

**NOTICE OF MEETING**

Notice is hereby given of a Board of Education meeting of School District No. 17, in the County of Douglas, which will be held at 6:00 p.m. on **Monday, August 20, 2012** at 5606 South 147th Street, Omaha, Nebraska.

Agenda for such meeting, kept continuously current, is available for public inspection at the office of the superintendent at 5606 South 147th Street, Omaha, Nebraska.

Michael Kennedy,  
Secretary

8-17-12

**THE DAILY RECORD  
OF OMAHA**  
LYNDA K. HENNINGSEN, Publisher  
**PROOF OF PUBLICATION**

UNITED STATES OF AMERICA, }  
The State of Nebraska, } ss.  
District of Nebraska, }  
County of Douglas, }  
City of Omaha, }

J. BOYD

being duly sworn, deposes and says that she is

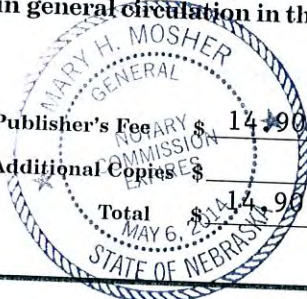
LEGAL EDITOR

of THE DAILY RECORD, of Omaha, a legal newspaper, printed and published daily in the English language, having a bona fide paid circulation in Douglas County in excess of 300 copies, printed in Omaha, in said County of Douglas, for more than fifty-two weeks last past; that the printed notice hereto attached was published in THE DAILY RECORD, of Omaha, on \_\_\_\_\_

August 17, 2012

That said Newspaper during that time was regularly published and in general circulation in the County of Douglas, and State of Nebraska.

Publisher's Fee \$ 14.90  
Additional Copies \$ \_\_\_\_\_  
Total \$ 14.90



Subscribed in my presence and sworn to before me this 17th \_\_\_\_\_ day of August 20 12

Notary Public in and for Douglas County, State of Nebraska

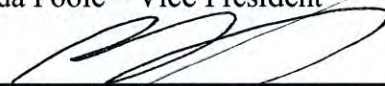
**ACKNOWLEDGMENT OF RECEIPT  
OF NOTICE OF MEETING**


The undersigned members of the Board of Education of Millard, District #017, Omaha, Nebraska, hereby acknowledge receipt of advance notice of a meeting of said Board of Education and the agenda for such meeting held at \_\_\_\_\_ 6:00 \_\_\_\_\_ P.M. on \_\_\_\_\_ AUGUST 20, \_\_\_\_\_ 2012, at Don Stroh Administrative Center \_\_\_\_\_ 5606 South 147th Street \_\_\_\_\_ Omaha, NE 68137 \_\_\_\_\_

Dated this \_\_\_\_\_ 20TH \_\_\_\_\_ day of \_\_\_\_\_ AUGUST \_\_\_\_\_, 2012.

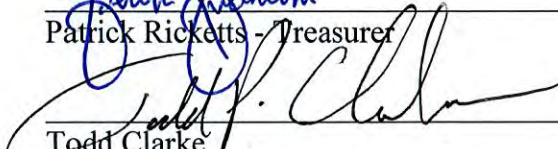
  
\_\_\_\_\_  
Dave Anderson - President

  
\_\_\_\_\_  
Linda Poole - Vice President

  
\_\_\_\_\_  
Mike Kennedy - Secretary

  
\_\_\_\_\_  
Mike Pate

  
\_\_\_\_\_  
Patrick Ricketts - Treasurer

  
\_\_\_\_\_  
Todd Clarke

XXXX  
\_\_\_\_\_  
- Millard North

XXXX  
\_\_\_\_\_  
- Millard South

XXXX  
\_\_\_\_\_  
- Millard West

BOARD OF EDUCATION MEETING

AUGUST 20, 2012

NAME:

REPRESENTING:

Cody Roberts

IBEW Local 22

Kip Colony

MWHS

Paul Schutte

MEA



*BOARD OF EDUCATION*  
MEETING



*August 20, 2012*

# MILLARD PUBLIC SCHOOLS

## FYE13 BUDGET

PUBLIC BUDGET HEARING  
AUGUST 20, 2012

# MILLARD PUBLIC SCHOOLS FYE 13 BUDGET

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# Section A

## Executive Summary

**MILLARD PUBLIC SCHOOLS  
FYE13 BUDGET**

**Executive Summary**

The general budget provisions, parameters, and assumptions used in preparing the FYE13 budget included the following:

- Major provisions in the FYE13 budget include: (1) that there would be less than a 1% increase in student enrollment<sup>1</sup>; (2) that employee salary and benefits would increase 3.0%<sup>2</sup>; (3) that general inflation would be 3.0%; and, (4) that the property valuation in the District would increase by 1.0%.
- The proposed budget of expenditures requires the following: (a) that the general fund levy be \$1.06 (\$0.95 Learning Community and \$0.11 District); (b) that the building fund levy be \$0.01 (District); and (c) that the bond fund levy be \$0.14 (District).
- The budget also provides for the following: (a) a decrease of \$1.5 million in general fund cash reserve and (b) a transfer of \$6.1 million in Special Projects from the General Fund to the Special Building Fund.
- The proposed FYE13 Budget provides for total expenditures of \$208,046,532. This is a *decrease* of 1.25% from the FYE12 Budget.

**Summary of Tax Levies**

The proposed tax levies for the coming year (as well as the past three years) are as follows:

	FYE10	FYE11	FYE12	FYE13
General Fund	\$1.0401	\$0.0900	\$0.0900	\$0.1100
General Fund – LC	N/A	\$0.9500	\$0.9500	\$0.9500
Building Fund	\$0.0100	N/A	\$0.0100	\$0.0100
Building Fund – LC	N/A	\$0.0100	N/A	N/A
Bond Fund	\$0.1599	\$0.1600	\$0.1600	\$0.1400
	\$1.2100	\$1.2100	\$1.2100	\$1.2100

<sup>1</sup> The official student enrollment numbers are taken on the last Friday in September.

<sup>2</sup> Approximately 80% of the general fund budget is related to employee salaries and benefits.



## Millard Public Schools

### Superintendent's FY13 Budget Recommendations

Program Area	FY12	FY13	Change	Changes from Previous Year
Elementary School Programs	\$ 50,489,020	\$ 50,895,397	0.80%	Additions: None Reductions: 15.0 FTE Teachers, 1.0 FTE Assistant Principal, SIS Trainers
Middle School Programs	\$ 27,383,890	\$ 28,294,202	3.32%	Additions: 1.5 FTE Teachers Reductions: SIS Trainers
High School Programs	\$ 35,318,563	\$ 36,233,736	2.59%	Additions: 0.2 FTE Counselor Reductions: 2.0 FTE Teachers, Team Leader Stipends, SIS Trainers
Governance	\$ 3,859,423	\$ 3,859,423	0.00%	Additions: None Reductions: Reclass Communication Director Position, Advertising, Site Planning, Tuition, Equipment & Supplies
Educational Services	\$ 8,311,557	\$ 8,433,690	1.47%	Additions: None Reductions: Early College Program, Delay Business and IT Curriculum Development, Supplies, Equipment & Staff Development
Curriculum Adoption	\$ 1,653,651	\$ 2,415,651	46.08%	Additions: Science Adoption Reductions: Delay Music Adoption
Business Services	\$ 1,959,275	\$ 1,959,275	0.00%	Additions: None Reductions: Equipment, Contracted Services, Travel & Supplies
Contracted Business Services	\$ 4,118,984	\$ 4,171,738	1.28%	Additions: Increase PCL Insurance & Postage Reductions: Contracted Services & Copy Center Supplies
Technology	\$ 3,749,304	\$ 3,627,304	(3.25%)	Additions: None Reductions: Temporary Help, Novell IDM, Travel, Telephone, Hardware, Software & Supplies

Program Area	FY12	FY13	Change	Changes from Previous Year
Special Education	\$ 30,290,313	\$ 30,805,591	1.70%	Additions: 0.4 FTE SLP Reductions: Reclass Administrator, 1.0 FTE Interventionist & 2 Special Education Bus Routes
Operations & Maintenance	\$ 14,442,736	\$ 14,659,377	1.50%	Additions: 3.0 FTE 10-Month High School Custodians Reductions: 4.5 FTE 10-month Elementary Custodians & 4.0 10-month Middle School Custodians
Transportation	\$ 2,006,822	\$ 1,935,273	(3.57%)	Additions: Increase Contract Pricing Reductions: 2 Horizon High School Routes
Security	\$ 650,876	\$ 660,639	1.50%	Additions: None Reductions: Hall Monitor Uniforms & Supplies
Employee Contracted Obligations	\$ 8,644,485	\$ 8,658,290	0.16%	Additions: Increase in Pay Rates & Subs Reductions: Decrease VSP & Eliminate Responsibility Pay
Grants	\$ 4,353,004	\$ 4,379,804	0.62%	Additions: Increase in Grant Applications Reductions: N/A
Contingency	\$ 1,391,843	\$ 851,302	(38.84%)	Additions: N/A Reductions: Decrease Contingency Account
Strategic Plan	\$ 182,268	\$ -	(100.00%)	Additions: N/A Reductions: No Strategic Plan Implementation in FY13
Utilities	\$ 5,824,814	\$ 6,205,840	6.54%	Additions: Increase in Electricity & Water/Sewer Rates Reductions: N/A
<b>SUB TOTAL</b>	<b>\$ 204,630,828</b>	<b>\$ 208,046,532</b>	<b>1.67%</b>	
Special Building Projects	\$ 6,050,000	\$ -	(100.00%)	Additions: N/A Reductions: Moved to Special Building Fund
<b>TOTAL</b>	<b>\$ 210,680,828</b>	<b>\$ 208,046,532</b>	<b>(1.25%)</b>	

# NOTICE OF BUDGET HEARING AND BUDGET SUMMARY

State of Nebraska  
**Budget Form - NBH-School District**  
 Statement of Publication

Millard Public Schools (28-0017) in Douglas County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 20th day of August, 2012 at 5:00 o'clock, P.M., at Don Stroh Administration Center (5606 S. 147th Street, Omaha, NE 68137) for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget and to consider amendments relative thereto. The budget detail is available at the office of the Clerk/Secretary during regular business hours.

Clerk/Secretary

FUNDS	Actual Disbursements & Transfers	Actual/Estimated Disbursements & Transfers	Budgeted Disbursements & Transfers	Necessary Cash Reserve (4)	Total Available Resources Before Property Taxes (5)	Fee and Delinquent Tax Allowance (6)	Total Personal and Real Property Tax Requirement (7)
	2010-2011 (1)	2011-2012 (2)	2012-2013 (3)				
General	\$ 211,465,720.00	\$ 210,680,829.00	\$ 208,046,532.00	\$ 33,905,448.00	\$ 231,915,031.86	\$ 101,383.21	\$ 10,138,331.35
Depreciation	\$ 2,381,683.00	\$ 3,000,000.00	\$ 7,606,417.00		\$ 7,606,417.00		
Employee Benefit	\$ 25,135,914.00	\$ 28,500,000.00	\$ 32,000,000.00	\$ -	\$ 32,000,000.00		
Contingency	\$ -	\$ -	\$ 500,000.00		\$ 500,000.00		
Activities	\$ 5,394,091.00	\$ 6,500,000.00	\$ 7,500,000.00	\$ 1,000,000.00	\$ 8,500,000.00		
School Lunch	\$ 11,031,540.00	\$ 11,500,000.00	\$ 13,000,000.00	\$ 1,000,000.00	\$ 14,000,000.00		
Bond	\$ 13,426,869.00	\$ 13,297,780.00	\$ 13,225,105.00	\$ 16,972,241.64	\$ 17,423,049.00	\$ 129,033.18	\$ 12,903,330.82
Special Building	\$ 2,846,598.00	\$ 6,000,000.00	\$ 16,621,107.83		\$ 15,708,658.00	\$ 9,216.66	\$ 921,666.49
Qualified Capital Purpose Undertaking	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cooperative	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Student Fee	\$ 527,471.00	\$ 983,373.00	\$ 1,000,000.00	\$ -	\$ 1,000,000.00		
TOTALS	\$ 272,209,886.00	\$ 280,461,982.00	\$ 299,499,161.83	\$ 52,877,689.64	\$ 328,653,155.86	\$ 239,633.05	\$ 23,963,328.66

Total Personal and Real Property Tax Requirement For Bonds

\$ 12,903,330.82

Total Personal and Real Property Tax Requirement for ALL Other

\$ 11,059,997.84

## PROGRAM DESCRIPTION FORM

**Program Area:** Elementary

**Briefly<sup>1</sup> describe the programs and/or services which were provided within this area of the school district's budget during the preceding budget year:**

### **Personnel Budget:**

- Elementary staff provides differentiated instruction to meet the needs of all students in the academic areas of reading, spelling, writing, English, handwriting, speaking, listening, mathematics, science, health, social studies, art, basic technology, and life skills based on grade level indicators. Staff participates on the following teams before and after school: School Improvement; data; curriculum; instructional; technology; PLC; MIT; MDT; 504; extra-duty activities; Study Center; and other shared decision-making teams. All teachers participate in the administration of assessments, analysis of data to make instructional decisions, utilize Gradebook, parent portal, and communicate with parents through conferences, newsletters, report cards, school activities, phone calls, School Fusion, and email.
- Learning Community Assessments include: Kindergarten reading and math; grade 1 reading and math; grade 2 reading and math; grade 3 reading and math.
- State/Federal Assessments include: grade 3 reading and math; grade 4 reading, math, and writing; grade 5 reading, math, and science.
- 2011-12 classroom teachers included:
 

Kindergarten – 1707 students, 85 FTE, avg. 20.1	Gr 1 – 1664 students, 79 FTE, avg. 21.1
Gr 2 – 1765 students, 83 FTE, avg. 21.3	Gr 3 – 1697 students, 79 FTE, avg. 21.5
Gr 4 – 1747 students, 77 FTE, avg. 22.7	Gr 5 – 1699 students, 75 FTE, avg. 22.7
Core Academy – 11 FTE	Montessori – 20 FTE
- Programs of Choice include Core Academy at Cather Elementary, Montessori at Montclair and Norris Elementary, and Primary Years Program/IB at Aldrich Elementary.
- Positions based on a point allocation system that support specific needs of students include: Music, Physical Education, Literacy Intervention, Instructional Facilitators, Building Facilitators, Information Specialists, Counselors, Technology, Art, and Paraprofessionals.
- Positions allocated by the district beyond classroom teachers and point allocations include: Principals, Assistant Principals, 10-month sec., Early Literacy Intervention/ K-1 Intervention, ELL teacher, Instrumental Music grade 5, Orchestra grades 4 & 5 and Nurses.

### **Non-Personnel Budget:**

- Building budgets include per pupil allocations for textbooks, warehouse supplies, general supplies, copier supplies, media books, media supplies, HAL support, staff development, tech staff development, equipment repair

<sup>1</sup> Please limit the description to one page. The use of “bullets” is encouraged.

**Elementary Program Budgeting Participants:**

Eric Chausee, Melissa Polonicic, Susie Melliger, Josh Fields, Brad Sullivan, Paula Peal, Ryan Saunders, Nancy Nelson, Bethany Case, Roberta Deremer, Dawn Marten, Mandy Johnson, Terry Houlton, Alicia Feist, Julie Bergstrom, Carrie Novotny-Buss, Joyce Rozelle, Nila Nielsen, Paige Roberts, Matt Dominy, Nancy Brosamle, Heidi Penke, Susan Anglemyer, Tracy Logan, James Hanlon, Susan Kelley, Andy DeFreece, Chris Hughes

## PROGRAM DESCRIPTION FORM

### **Program Area: Middle Schools**

**Briefly describe the programs and/or services which were provided within this area of the school district's budget during the preceding budget year.**

*Programs in Millard's middle schools are designed to meet the needs of this special group of students and to serve as a bridge between elementary and high school.*

**ACADEMICS:** Academic and life skills, so important in elementary school, are given continued emphasis and further development in middle school to ensure students meet rigorous and relevant outcomes necessary for future success.

**EXPLORATION:** Exploratory experiences are a vital part of the middle school. These opportunities introduce new subjects and experiences to help students identify and develop their interests and talents during these transition years.

**ADVISEMENT:** In the advisory program, small groups of students meet with one teacher daily for 15 to 30 minutes. In keeping with the middle school philosophy, the teacher serves as an advocate for the student with other students, staff and parents. This program is an extension of our guidance services addressing life skills, 40 Developmental Assets, and Personal Learning Plans while providing a strong student support system.

**TEACHING TEAMS:** Students are assigned to an academic team with two to five teachers for English, math, science, social studies and reading. This team of students and teachers provides a smaller unit within the school to address adolescent student learning needs and to give students a greater sense of security, and feeling of belonging. Team teachers share a common planning time for professional learning community discussions, planning of interdisciplinary activities, differentiating for individual team students, coordinating curriculum, and providing for individual student needs.

### **CURRICULUM:**

<b>GRADE 6</b>	Math 6/Challenge Math/Prealgebra, reading, English, science, social studies, world languages, physical education/band/orchestra, exploratory (6-week rotation): health, general music, art, family and consumer science, industrial technology, computer applications, and/or Success Strategies
<b>GRADE 7</b>	Math 7/Prealgebra/Algebra; science, reading, English, social studies, physical education/music, world languages, band/orchestra, exploratory (6-week rotation): art, family and consumer science, industrial technology, computer applications, general music, health, and/or Success Strategies
<b>GRADE 8</b>	Prealgebra/Algebra/Geometry; science, English, social studies, world languages, Know Yourself (health), physical education/guided study hall, chorus, band/orchestra, career planning and choices of an array of 6 week exploratory electives such as: industrial technology, drawing, painting, pottery, print making, foods, sewing, designing spaces, money management, and computer applications including web, graphic design and desktop publishing, and/or Success Strategies

### **Support Personnel & Instructional Budgets:**

- Provide counseling, career awareness and Personal Learning Plan information
- Provide administrative leadership and program/institutional management
- Support and maintain co-curricular and extracurricular programs
- Coordinate and maintain support personnel and facilities for student learning, staff and administration
- Provide staff development opportunities
- Maintain library/media services for students
- Provide technological support for instructional programs
- Maintain safe and secure learning environment
- Support district policies and state accreditation rules
- Pursue and support district strategic and site planning goals
- Support reteaching and intervention efforts, Special Education, English Language Learners (ELL) and 504 services for students
- Provide choice through a traditional middle level program, Montessori Program and IB Middle Years Programme (MYP)
- Maintain facility through repair and replacement of equipment
- Purchase needed instructional materials and supplies to facilitate teaching and learning
- Provide health services for students
- Provide High Ability Learners (HAL) services and experiences unique to the middle level

**PROGRAM DESCRIPTION FORM**

**Program Area: High Schools**

**Briefly describe the programs and/or services which were provided within this area of the school district's budget during the preceding budget year:**

- Pursues and supports the district strategic plan and site plan goals
- Meets diverse student learning needs through comprehensive program offerings and differentiated instructional delivery models
- Delivers district approved curriculum in support of academic and life skills graduation requirements
- Supports student mastery of curriculum standards and indicators within 260 course selections including required, elective, ELL, SpEd, IB and AP courses; in addition, courses offered through Millard Career Academies
- Supports student achievement of district Essential Learner Outcome (ELO) assessments, state and National assessments
- Supports more rigorous expectations of students through expanded AP courses and exams, International Baccalaureate Middle Years Programme, and the opportunity to pursue an International Baccalaureate degree
- Supports relevant pursuit of goals beyond high school through defined Diploma Paths and the Millard Career Academies
- Supports district policies and state accreditation rules
- Supports student consideration and pursuit of appropriate goal setting efforts and work with 40 Developmental Assets through Personal Learning Plans
- Provides counseling, career awareness information, and post-high school educational information (including financial) for students
- Supports students through strategies defined within each school's Pyramid of Interventions and through the Millard Public Schools RtI+I Model
- Supports ELL, SpEd and 504 services for students
- Purchases needed instructional materials and supplies to facilitate teaching and learning
- Provides instructional personnel responsible for student learning
- Provides staff development opportunities for all staff
- Provides a structure to facilitate professional collaboration and data driven decisions impacting instruction through Professional Learning Communities (PLC)
- Maintains library/media services for students
- Provides technological support for instructional programs
- Provides health services for students
- Provides administrative leadership and institutional management
- Maintains safe and secure learning environment
- Maintains facility through repair and replacement of equipment
- Supports and maintains co-curricular and extracurricular programs
- Coordinates and maintains support personnel and facilities for student learning, staff and administration

**PROGRAM DESCRIPTION FORM**

**Program Area: Governance**

**Briefly<sup>1</sup> describe the programs and/or services which were provided within this area of the school district's budget during the preceding budget year:**

- Administer the development and maintenance of the educational programs designed to meet the needs of the community and carry out the policies of the Board of Education.
- Recommend the number and types of positions required to provide proper personnel for the operation of such a program recommending policies on organization, finance, instruction, school plant, and all other functions of the school program.
- Supervise the preparation and presentation of the annual budget and recommend to the Board of Education continuous evaluation of progress and needs of the schools and keeps the public informed.
- Supervise and evaluate all principals
- Supervise and coordinate the preparations of the school district publications
- Assist the board in setting, implementing and evaluating public relations marketing goals
- Serve as a consultant in the preparation and production of information materials prepared by school personnel
- Plan and design communication strategies to inform the public about specific problems or situations
- Serve as information officer
- Conduct a communication audit on a regular basis
- Develop the staff development plan and budget for the district
- Develop, coordinate and implement the district plan for site base planning
- Determine staff development needs for district personnel
- Conduct Strategic Planning and oversee implementation
- Secure resource people to conduct staff development activities
- Assist in evaluation of all program activities
- Coordinate all legislative activities conducted by the district
- Organize district leadership programs

<sup>1</sup> Please limit the description to one page. The use of "bullets" is encouraged.



