b>4.5:</b> Improve program assessment procedures to include specifications for the data to be collected and the provision of information on the effectiveness of programs. Use these data to make decisions on program continuation, modification, or termination. Require that program evaluations be reported to the Board of Education on an annual basis.	X									
<b>5: Continue to focus the staff development program to: provide connectivity between curriculum design and classroom delivery, provide linkage to goals and district long-range plans, provide staff development based on identified needs, and foster improved teacher performance and student achievement.</b>									Multi-year staff development focus will be on RtI+I Tier I Core Curriculum & Instruction. Secondary focus will be a collaborative project with the Office of Staff Development and Secondary Education. It will be focused on reading across the content area under the direction of national expert, Sue Beers.	Kicked off spring 2011
<b>5.1:</b> Include in Board Policy 6400 the requirement of a written, comprehensive staff development plan. Add this responsibility to the Director of Staff Development's job description (Board Policy 2100.28).	X								A Comprehensive Staff Development Plan was assembled and presented to the Board as a report on March 3, 2008. This Plan aligns the initiatives of the District and focuses the staff development activities as recommended in the audit.	2007-2011 plan & 2011-12 completed



### Post-Audit Continuing Recommendations

Recommendation	Responsible Party							Policy/Rule Reference	Action to be Taken	Timeline
	ES	HR	Tech	Bus/ Fin	Gen Adm	Supt	Exec Cabt			
<b>5.2:</b> Provide staff development that is based on student needs and weaknesses as determined by the use of disaggregated student assessment data and teacher appraisal information.	X								Comp Staff Dev. Plan	2007-2011 plan & 2011-12 completed
<b>5.3:</b> Develop a systematic and consistent staff development program evaluation process that is based on the criteria listed in Board Policy 6400.1.	X									An evaluation of the Secondary 2011+ focus of reading across the content will be conducted by the Office of Assessment, Research & Evaluation.
<b>5.4:</b> Provide a system that is designed to ensure the institutionalization of district-wide staff development initiatives. Future staff development initiatives should be limited until institutionalization of existing programs has been achieved.	X								Comp Staff Dev. Plan	2007-2011 plan & 2011-12 completed
<b>5.5:</b> Include differentiated staff development for all employees.	X	X							Comp Staff Dev. Plan	Differentiation staff development was moved out of New Staff Induction 3rd Year Productive Approaches. It will now be added into the 2nd year of new staff staff with the Office of Staff Development offering a required workshop on Differentiation. This will be rolled out in 2011-12.
<b>5.6:</b> Place all staff development efforts including the New Teacher Induction Program under the leadership of the Director of Staff Development.	X	X							Office of Director of Staff Development moved from Ed Services to Human Resources	Effective July 12, 2011

## Post-Audit Continuing Recommendations

Recommendation	Responsible Party							Policy/Rule Reference	Action to be Taken	Timeline
	ES	HR	Tech	Bus/ Fin	Gen Adm	Supt	Exec Cabt			
<b>6: Continue efforts to develop an articulated and coordinated Pre-K-12 curriculum and to provide consistency in curriculum implementation.</b>										
<b>6.1:</b> Structure and operate the Educational Services division from a Pre-K-12 perspective (see <a href="#">Recommendation 2</a> ).	X								All procedures and operations are being approached from a PK-12 perspective as is appropriate.	On-going
– Continue with Pre-K-12 curriculum development.	X								Rule 6120.1 and Rule 6130.1.2.3	Completed with BOE approval May 18, 2009
– Establish a Pre-K-12 curriculum director position and K-12 MEP facilitator positions. Continue to vertically align and coordinate program initiatives, such as IB, AP, etc.	X					X				
<b>6.2:</b> Improve the quality of curriculum documents so they provide vertical articulation and the specificity needed to guide teaching and learning (see Recommendation 8).	X								Rule 6130.2 addresses Course Guides	Completed with BOE approval May 18, 2009
– Develop a scope and sequence for all curriculum guides.	X								Addressed as content area goes through cycle	Language Arts, Math, P.E., Art, Industrial Technology completed.
– Include instructional strategies and sample model lessons in curriculum guides.	X								Course Guides content	
<b>6.3:</b> Continue to use Professional Learning Communities as a vehicle for increasing articulation and coordination within schools.	X									Ongoing
<b>6.4:</b> Clearly state and align expectations for monitoring the curriculum in board policy, administrators' job descriptions, and appraisal instruments.	X	X							Administrator job descriptions revised in accordance with CMA recommendations.	Done
– Support the revision of administrative priorities to ensure focus on classroom visits and related practices and to promote instructional leadership and coaching among principals and assistant principals at all grade levels.	X								New Teacher Evaluation System focuses on classroom walk-throughs.	New System approved by BOE July 7, 2008. The 2008-2009 school year is the first full year of implementation.

### Post-Audit Continuing Recommendations

Recommendation	Responsible Party							Policy/Rule Reference	Action to be Taken	Timeline
	ES	HR	Tech	Bus/ Fin	Gen Adm	Supt	Exec Cabt			
– Hold administrators accountable for monitoring the delivery of the curriculum, conducting classroom walk-throughs, and providing constructive feedback to teachers. Link administrative evaluations to effective curriculum monitoring practices.	X								Administrator Mutual Commitments, Job Descriptions, and Teacher Evaluation System address this issue.	
– Continue to do joint walk-throughs, and provide the next level of training in classroom walk-throughs.	X									
<b>6.5:</b> Specify and align expectations for instructional practices in board policy, the teacher's job description, and the appraisal instrument.	X									
– Focus district professional development on expected instructional strategies (e.g., use of technology in the classroom, differentiated instruction and student needs identified through assessment data analysis). Such training should be required of all administrators and teachers, with follow-up procedures established.	X								See Comprehensive Staff Development Plan	Revised Yearly
– Develop a commonly understood model for differentiated instruction in the Millard Public Schools to meet the diversity of learner needs. Include strategies and model lessons in curriculum guides.	X								Millard Instructional Model includes differentiation examples	On-going
<b>7: Continue to refine the program budgeting process with decisions based on performance or results. Determine the cost benefit of programs to determine whether or not programs should continue, be modified, or terminated.</b>									Program Budgeting process recognized curriculum adoption needs by creating separate Program Budget, Curriculum Adoption, above the line to support seven year cycle.	Feb-09
<b>7.1:</b> Continue to review budget development policies and rules to provide ongoing direction for the program based-budgeting process.				X				<i>Rule 3110.1 revised to include reference to Program Budgeting</i>		BOE Approved 07/07/2008
<b>7.2:</b> Evaluate the program-based budgeting process annually to determine if changes should be made				X					Addition of new Curriculum Allocation budget result of this review.	Feb-09

**Post-Audit Continuing Recommendations**

Recommendation	Responsible Party							Policy/Rule Reference	Action to be Taken	Timeline
	ES	HR	Tech	Bus/ Fin	Gen Adm	Supt	Exec Cabt			
7.3: Incorporate the tenets of criteria in the budget development process that are recommended by the CMSi/PDK auditors. Specifically focus on the use of student performance and program data to make budgetary decisions.	X			X						
7.4: Review the staffing allocation process to determine if resources are being allocated to schools with identified needs.		X							Class Size Reduction from Title IIA, Poverty Plan, ELL Plan, and Points Allocation System all address staffing needs of schools based upon identified needs.	Ongoing
<b>8: Continue to prioritize the revision and development of quality curriculum documents that are congruent with audit criteria and support the instructional methodology desired by district leaders.</b>										
8.1: Clearly define, with references to professional or other literature used in staff development trainings, what quality instruction looks like in the classroom, particularly in world-class schools. Include in this description the type of strategies and approaches district leaders expect to see in every classroom, regardless of the grade level or content area. These descriptions should be detailed in the written curriculum documents, and stand apart from the suggested approaches or strategies that form a component of the guides. This piece is intended to define what instruction (the delivery of curriculum) should look like; the suggested strategies are intended to provide teachers with specific ideas on how to teach an objective or skill. Include examples of effective differentiation for different learning styles and skill levels, congruent with former trainings.	X								With each content areas adoption of new materials and adjusted curriculum, special administrator guides will be created to help principals know and understand the curriculum and the instructional best practices that should be observed in the classroom PK-12.	Ongoing