- Plan and administer an efficient system recruiting, hiring, compensating, training, supervising, evaluating, and dismissing district employees
- Prepare and administer the Human Resources budget
- Communicate the requirements and Human Resource needs for the District
- Develop, administer and interpret Board policies related to the Human Resource function
- Administer the employee compensation benefits program for the district
- Conduct collective bargaining by serving on the negotiations team
- Prepare and administer the Pupil Services budget

## PROGRAM DESCRIPTION FORM

### **Program Area: Educational Services 2012-2013**

The budget facilitates Early Childhood & Elementary Education (PK-5); Secondary Education (6-12); Assessment, Research, and Evaluation; Library /Media Services; the Office of the Associate Superintendent of Educational Services; and 37.5 FTE. The Division provides:

- Leadership in all MEP (Millard Education Program) processes that affect reading and writing (language arts), mathematics, science, social studies, art, music, physical education, industrial technology, family consumer science, business, world languages, health, computer science, computer applications, counseling, International Baccalaureate, Montessori, Core Academy, technology mini-magnet, technology integration and high ability learners
- Leadership for teachers and principals in the use of assessment data
- Quality control, coordination efforts for MEP alignment and support positions; i.e., Literacy Interventionists, MEP Facilitators, Instructional Facilitators, Department Heads, Team Leaders
- Coordination and development of policies pertaining to MEP curriculum, instruction, and assessment
- Alignment of the MEP with the Nebraska content standards; review of “Millard Standards”
- Alignment of the MEP assessment system with the Nebraska assessment system.
- Facilitation and support of district/building programs, i.e., I.B. (MYP, PYP, DP), New Frontier, Montessori, Core Academy.
- Leadership and coordination of District Assessment System, Nebraska State Assessments, and Rules 10, 11 & 15, and Required Norm-Referenced Tests
- Leadership and Coordination of Data Analyses used for Site planning and the evaluation of student achievement including the implementation of Tableau Visualizations
- Facilitation and Coordination of District program evaluations, surveys, research, other data analyses requests, and internal data management
- Leadership and coordination of resources for re-teaching opportunities and High Ability Learners
- Leadership and coordination of services for Poverty and LEP Plans
- Leadership and coordination of resources for curriculum implementation and necessary staff development
- Leadership and coordination for the continuation of Curriculum Management Audit recommendations
- Assistance, leadership and coordination for the implementation of program budgeting
- Communication liaisons with MOEC, NDE, UNO, UNL, ESU, Learning Community, and other educational agencies
- Direction and leadership for early childhood education programs; i.e., ELI, kindergarten, preschool, family resource center
- Coordination of state and federal grants; i.e. NCLB (Title I, Title IIA, Title III) Perkins, CEPA, etc.
- Coordination, design, and implementation of summer school
- Direction and leadership for Career & Technical Education and Career Academies
- Coordination and support for at-risk and alternative education programs
- Support for Response to Instruction and Intervention framework
- Coordination and support of co-curricular activities at the secondary level
- Direction and coordination of the English Language Learner Program
- Implementation and coordination of district strategic action plans and Board/Superintendent goals
- Coordination and support for district library/media services and K-12 counseling curriculum
- Support curriculum-based internet and databases for K-12 Instruction, internet and network-based curriculum/instruction for students, and the integration of technology into classroom activities, curriculum, and instruction
- Development of innovative grant applications from various funding agencies
- Completion of all other duties as assigned

**Ed Services Program Budget Committee:** Mark Feldhausen, Andy DeFreece, Nancy Johnston, Tami Williams, Charlene Snyder, Curtis Case, John Southworth, Skip Hanlon, Alicia Feist, Barb Waller, Kara Hutton, Donna Helvering, Tammy Gebhart, Nancy Thornblad, Clara Hoover, Diane Araujo, Janet Larson, Devonye Mullins, Jan Dahlggaard, Candra Guenther, Clara Hoover, Monica Hutfles, Shelly McCabe, Jody Sempek,

**PROGRAM DESCRIPTION FORM****Program Area: Curriculum Adoption 2012-2013**

The Curriculum Adoption budget facilitates the District's seven-year curriculum cycle and the materials adoption of new and/or continuing curriculum in Early Childhood/Elementary Education (PK-5) and Secondary Education (6-12) through the Millard Education Program (MEP) process as outlined in Policy 6120 and Rule 6120.1. General education curriculum materials for students with disabilities are included in this adoption; when specific curriculum materials are necessary to meet students' disability related needs they are identified and purchased through the Special Education Department. The Curriculum Adoption budget was created based on recommendations from the Phi Delta Kappa (PDK) Curriculum Management Audit.

The adoption materials for 2012-2013 include:

- K-12 Science Adoption
- K-12 Music Adoption (vocal and instrumental)
- Elementary and Secondary Band/Strings student workbooks (annual)
- Elementary Math Workbooks (annual)
- Elementary Civics—Scholastic/Time for Kids (annual)
- High School Business Accounting Workbooks (annual)
- Secondary World Languages Workbooks (annual)
- High School Science Chemistry Workbooks (annual)

**MEP Adoption Allocation Budget Committee:** Mark Feldhausen, Andy DeFreece, Nancy Johnston, Charlene Snyder, Nancy Brosamle, Susie Melliger, Jeff Alfrey, Greg Tiemann

## Program Description Form

### **Program Area: Business Services**

#### **Briefly describe the programs and/or services which are provided within this area of the school district's budget during the preceding budget year (FY12):**

Business Services is responsible for a variety of services including but not limited to: accounts payable, payroll, purchasing, receiving, warehouse & distribution, inventories, deliveries, district-level construction management, special project management, hazardous materials management, grant accounting, financial software system operations and support, budget preparation, state financial reporting, cash management, facility use coordination.

#### **PAYROLL**

Paychecks and direct deposits for over 4,000 employees are processed on a monthly and biweekly basis. Salaried employees are paid monthly while hourly employees are paid biweekly. This amounts to three payrolls every month, with two months having four payrolls. This includes all the processing, reconciliation and reporting of insurance, taxes, deductions, etc.

#### **ACCOUNTS PAYABLE, PURCHASING, RECEIVING, AND DELIVERING**

Processing over 8,000 purchase orders and issuing over 12,000 checks annually. Prepare bid documents and manage furnishings purchases for new building projects and for major replacement projects. Manage district-provided copy services. Generate all necessary reports for Board of Education and budget managers.

#### **DISTRIBUTION CENTER**

Maintains and distributes over 400 inventory items, along with general freight orders delivered. Transports inter-district and bulk mail, and hot food carts from preparation kitchens to satellite kitchens. Transports equipment to support special events within and outside of district. Storage, auction and disposition of surplus goods. Coordinates receiving, bar coding, and distribution of goods to the buildings.

#### **BUDGET PREPARATION**

Initiates, oversees and implements the Program Budgeting process for the district. The district is required to budget for eight funds totaling in excess of \$300,000,000.

#### **CONSTRUCTION & PROJECT MANAGEMENT**

Serve as Owner's Rep for bond construction projects. Serve as in-house Project Management on building fund and self-funded special projects. Hire and manage architects and engineers, perform construction observations, coordination and contract administration. Prepare necessary reports for Board of Education regarding construction management. Maintain archive of construction documents in district Plan Room.

#### **FINANCIAL SOFTWARE**

Designated school district employees in every building use the accounting system for entering purchases orders and reviewing financial transactions. The business office provides training, software upgrades and technical support.

#### **GENERAL DISTRICT WIDE EXPENDITURES**

Equipment repair, dataTeam (activity fund) software upgrades/training, fees for bond paying agents, various consulting costs, etc.

**Program Description Form**

**Program Area: Contracted Business Services**

**Briefly describe the programs and/or services which were provided within this area of the school district's budget during the preceding budget year:**

Contracted Business Services incorporates those areas of service that the business office must contract with outside agencies. These areas include the following: Accounting/Auditing Fees, Legal Services, Commercial Insurance Premiums (property, liability, workers compensation, inland marine, crime, auto, etc.), Mail Service (postage, bulk mailing, etc.) and High Volume and Special Order Copying. These services are required to operate the district.

**PROGRAM DESCRIPTION FORM**

**Program Area: Technology**

**Briefly<sup>1</sup> describe the programs and/or services which were provided within this area of the school district's budget during the preceding budget year:** The district-level technology program supports the wide area and local area networks, all hardware, software, curriculum-based technology, and the many end-users of technology—students and staff—within the district. The program supports building computer initiators and media specialists. There are 23.0 FTE associated with the program. This includes: 1.0 FTE Exec. Dir., 1.0 FTE Systems Analyst, 5.0 FTE Network Support Specialists, 11.0 FTE Technology Facilitators for desktop support, 2.0 FTE Technology Specialists for Desktop Support, 1.0 FTE Data Warehouse Associate, 1.0 FTE Technology Helpdesk Specialist, and 1.0 FTE Secretary to Tech Division. [Note: Staff who work in technology, but in ESU#3 budget include: 5.0 FTE through ESU#3 dedicated to Infinite Campus, Pentamation, and staff development.]

- Network Support (Wide Area and Local Area) and Desktop Support: maintain 150+ Novell , W2003/2008, Linux, and Apple OSX servers, data closet equipment including over 575 switches, more than 15,000 data drops, and wireless local area network in each building (38 sites, over 800 access points and switches).
- Manage server databases for all elementary, middle, and high schools (approximately 2900 staff, 23,000 students)
- Maintain Internet connectivity and filtering (CIPA compliance) for 12,000+ workstations/laptops
- Provide fiber connections for voice, video, and data communications for all district facilities.
- Coordinates district technology needs with ESU#3 services (Pentamation, and web administration)
- Supports Infinite Campus, the District's student database, and parent portal (web access)
- Supports Edulog (transportation), Safari Montage (video streaming) and Tableau (data warehouse)
- Provides test environment for new technologies
- Establishes district technology standards for hardware and software
- Processes all purchase requisitions for district level hardware and software
- Maintains 12,000+ computers/laptops, 2,000+ printers, scanners, and other peripherals (interactive white boards, personal listening devices, etc.)
- Supports more than 400 software titles
- Supports maintenance and repair issues for building technology through service contracts
- Provides help desk support for building technology problems
- Coordinates with and supports building technology initiators
- Supports client software for Subfinder, Pentamation, and other district approved productivity tools
- Maintains software licenses (network, desktop, antivirus, backup programs and OS's) and technology inventories

**Curriculum/Instruction & Staff Development Support—Technology Center (Ron Witt Support Services Center)**

- Responsible for evaluating, recommending, and supporting K-12 instructional software
- Maintain communication with and deliver training to in-building facilitators in 35 schools
- Develop/deliver staff development to instructional and administrative staff
- Develop/implement ways of integrating technology into classroom activities and the curriculum
- Develop/support internet/intranet and network-based curriculum/instruction for students
- Support curriculum-based internet and databases for K-12 instruction (District and hosted)
- Note: These staff members now report to Educational Services, but are still housed at Ron Witt and work collaboratively with technology staff.

**Communications and Surveillance Systems Support**

- Manage e-mail (internal and Internet) program for 2,900 staff members and 500 substitutes and student teachers
- Maintain and manage telephone systems, cellular (300+) and fixed (1500+), including Nortel VoIP system throughout the district.
- Maintain and upgrade surveillance systems for building safety and security

<sup>1</sup> Please limit the description to one page. The use of "bullets" is encouraged.

**PROGRAM DESCRIPTION: 2012-13 SPECIAL EDUCATION**

Millard Public Schools must insure that all students with verified disabilities have a free appropriate public education available to them from their date of special education verification (available beginning at birth) through the conclusion of the school year during which the student turns age twenty-one, including students who attend nonpublic schools and students who have been suspended or expelled from school. A free appropriate public education includes special education and related services designed to meet each student's unique educational needs as identified in their Individual Family Service Plan (IFSP)/Individual Education Program (IEP). On October 1, 2011, 3,187 students with disabilities (Pre-K through 21) were eligible to receive special education and related services; this number is 13.8 % of the total Pre-K through grade 12 MPS student enrollment, including students 18-21 years of age.

- Diagnostic and Evaluation Services
  - Pre-referral intervention services, including Section 504 eligibility
  - Comprehensive evaluation in all areas of suspected disability
  - Verification categories include: Autism, Behavior Disorder, Deaf-Blindness, Developmental Delay, Hearing Impairment, Mental Handicap, Multiple Impairments, Orthopedic Impairment, Other Health Impairment, Specific Learning Disability, Speech/Language Impairment, Traumatic Brain Injury, and/or Visual Impairment
  - Independent Educational Evaluations
- Early Childhood Special Education Programs (Students birth to age 5)
  - Services provided in child's natural environment, birth to age 3
  - Continuous year services for students, birth to age 3
  - Special education preschool services, beginning at age 3 and continuing to age 5, including special education, related services and transportation
  - Extended year special education as required by individual student IEP's, beginning at age 3
  - Year round assessment for new students, not yet three years old
- School Age Special Education Programs (Age 5 to graduation or age 21)
  - Special education services to eligible students attending Millard Public Schools: including inclusion and pull-out resource programs, cluster-site programs, speech-language therapy, related services, and transportation
  - Special education services to students attending nonpublic schools, including special education, related services and transportation
  - Homebound services for students unable to attend school due to their health condition
  - Services to suspended/expelled students beyond those provided to non-special education peers
  - Extended year special education as required by individual student IEP's
- Related Services, as appropriate, in the following areas:

<ul style="list-style-type: none"> <li>▪ Speech/Language Therapy</li> <li>▪ Transportation</li> <li>▪ Nursing/Medical Services</li> <li>▪ Audiological Devices</li> <li>▪ Physical Therapy</li> <li>▪ Occupational Therapy</li> <li>▪ Sign Language Interpreters</li> <li>▪ Psychological Services</li> </ul>	<ul style="list-style-type: none"> <li>▪ Audiology Services</li> <li>▪ Assistive Technology Devices/Services</li> <li>▪ Braille/Enlargement Services</li> <li>▪ Orientation and Mobility Training</li> <li>▪ Augmentative Communication Devices/Services</li> <li>▪ Adaptive Physical Education</li> <li>▪ Vision and Hearing Services</li> </ul>
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- Continuum of Options for Special Education Placements
  - Home-Based Infant Program
  - Special Education Preschool program—centerbased, community-based, and itinerant
  - General Education Class without Special Education-available at all MPS schools
  - Consultative Special Education Services-available at all MPS schools
  - General Education Class with Special Education Support-available at all MPS schools
  - Cluster-site programs-located at identified elementary and middle schools
  - Alternative School Programs at Horizon High School and Middle School Alternative Program
  - Separate School Facility
    - Residential Facility
  - Hospital
    - Homebound
- Young Adult Program (Students 18-21 years old)

<ul style="list-style-type: none"> <li>• Transition to adult living</li> <li>• Vocational services, including job coaching</li> </ul>	<ul style="list-style-type: none"> <li>• Transportation</li> <li>• Coordinate services with State Agencies</li> </ul>
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- Pre-Vocational and Vocational Training
- Contracted student programs/services, as appropriate, for students birth to age 21 in the following areas:

<ul style="list-style-type: none"> <li>• Behavior Disorders</li> <li>• Mental Handicaps</li> <li>• Nursing/Medical Services</li> <li>• Autism</li> </ul>	<ul style="list-style-type: none"> <li>• Vocational Placements</li> <li>• Hearing Impaired</li> <li>• Orientation and Mobility Services</li> <li>• Students who are out of district residents for other than educational reasons</li> </ul>
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**PROGRAM DESCRIPTION FORM**

**Program Area:**   Operations and Maintenance

**Briefly<sup>1</sup> describe the programs and/or services, which were provided within this area of the school district's budget during the preceding budget year:**

- \* Custodial services for cleaning classrooms, restrooms, offices, etc.
- \* Mowing, fertilizing, and irrigating the school district grounds
- \* Preventative maintenance on vehicles, heating ventilations and air conditioning units (HVAC), etc.
- \* Repair work on sidewalks, drives, etc.
- \* Custodial work associated with facilities use (e.g. setting up the room for the event, addressing special needs as they arise, cleaning up after use, closing the facility, snow removal, etc.)
- \* Maintaining security systems and responding to security alarms
- \* Maintaining fire alarm systems
- \* Moving furniture and equipment out of construction areas before construction/renovation/major maintenance occurs, then moving it back and cleaning the facilities after the move
- \* Painting services
- \* Carpenter services
- \* Special projects
- \* Maintaining keys and lock systems throughout the district
- \* Roof repair
- \* Snow removal, salting and sanding
- \* Parking lot/Playground sweeping
- \* HVAC maintenance and repairs
- \* Electrical maintenance and additions
- \* Plumbing maintenance and additions

<sup>1</sup> Please limit the description to one page. The use of "bullets" is encouraged.



**PROGRAM DESCRIPTION FORM**

**Program Area:** Projects.

**Briefly<sup>1</sup> describe the programs and/or services which were provided within this area of the school district's budget during the preceding budget year:**

In the past, the District has budget for its projects in the Special Building Fund. However, due to some changes in the state aid formula, it is advantageous for the District to budget more of its project in the General Fund in order to keep the General Fund tax levy at \$1.04. This increase in the General Fund tax levy would be matched by a corresponding decrease in the Special Building Fund tax levy.

The exact amount that will be budget for "Projects" in the general fund will be determined by the amount of funds that are available under the \$1.04 levy. This will not be known until after the property values in the District are certified on August 20<sup>th</sup>.

"Projects" includes such things as the replacement of roofs, sidewalks, parking lots, HVAC units, and other such capital replacement items.

<sup>1</sup> Please limit the description to one page. The use of "bullets" is encouraged.

**PROGRAM DESCRIPTION FORM**

**Program Area: TRANSPORTATION**

**Briefly<sup>1</sup> describe the programs and/or services which were provided within this area of the school district's budget during the preceding budget year:**

**Transportation includes regular transportation routes, ELL routes, HHS routes and Academy routes. Special Education is not included in this program area. It also includes the staff and necessary supplies and equipment for the transportation office.**

<sup>1</sup> Please limit the description to one page. The use of "bullets" is encouraged.

**PROGRAM DESCRIPTION FORM**

**Program Area:** Security

**Briefly describe the programs and/or services which were provided within this area of the school district's budget during the preceding budget year:**

The security budget addresses the services necessary to maintain safe, secure, and drug free schools. The budget includes:

- Cost of School Resource Officers at each high school. There is a Douglas County Sheriff Deputy at Horizon and Millard West High School. Omaha Police Officers are at Millard North and Millard South High Schools. Three middle schools have "Associate SROs". They include Millard Central Middle School, Millard Andersen Middle School and Millard North Middle School. (the Associate SRO at Millard North Middle School is K-9 certified and has the District's Drug Detection dog with him).
- Personnel Security (High School Hall Monitors)
- Security Uniforms
- Security Supplies (badges, dog food, veterinarian bills, visitor badges, safety/drug free signs, hotline posters, cards, etc.)
- Safety Dues-National Safety Council & PRIDE Omaha
- Contracted Security-Halloween, weekends and problematic areas sustaining vandalism

**PROGRAM DESCRIPTION FORM**

**Program Area: Employee Contracted Obligations**

**Briefly<sup>1</sup> describe the programs and/or services which were provided within this area of the school district's budget during the preceding budget year:**

- *Extra time and overtime compensation for non-exempt (hourly) clerical, professional/technical and paraprofessional employees. Additional hours allow us to meet critical and emergency situations without flexing employees' schedules. Hours allocated: Elementary Secretaries - 64 hours, Other Secretaries - 40 hours, Educational Paraprofessionals - 1 day each.*
- *Responsibility Pay: – compensation for Teacher Responsibility Pay which provides incentives to provide extra services generally not covered under extra duty payments.*
- *Substitutes: Substitutes are needed to work in place of employees who are absent for any reason except professional leave. Professional leave substitutes are budgeted in other programs.*
- *Pay for Unused Sick Leave: An incentive for employees to accumulate the maximum paid sick leave.*
- *Employee Benefit Fees: Employee Benefit consulting and compliance review.*
- *Local Mileage: Reimbursement for employees who must travel while performing their duties.*
- *Dues/Fees & Travel Allocation: An allocation to each administrator for professional development.*
- *Extra-duty Compensation: New Staff Induction (Peer Coaching/Productive Approaches).*
- *Resignation Notification Incentive: Certificated employees who notify the district by December 15 of their decision to resign at the end of the school year are paid a stipend of \$500. Early notification allows the district to pursue the highest qualify staff to replace them.*
- *Voluntary Separation: To encourage eligible employees who are considering early separation or early retirement to accelerate their plans. Program objectives include:*
  - To offer financial incentives, which will assist long-term Millard Public School employees considering separation or retirement.
  - To reduce District costs by replacing maximum salary employees with lesser salary employees.
  - To provide a balance of employee experience.
  - To reduce or eliminate the possibility of certificated employee layoffs.
  - To provide the District the opportunity to select and retain the highest quality staff by establishing February 15 as the application deadline.

<sup>1</sup> Please limit the description to one page. The use of "bullets" is encouraged.

**PROGRAM DESCRIPTION FORM****Program Area: Grants**

The following list includes awards the District anticipates receiving from a variety of local, state and federal sources. Carry-over is included. All grants received by the District are excluded from the spending lid. Grants are used for a specific purpose.

**PROGRAM DESCRIPTION FORM**

**Program Area:** Contingency.

**Briefly<sup>1</sup> describe the programs and/or services which were provided within this area of the school district's budget during the preceding budget year:**

There are numerous expenses that crop up during the year that were not reasonably foreseeable. As a result, we have created a contingency program area where we budget approximately 1% of the budget to meet these unforeseen expenses.

Examples of unforeseen expenses in past years have included: a substantial unexpected increase in student enrollment (necessitating moving portable classrooms and hiring additional teachers), an abrupt 150% increase in natural gas costs, the employment of security resource officers, the major repair of an air conditioning systems, the emergency replacement of some roofs, the employment of consultants to assist with complex issues, the payment of insurance deductibles on property losses and theft, the expenses related to non-routine legal matters, etc.

At the end of the fiscal year, if there are funds remaining in the contingency, the district transfers these funds to the depreciation fund to be used to replace depreciable items (e.g., band uniforms, kilns, equipment, etc.).

<sup>1</sup> Please limit the description to one page. The use of "bullets" is encouraged.

**PROGRAM DESCRIPTION FORM**

**Program Area:** Utilities

**Briefly<sup>1</sup> describe the programs and/or services which were provided within this area of the school district's budget during the preceding budget year:**

The "Utilities" Program Budget Area includes the following:

1. Electrical Services: A cooperative agreement between MPS, OPS, and OPPD for electrical services.
2. Utility Services: A cooperative agreement with MUD for the gas, water, and sewer services.

<sup>1</sup> Please limit the description to one page. The use of "bullets" is encouraged.

# Section B

# General Fund



**Millard Public Schools  
General Fund Budget  
Fiscal Year Ending 2012 and 2013**

	FYE12 ESTIMATE	FYE13 BUDGET
<b>Budget of Expenditures</b>		
Budget of Expenditures	\$ 210,680,829	\$ 208,046,532
Necessary Cash Reserve	\$ 35,405,446	\$ 33,905,448
<b>Total Requirements</b>	<b>\$ 246,086,275</b>	<b>\$ 241,951,980</b>

**Budget of Revenues**

<b>Local Sources</b>		
Property Taxes - District	\$ 8,159,810	\$ 10,036,948
Property Taxes - Learning Community	\$ 79,325,000	\$ 78,858,055
Motor Vehicle Taxes	\$ 10,000,000	\$ 10,700,000
Carline Tax	\$ 5,000	\$ 5,000
Public Power Sales Tax	\$ 2,407,794	\$ 2,550,000
Investment Interest	\$ 50,000	\$ 10,000
Local Fines and License Fees	\$ 500,000	\$ 510,000
Other Local Sources	\$ 33,692	\$ 49,855
<b>County Sources</b>		
County Fines and License Fees	\$ 1,200,000	\$ 1,400,000
Other County Sources		
<b>State Sources</b>		
State Aid	\$ 76,468,282	\$ 72,526,676
Special Education - School Age	\$ 10,000,000	\$ 11,000,000
Special Education - Transportation	\$ 1,500,000	\$ 1,750,000
State Apportionment	\$ 2,932,169	\$ 3,200,000
Other State Sources	\$ 5,147,837	\$ 5,500,000
<b>Federal Sources</b>		
Pre-School Special Education	\$ 1,350,000	\$ 1,500,000
Medicaid In Public Schools		\$ 250,000
Grants	\$ 3,500,000	\$ 3,500,000
IDEA ADDL	\$ 3,059,003	\$ 3,200,000
ARRA	\$ 1,928,387	\$ -
Other Federal Sources	\$ 84,634	\$ -
<b>Non-Revenue Sources</b>		
Other Non-Revenue Receipts	\$ 278,994	\$ -
Sub Total	\$ 207,930,602	\$ 206,546,534
Beginning Balance	\$ 38,155,673	\$ 35,405,446
<b>Total Revenue Available</b>	<b>\$ 246,086,275</b>	<b>\$ 241,951,980</b>

# Section C

## Special Building Fund

**Millard Public Schools  
Special Building Fund Budget  
Fiscal Year Ending 2012 and 2013**

	FYE12 ESTIMATE	FYE13 BUDGET
<b>Budget of Expenditures</b>		
Building Improvements	\$ 6,000,000	\$ 16,621,108
Building Additiond	\$ -	\$ -
<hr/>		
Total Expenditures	\$ 6,000,000	\$ 16,621,108
Balance Forward	\$ 15,708,658	\$ -
<hr/>		
<b>Total Requirements</b>	<b>\$ 21,708,658</b>	<b>\$ 16,621,108</b>

**Budget of Revenues**

Property Taxes - District	\$ 907,840	\$ 912,450
Property Taxes - Learning Community	\$ -	\$ -
Public Power District Tax	\$ -	\$ -
Carline Tax	\$ 92,160	\$ -
Investment Interest	\$ -	\$ -
Pro Rate Motor Vehicle	\$ -	\$ -
Sale of Bonds	\$ -	\$ -
Other	\$ -	\$ -
<hr/>		
Sub Total	\$ 1,000,000	\$ 912,450
Beginning Balance	\$ 20,708,658	\$ 15,708,658
<hr/>		
<b>Total Revenue Available</b>	<b>\$ 21,708,658</b>	<b>\$ 16,621,108</b>

# Section D

# Bond Fund

**Millard Public Schools  
Bond Fund Budget  
Fiscal Year Ending 2012 and 2013**

	FYE12 ESTIMATE	FYE13 BUDGET
<b>Budget of Expenditures</b>		
Bond Principal	\$ 7,835,000	\$ 8,110,000
Bond Interest	\$ 5,462,780	\$ 5,115,105
<b>Total Expenditures</b>	<b>\$ 13,297,780</b>	<b>\$ 13,225,105</b>
<b>Necessary Cash Reserve</b>	<b>\$ 17,423,049</b>	<b>\$ 16,972,242</b>
<b>Total Requirements</b>	<b>\$ 30,720,829</b>	<b>\$ 30,197,347</b>

**Budget of Revenues**

Property Taxes	\$ 14,000,000	\$ 12,774,298
Motor Vehicle Taxes	\$ -	\$ -
Public Power District Tax	\$ -	\$ -
Investment Interest	\$ -	\$ -
Carline	\$ -	\$ -
<b>Sub-Total</b>	<b>\$ 14,000,000</b>	<b>\$ 12,774,298</b>
<b>Beginning Balance</b>	<b>\$ 16,720,829</b>	<b>\$ 17,423,049</b>
<b>Total Revenue Available</b>	<b>\$ 30,720,829</b>	<b>\$ 30,197,347</b>

**Millard Public Schools  
Bond Fund Debt Outstanding**

The district officers of any school district in Nebraska shall have power, on the terms and conditions set forth in sections 10-702 to 10-716, to issue the bonds of the district for the purpose of (1) purchasing a site for and erecting thereon a schoolhouse or schoolhouses or a teacherage or teacherages, or for such purchase or erection, or purchasing an existing building or buildings for use as a schoolhouse or schoolhouses, including the site or sites upon which such building or buildings are located, and furnishing the same, in such district, (2) retiring registered warrants, and (3) paying for additions to or repairs for a schoolhouse or schoolhouses or a teacherage or teacherages.

The District has the following debt outstanding as of September 1, 2012:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2012-2013	\$ 8,110,000	\$ 5,115,105	\$ 13,225,105
2013-2014	\$ 8,450,000	\$ 4,750,418	\$ 13,200,418
2014-2015	\$ 8,805,000	\$ 4,365,068	\$ 13,170,068
2015-2016 and thereafter	\$ 102,300,000	\$ 22,959,700	\$ 125,259,700
<b>Total</b>			
<b>All Years</b>	<b>\$ 127,665,000</b>	<b>\$ 37,190,290</b>	<b>\$ 164,855,290</b>

# Section E

## Non-Tax Levy Funds

**Millard Public Schools  
Food Service Fund Budget  
Fiscal Year Ending 2012 and 2013**

	FYE12 ESTIMATE	FYE13 BUDGET
<b>Budget of Expenditures</b>		
Salaries	\$ 4,000,000	\$ 4,120,000
Employee Benefits	\$ 900,000	\$ 927,000
Supplies and Materials	\$ 900,000	\$ 927,000
Food	\$ 5,400,000	\$ 6,726,000
Capital Outlay	\$ 300,000	\$ 300,000
<b>Total Expenditures</b>	<b>\$ 11,500,000</b>	<b>\$ 13,000,000</b>
Necessary Cash Reserve	\$ 369,351	\$ 1,000,000
<b>Total Requirements</b>	<b>\$ 11,869,351</b>	<b>\$ 14,000,000</b>

**Budget of Revenues**

Investment Interest	\$ 4,000	\$ 4,000
Sale of Lunches/Milk	\$ 8,500,000	\$ 10,130,649
Other	\$ 946,000	\$ 946,000
State Reimbursement	\$ 50,000	\$ 50,000
Federal Reimbursement	\$ 2,500,000	\$ 2,500,000
<b>Sub-Total</b>	<b>\$ 12,000,000</b>	<b>\$ 13,630,649</b>
Beginning Balance	\$ (130,649)	\$ 369,351
<b>Total Revenue Available</b>	<b>\$ 11,869,351</b>	<b>\$ 14,000,000</b>



**Millard Public Schools  
Depreciation Fund Budget  
Fiscal Year Ending 2012 and 2013**

	FYE12 ESTIMATE	FYE13 BUDGET
<b>Budget of Expenditures</b>		
Capital Outlay	\$ 2,750,000	\$ 7,000,000
Replacement Equipment	\$ 250,000	\$ 606,417
<hr/>		
Total Expenditures	\$ 3,000,000	\$ 7,606,417
Balance Forward	\$ 7,599,417	\$ -
<hr/>		
<b>Total Requirements</b>	<b>\$ 10,599,417</b>	<b>\$ 7,606,417</b>
<hr/> <hr/>		

**Budget of Revenues**

Interest	\$ 10,000	\$ 7,000
Transfers From General Fund	\$ -	\$ -
<hr/>		
Sub-Total	\$ 10,000	\$ 7,000
Beginning Balance	\$ 10,589,417	\$ 7,599,417
<hr/>		
<b>Total Revenue Available</b>	<b>\$ 10,609,417</b>	<b>\$ 7,613,417</b>
<hr/> <hr/>		

**Millard Public Schools  
Employee Benefit Fund Budget  
Fiscal Year Ending 2012 and 2013**

	FYE12 ESTIMATE	FYE13 BUDGET
<b>Budget of Expenditures</b>		
Payment to Service Providers	\$ 28,500,000	\$ 32,000,000
Total Expenditures	\$ 28,500,000	\$ 32,000,000
Necessary Cash Reserve	\$ 5,563,193	\$ -
<b>Total Requirements</b>	<b>\$ 34,063,193</b>	<b>\$ 32,000,000</b>

**Budget of Revenues**

Investment Interest	\$ 7,000	\$ 7,000
Other	\$ 3,543,393	\$ 2,429,807
Transfers from General Fund	\$ 23,640,000	\$ 24,000,000
Sub-Total	\$ 27,190,393	\$ 26,436,807
Beginning Balance	\$ 6,872,800	\$ 5,563,193
<b>Total Revenue Available</b>	<b>\$ 34,063,193</b>	<b>\$ 32,000,000</b>

**Millard Public Schools  
Activity Fund Budget  
Fiscal Year Ending 2012 and 2013**

	FYE12 ESTIMATE	FYE13 BUDGET
<b>Budget of Expenditures</b>		
Student Activities and Athletics	\$ 6,500,000	\$ 7,500,000
Total Expenditures	\$ 6,500,000	\$ 7,500,000
Necessary Cash Reserve	\$ 1,000,000	\$ 1,000,000
<b>Total Requirements</b>	<b>\$ 7,500,000</b>	<b>\$ 8,500,000</b>
<b>Budget of Revenues</b>		
Activity Receipts	\$ 3,756,804	\$ 7,500,000
Beginning Balance	\$ 3,743,196	\$ 1,000,000
<b>Total Revenue Available</b>	<b>\$ 7,500,000</b>	<b>\$ 8,500,000</b>

The Activity Fund budget is built large enough to accommodate additional expenditures if any activities reach state-level competition.

**Millard Public Schools  
Student Fee Fund Budget  
Fiscal Year Ending 2012 and 2013**

	FYE12 ESTIMATE	FYE13 BUDGET
<b>Budget of Expenditures</b>		
Extracurricular Activity Fees	\$ 783,373	\$ 800,000
Summer or Night School Fees	\$ 200,000	\$ 200,000
<hr/>		
Total Expenditures	\$ 983,373	\$ 1,000,000
Necessary Cash Reserve	\$ 100,000	\$ -
<hr/>		
<b>Total Requirements</b>	<b>\$ 1,083,373</b>	<b>\$ 1,000,000</b>
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**Budget of Revenues**

Extracurricular Activity Fees	\$ 450,000	\$ 700,000
Summer or Night School Fees	\$ 200,000	\$ 200,000
<hr/>		
Sub-Total	\$ 650,000	\$ 900,000
Beginning Balance	\$ 433,373	\$ 100,000
<hr/>		
<b>Total Revenue Available</b>	<b>\$ 1,083,373</b>	<b>\$ 1,000,000</b>
<hr/> <hr/>		

**Millard Public Schools  
Contingency Fund Budget  
Fiscal Year Ending 2012 and 2013**

	FYE12 ESTIMATE		FYE13 BUDGET
<b>Budget of Expenditures</b>			
Property Insurance Claims	\$	-	\$ 500,000
Total Expenditures	\$	-	\$ 500,000
Balance Forward	\$	-	\$ -
<b>Total Requirements</b>	<b>\$</b>	<b>-</b>	<b>\$ 500,000</b>

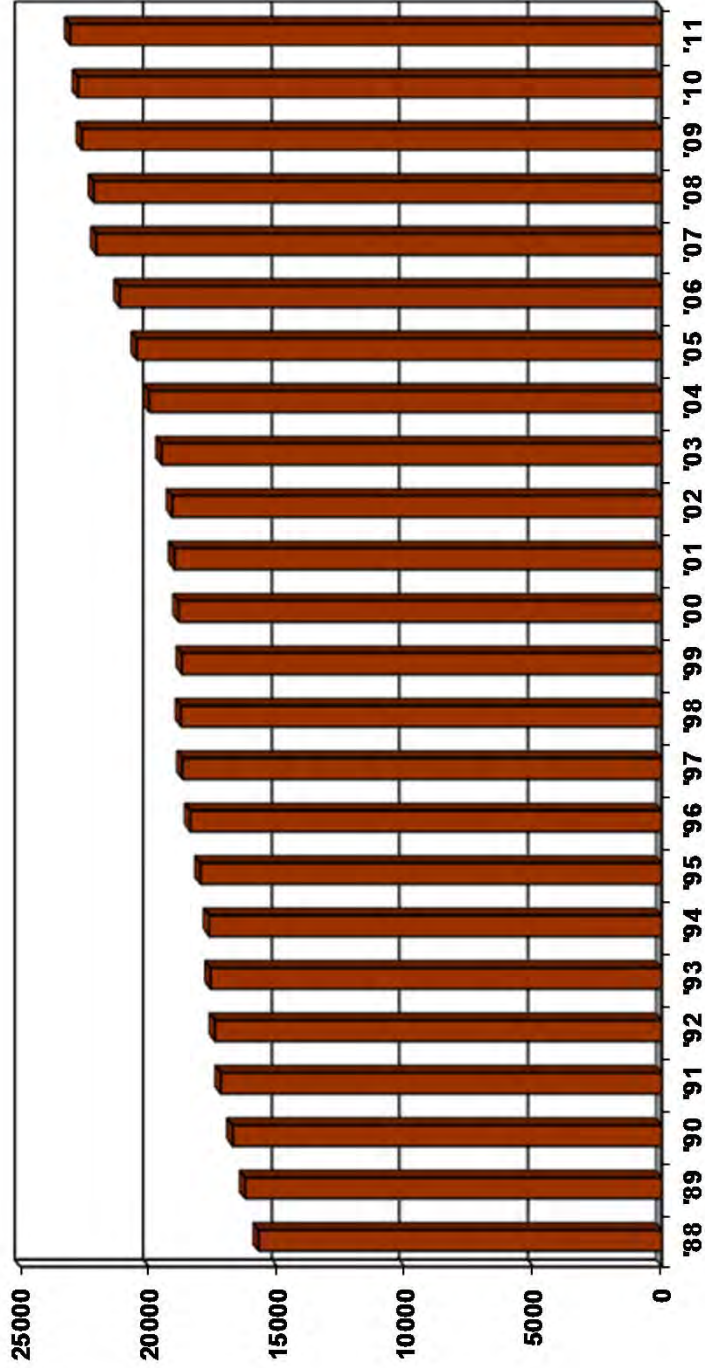
<b>Budget of Revenues</b>			
Transfers From General Fund	\$	-	\$ 500,000
Beginning Balance	\$	-	\$ -
<b>Total Revenue Available</b>	<b>\$</b>	<b>-</b>	<b>\$ 500,000</b>

# Section F

# Supplemental Information

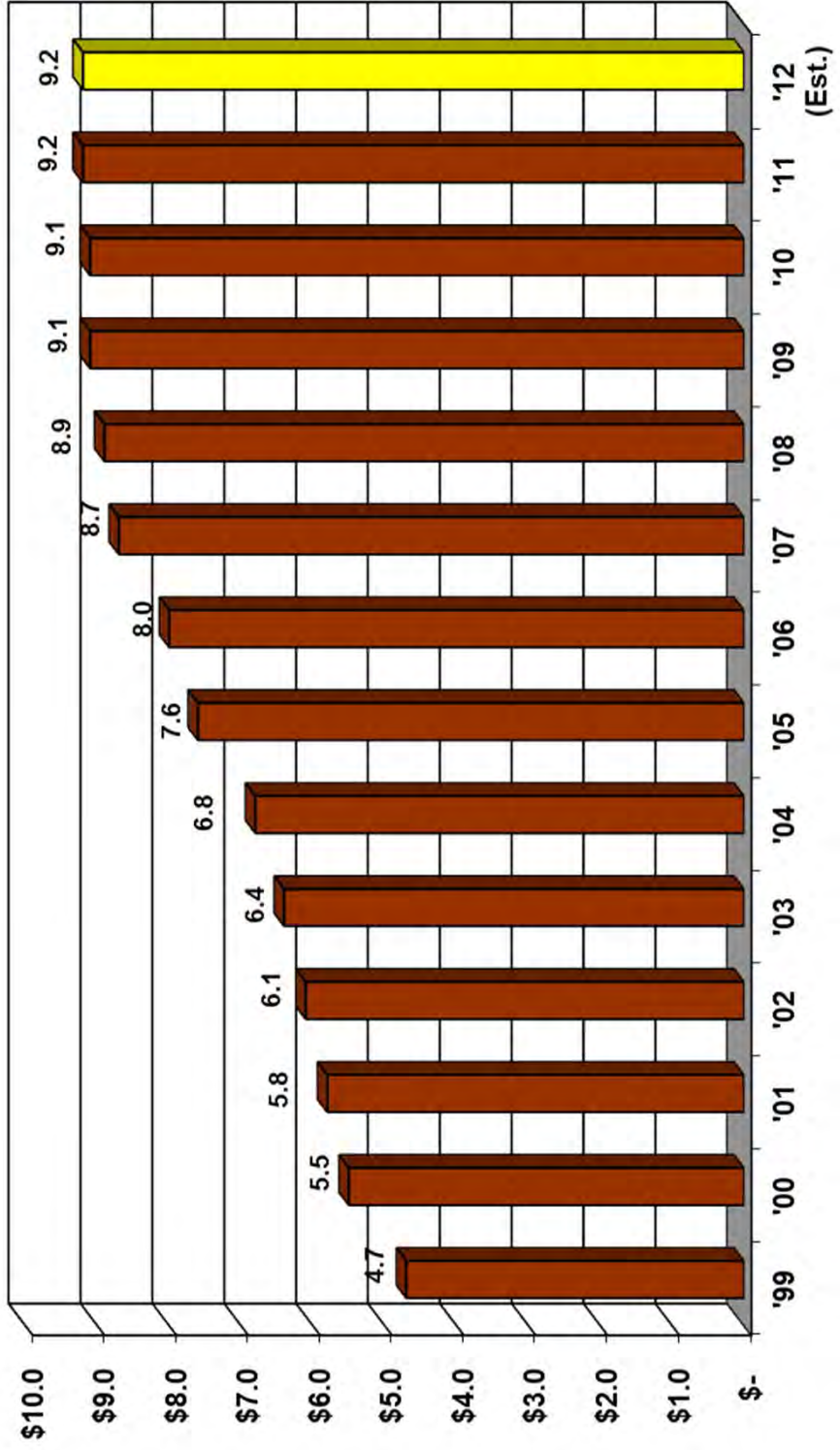
# PK-12 STUDENT ENROLLMENT

[Source: Fall Enrollment Report – Last Friday in September]



# ASSESSED VALUE

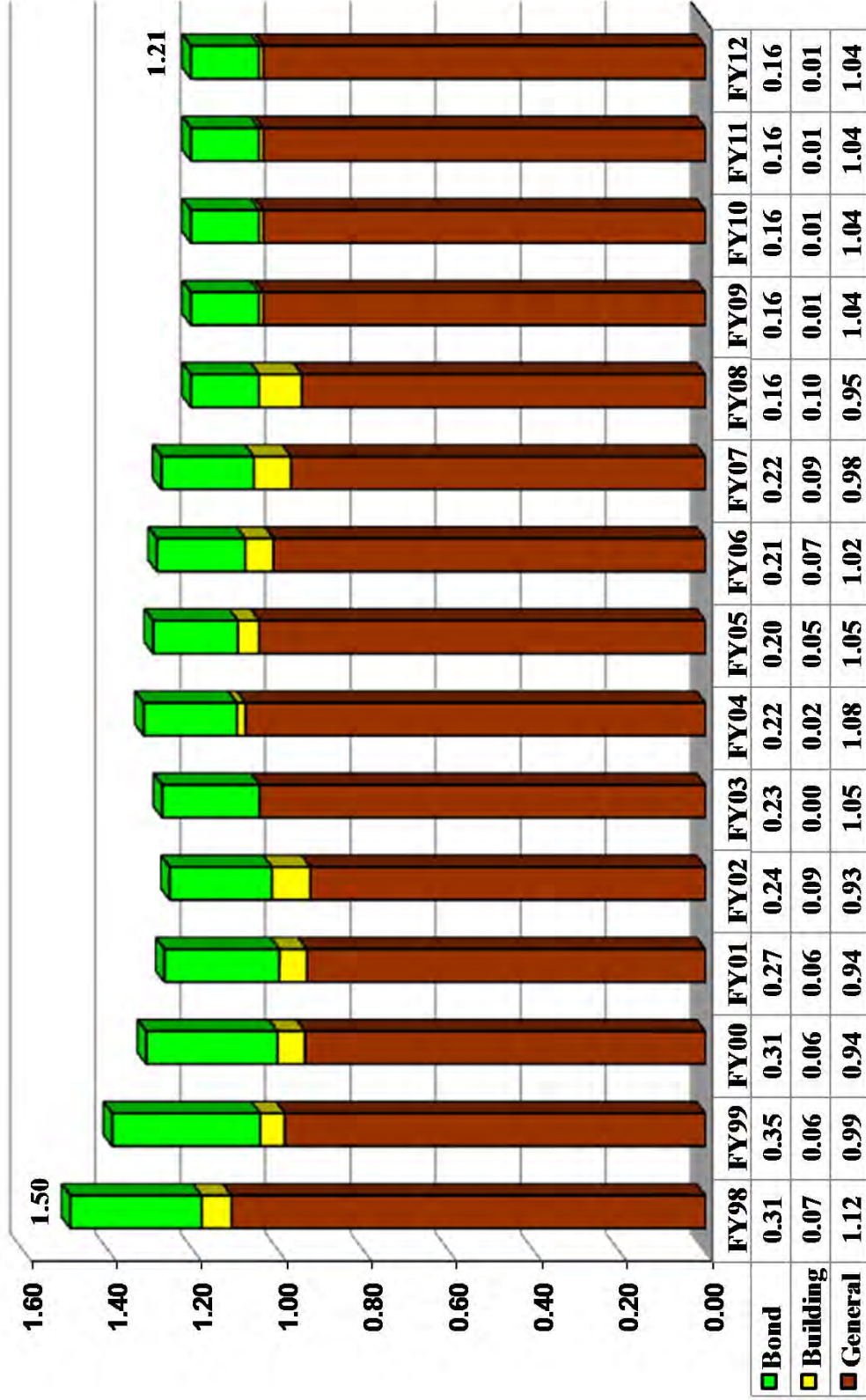
[Source: August 20<sup>th</sup> County Assessor's Certifications – \$ Billions]





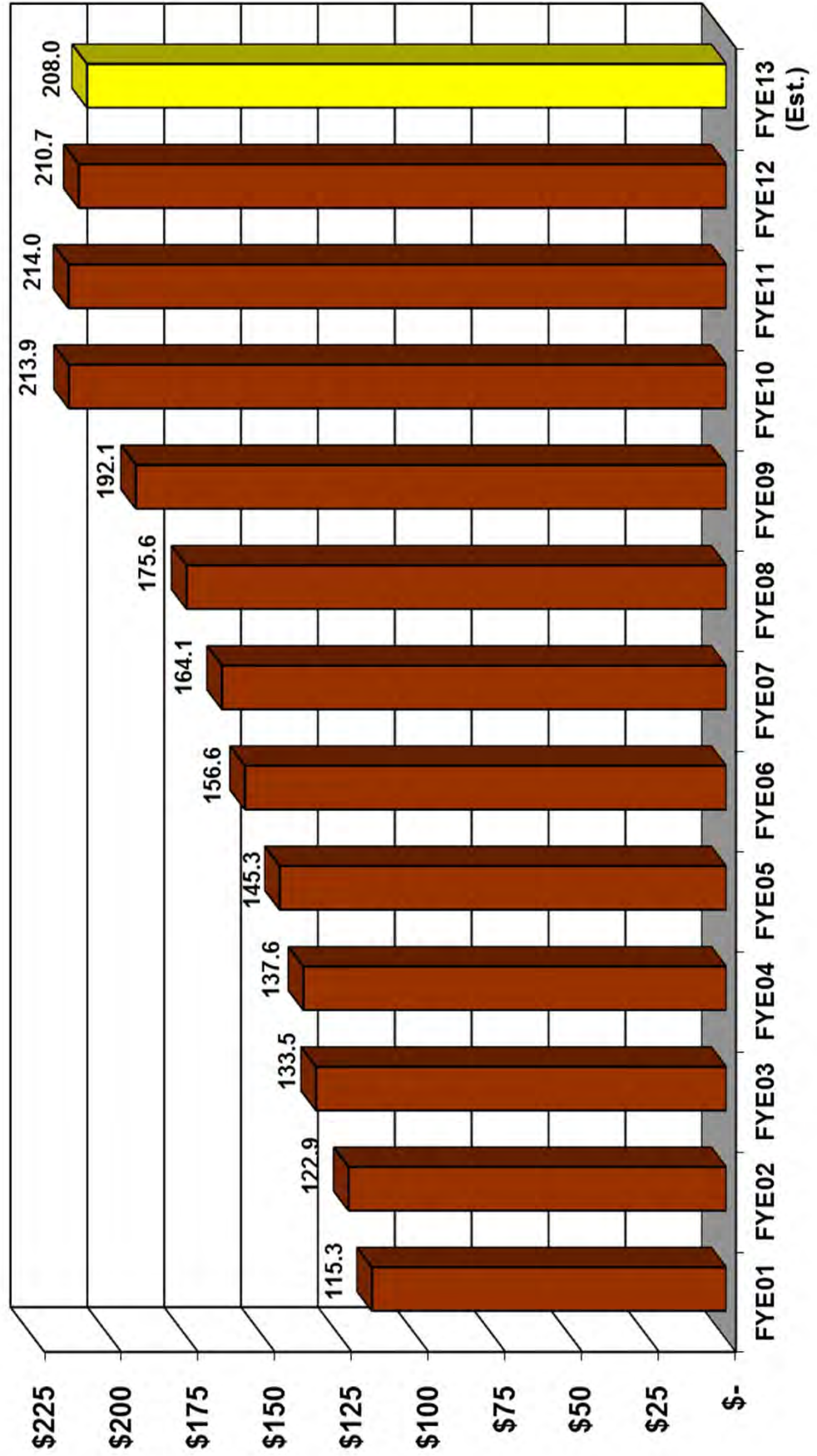
# TAX LEVY BY FUND

(Includes Learning Community Common Levies)



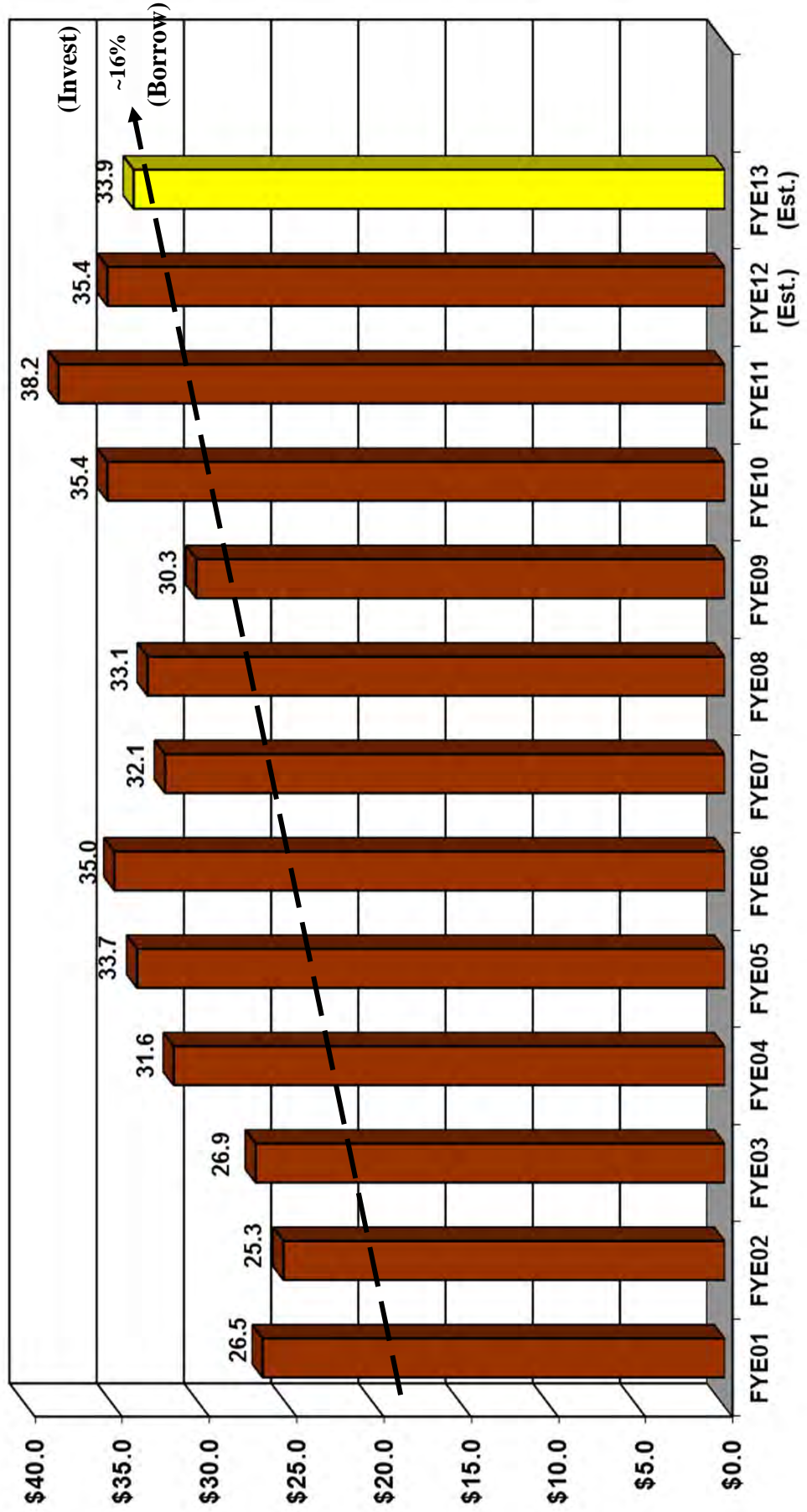
# TOTAL EXPENDITURES

[Source: General Fund Budget – \$ Millions]



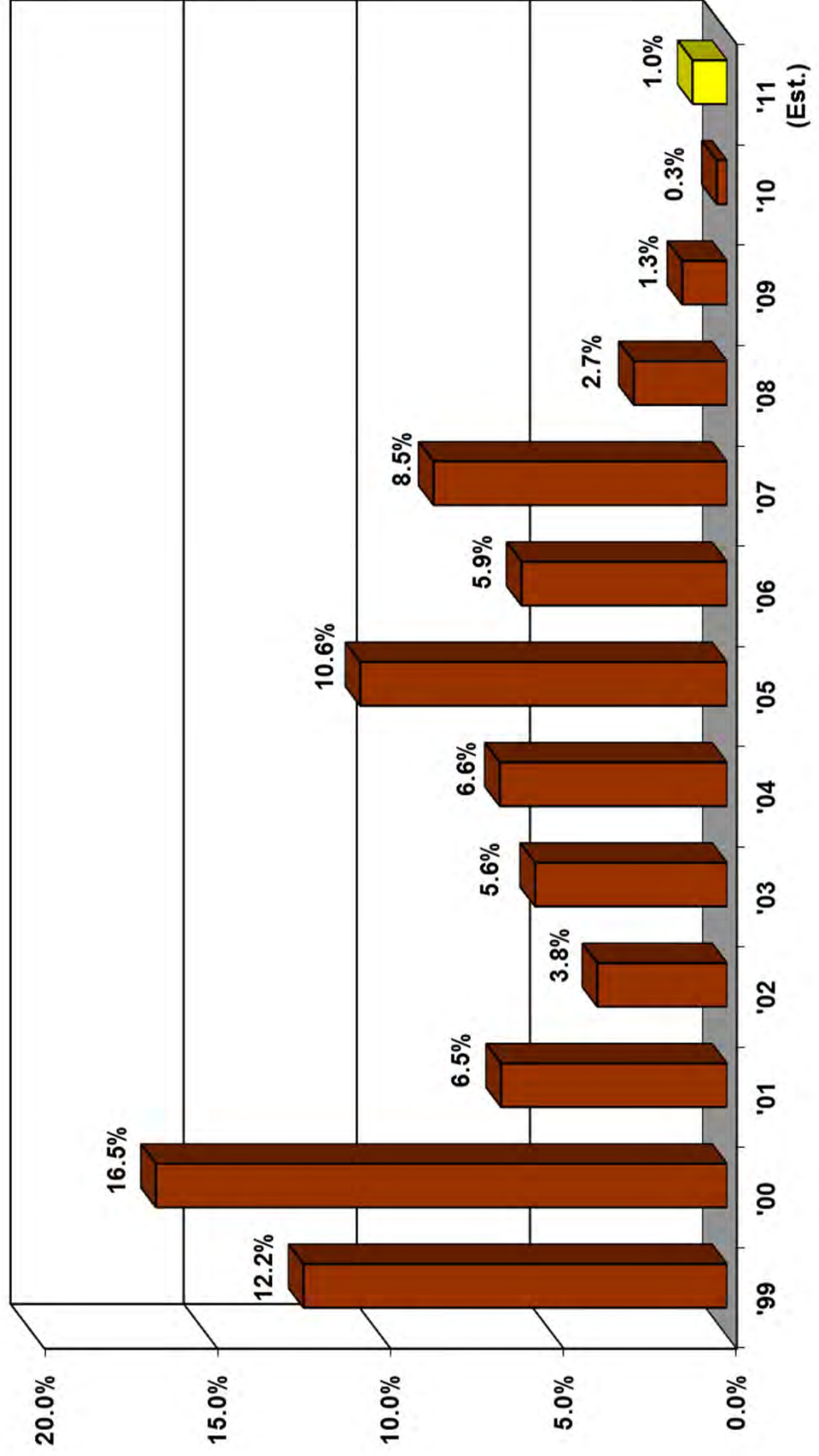
# CASH RESERVE

[Source: Annual Audit Reports – General Fund - \$Millions]



# VALUATION INCREASES (%)

[Source: August 20<sup>th</sup> County Assessor's Property Tax Certifications]



**Millard Public Schools**  
**Assessed Valuation History**  
**Fiscal Year Ending 1990 Through 2013**

Fiscal Year	Real Estate	Centrally Assessed Property	Automobiles	Personal Property	Total Valuation	Dollar Increase	Percent Increase
1989-90	\$ 1,772,854,921	\$ 19,115,355	\$ 243,975,504	\$ 143,629,047	\$ 2,179,574,827	N/A	N/A
1990-91	\$ 1,889,852,309	\$ 18,432,155	\$ 268,829,784	\$ 127,441,033	\$ 2,304,555,281	\$ 124,980,454	5.73%
1991-92	\$ 2,029,081,692	\$ 27,190,330	\$ 293,906,339	\$ 117,092,241	\$ 2,467,270,602	\$ 162,715,321	7.06%
1992-93	\$ 2,189,059,051	\$ 26,908,185	\$ 303,166,863	\$ 115,691,689	\$ 2,634,825,788	\$ 167,555,186	6.79%
1993-94	\$ 2,377,731,539	\$ 29,372,073	\$ 325,185,875	\$ 117,873,632	\$ 2,850,163,119	\$ 215,337,331	8.17%
1994-95	\$ 2,692,239,537	\$ 28,034,854	\$ 370,309,476	\$ 125,711,221	\$ 3,216,295,088	\$ 366,131,969	12.85%
1995-96	\$ 2,851,501,828	\$ 29,100,501	\$ 425,669,266	\$ 127,944,944	\$ 3,434,216,539	\$ 217,921,451	6.78%
1996-97	\$ 3,198,231,565	\$ 27,899,406	\$ 451,051,541	\$ 153,129,681	\$ 3,830,312,193	\$ 396,095,654	11.53%
1997-98	\$ 3,668,013,631	\$ 30,500,701	-	\$ 168,369,928	\$ 3,866,884,260	\$ 36,572,067	0.95%
1998-99	\$ 3,915,550,060	\$ 32,791,499	-	\$ 265,820,001	\$ 4,214,161,560	\$ 347,277,300	8.98%
1999-00	\$ 4,438,061,951	\$ 41,098,796	-	\$ 250,659,265	\$ 4,729,820,012	\$ 515,658,452	12.24%
2000-01	\$ 5,175,679,857	\$ 44,896,448	-	\$ 289,481,343	\$ 5,510,057,648	\$ 780,237,636	16.50%
2001-02	\$ 5,505,372,977	\$ 47,570,889	-	\$ 316,660,022	\$ 5,869,603,888	\$ 359,546,240	6.53%
2002-03	\$ 5,775,747,871	\$ 53,148,287	-	\$ 261,084,418	\$ 6,089,980,576	\$ 220,376,688	3.75%
2003-04	\$ 6,100,065,780	\$ 52,240,552	-	\$ 275,445,250	\$ 6,427,751,582	\$ 337,771,006	5.55%
2004-05	\$ 6,553,551,095	\$ 47,988,126	-	\$ 248,332,520	\$ 6,849,871,741	\$ 422,120,159	6.57%
2005-06	\$ 7,346,229,573	\$ 35,991,095	-	\$ 190,211,287	\$ 7,572,431,955	\$ 722,560,214	10.55%
2006-07	\$ 7,697,527,329	\$ 37,434,321	-	\$ 287,226,161	\$ 8,022,187,811	\$ 449,755,856	5.94%
2007-08	\$ 8,401,073,187	\$ 36,639,975	-	\$ 264,649,541	\$ 8,702,362,703	\$ 680,174,892	8.48%
2008-09	\$ 8,665,160,562	\$ 30,394,185	-	\$ 242,135,819	\$ 8,937,690,566	\$ 235,327,863	2.70%
2009-10	\$ 8,780,974,638	\$ 33,540,525	-	\$ 238,969,866	\$ 9,053,485,029	\$ 115,794,463	1.30%
2010-11	\$ 9,079,309,589	-	-	-	\$ 9,079,309,589	\$ 25,824,560	0.29%
2011-12	\$ 9,160,315,269	-	-	-	\$ 9,160,315,269	\$ 81,005,680	0.89%
<b>2012-13</b>	<b>\$ 9,216,655,741</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ 9,216,655,741</b>	<b>\$ 56,340,472</b>	<b>0.62%</b>

**NOTE: LB271, 1997 removes the valuation of motor vehicles from the taxable property subject to levy**

**NOTE: 2012-13 Amounts Are Estimates**

**Millard Public Schools  
Tax Levy History  
Fiscal Year Ending 1990 Through 2013**

<b>Fiscal Year</b>	<b>General Fund</b>	<b>Special Building Fund</b>	<b>Bond Fund</b>	<b>Total</b>	<b>Change</b>
1989-90	\$ 1.6316	\$ 0.0401	\$ 0.2693	\$ 1.9410	N/A
1990-91	\$ 1.1208	\$ 0.0433	\$ 0.2673	\$ 1.4314	\$ (0.5096)
1991-92	\$ 1.1030	\$ 0.0433	\$ 0.2957	\$ 1.4420	\$ 0.0106
1992-93	\$ 1.0744	\$ 0.0597	\$ 0.2902	\$ 1.4243	\$ (0.0177)
1993-94	\$ 1.0948	\$ 0.1059	\$ 0.2711	\$ 1.4718	\$ 0.0475
1994-95	\$ 1.1548	\$ 0.1330	\$ 0.2858	\$ 1.5736	\$ 0.1018
1995-96	\$ 1.2926	\$ 0.0147	\$ 0.2659	\$ 1.5732	\$ (0.0004)
1996-97	\$ 1.1821	\$ 0.0844	\$ 0.2560	\$ 1.5225	\$ (0.0508)
1997-98	\$ 1.1154	\$ 0.0758	\$ 0.3084	\$ 1.4995	\$ (0.0229)
1998-99	\$ 0.9901	\$ 0.0574	\$ 0.3475	\$ 1.3950	\$ (0.1045)
1999-00	\$ 0.9409	\$ 0.0643	\$ 0.3075	\$ 1.3127	\$ (0.0823)
2000-01	\$ 0.9379	\$ 0.0642	\$ 0.2640	\$ 1.2660	\$ (0.0468)
2001-02	\$ 0.9315	\$ 0.0855	\$ 0.2398	\$ 1.2567	\$ (0.0093)
2002-03	\$ 1.0491	\$ -	\$ 0.2284	\$ 1.2775	\$ 0.0208
2003-04	\$ 1.0823	\$ 0.0200	\$ 0.2189	\$ 1.3212	\$ 0.0437
2004-05	\$ 1.0500	\$ 0.0500	\$ 0.1989	\$ 1.2989	\$ (0.0223)
2005-06	\$ 1.0166	\$ 0.0661	\$ 0.2073	\$ 1.2900	\$ (0.0089)
2006-07	\$ 0.9754	\$ 0.0873	\$ 0.2169	\$ 1.2796	\$ (0.0104)
2007-08	\$ 0.9500	\$ 0.1000	\$ 0.1600	\$ 1.2100	\$ (0.0696)
2008-09	\$ 1.0401	\$ 0.0100	\$ 0.1599	\$ 1.2100	\$ (0.0000)
2009-10	\$ 0.0900	\$ -	\$ 0.1600	\$ 0.2500	\$ (0.9600)
2010-11	\$ 0.0900	\$ 0.0100	\$ 0.1600	\$ 0.2600	\$ 0.0100
2011-12	\$ 0.0900	\$ 0.0100	\$ 0.1600	\$ 0.2600	\$ 0.0000
2012-13	\$ 0.1100	\$ 0.0100	\$ 0.1400	\$ 0.2600	\$ 0.0000

**NOTE: State aid to education increased from \$133 million to \$311 million as a result of the passage of LB 1059 in 1990**

**NOTE: Assumes 2012-13 Learning Community Levies - GF - \$0.95 and SB - \$0.00**

**Millard Public Schools  
Calculation of Levies  
Fiscal Year Ending 1990 Through 2013**

		<b>TOTAL</b>	<b>General Fund</b>	<b>Special Building Fund</b>	<b>Bond Fund</b>
1989-90	Property Tax	\$ 41,798,488	\$ 35,136,233	\$ 863,000	\$ 5,799,255
	1% County Treasurer's Fee	\$ 417,985	\$ 351,362	\$ 8,630	\$ 57,993
	Total	\$ 42,216,473	\$ 35,487,595	\$ 871,630	\$ 5,857,248
	Valuation	Actual	\$ 2,179,574,827	\$ 2,179,574,827	\$ 2,179,574,827
	Tax Levy	\$ 1.9410	\$ 1.6316	\$ 0.0401	\$ 0.2693
1990-91	Property Tax	\$ 32,660,770	\$ 25,573,574	\$ 988,000	\$ 6,099,196
	1% County Treasurer's Fee	\$ 326,608	\$ 255,736	\$ 9,880	\$ 60,992
	Total	\$ 32,987,378	\$ 25,829,310	\$ 997,880	\$ 6,160,188
	Valuation	Actual	\$ 2,304,555,281	\$ 2,304,555,281	\$ 2,304,555,281
	Tax Levy	\$ 1.4314	\$ 1.1208	\$ 0.0433	\$ 0.2673
1991-92	Property Tax	\$ 35,225,859	\$ 26,944,338	\$ 1,058,000	\$ 7,223,521
	1% County Treasurer's Fee	\$ 352,258	\$ 269,443	\$ 10,580	\$ 72,235
	Total	\$ 35,578,117	\$ 27,213,781	\$ 1,068,580	\$ 7,295,756
	Valuation	Actual	\$ 2,467,270,602	\$ 2,467,270,602	\$ 2,467,270,602
	Tax Levy	\$ 1.4420	\$ 1.1030	\$ 0.0433	\$ 0.2957
1992-93	Property Tax	\$ 36,788,439	\$ 27,749,868	\$ 1,542,574	\$ 7,495,997
	1% County Treasurer's Fee	\$ 367,885	\$ 277,499	\$ 15,426	\$ 74,960
	Total	\$ 37,156,324	\$ 28,027,367	\$ 1,558,000	\$ 7,570,957
	Valuation	Actual	\$ 2,634,825,788	\$ 2,634,825,788	\$ 2,634,825,788
	Tax Levy	\$ 1.4243	\$ 1.0744	\$ 0.0597	\$ 0.2902
1993-94	Property Tax	\$ 41,532,813	\$ 30,895,099	\$ 2,988,000	\$ 7,649,714
	1% County Treasurer's Fee	\$ 415,328	\$ 308,951	\$ 29,880	\$ 76,497
	Total	\$ 41,948,141	\$ 31,204,050	\$ 3,017,880	\$ 7,726,211
	Valuation	Actual	\$ 2,850,163,119	\$ 2,850,163,119	\$ 2,850,163,119
	Tax Levy	\$ 1.4718	\$ 1.0948	\$ 0.1059	\$ 0.2711
1994-95	Property Tax	\$ 50,109,299	\$ 36,774,299	\$ 4,235,000	\$ 9,100,000
	1% County Treasurer's Fee	\$ 501,093	\$ 367,743	\$ 42,350	\$ 91,000
	Total	\$ 50,610,392	\$ 37,142,042	\$ 4,277,350	\$ 9,191,000
	Valuation	Actual	\$ 3,216,295,088	\$ 3,216,295,088	\$ 3,216,295,088
	Tax Levy	\$ 1.5736	\$ 1.1548	\$ 0.1330	\$ 0.2858
1995-96	Property Tax	\$ 53,493,865	\$ 43,951,651	\$ 500,000	\$ 9,042,214
	1% County Treasurer's Fee	\$ 534,939	\$ 439,517	\$ 5,000	\$ 90,422
	Total	\$ 54,028,804	\$ 44,391,168	\$ 505,000	\$ 9,132,636
	Valuation	Actual	\$ 3,434,216,539	\$ 3,434,216,539	\$ 3,434,216,539
	Tax Levy	\$ 1.5732	\$ 1.2926	\$ 0.0147	\$ 0.2659

		TOTAL	General Fund	Special Building Fund	Bond Fund
1996-97	Property Tax	\$ 57,737,546	\$ 44,831,028	\$ 3,200,000	\$ 9,706,518
	1% County Treasurer's Fee	\$ 577,375	\$ 448,310	\$ 32,000	\$ 97,065
	Total	\$ 58,314,921	\$ 45,279,338	\$ 3,232,000	\$ 9,803,583
	Valuation	Actual	\$ 3,830,312,193	\$ 3,830,312,193	\$ 3,830,312,193
	Tax Levy	\$ 1.5225	\$ 1.1821	\$ 0.0844	\$ 0.2560
1997-98	Property Tax	\$ 57,410,989	\$ 42,703,307	\$ 2,902,045	\$ 11,805,637
	1% County Treasurer's Fee	\$ 574,109	\$ 427,033	\$ 29,020	\$ 118,056
	Total	\$ 57,985,098	\$ 43,130,340	\$ 2,931,065	\$ 11,923,693
	Valuation	Actual	\$ 3,866,884,260	\$ 3,866,884,260	\$ 3,866,884,260
	Tax Levy	\$ 1.4995	\$ 1.1154	\$ 0.0758	\$ 0.3084
<b>NOTE: LB271, 1997 removes the valuation of motor vehicles from the taxable property subject to levy</b>					
1998-99	Property Tax	\$ 58,205,495	\$ 41,311,300	\$ 2,395,395	\$ 14,498,800
	1% County Treasurer's Fee	\$ 582,055	\$ 413,113	\$ 23,954	\$ 144,988
	Total	\$ 58,787,550	\$ 41,724,413	\$ 2,419,349	\$ 14,643,788
	Valuation	Actual	\$ 4,214,161,560	\$ 4,214,161,560	\$ 4,214,161,560
	Tax Levy	\$ 1.3950	\$ 0.9901	\$ 0.0574	\$ 0.3475
1999-00	Property Tax	\$ 61,475,545	\$ 44,062,530	\$ 3,011,425	\$ 14,401,590
	1% County Treasurer's Fee	\$ 614,755	\$ 440,625	\$ 30,114	\$ 144,016
	Total	\$ 62,090,300	\$ 44,503,155	\$ 3,041,539	\$ 14,545,606
	Valuation	Actual	\$ 4,729,820,012	\$ 4,729,820,012	\$ 4,729,820,012
	Tax Levy	\$ 1.3127	\$ 0.9409	\$ 0.0643	\$ 0.3075
2000-01	Property Tax	\$ 69,065,917	\$ 51,165,917	\$ 3,500,000	\$ 14,400,000
	1% County Treasurer's Fee	\$ 690,659	\$ 511,659	\$ 35,000	\$ 144,000
	Total	\$ 69,756,576	\$ 51,677,576	\$ 3,535,000	\$ 14,544,000
	Valuation	Actual	\$ 5,510,057,648	\$ 5,510,057,648	\$ 5,510,057,648
	Tax Levy	\$ 1.2660	\$ 0.9379	\$ 0.0642	\$ 0.2640
2001-02	Property Tax	\$ 73,032,885	\$ 54,133,848	\$ 4,966,116	\$ 13,932,921
	1% County Treasurer's Fee	\$ 730,329	\$ 541,338	\$ 49,661	\$ 139,329
	Total	\$ 73,763,214	\$ 54,675,186	\$ 5,015,777	\$ 14,072,250
	Valuation	Actual	\$ 5,869,603,888	\$ 5,869,603,888	\$ 5,869,603,888
	Tax Levy	\$ 1.2567	\$ 0.9315	\$ 0.0855	\$ 0.2397
2002-03	Property Tax	\$ 77,026,800	\$ 63,254,400	\$ -	\$ 13,772,400
	1% County Treasurer's Fee	\$ 770,268	\$ 632,544	\$ -	\$ 137,724
	Total	\$ 77,797,068	\$ 63,886,944	\$ -	\$ 13,910,124
	Valuation	Actual	\$ 6,089,980,576	\$ 6,089,980,576	\$ 6,089,980,576
	Tax Levy	\$ 1.2775	\$ 1.0491	\$ -	\$ 0.2284



		<b>TOTAL</b>	<b>General Fund</b>	<b>Special Building Fund</b>	<b>Bond Fund</b>
2003-04	Property Tax	\$ 84,081,988	\$ 68,879,595	\$ 1,272,822	\$ 13,929,571
	1% County Treasurer's Fee	\$ 840,820	\$ 688,796	\$ 12,728	\$ 139,296
	Total	\$ 84,922,808	\$ 69,568,391	\$ 1,285,550	\$ 14,068,867
	Valuation	Actual	\$ 6,427,751,582	\$ 6,427,751,582	\$ 6,427,751,582
	Tax Levy	\$ 1.3212	\$ 1.0823	\$ 0.0200	\$ 0.2189
2004-05	Property Tax	\$ 88,092,063	\$ 71,211,537	\$ 3,391,026	\$ 13,489,500
	1% County Treasurer's Fee	\$ 880,921	\$ 712,115	\$ 33,910	\$ 134,895
	Total	\$ 88,972,984	\$ 71,923,653	\$ 3,424,936	\$ 13,624,395
	Valuation	Actual	\$ 6,849,871,741	\$ 6,849,871,741	\$ 6,849,871,741
	Tax Levy	\$ 1.2989	\$ 1.0500	\$ 0.0500	\$ 0.1989
2005-06	Property Tax	\$ 96,713,919	\$ 76,218,500	\$ 4,955,819	\$ 15,539,600
	1% County Treasurer's Fee	\$ 967,139	\$ 762,185	\$ 49,558	\$ 155,396
	Total	\$ 97,681,058	\$ 76,980,685	\$ 5,005,377	\$ 15,694,996
	Valuation	Actual	\$ 7,572,431,955	\$ 7,572,431,955	\$ 7,572,431,955
	Tax Levy	\$ 1.2900	\$ 1.0166	\$ 0.0661	\$ 0.2073
2006-07	Property Tax	\$ 101,633,416	\$ 77,475,000	\$ 6,930,693	\$ 17,227,723
	1% County Treasurer's Fee	\$ 1,016,334	\$ 774,750	\$ 69,307	\$ 172,277
	Total	\$ 102,649,750	\$ 78,249,750	\$ 7,000,000	\$ 17,400,000
	Valuation	Actual	\$ 8,022,187,811	\$ 8,022,187,811	\$ 8,022,187,811
	Tax Levy	\$ 1.2796	\$ 0.9754	\$ 0.0873	\$ 0.2169
2007-08	Property Tax	\$ 104,255,000	\$ 81,850,000	\$ 8,615,000	\$ 13,790,000
	1% County Treasurer's Fee	\$ 1,042,550	\$ 818,500	\$ 86,150	\$ 137,900
	Total	\$ 105,297,550	\$ 82,668,500	\$ 8,701,150	\$ 13,927,900
	Valuation	Actual	\$ 8,702,362,703	\$ 8,702,362,703	\$ 8,702,362,703
	Tax Levy	\$ 1.2100	\$ 0.9500	\$ 0.1000	\$ 0.1600
2008-09	Property Tax	\$ 107,072,159	\$ 92,040,159	\$ 882,000	\$ 14,150,000
	1% County Treasurer's Fee	\$ 1,070,722	\$ 920,402	\$ 8,820	\$ 141,500
	Total	\$ 108,142,881	\$ 92,960,561	\$ 890,820	\$ 14,291,500
	Valuation	Actual	\$ 8,937,690,566	\$ 8,937,690,566	\$ 8,937,690,566
	Tax Levy	\$ 1.2100	\$ 1.0401	\$ 0.0100	\$ 0.1599
2009-10	Property Tax	\$ 22,409,485	\$ 8,067,327	\$ -	\$ 14,342,158
	1% County Treasurer's Fee	\$ 224,095	\$ 80,673	\$ -	\$ 143,422
	Total	\$ 22,633,580	\$ 8,148,000	\$ -	\$ 14,485,580
	Valuation	Actual	\$ 9,053,485,029	\$ 9,053,485,029	\$ 9,053,485,029
	Tax Levy	\$ 0.2500	\$ 0.0900	\$ -	\$ 0.1600
2010-11	Property Tax	\$ 23,370,125	\$ 8,089,700	\$ 898,825	\$ 14,381,600
	1% County Treasurer's Fee	\$ 236,062	\$ 81,714	\$ 9,079	\$ 145,269
	Total	\$ 23,606,187	\$ 8,171,414	\$ 907,904	\$ 14,526,869
	Valuation	Actual	\$ 9,079,309,589	\$ 9,079,309,589	\$ 9,079,309,589
	Tax Levy	\$ 0.2600	\$ 0.0900	\$ 0.0100	\$ 0.1600

		<b>TOTAL</b>	<b>General Fund</b>	<b>Special Building Fund</b>	<b>Bond Fund</b>
2011-12	Property Tax	\$ 23,578,651	\$ 8,161,840	\$ 906,871	\$ 14,509,940
	1% County Treasurer's Fee	\$ 238,168	\$ 82,443	\$ 9,160	\$ 146,565
	<b>Total</b>	<b>\$ 23,816,819</b>	<b>\$ 8,244,283</b>	<b>\$ 916,031</b>	<b>\$ 14,656,505</b>
	Valuation	Actual	\$ 9,160,315,269	\$ 9,160,315,269	\$ 9,160,315,269
	Tax Levy	\$ 0.2600	\$ 0.0900	\$ 0.0100	\$ 0.1600
2012-13	Property Tax	\$ 23,723,696	\$ 10,036,948	\$ 912,450	\$ 12,774,298
	1% County Treasurer's Fee	\$ 239,633	\$ 101,383	\$ 9,217	\$ 129,033
	<b>Total</b>	<b>\$ 23,963,329</b>	<b>\$ 10,138,331</b>	<b>\$ 921,666</b>	<b>\$ 12,903,331</b>
	Valuation	Estimate	\$ 9,216,655,741	\$ 9,216,655,741	\$ 9,216,655,741
	Tax Levy	\$ 0.2600	\$ 0.1100	\$ 0.0100	\$ 0.1400

BOARD OF EDUCATION  
MILLARD PUBLIC SCHOOLS  
OMAHA, NEBRASKA

BOARD MEETING  
6:00 P.M.

STROH ADMINISTRATION CENTER  
5606 SOUTH 147th STREET  
August 20, 2012

**5:00 P.M. Budget Hearing**

AGENDA

A. Call to Order

**The Public Meeting Act is posted on the Wall and Available for Public Inspection**

B. Pledge of Allegiance

C. Roll Call

D. Public Comments on agenda items – This is the proper time for public questions and comments on agenda items only. Please make sure a request form is given to the Board President before the meeting begins.

E. Routine Matters

1. \*Approval of Board of Education Minutes – August 6, 2012
2. \*Approval of Bills
3. \*Receive the Treasurer's Report and Place on File

F. Information Items

1. Superintendent's Comments
2. Board Comments/Announcements

G. Unfinished Business:

H. New Business

1. Appointment of Official Representative to Educational Service Unit #3
2. Appointment of Official Representative to NCLB (*No Child Left Behind*)
3. Approval of Organizational Charts
4. Approval of Collective Bargaining Agreement with Nurses
5. Approval of TeamMates Mentoring Program Agreement
6. Approval of Federal Work-Study Program Site Agreement between the Nebraska Methodist College of Nursing and Allied Health and the Millard Public Schools
7. Amendment of FYE12 Employee Benefit Fund Budget
8. First Reading of Policy 4120 – Human Resources – Personnel Lists
9. Approval of Personnel Actions: Amendment to Continuing contracts, Leave(s) of Absence, Resignation(s), and New Hire(s)
10. Personnel (Executive Session)

I. Reports

1. Food Service Quarterly Report
2. Operation & Maintenance Quarterly Report
3. Office of Staff Development Annual Report for 2011-2012

J. Future Agenda Items/Board Calendar

1. Board of Education Meeting on Tuesday, September 4, 2012 at 6:00 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
2. Board of Education Meeting on Monday, September 17, 2012 at 6:00 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
3. Committee of the Whole Meeting on Monday, September 24, 2012 at 6:00 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
4. Board of Education Meeting on Monday, October 1, 2012 at 6:00 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
5. Board of Education Meeting on Monday, October 15, 2012 at 6:00 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street

Board Meeting Agenda  
August 20, 2012  
Page 2

K. Public Comments - This is the proper time for public questions and comments on any topic. Please make sure a request form is given to the Board President before the meeting begins.

L. Adjournment:

All items indicated by an asterisk (\*) will comprise the Consent Agenda and may be acted on in a single motion. Items may be deleted from the Consent Agenda by request of any board member.

BOARD OF EDUCATION  
MILLARD PUBLIC SCHOOLS  
OMAHA, NEBRASKA

BOARD MEETING  
6:00 P.M.

STROH ADMINISTRATION CENTER  
5606 SOUTH 147TH STREET  
August 20, 2012

**5:00 P.M. Budget Hearing**

ADMINISTRATIVE MEMORANDUM

A. Call to Order

**The Public Meeting Act is posted on the Wall and Available for Public Inspection**

B. Pledge of Allegiance

C. Roll Call

D. Public Comments on agenda items - This is the proper time for public questions and comments on agenda items only. Please make sure a request form is given to the Board President prior to the meeting.

\*E.1. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Board of Education Minutes – August 6, 2012 (See enclosure.)

\*E.2. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the bills. (See enclosures.)

\*E.3. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to receive the Treasurer’s Report and Place on File. (See enclosure.)

F.1. Superintendent’s Comments

F.2. Board Comments/Announcements

H.1. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Appointment of the Official Representative to Educational Service Unit #3 (See enclosure.)

H.2. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Appointment of the Official Representative to No Child Left Behind (NCLB) (See enclosure.)

H.3. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Organizational Charts (See enclosure.)

H.4. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Negotiated Agreement for Nurses with the Millard Education Association (See enclosure.)

H.5. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the TeamMates Nebraska Mentoring Program Agreement be approved and that the Associate Superintendent for Educational Services be authorized and directed to execute any and all documents related to this project. (See enclosure.)

H.6. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Federal Work-Study Program Site Agreement between the Nebraska Methodist College of Nursing and Allied Health and the Millard Public Schools be approved and that the Associate Superintendent for Educational Services be authorized to execute any and all documents related to this project. (See enclosure.)

H.7. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the District’s FYE12 Employee Benefit Fund Budget be amended to provide for an increase of \$4,000,000 in both “disbursements” and “resources” as noted in the Notice of Budget Hearing and Budget Summary Amendment which is, by this reference, incorporated in its entirety into this motion. (See enclosure.)

H.8. First Reading of Policy 4120 – Human Resources – Personnel Lists (See enclosure.)

H.9. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Personnel Actions: Contract Amendment(s), Resignation(s), New Hire(s), Leave(s) of Absence (See enclosure.)

H.10 Personnel (Executive Session)

Board Meeting Agenda  
August 20, 2012  
Page 2

I. Reports:

1. Food Service Quarterly Report
2. Operation & Maintenance Quarterly Report
3. Office of Staff Development Annual Report for 2011-2012

J. Future Agenda Items/Board Calendar

1. Board of Education Meeting on Tuesday, September 4, 2012 at 6:00 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street
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5. Board of Education Meeting on Monday, October 15, 2012 at 6:00 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street

K. Public Comments - This is the proper time for public questions and comments on any topic. Please make sure a request form is given to the Board President before the meeting begins.

L. Adjournment All items indicated by an asterisk (\*) will comprise the Consent Agenda and may be acted on in a single motion. Items may be deleted from the Consent Agenda by request of any board member.

**MILLARD PUBLIC SCHOOLS  
SCHOOL DISTRICT NO. 17**

A meeting was held of the Board of Education of the School District No. 17, in the County of Douglas in the State of Nebraska. The meeting was convened in open and public session at 5:00 p.m., Monday, August 6, 2012, at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street.

Present: Dave Anderson, Mike Pate, Linda Poole, Patrick Ricketts, and Todd Clarke

Absent: Mike Kennedy

Notice of this meeting was given in advance thereof by publication in the Daily Record on Friday, August 3, 2012; a copy of the publication is being attached to these minutes. Notice of this meeting was given to all members of the Board of Education and a copy of their Acknowledgment of Receipt of Notice and the agenda are attached to these minutes. Availability of the agenda was communicated in advance notice and in the notice of the Board of Education of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

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At 5:00 p.m. Dave Anderson called the meeting to order and announced the Public Meeting Act is posted on the wall and available for public inspection. Mr. Anderson asked everyone to say the Pledge of Allegiance

Roll call was taken and members present were Dave Anderson, Linda Poole, Mike Pate, Patrick Ricketts, and Todd Clarke. Mike Kennedy was absent.

Motion by Mike Pate, seconded by Todd Clarke, to excuse Mike Kennedy from the meeting, upon roll call vote, Dave Anderson, Mike Pate, Patrick Ricketts and Todd Clarke voted aye. Linda Poole voted nay. Motion carried.

Motion by Linda Poole, seconded by Pat Ricketts, to approve the Board of Education Minutes from July 2, 2012 to approve the bills, and receive the treasurer's report and place on file, upon roll call vote, all members voted aye. Motion carried.

Superintendent's Comments:

1. There will be no Committee of the Whole Meeting on August 13, 2012. The next Board meeting will be held on August 20, 2012.

Board Comments:

Mike Pate commented on the Internal Policies that the Learning Community has proposed to make and would like any feedback or concerns. Mr. Pate is concerned that the policies indicate that they want to concentrate the decision making within a very narrow group of people within the Learning Community. They also would like to have full access to the member emails and passwords. Mr. Pate stated that he objected to this as he saw no useful purpose for them having this information. If this was done through the Public Records Act for legitimate reasons, there might be some validity to this request. There will be a vote on this issue on Thursday at the meeting and Mike will let us know how it goes.

Dave Anderson stated that he was involved in the Strategic Planning that had taken place today. He wanted to thank the staff and Angelo Passarelli for the work they do to prepare for the two day meeting. Dave commented that we drive everything that we do in the District through our Strategic Plan, so it is extremely important. Mr. Anderson thanked Howard Feddema for everything he has done for our District and for continuing to come back.

Mr. Anderson also commented that he and Linda Poole recently attended the NASB Legislative Committee Meeting in Kearney, NE. At this meeting, the committee reviews all the latest resolutions that come in from the various school districts and also the latest review the standing positions and make any changes or adjustments. Dave stated that Linda Poole did a great job of presenting Millard's resolution. A lot of the committee members were against our resolution at this time as they were worried about the boundaries. Mr. Anderson has a copy of Ted Stilwell's response to Millard's resolution and will send that to the other Board members.

Motion by Linda Poole, seconded by Mike Pate, to approve the Temporary Easement for OPPD at Ezra Elementary, upon roll call vote, all members voted aye. Motion carried.

Motion by Mike Pate, seconded by Linda Poole, to approve Personnel Actions: Resignations: Andrea Bleil, Leslieanne Heibel, Kyle Dinslage, Nikolas Beninato, Michele J. Anderson, Angie Hamilton, Rebecca S. Seitchick, Steph L. Mehmen, Danielle R. Rayman,

Sherry A. Havranek; New Hires: Sarah E. Alswager, Jerome C. Coles, Margaret P. Day, Trish B. DeCook, Christopher W. Eidam, Lisa L. Grosvenor, Rachel K. Hall, Krista K. Kneifl, Matthew D. Lund, Laura K. Menousak, Connor T. O'Neill, Sarah E. Osborne, Jaime N. Paik, Sara M. Rohren, Heather S. Ryan, Dominique M. Schafer, Natalie A. Schaffer, Nicholas L. Schram, Drew T. Sothers, Heidi J. Thomsen, Kayla O. Vavra, Laura L. Walker, Stefanie Wendell-McAlpin; and Leave of Absence: Stephanie Kopecky and Tami L. Pratt, upon roll call vote, all members voted aye. Motion carried.

Future Agenda Items/Board Calendar: First day of school for Millard Public Schools, August 15, 2012. A Budget Hearing on Monday, August 20, 2012 at 5:00 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. A Board of Education Meeting on Monday, August 20, 2012 at 6:00 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. A Board of Education Meeting on Tuesday, September 4, 2012 at 6:00 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. A Board of Education Meeting on Monday, September 17, 2012 at 6:00 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street. A Committee of the Whole Meeting on Monday, September 24, 2012 at 6:00 p.m. at the Don Stroh Administration Center, 5606 South 147<sup>th</sup> Street.

Dave Anderson adjourned the meeting.



\_\_\_\_\_, Secretary



**Millard Public Schools**  
August 20, 2012

**Millard Public Schools**

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**Check Register****Prepared for the Board Meeting of August 20, 2012**

Check No	Vend No	Vendor Name	Amount
395973	130083	HARRY S GRIMMINGER	223.00
395974	136470	CHAD M MEISGEIER	343.08
395975	071371	PETTY CASH/CENTRAL MIDDLE SCHOOL	30.16
395976	136121	MELANIE E ROLL	2,400.00
395977	098765	SECURITY BENEFIT LIFE INS CO	18,850.00
395978	098765	SECURITY BENEFIT LIFE INS CO	0.00
395979	098765	SECURITY BENEFIT LIFE INS CO	38,000.00
395992	011651	AMERICAN EXPRESS	207.10
395993	033473	DIETZE MUSIC HOUSE INC	350.92
395994	133397	HY-VEE INC	118.70
395995	135304	INCLUSIVE COMMUNITIES	2,700.00
395998	071891	PAYFLEX SYSTEMS USA INC	245,000.00
395999	071891	PAYFLEX SYSTEMS USA INC	137,441.27
396000	081630	SAMS CLUB DIRECT	71.81
396001	098765	SECURITY BENEFIT LIFE INS CO	34,479.35
396002	098765	SECURITY BENEFIT LIFE INS CO	0.00
396003	131612	UNIVERSITY OF IOWA	3,000.00
396004	098765	SECURITY BENEFIT LIFE INS CO	75,900.00
396016	010808	AIR-SIDE COMPONENTS, INC.	3,080.00
396017	010884	FRANCE ALBANESI	1,421.67
396018	012450	AMERICAN RED CROSS-HEALTH & SAFETY	59.12
396019	102430	AMI GROUP INC	850.00
396020	100014	ATLAS PEN & PENCIL CORPORATION	37.12
396021	136956	RAYMOND J SAVARD	3,000.00
396022	135245	BAHR VERMEER HAECKER ARCHITECTS	6,226.00
396024	099646	BARNES AND NOBLE BOOKSTORE	20,138.28
396025	139300	JENNY M BARRATT	7.50
396026	138054	BAXTER FORD INC	555.03
396027	134359	BEAR GRAPHICS INC	1,639.96
396028	133480	BERINGER CIACCIO DENNELL MABREY	2,572.50
396029	139294	RICHARD R BISHOP	7.50
396030	099220	DICK BLICK CO	21.36
396031	138841	MATTHEW J BLOMENKAMP	437.96
396032	135539	SHEILA F BOLMEIER	248.77
396033	138497	BOSS ELECTRIC LLC	1,295.00
396034	139295	MICHAEL E. BYRNE	7.50
396035	133246	RALPH CAREY	19.81
396036	133970	CCS PRESENTATION SYSTEMS	17,657.71
396037	133589	CDW GOVERNMENT, INC.	392.00
396038	132271	ERIK P CHAUSSEE	121.54
396039	106836	KEVIN J CHICK	313.37
396041	139267	CONTRACT MANUFACTURERS OF AMERICA	746.00
396042	109867	COMMERCIAL AIR MANAGEMENT INC	425.00
396043	130646	COMMONWEALTH ELECTRIC	5,150.00
396044	135082	OCCUPATIONAL HEALTH CTRS OF NE PC	438.00
396045	138213	CONTINENTAL CLAY CO	6,333.30

Date: 8/15/2012

**Millard Public Schools**

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**Check Register****Prepared for the Board Meeting of August 20, 2012**

Check No	Vend No	Vendor Name	Amount
396046	139296	SARAH F COSSACK	79.00
396047	108436	COX COMMUNICATIONS INC	59.50
396048	137395	CPI QUALIFIED PLAN CONSULTANTS INC	822.50
396049	134039	CROUCH RECREATIONAL DESIGN INC	750.00
396050	106893	WICHITA WATER CONDITIONING INC	137.98
396051	139297	MARGARET P DAY	149.69
396052	099249	DELTA EDUCATION LLC	2,319.76
396054	106319	DES MOINES STAMP MANUFACTURING	14.80
396055	137713	DIESEL POWER EQUIPMENT CO INC	384.21
396056	136179	DIGITAL EXPRESS INC	25,213.17
396058	107232	DLR GROUP INC	581.25
396061	094249	DURHAM MUSEUM	400.00
396062	133806	E & A CONSULTING GROUP INC	3,904.50
396065	037525	EDUCATIONAL SERVICE UNIT #3	27,220.54
396066	038100	ELECTRICAL ENGINEERING & EQPT CO	602.20
396067	038140	ELECTRONIC SOUND INC.	1,300.00
396068	132066	ENGINEERED CONTROLS INC	1,375.50
396069	130632	DANIELSON ENTERPRISES INC	1,472.88
396070	131927	RLB ENTERPRISE LLC	28.50
396071	056724	FEDEX OFFICE AND PRINT SERVICES INC	1,189.25
396072	131826	ALICIA C FEIST	1,046.35
396073	133919	FILTER SHOP INC	2,318.68
396075	040919	FISHER SCIENTIFIC	66.47
396076	138496	WRIGHT EXPRESS FINANCIAL SVCS CORP	13,844.68
396077	041100	FOLLETT LIBRARY RESOURCES	13,881.89
396078	041543	AMY J FRIEDMAN	57.00
396079	106894	TAMMY GEBHART	380.00
396080	106660	GLASSMASTERS INC	1,082.00
396081	044950	GRAINGER INDUSTRIAL SUPPLY	435.70
396082	133885	GREENLIFE GARDENS	900.00
396083	138998	PETER D GRIMES	343.91
396084	138427	JEFF T GUSTAFSON	161.87
396085	047802	HAMPTON INN	77.00
396086	047853	HAPPY CAB COMPANY INC	748.80
396087	138209	AARON J HARDING	155.25
396088	132489	CHARLES E HAYES III	65.91
396089	130770	HOLIDAY INN EXPRESS	308.00
396090	139302	SHAWN J HOPPES	294.02
396091	136336	VICTORIA L HOSKOVEC	234.47
396092	132531	TERRY P HOULTON	145.46
396093	137426	HUGHES MULCH PRODUCTS LLC	4,960.00
396094	101032	HUSKER MIDWEST PRINTING	10,156.96
396095	134807	MONICA A HUTFLES	147.43
396097	135784	IB SOURCE	588.00
396098	136349	SCOTT H INGWERSON	1,079.50
396099	051843	INTEGRITY HARDWOODS	155.00

Date: 8/15/2012

**Millard Public Schools**

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**Check Register****Prepared for the Board Meeting of August 20, 2012**

Check No	Vend No	Vendor Name	Amount
396100	102451	INTERNATIONAL BACCALAUREATE	1,398.00
396101	136953	JSDO I LLC	154.52
396103	133037	JENSEN TIRE COMPANY	7,069.57
396104	139206	JFK CONSTRUCTION INC	24,790.22
396105	139298	JOANNE H KAPPAS	220.68
396106	133973	KIDS ON THE MOVE INC	174.00
396107	139301	REBECCA D KLEEMAN WEYANT	57.00
396108	134607	KONICA MINOLTA PRINTING SOLUTIONS	856.00
396109	058775	LAMP RYNEARSON ASSOCIATES INC	3,594.20
396110	136518	JANET L LARSON	255.22
396111	059360	LIBRARY STORE INC	9.85
396112	060100	JOE MCDERMOTT & ASSOCIATES INC	2.99
396113	060155	LYMAN-RICHEY CORPORATION	1,001.17
396114	131586	LYMM CONSTRUCTION CO.	5,250.00
396117	133505	SUSAN N MARLATT	292.53
396118	139032	SCHOLASTIC INC	3,125.00
396119	139237	MICHAEL C MCCAULEY	1,114.38
396120	137947	MECHANICAL SALES PARTS INC	6,729.00
396122	064600	METAL DOORS & HARDWARE COMPANY INC	3,810.00
396123	101274	MIDWEST SPECIAL INSTRUMENTS CORP	284.06
396124	065233	MIDWEST TURF & IRRIGATION INC	1,146.81
396125	065438	MILLARD NORTH HIGH SCHOOL	435.25
396126	065440	MILLARD SOUTH HIGH SCHOOL	89.28
396127	136388	MITCHELL S MOLLRING	104.00
396128	134532	MORRISSEY ENGINEERING INC	15,960.00
396129	068334	NEBRASKA AIR FILTER INC	539.78
396130	068684	NEBRASKA SCIENTIFIC	603.10
396131	109843	NEXTEL PARTNERS INC	936.57
396132	139001	NURSE PROVIDERS INC	220.50
396133	131582	ODEYS INC	1,100.00
396134	100013	OFFICE DEPOT 84133510	271.37
396136	070700	OMAHA PAPER COMPANY INC.	513.00
396137	071053	OMAHA WORLD HERALD (EDUC)	88.40
396138	132779	MAUREEN P ORD	242.90
396139	071240	OXFORD UNIVERSITY PRESS INC	1,320.98
396140	132443	OZANAM/BIST	1,600.00
396141	099244	PASCO SCIENTIFIC	9,182.00
396143	102699	PEARSON EDUCATION	3,478.14
396144	082652	PEARSON EDUCATION	523.94
396145	107783	HEIDI T PENKE	80.00
396146	137009	ANGELA J PETERSON	161.13
396147	139000	JASON D PITT	144.62
396148	131835	PRAIRIE MECHANICAL CORP	2,070.14
396150	073610	PROGRESS PUBLICATIONS	1,058.00
396151	132713	PROTEX CENTRAL INC	85.00
396152	133583	QUALITY GLASS & MIRROR	302.72

Date: 8/15/2012

# Millard Public Schools

## Check Register

Prepared for the Board Meeting of August 20, 2012

Check No	Vend No	Vendor Name	Amount
396153	078420	RAWSON & SONS ROOFING, INC.	14,820.00
396154	136847	RIVERSIDE TECHNOLOGIES INC	143.00
396155	131376	ROBERT BROOKE & ASSOCIATES, INC.	207.78
396156	136121	MELANIE E ROLL	5,150.00
396157	134824	ROOFING SOLUTIONS INC	26,830.00
396158	136119	TIMOTHY D ROYERS	369.27
396159	079685	S & W FENCE COMPANY	7,125.00
396160	081725	KIMBERLEY K SAUM-MILLS	181.50
396161	133389	RYAN D SAUNDERS	258.00
396162	109806	BRENT J SCHADE	196.58
396164	137012	SHELLEY L SCHMITZ	295.80
396166	131699	SCOTT ENTERPRISES INC	66,250.13
396167	083188	SHIFFLER EQUIPMENT SALES, INC.	8,611.33
396168	132590	SILVERSTONE GROUP INC	4,463.00
396169	083400	SIMPLEXGRINNELL	72.90
396170	136137	JULIA C SINIARD	494.22
396171	084019	SOL LEWIS ENGINEERING COMPANY	40,455.90
396172	139217	MARK SOMMER	629.84
396173	084081	SOUTH OMAHA TERMINAL WAREHOUSE CO	889.80
396174	136932	SPECIALIZED AIR/HYDRONIC BALANCING	656.00
396175	109822	BRAD D SULLIVAN	248.35
396176	084954	BLASCHKO ENTERPRISES INC	1,552.50
396177	134590	SWAIN CONSTRUCTION INC	117,062.39
396178	135247	MARIELA J TRIBULATO	40.00
396179	106493	TRITZ PLUMBING, INC.	12,305.50
396180	135505	TY'S OUTDOOR POWER & SERVICE INC	78.44
396181	135716	TYCON ELECTRIC INC	500.00
396182	090242	UNITED PARCEL SERVICE	400.95
396183	090900	UNIVERSITY PUB, INC.	1,899.80
396184	068834	UNIVERSITY OF NEBRASKA-LINCOLN	450.00
396185	137707	UTILITY TRENCHING INC	8,104.00
396186	138046	AUTO LUBE INC	108.19
396187	092323	VIRCO INC	2,258.90
396188	130696	WASECA LEARNING ENVIRONMENT	241.50
396189	093765	WATER ENGINEERING, INC.	1,150.80
396190	094245	WESTLAKE ACE HARDWARE INC	10.28
396191	134658	CRAIG T WHALEY	257.20
396192	139244	AMANDA L WHARTON-HUNT	114.79
396193	139299	SETH D WOODKE	226.71
396194	096200	YOUNG & WHITE	19,683.70
<b>Total for GENERAL FUND</b>			<b>1,201,197.04</b>
23766	131544	FIRST NATIONAL BANK FOR CASH	4,610.00
23767	137609	NOVA RDH INC	48.75
23768	139277	CHRISTY A ASSMAN	51.06
23769	135057	KATHERINE L BOYLE	41.45
23770	106893	WICHITA WATER CONDITIONING INC	28.12

# Millard Public Schools

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## Check Register

Prepared for the Board Meeting of August 20, 2012

Check No	Vend No	Vendor Name	Amount
23771	135983	ENCORE ONE LLC	70.00
23772	137084	PAMELA A GUILLORY	29.99
23773	137728	JEAN R MENDENHALL	52.73
23774	136279	MILLARD PUBLIC SCHOOL CLEARING ACCT	643.90
23775	102445	EDRIE K PEARCE	160.62
23776	133238	TINA M PREUSKER	75.75
<b>Total for FOOD SERVICE</b>			<b>5,812.37</b>
396059	136245	DONOVAN PROPERTIES LLC	1,661.26
396121	F03009	MESSAGING ARCHITECTS	2,000.00
<b>Total for SPECIAL BUILDING</b>			<b>3,661.26</b>
395972	137256	JEFF R BANKER	356.83
395991	139196	AARON DAVIS PRESENTATIONS INC	700.00
395996	100216	NEBRASKA EDUCATIONAL TECH ASSN	115.00
395997	136532	NEBRASKA LUTHERAN OUTDR MINISTRIES	1,102.50
396024	099646	BARNES AND NOBLE BOOKSTORE	103.90
396030	099220	DICK BLICK CO	13.79
396040	137629	MEGAN J CHRISTENSEN	163.73
396053	137331	BASTIAN DERICHS	155.40
396057	138677	DIGITAL RIVER EDUCATION SVCS INC	1,235.45
396064	037525	EDUCATIONAL SERVICE UNIT #3	650.00
396074	058755	LIDLAW TRANSIT INC	30,028.80
396096	133397	HY-VEE INC	33.00
396115	099321	MACKIN BOOK CO	118.58
396116	134342	MICHELLE L MADSEN	59.57
396135	099658	OMAHA CHILDRENS MUSEUM	390.00
396149	072349	SCHOOL SPECIALTY INC	606.38
396163	138484	CINDY M SCHARFF	10.91
396165	082100	SCHOLASTIC INC	543.91
<b>Total for GRANT FUND</b>			<b>36,387.75</b>
396036	133970	CCS PRESENTATION SYSTEMS	3,886.52
396063	138021	EARTHWALK COMMUNICATIONS INC	2,759.50
396109	058775	LAMP RYNEARSON ASSOCIATES INC	967.50
396122	064600	METAL DOORS & HARDWARE COMPANY INC	624.00
396142	102047	PAYLESS OFFICE PRODUCTS INC	1,626.00
<b>Total for DEPRECIATION</b>			<b>9,863.52</b>
396060	130648	DOSTALS CONSTRUCTION CO INC	3,950.00
396077	041100	FOLLETT LIBRARY RESOURCES	674.52
<b>Total for ACTIVITY FUND</b>			<b>4,624.52</b>
<b>Report Total</b>			<b>1,261,546.46</b>

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
DSAC	Don Stroh Administration Center					
A	ACTIVITY GENERAL					
	1010 General Admin	146,345.29	0.00	0.00	0.00	146,345.29
	1025 Savings	-157,378.17	0.00	0.00	0.00	-157,378.17
	1030 Staff Vending	8,899.51	0.00	0.00	0.00	8,899.51
	A Totals:	-2,133.37	0.00	0.00	0.00	-2,133.37
E	ADMINISTRATIVE CUSTODIAL					
	5005 Activity Express	67,027.02	0.00	0.00	0.00	67,027.02
	5060 Hospitality	29.59	0.00	0.00	0.00	29.59
	5062 Ed Services Hospitality	145.72	0.00	0.00	0.00	145.72
	5096 MPS Activities Calendar	20,000.00	0.00	0.00	0.00	20,000.00
	5098 NFUSSD	0.00	0.00	0.00	0.00	0.00
	5140 PayBac	0.00	0.00	0.00	0.00	0.00
	5165 Logo Sales	1,103.92	0.00	0.00	0.00	1,103.92
	5176 Student Showcase	60.00	0.00	0.00	0.00	60.00
	5177 Staff Development	0.00	0.00	0.00	0.00	0.00
	5178 STOP Hunger	4.84	0.00	0.00	0.00	4.84
	5225 WF Student Donation	5,660.18	0.00	0.00	0.00	5,660.18
	5250 Instrument Rental	42,989.57	0.00	0.00	0.00	42,989.57
	5255 South Swim Lessons	26,780.00	0.00	0.00	0.00	26,780.00
	5260 North Swim Lessons	8,650.00	0.00	0.00	0.00	8,650.00
	5265 West Swim Lessons	35,035.00	0.00	0.00	0.00	35,035.00
	5270 North Open Swim	0.00	0.00	0.00	0.00	0.00
	5275 West Open Swim	760.00	0.00	0.00	0.00	760.00
	5280 South Open Swim	490.00	0.00	0.00	0.00	490.00
	5285 Maintenance Vending	267.62	0.00	0.00	0.00	267.62
	5290 Tech Vending	2,666.41	0.00	0.00	0.00	2,666.41
	5295 Facility Use Rental Fee	113,833.52	0.00	0.00	0.00	113,833.52
	5300 Facility Use Building Access	14,519.00	0.00	0.00	0.00	14,519.00
	5305 Facility Use Staffing	11,762.50	0.00	0.00	0.00	11,762.50
	5310 Check Collection	384.65	0.00	0.00	0.00	384.65
	E Totals:	352,169.54	0.00	0.00	0.00	352,169.54
Q	STUDENT FEE FUND					
	7195 HAL Field Trips	-235.94	0.00	0.00	0.00	-235.94
	Q Totals:	-235.94	0.00	0.00	0.00	-235.94
	DSAC Totals:	349,800.23	0.00	0.00	0.00	349,800.23

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID    Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Abbott	Abbott Elementary					
A	ACTIVITY GENERAL					
	1010    General Admin	30,147.52	190.09	1,166.29	0.00	29,171.32
	1030    Staff Vending	802.34	31.20	0.00	0.00	833.54
	A    Totals:	30,949.86	221.29	1,166.29	0.00	30,004.86
D	CLUBS AND ORGANIZATIONS					
	4040    Art	0.00	0.00	0.00	0.00	0.00
	4230    Environmental Club	0.00	0.00	0.00	0.00	0.00
	4440    Leadership Club	0.00	0.00	0.00	0.00	0.00
	4500    Music	0.00	0.00	0.00	0.00	0.00
	4540    Other Clubs	0.00	0.00	0.00	0.00	0.00
	4580    Reading	0.00	0.00	0.00	0.00	0.00
	4620    Safety Patrol	0.00	0.00	0.00	0.00	0.00
	4660    Spanish Club	0.00	0.00	0.00	0.00	0.00
	4710    Student Council	-12.89	0.00	277.28	0.00	-290.17
	4760    World Language	102.48	0.00	0.00	0.00	102.48
	D    Totals:	89.59	0.00	277.28	0.00	-187.69
E	ADMINISTRATIVE CUSTODIAL					
	5040    Fundraising-General	0.00	0.00	0.00	0.00	0.00
	5060    Hospitality	0.00	0.00	0.00	0.00	0.00
	5080    Media	1,167.29	154.90	66.68	0.00	1,255.51
	5180    Teacher Fund/Grants	0.00	0.00	0.00	0.00	0.00
	E    Totals:	1,167.29	154.90	66.68	0.00	1,255.51
Q	STUDENT FEE FUND					
	7000    KG Field Trips	1,213.77	498.00	0.00	0.00	1,711.77
	7010    1st Grade Field Trips	1,278.65	417.10	122.26	0.00	1,573.49
	7020    2nd Grade Field Trips	1,029.93	319.25	0.00	0.00	1,349.18
	7030    3rd Grade Field Trips	273.21	1,082.35	350.31	0.00	1,005.25
	7040    4th Grade Field Trips	1,391.35	539.50	578.12	0.00	1,352.73
	7050    5th Grade Field Trips	518.32	395.05	476.42	0.00	436.95
	7900    Field Trips-Other	-5,139.43	0.00	0.00	0.00	-5,139.43
	Q    Totals:	565.80	3,251.25	1,527.11	0.00	2,289.94
	Abbott Totals:	32,772.54	3,627.44	3,037.36	0.00	33,362.62



## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID    Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Ackerm	Ackerman Elementary					
A	ACTIVITY GENERAL					
	1010    General Admin	3,704.40	209.60	1,014.55	0.00	2,899.45
	1030    Staff Vending	224.99	0.00	127.78	0.00	97.21
	A    Totals:	3,929.39	209.60	1,142.33	0.00	2,996.66
D	CLUBS AND ORGANIZATIONS					
	4040    Art	6,760.13	0.00	0.00	0.00	6,760.13
	4070    Birthday Book Club	691.04	25.00	0.00	0.00	716.04
	4140    Choir	0.00	0.00	0.00	0.00	0.00
	4270    Field Day	1,005.00	324.00	0.00	0.00	1,329.00
	4580    Reading	594.00	0.00	0.00	0.00	594.00
	4710    Student Council	523.78	0.00	177.93	0.00	345.85
	4770    Yearbook	-104.25	3,324.00	0.00	0.00	3,219.75
	D    Totals:	9,469.70	3,673.00	177.93	0.00	12,964.77
E	ADMINISTRATIVE CUSTODIAL					
	5040    Fundraising-General	503.12	0.00	0.00	0.00	503.12
	5060    Hospitality	0.00	0.00	0.00	0.00	0.00
	5070    Library	4,759.78	111.33	14.40	-16.25	4,840.46
	5110    Other Student Activities	0.00	0.00	0.00	0.00	0.00
	5140    PayBac	126.90	25.00	0.00	0.00	151.90
	5180    Teacher Fund/Grants	168.56	250.00	30.95	0.00	387.61
	E    Totals:	5,558.36	386.33	45.35	-16.25	5,883.09
Q	STUDENT FEE FUND					
	7000    KG Field Trips	765.31	711.95	1,133.96	0.00	343.30
	7010    1st Grade Field Trips	268.57	503.00	685.80	0.00	85.77
	7020    2nd Grade Field Trips	287.29	422.00	573.68	0.00	135.61
	7030    3rd Grade Field Trips	-89.43	888.75	860.78	0.00	-61.46
	7040    4th Grade Field Trips	1,059.82	90.00	1,048.42	4.00	105.40
	7050    5th Grade Field Trips	571.23	460.00	950.16	-4.00	77.07
	7900    Field Trips-Other	0.00	0.00	0.00	0.00	0.00
	Q    Totals:	2,862.79	3,075.70	5,252.80	0.00	685.69
	Ackerma Totals:	21,820.24	7,344.63	6,618.41	-16.25	22,530.21

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID    Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Aldrich	Aldrich Elementary					
A	ACTIVITY GENERAL					
	1010    General Admin	24,273.55	1,526.43	356.82	-685.97	24,757.19
	1030    Staff Vending	292.69	135.00	159.50	0.00	268.19
	A    Totals:	24,566.24	1,661.43	516.32	-685.97	25,025.38
D	CLUBS AND ORGANIZATIONS					
	4040    Art	0.00	0.00	0.00	0.00	0.00
	4070    Birthday Book Club	304.84	30.00	0.00	0.00	334.84
	4710    Student Council	-18.16	0.00	0.00	0.00	-18.16
	D    Totals:	286.68	30.00	0.00	0.00	316.68
E	ADMINISTRATIVE CUSTODIAL					
	5040    Fundraising-General	0.00	0.00	0.00	0.00	0.00
	5060    Hospitality	0.00	0.00	0.00	0.00	0.00
	5070    Library	265.75	48.48	0.00	0.00	314.23
	E    Totals:	265.75	48.48	0.00	0.00	314.23
Q	STUDENT FEE FUND					
	7000    KG Field Trips	59.59	368.50	216.62	84.99	296.46
	7010    1st Grade Field Trips	391.55	392.45	533.88	0.00	250.12
	7020    2nd Grade Field Trips	1,379.91	0.00	835.00	0.00	544.91
	7030    3rd Grade Field Trips	-99.92	0.00	0.00	138.34	38.42
	7040    4th Grade Field Trips	1,198.64	0.00	599.55	0.00	599.09
	7050    5th Grade Field Trips	-605.28	0.00	156.16	462.64	-298.80
	7900    Field Trips-Other	-2,599.43	0.00	0.00	0.00	-2,599.43
	Q    Totals:	-274.94	760.95	2,341.21	685.97	-1,169.23
	Aldrich    Totals:	24,843.73	2,500.86	2,857.53	0.00	24,487.06

## Current Cash Balance

Sorted by Site, Group, Activity,  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
BlackEl	Black Elk Elementary					
A	ACTIVITY GENERAL					
	1010 General Admin	7,082.19	266.95	320.53	0.00	7,028.61
	1020 General-VIP	32,085.84	1,906.53	5,784.63	0.00	28,207.74
	1030 Staff Vending	187.32	15.80	0.00	0.00	203.12
	A Totals:	39,355.35	2,189.28	6,105.16	0.00	35,439.47
D	CLUBS AND ORGANIZATIONS					
	4040 Art	5,667.00	0.00	690.00	0.00	4,977.00
	4070 Birthday Book Club	3,892.52	205.81	0.00	0.00	4,098.33
	4140 Choir	-356.50	0.00	0.00	0.00	-356.50
	4270 Field Day	2,248.16	4,926.62	3,895.89	0.00	3,278.89
	4540 Other Clubs	2,055.21	0.00	0.00	0.00	2,055.21
	4580 Reading	50.65	0.00	0.00	0.00	50.65
	4710 Student Council	1,150.54	656.40	0.00	0.00	1,806.94
	D Totals:	14,707.58	5,788.83	4,585.89	0.00	15,910.52
E	ADMINISTRATIVE CUSTODIAL					
	5040 Fundraising-General	1,593.46	0.00	0.00	0.00	1,593.46
	5065 Hospitality-VIP	813.10	0.00	0.00	0.00	813.10
	5080 Media	5,137.23	53.96	89.00	0.00	5,102.19
	5100 Other Adm Custodial	447.00	0.00	0.00	0.00	447.00
	5110 Other Student Activities	72.10	0.00	0.00	0.00	72.10
	E Totals:	8,062.89	53.96	89.00	0.00	8,027.85
Q	STUDENT FEE FUND					
	7000 KG Field Trips	-14.00	242.00	0.00	0.00	228.00
	7010 1st Grade Field Trips	-378.15	466.50	452.38	0.00	-364.03
	7020 2nd Grade Field Trips	825.41	0.00	0.00	0.00	825.41
	7030 3rd Grade Field Trips	0.00	1,046.75	549.00	0.00	497.75
	7040 4th Grade Field Trips	9.00	552.50	304.48	0.00	257.02
	7050 5th Grade Field Trips	293.65	0.00	378.00	0.00	-84.35
	7900 Field Trips-Other	0.00	0.00	0.00	0.00	0.00
	Q Totals:	735.91	2,307.75	1,683.86	0.00	1,359.80
	BlackElk Totals:	62,861.73	10,339.82	12,463.91	0.00	60,737.64

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID	Site Name		Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name	Activity ID Activity Name					
Bryan	Bryan Elementary School						
A	ACTIVITY GENERAL						
		1010 General Admin	10,566.60	1,437.52	305.48	0.00	11,698.64
		1030 Staff Vending	426.17	0.00	0.00	0.00	426.17
		A Totals:	10,992.77	1,437.52	305.48	0.00	12,124.81
D	CLUBS AND ORGANIZATIONS						
		4040 Art	20.21	0.00	0.00	0.00	20.21
		4220 Drama Club	8.50	0.00	0.00	0.00	8.50
		4710 Student Council	640.47	0.00	42.01	0.00	598.46
		D Totals:	669.18	0.00	42.01	0.00	627.17
E	ADMINISTRATIVE CUSTODIAL						
		5040 Fundraising-General	675.47	0.00	0.00	0.00	675.47
		5060 Hospitality	0.00	0.00	0.00	0.00	0.00
		5080 Media	4,669.96	203.04	0.00	0.00	4,873.00
		E Totals:	5,345.43	203.04	0.00	0.00	5,548.47
Q	STUDENT FEE FUND						
		7000 KG Field Trips	492.01	203.50	246.25	0.00	449.26
		7010 1st Grade Field Trips	0.00	82.50	0.00	0.00	82.50
		7020 2nd Grade Field Trips	-3.81	0.00	0.00	0.00	-3.81
		7030 3rd Grade Field Trips	71.00	279.00	264.00	0.00	86.00
		7040 4th Grade Field Trips	-28.40	207.00	240.77	0.00	-62.17
		7050 5th Grade Field Trips	156.41	549.60	457.50	0.00	248.51
		7900 Field Trips-Other	855.86	575.00	0.00	0.00	1,430.86
		Q Totals:	1,543.07	1,896.60	1,208.52	0.00	2,231.15
		Bryan Totals:	18,550.45	3,537.16	1,556.01	0.00	20,531.60

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID	Site Name		Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name	Activity ID Activity Name					
Cather	Cather Elementary						
A	ACTIVITY GENERAL						
		1010 General Admin	12,643.09	1.15	0.00	0.00	12,644.24
		1030 Staff Vending	-43.46	0.00	0.00	0.00	-43.46
		A Totals:	12,599.63	1.15	0.00	0.00	12,600.78
D	CLUBS AND ORGANIZATIONS						
		4040 Art	0.00	0.00	0.00	0.00	0.00
		4090 Bowling Club	14.95	0.00	0.00	0.00	14.95
		4540 Other Clubs	0.00	0.00	0.00	0.00	0.00
		4610 SAFE/DARE/Drug Free	77.23	0.00	0.00	0.00	77.23
		4710 Student Council	2,520.16	713.50	0.00	0.00	3,233.66
		D Totals:	2,612.34	713.50	0.00	0.00	3,325.84
E	ADMINISTRATIVE CUSTODIAL						
		5040 Fundraising-General	0.00	0.00	0.00	0.00	0.00
		5060 Hospitality	0.00	0.00	0.00	0.00	0.00
		5070 Library	4,979.16	2,010.76	1,949.77	0.00	5,040.15
		5140 PayBac	3,198.56	216.71	46.26	0.00	3,369.01
		E Totals:	8,177.72	2,227.47	1,996.03	0.00	8,409.16
Q	STUDENT FEE FUND						
		7000 KG Field Trips	591.95	0.00	347.73	0.00	244.22
		7010 1st Grade Field Trips	657.25	817.25	1,320.81	0.00	153.69
		7020 2nd Grade Field Trips	233.56	310.50	511.68	0.00	32.38
		7030 3rd Grade Field Trips	266.53	189.00	656.82	0.00	-201.29
		7040 4th Grade Field Trips	607.36	312.00	605.12	-597.76	-283.52
		7050 5th Grade Field Trips	333.62	0.00	1,225.36	597.76	-293.98
		7900 Field Trips-Other	0.00	0.00	0.00	0.00	0.00
		Q Totals:	2,690.27	1,628.75	4,667.52	0.00	-348.50
		Cather Totals:	26,079.96	4,570.87	6,663.55	0.00	23,987.28

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID	Site Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name					
Activity ID	Activity Name					
Cody	Cody Elementary School					
A	ACTIVITY GENERAL					
1010	General Admin	4,014.98	177.80	337.44	0.00	3,855.34
1030	Staff Vending	164.84	0.00	0.00	0.00	164.84
1050	Projects/Support	547.30	0.00	0.00	0.00	547.30
	A Totals:	4,727.12	177.80	337.44	0.00	4,567.48
D	CLUBS AND ORGANIZATIONS					
4040	Art	0.00	0.00	0.00	0.00	0.00
4140	Choir	67.66	0.00	0.00	0.00	67.66
4540	Other Clubs	320.22	0.00	0.00	0.00	320.22
4710	Student Council	2,310.77	0.00	299.25	0.00	2,011.52
	D Totals:	2,698.65	0.00	299.25	0.00	2,399.40
E	ADMINISTRATIVE CUSTODIAL					
5040	Fundraising-General	0.00	0.00	0.00	0.00	0.00
5060	Hospitality	112.42	0.00	81.96	0.00	30.46
5080	Media	2,642.08	320.06	272.15	0.00	2,689.99
5110	Other Student Activities	-88.38	0.00	0.00	0.00	-88.38
5165	Logo Sales	669.11	0.00	0.00	0.00	669.11
5170	Student Notebooks	0.00	0.00	0.00	0.00	0.00
	E Totals:	3,335.23	320.06	354.11	0.00	3,301.18
Q	STUDENT FEE FUND					
7000	KG Field Trips	338.75	340.00	147.81	0.00	530.94
7010	1st Grade Field Trips	-48.88	212.00	0.00	0.00	163.12
7020	2nd Grade Field Trips	0.00	238.50	0.00	0.00	238.50
7030	3rd Grade Field Trips	0.00	180.00	182.00	0.00	-2.00
7040	4th Grade Field Trips	162.30	0.00	0.00	0.00	162.30
7050	5th Grade Field Trips	0.00	208.00	0.00	0.00	208.00
7900	Field Trips-Other	-70.13	0.00	0.00	0.00	-70.13
	Q Totals:	382.04	1,178.50	329.81	0.00	1,230.73
	Cody Totals:	11,143.04	1,676.36	1,320.61	0.00	11,498.79

## Current Cash Balance

Sorted by Site, Group, Activity  
From 05/01/2012 to 05/31/2012.

Site ID	Site Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name					
Activity ID	Activity Name					
Cottonw	Cottonwood Elementary School					
A	ACTIVITY GENERAL					
1010	General Admin	19,022.79	1,384.42	658.69	0.00	19,748.52
1030	Staff Vending	-704.82	397.40	0.00	0.00	-307.42
	A Totals:	18,317.97	1,781.82	658.69	0.00	19,441.10
D	CLUBS AND ORGANIZATIONS					
4040	Art	0.00	0.00	0.00	0.00	0.00
4580	Reading	0.00	0.00	0.00	0.00	0.00
4610	SAFE/DARE/Drug Free	0.00	0.00	0.00	0.00	0.00
4710	Student Council	2,642.65	744.31	939.39	0.00	2,447.57
4750	Volunteer Club	0.00	0.00	0.00	0.00	0.00
	D Totals:	2,642.65	744.31	939.39	0.00	2,447.57
E	ADMINISTRATIVE CUSTODIAL					
5040	Fundraising-General	0.00	0.00	0.00	0.00	0.00
5060	Hospitality	0.00	0.00	0.00	0.00	0.00
5070	Library	1,342.85	914.17	1,234.21	0.00	1,022.81
5180	Teacher Fund/Grants	191.00	0.00	0.00	0.00	191.00
	E Totals:	1,533.85	914.17	1,234.21	0.00	1,213.81
Q	STUDENT FEE FUND					
7000	KG Field Trips	1,374.59	0.00	269.00	0.00	1,105.59
7010	1st Grade Field Trips	-462.88	0.00	0.00	0.00	-462.88
7020	2nd Grade Field Trips	194.04	206.50	0.00	0.00	400.54
7030	3rd Grade Field Trips	907.35	148.00	216.00	0.00	839.35
7040	4th Grade Field Trips	473.80	279.00	396.00	0.00	356.80
7050	5th Grade Field Trips	188.19	1,719.75	1,724.50	0.00	183.44
7900	Field Trips-Other	-7,284.51	0.00	4.99	0.00	-7,289.50
	Q Totals:	-4,609.42	2,353.25	2,610.49	0.00	-4,866.66
	Cottonw Totals:	17,885.05	5,793.55	5,442.78	0.00	18,235.82

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Disney	Disney Elementary					
A	ACTIVITY GENERAL					
	1010 General Admin	7,139.10	0.42	76.53	0.00	7,062.99
	1030 Staff Vending	541.70	0.00	0.00	0.00	541.70
	A Totals:	7,680.80	0.42	76.53	0.00	7,604.69
D	CLUBS AND ORGANIZATIONS					
	4040 Art	0.00	0.00	0.00	0.00	0.00
	4710 Student Council	890.92	0.00	42.00	0.00	848.92
	D Totals:	890.92	0.00	42.00	0.00	848.92
E	ADMINISTRATIVE CUSTODIAL					
	5040 Fundraising-General	0.00	0.00	0.00	0.00	0.00
	5060 Hospitality	0.00	0.00	0.00	0.00	0.00
	5070 Library	1,582.20	0.00	205.00	0.00	1,377.20
	5120 P.E.	337.91	1,268.00	1,468.71	0.00	137.20
	E Totals:	1,920.11	1,268.00	1,673.71	0.00	1,514.40
Q	STUDENT FEE FUND					
	7000 KG Field Trips	260.00	0.00	0.00	0.00	260.00
	7010 1st Grade Field Trips	-0.15	0.00	0.00	0.00	-0.15
	7020 2nd Grade Field Trips	0.00	258.50	263.00	0.00	-4.50
	7030 3rd Grade Field Trips	0.00	115.00	0.00	0.00	115.00
	7040 4th Grade Field Trips	0.00	274.00	272.52	0.00	1.48
	7050 5th Grade Field Trips	0.00	0.00	0.00	0.00	0.00
	7090 ACP (SpEd) Trips	0.00	0.00	0.00	0.00	0.00
	7900 Field Trips-Other	-1,085.62	0.00	990.62	0.00	-2,076.24
	Q Totals:	-825.77	647.50	1,526.14	0.00	-1,704.41
	Disney Totals:	9,666.06	1,915.92	3,318.38	0.00	8,263.60



## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID    Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Ezra	Ezra Elementary					
A	ACTIVITY GENERAL					
	1010    General Admin	11,376.14	2,783.83	2,057.96	-36.25	12,065.76
	1030    Staff Vending	57.60	0.00	0.00	0.00	57.60
	A    Totals:	11,433.74	2,783.83	2,057.96	-36.25	12,123.36
D	CLUBS AND ORGANIZATIONS					
	4010    40 Assets	19.11	0.00	0.00	0.00	19.11
	4040    Art	0.00	0.00	0.00	0.00	0.00
	4090    Bowling Club	0.00	0.00	0.00	0.00	0.00
	4500    Music	0.57	0.00	0.00	0.00	0.57
	D    Totals:	19.68	0.00	0.00	0.00	19.68
E	ADMINISTRATIVE CUSTODIAL					
	5040    Fundraising-General	711.76	284.00	0.00	132.00	1,127.76
	5060    Hospitality	0.00	0.00	0.00	0.00	0.00
	5070    Library	4,354.11	109.72	0.00	0.00	4,463.83
	5110    Other Student Activities	320.75	0.00	0.00	-95.75	225.00
	5165    Logo Sales	1,068.74	1,318.00	1,332.00	0.00	1,054.74
	5170    Student Notebooks	0.00	0.00	0.00	0.00	0.00
	E    Totals:	6,455.36	1,711.72	1,332.00	36.25	6,871.33
Q	STUDENT FEE FUND					
	7000    KG Field Trips	1,852.00	645.50	0.00	0.00	2,497.50
	7010    1st Grade Field Trips	900.00	0.00	0.00	0.00	900.00
	7020    2nd Grade Field Trips	873.20	354.70	0.00	0.00	1,227.90
	7030    3rd Grade Field Trips	421.80	0.00	0.00	0.00	421.80
	7040    4th Grade Field Trips	847.80	1,570.25	0.00	0.00	2,418.05
	7050    5th Grade Field Trips	734.60	0.00	0.00	0.00	734.60
	7090    ACP (SpEd) Trips	0.00	0.00	0.00	0.00	0.00
	7900    Field Trips-Other	-4,257.03	0.00	1,253.55	0.00	-5,510.58
	Q    Totals:	1,372.37	2,570.45	1,253.55	0.00	2,689.27
	Ezra    Totals:	19,281.15	7,066.00	4,643.51	0.00	21,703.64

## Current Cash Balance

Sorted by Site, Group, Activity  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
HarveyO Harvey Oaks Elementary						
A	ACTIVITY GENERAL					
	1010 General Admin	7,035.05	2,770.37	1,734.17	600.00	8,671.25
	1030 Staff Vending	62.26	0.00	0.00	0.00	62.26
	A Totals:	7,097.31	2,770.37	1,734.17	600.00	8,733.51
D	CLUBS AND ORGANIZATIONS					
	4040 Art	0.00	0.00	0.00	0.00	0.00
	4140 Choir	0.00	0.00	0.00	0.00	0.00
	4620 Safety Patrol	0.00	0.00	56.98	0.00	-56.98
	4710 Student Council	131.09	90.30	0.00	0.00	221.39
	D Totals:	131.09	90.30	56.98	0.00	164.41
E	ADMINISTRATIVE CUSTODIAL					
	5040 Fundraising-General	-212.58	94.69	15.00	0.00	-132.89
	5050 HAL	-34.15	0.00	0.00	0.00	-34.15
	5060 Hospitality	0.00	0.00	0.00	0.00	0.00
	5070 Library	191.71	196.51	33.57	0.00	354.65
	5180 Teacher Fund/Grants	0.00	0.00	0.00	0.00	0.00
	E Totals:	-55.02	291.20	48.57	0.00	187.61
Q	STUDENT FEE FUND					
	7000 KG Field Trips	467.36	204.75	341.86	-100.00	230.25
	7010 1st Grade Field Trips	-22.49	0.00	0.00	-100.00	-122.49
	7020 2nd Grade Field Trips	358.62	209.00	115.65	-100.00	351.97
	7030 3rd Grade Field Trips	50.65	419.00	374.53	-100.00	-4.88
	7040 4th Grade Field Trips	-81.66	211.90	342.44	-100.00	-312.20
	7050 5th Grade Field Trips	237.49	123.70	138.52	-100.00	122.67
	7900 Field Trips-Other	-364.81	0.00	0.00	0.00	-364.81
	Q Totals:	645.16	1,168.35	1,313.00	-600.00	-99.49
	HarveyO Totals:	7,818.54	4,320.22	3,152.72	0.00	8,986.04

## Current Cash Balance

Sorted by Site, Group, Activity,  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Hitchco	Hitchcock Elementary					
A	ACTIVITY GENERAL					
	1010 General Admin	18,486.15	929.17	71.97	0.00	19,343.35
	1030 Staff Vending	916.45	0.00	0.00	0.00	916.45
	A Totals:	19,402.60	929.17	71.97	0.00	20,259.80
D	CLUBS AND ORGANIZATIONS					
	4040 Art	3,786.01	0.00	0.00	0.00	3,786.01
	4540 Other Clubs	0.00	0.00	0.00	0.00	0.00
	4580 Reading	2,598.96	217.00	0.00	0.00	2,815.96
	4710 Student Council	377.72	0.00	0.00	0.00	377.72
	D Totals:	6,762.69	217.00	0.00	0.00	6,979.69
E	ADMINISTRATIVE CUSTODIAL					
	5040 Fundraising-General	1,243.00	0.00	0.00	0.00	1,243.00
	5060 Hospitality	32.50	0.00	0.00	0.00	32.50
	5070 Library	-111.25	94.34	0.00	0.00	-16.91
	5165 Logo Sales	74.62	0.00	0.00	0.00	74.62
	E Totals:	1,238.87	94.34	0.00	0.00	1,333.21
Q	STUDENT FEE FUND					
	7000 KG Field Trips	-27.61	230.50	0.00	0.00	202.89
	7010 1st Grade Field Trips	0.00	274.15	0.00	0.00	274.15
	7020 2nd Grade Field Trips	-0.83	307.55	0.00	0.00	306.72
	7030 3rd Grade Field Trips	0.00	300.51	112.00	0.00	188.51
	7040 4th Grade Field Trips	359.15	0.00	381.94	0.00	-22.79
	7050 5th Grade Field Trips	-257.50	491.20	100.22	0.00	133.48
	7090 ACP (SpEd) Trips	-28.00	0.00	0.00	0.00	-28.00
	7140 Mini-Classes	0.00	0.00	0.00	0.00	0.00
	7900 Field Trips-Other	0.00	46.25	0.00	0.00	46.25
	Q Totals:	45.21	1,650.16	594.16	0.00	1,101.21
	Hitchcoc Totals:	27,449.37	2,890.67	666.13	0.00	29,673.91

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
HollingH	Holling Heights Elementary					
A	ACTIVITY GENERAL					
	1010 General Admin	17,627.35	841.94	1,992.84	0.00	16,476.45
	1030 Staff Vending	888.26	0.00	0.00	0.00	888.26
	A Totals:	18,515.61	841.94	1,992.84	0.00	17,364.71
D	CLUBS AND ORGANIZATIONS					
	4710 Student Council	2,594.51	0.00	0.00	0.00	2,594.51
	D Totals:	2,594.51	0.00	0.00	0.00	2,594.51
E	ADMINISTRATIVE CUSTODIAL					
	5070 Library	3,764.51	149.56	155.51	0.00	3,758.56
	5140 PayBac	756.24	166.61	0.00	0.00	922.85
	5180 Teacher Fund/Grants	0.00	0.00	0.00	0.00	0.00
	E Totals:	4,520.75	316.17	155.51	0.00	4,681.41
Q	STUDENT FEE FUND					
	7000 KG Field Trips	97.56	0.00	0.00	0.00	97.56
	7010 1st Grade Field Trips	309.90	310.25	344.58	0.00	275.57
	7020 2nd Grade Field Trips	336.36	0.00	302.50	0.00	33.86
	7030 3rd Grade Field Trips	93.26	0.00	0.00	0.00	93.26
	7040 4th Grade Field Trips	279.74	616.00	0.00	0.00	895.74
	7050 5th Grade Field Trips	-52.30	552.00	507.50	0.00	-7.80
	7900 Field Trips-Other	77.94	0.00	0.00	0.00	77.94
	Q Totals:	1,142.46	1,478.25	1,154.58	0.00	1,466.13
	HollingHt Totals:	26,773.33	2,636.36	3,302.93	0.00	26,106.76

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID	Site Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name					
Activity ID	Activity Name					
Montclair	Montclair Elementary					
A	ACTIVITY GENERAL					
1010	General Admin	2,866.68	7,940.89	4,835.23	0.00	5,972.34
1030	Staff Vending	547.34	0.00	0.00	0.00	547.34
	A Totals:	3,414.02	7,940.89	4,835.23	0.00	6,519.68
D	CLUBS AND ORGANIZATIONS					
4040	Art	470.37	0.00	0.00	0.00	470.37
4440	Leadership Club	0.00	0.00	0.00	0.00	0.00
4570	Play Production	3,562.02	0.00	1,164.35	0.00	2,397.67
4610	SAFE/DARE/Drug Free	1.84	0.00	0.00	0.00	1.84
4710	Student Council	573.66	0.00	0.00	0.00	573.66
	D Totals:	4,607.89	0.00	1,164.35	0.00	3,443.54
E	ADMINISTRATIVE CUSTODIAL					
5040	Fundraising-General	0.00	0.00	0.00	0.00	0.00
5060	Hospitality	4.82	0.00	0.00	0.00	4.82
5070	Library	2,159.87	155.24	301.94	0.00	2,013.17
5120	P.E.	165.15	0.00	254.55	0.00	-89.40
	E Totals:	2,329.84	155.24	556.49	0.00	1,928.59
Q	STUDENT FEE FUND					
7000	KG Field Trips	-71.56	255.50	0.00	0.00	183.94
7010	1st Grade Field Trips	299.35	580.20	212.50	0.00	667.05
7020	2nd Grade Field Trips	622.67	171.50	0.00	0.00	794.17
7030	3rd Grade Field Trips	420.30	0.00	350.52	0.00	69.78
7040	4th Grade Field Trips	641.22	281.25	811.85	0.00	110.62
7050	5th Grade Field Trips	675.96	202.50	171.50	0.00	706.96
7110	Montessori PreK	4,719.11	559.00	372.02	207.50	5,113.59
7120	Montessori 1-3	1,100.00	949.00	999.56	0.00	1,049.44
7130	Montessori 4th & 5th	2,427.51	615.00	341.74	0.00	2,700.77
7140	Mini-Classes	2,358.43	0.00	78.00	0.00	2,280.43
7150	Jumpstart	0.00	0.00	0.00	0.00	0.00
7900	Field Trips-Other	-8,208.00	2,294.10	0.00	-207.50	-6,121.40
	Q Totals:	4,984.99	5,908.05	3,337.69	0.00	7,555.35
	Montclair Totals:	15,336.74	14,004.18	9,893.76	0.00	19,447.16

## Current Cash Balance

Sorted by Site, Group, Activity  
From 05/01/2012 to 05/31/2012.

Site ID	Site Name		Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name	Activity ID Activity Name					
Morton	Morton Elementary						
A	ACTIVITY GENERAL						
		1010 General Admin	6,752.32	0.91	86.04	0.00	6,667.19
		1030 Staff Vending	159.26	0.00	0.00	0.00	159.26
		A Totals:	6,911.58	0.91	86.04	0.00	6,826.45
D	CLUBS AND ORGANIZATIONS						
		4580 Reading	113.27	0.00	28.47	0.00	84.80
		4610 SAFE/DARE/Drug Free	13.55	0.00	0.00	0.00	13.55
		4620 Safety Patrol	0.00	0.00	0.00	0.00	0.00
		4710 Student Council	802.22	152.00	760.80	0.00	193.42
		D Totals:	929.04	152.00	789.27	0.00	291.77
E	ADMINISTRATIVE CUSTODIAL						
		5040 Fundraising-General	7,444.51	0.00	0.00	0.00	7,444.51
		5060 Hospitality	1,100.44	0.00	122.96	0.00	977.48
		5070 Library	2,852.56	92.94	0.00	0.00	2,945.50
		5140 PayBac	2,109.48	6.00	1,175.72	0.00	939.76
		E Totals:	13,506.99	98.94	1,298.68	0.00	12,307.25
Q	STUDENT FEE FUND						
		7000 KG Field Trips	-23.00	281.50	160.00	0.00	98.50
		7010 1st Grade Field Trips	-176.00	360.10	0.00	0.00	184.10
		7020 2nd Grade Field Trips	-6.75	184.25	0.00	0.00	177.50
		7030 3rd Grade Field Trips	45.00	417.00	284.00	0.00	178.00
		7040 4th Grade Field Trips	112.09	395.30	486.00	0.00	21.39
		7050 5th Grade Field Trips	137.06	0.00	0.00	0.00	137.06
		7900 Field Trips-Other	-494.68	0.00	0.00	0.00	-494.68
		Q Totals:	-406.28	1,638.15	930.00	0.00	301.87
		Morton Totals:	20,941.33	1,890.00	3,103.99	0.00	19,727.34

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID	Site Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name					
Activity ID	Activity Name					
Neihardt Neihardt Elementary School						
A	ACTIVITY GENERAL					
1010	General Admin	18,415.86	1,746.89	1,991.47	285.00	18,456.28
1030	Staff Vending	1,149.92	0.00	74.15	0.00	1,075.77
	A Totals:	19,565.78	1,746.89	2,065.62	285.00	19,532.05
D	CLUBS AND ORGANIZATIONS					
4040	Art	1,370.15	0.00	0.00	0.00	1,370.15
4140	Choir	235.93	0.00	47.95	0.00	187.98
4620	Safety Patrol	0.00	0.00	0.00	0.00	0.00
4710	Student Council	-2,032.14	343.00	0.00	0.00	-1,689.14
4770	Yearbook	3,960.41	455.50	0.00	0.00	4,415.91
	D Totals:	3,534.35	798.50	47.95	0.00	4,284.90
E	ADMINISTRATIVE CUSTODIAL					
5040	Fundraising-General	2,639.84	0.00	0.00	0.00	2,639.84
5070	Library	1,501.69	127.13	6.00	0.00	1,622.82
5110	Other Student Activities	0.00	0.00	0.00	0.00	0.00
5140	PayBac	0.00	0.00	0.00	0.00	0.00
	E Totals:	4,141.53	127.13	6.00	0.00	4,262.66
Q	STUDENT FEE FUND					
7000	KG Field Trips	357.46	461.50	327.25	0.00	491.71
7010	1st Grade Field Trips	21.92	999.42	522.00	-285.00	214.34
7020	2nd Grade Field Trips	222.90	900.00	0.00	0.00	1,122.90
7030	3rd Grade Field Trips	-120.86	394.00	0.00	0.00	273.14
7040	4th Grade Field Trips	495.07	226.58	662.84	0.00	58.81
7050	5th Grade Field Trips	165.87	405.75	78.00	0.00	493.62
7900	Field Trips-Other	0.00	0.00	0.00	0.00	0.00
	Q Totals:	1,142.36	3,387.25	1,590.09	-285.00	2,654.52
	Neihardt Totals:	28,384.02	6,059.77	3,709.66	0.00	30,734.13

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID	Site Name		Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name	Activity ID Activity Name					
Norris	Norris Elementary School						
A	ACTIVITY GENERAL						
		1010 General Admin	15,161.09	2,255.33	2,398.46	0.00	15,017.96
		1030 Staff Vending	304.55	0.00	0.00	0.00	304.55
		1050 Projects/Support	3,689.35	0.00	0.00	0.00	3,689.35
		A Totals:	19,154.99	2,255.33	2,398.46	0.00	19,011.86
D	CLUBS AND ORGANIZATIONS						
		4010 40 Assets	1,264.26	50.00	0.00	0.00	1,314.26
		4040 Art	1,202.65	0.00	0.00	0.00	1,202.65
		4500 Music	0.00	0.00	0.00	0.00	0.00
		4580 Reading	521.24	0.00	0.00	0.00	521.24
		4620 Safety Patrol	0.00	0.00	0.00	0.00	0.00
		4710 Student Council	960.48	0.00	62.25	0.00	898.23
		D Totals:	3,948.63	50.00	62.25	0.00	3,936.38
E	ADMINISTRATIVE CUSTODIAL						
		5040 Fundraising-General	0.00	0.00	0.00	0.00	0.00
		5060 Hospitality	0.00	0.00	0.00	0.00	0.00
		5080 Media	2,557.69	1,446.44	18.11	0.00	3,986.02
		5090 Montessori	1,033.67	0.00	0.00	0.00	1,033.67
		5140 PayBac	1,035.70	0.00	0.00	0.00	1,035.70
		5180 Teacher Fund/Grants	31.75	0.00	0.00	0.00	31.75
		E Totals:	4,658.81	1,446.44	18.11	0.00	6,087.14
Q	STUDENT FEE FUND						
		7000 KG Field Trips	-6.29	487.00	0.00	0.00	480.71
		7010 1st Grade Field Trips	0.43	232.50	0.00	0.00	232.93
		7020 2nd Grade Field Trips	-95.14	309.50	0.00	0.00	214.36
		7030 3rd Grade Field Trips	0.00	432.00	156.00	0.00	276.00
		7040 4th Grade Field Trips	26.00	322.50	61.50	0.00	287.00
		7050 5th Grade Field Trips	66.49	179.50	88.00	0.00	157.99
		7090 ACP (SpEd) Trips	0.00	0.00	0.00	0.00	0.00
		7110 Montessori PreK	40.99	478.25	120.30	0.00	398.94
		7120 Montessori 1-3	113.35	965.00	461.62	0.00	616.73
		7130 Montessori 4th & 5th	4.90	120.50	0.00	0.00	125.40
		7150 Jumpstart	0.00	0.00	0.00	0.00	0.00
		7900 Field Trips-Other	0.00	0.00	0.00	0.00	0.00
		Q Totals:	150.73	3,526.75	887.42	0.00	2,790.06
		Norris Totals:	27,913.16	7,278.52	3,366.24	0.00	31,825.44



## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Reagan	Reagan Elementary					
A	ACTIVITY GENERAL					
	1010 General Admin	58,367.64	3,058.67	1,695.00	-69.78	59,661.53
	1030 Staff Vending	1,731.84	62.40	0.00	0.00	1,794.24
	A Totals:	60,099.48	3,121.07	1,695.00	-69.78	61,455.77
D	CLUBS AND ORGANIZATIONS					
	4540 Other Clubs	0.00	0.00	0.00	0.00	0.00
	4710 Student Council	924.13	360.55	0.00	0.00	1,284.68
	D Totals:	924.13	360.55	0.00	0.00	1,284.68
E	ADMINISTRATIVE CUSTODIAL					
	5040 Fundraising-General	18,080.10	0.00	0.00	0.00	18,080.10
	5060 Hospitality	0.00	0.00	0.00	0.00	0.00
	5070 Library	5,527.40	281.98	0.00	0.00	5,809.38
	5140 PayBac	0.00	0.00	0.00	0.00	0.00
	E Totals:	23,607.50	281.98	0.00	0.00	23,889.48
Q	STUDENT FEE FUND					
	7000 KG Field Trips	513.71	1,655.75	281.80	594.28	2,481.94
	7010 1st Grade Field Trips	45.19	1,077.00	0.00	0.00	1,122.19
	7020 2nd Grade Field Trips	95.87	950.05	0.00	-157.50	888.42
	7030 3rd Grade Field Trips	421.58	0.00	0.00	-367.00	54.58
	7040 4th Grade Field Trips	89.82	1,393.50	616.48	0.00	866.84
	7050 5th Grade Field Trips	33.80	623.80	0.00	0.00	657.60
	7900 Field Trips-Other	0.00	610.75	343.00	0.00	267.75
	Q Totals:	1,199.97	6,310.85	1,241.28	69.78	6,339.32
	Reagan Totals:	85,831.08	10,074.45	2,936.28	0.00	92,969.25

## Current Cash Balance

Sorted by Site, Group, Activity  
From 05/01/2012 to 05/31/2012.

Site ID	Site Name		Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name	Activity ID Activity Name					
Reeder	Reeder Elementary						
A	ACTIVITY GENERAL						
		1010 General Admin	9,198.41	1.17	0.00	0.00	9,199.58
		1030 Staff Vending	247.45	83.12	0.00	0.00	330.57
		A Totals:	9,445.86	84.29	0.00	0.00	9,530.15
D	CLUBS AND ORGANIZATIONS						
		4500 Music	2,479.10	0.00	0.00	0.00	2,479.10
		4580 Reading	0.00	0.00	0.00	0.00	0.00
		4710 Student Council	378.44	129.75	0.00	0.00	508.19
		D Totals:	2,857.54	129.75	0.00	0.00	2,987.29
E	ADMINISTRATIVE CUSTODIAL						
		5040 Fundraising-General	56.91	0.00	0.00	0.00	56.91
		5060 Hospitality	0.00	647.00	647.00	0.00	0.00
		5070 Library	4,544.67	108.82	0.00	0.00	4,653.49
		5120 P.E.	1,228.56	0.00	0.00	0.00	1,228.56
		5140 PayBac	4,911.37	1,388.60	0.00	0.00	6,299.97
		5180 Teacher Fund/Grants	0.00	0.00	0.00	0.00	0.00
		E Totals:	10,741.51	2,144.42	647.00	0.00	12,238.93
Q	STUDENT FEE FUND						
		7000 KG Field Trips	-7.62	439.00	0.00	0.00	431.38
		7010 1st Grade Field Trips	-8.20	892.85	0.00	0.00	884.65
		7020 2nd Grade Field Trips	30.21	493.15	0.00	0.00	523.36
		7030 3rd Grade Field Trips	1.08	471.25	0.00	0.00	472.33
		7040 4th Grade Field