**Post-Audit Continuing Recommendations**

Recommendation	Responsible Party							Policy/Rule Reference	Action to be Taken	Timeline
	ES	HR	Tech	Bus/ Fin	Gen Adm	Supt	Exec Cabt			
<p><b>8.2:</b> Revise the current policy for curriculum format and components, requiring guides to meet criteria more than just beyond the minimum components. Also, require the needed levels of specificity for each component and specify that the components themselves be internally aligned. For example, while the objectives specifically define the content and standard of performance of instruction, the suggested lessons and strategies, along with exemplary student assignments and practice activities, define the context and cognitive rigor of instruction. All parts should work in concert, assisting teachers in their task of facilitating and eliciting each child's learning. While alignment of the written, taught, and tested curriculum is desired in the implementation of the educational program across the district, similar alignment is desired within the curriculum documents themselves: objectives with suggested strategies, and these in turn with the assessment instruments.</p>	X							Rule 6130.1	Completed upon approval by BOE on May 18, 2009	
<p><b>8.3:</b> Streamline the electronic document management system for curriculum documents. Discuss the needed format; reorganize so components are grouped in appropriate sections. For example, rather than placing everything under "resources" or "documents," group everything under "curriculum," then organize curriculum by content area, course, and/or grade. For each curriculum, design a format whereby one can go to each component of the guide, such as:</p>	X							Myelearning (Angel) system, a Learning Management System (LMS) will be used to transition the Educational Services intranet curriculum resources during the 2010-2011 school year. Once transition from District Intranet to LMS made subsequent recommendations within 8.3 may be considered.	2010-2011	
<p>– Descriptions of model instruction for that grade level/content area, with video clips of master teachers;</p>	X							With the use of ANGEL, several instructional videos have been captured and shared with staff across the district.	2010+	



### Post-Audit Continuing Recommendations

Recommendation	Responsible Party							Policy/Rule Reference	Action to be Taken	Timeline
	ES	HR	Tech	Bus/ Fin	Gen Adm	Supt	Exec Cabt			
<b>8.6:</b> Revisit, by content area, what differentiation looks like in the classroom. Integrate this content with the training in expectations for instructional delivery; this should all form a major part of the MIM training and reinforce district efforts to seamlessly unite curriculum and teaching.	X									
<b>9: Continue to align new programs and initiatives with board policies, strategic planning priorities, and the curriculum. Control the number of district and building initiatives implemented. Provide staff development, support, and follow through over several years to increase the likelihood of success.</b>										
<b>9.1:</b> Prioritize and limit the number of initiatives introduced at the district and school levels each year.						X	X		Only initiatives derived from the District's Strategic Plan or the Board's Goals for the Superintendent have been undertaken this year as identified in Rec 9.1.	Ongoing
– Establish a district leadership level clearinghouse to prioritize and monitor the number of new programs and innovations developed to address the goals of the Strategic Plan.						X	X		Priorities established by Superintendent with advise from Executive Cabinet.	Ongoing
– Expect that school improvement teams consider district initiatives, new curriculum, and assessment requirements when adding additional school-based programs.						X			Component of Policy 10,000 and Rule 10,000.1 and site planning process.	Yearly
<b>9.2:</b> Require systematic evaluation of both district level and school programs.	X									
<b>9.3:</b> Evaluate and revise the HAL program so as to provide a high quality, consistent educational program to meet the needs of gifted and talented students.	X								HAL program revised during 2009-2010 with revised identification system in place.	HAL funding provided in 2010-2011 for program implementation support.

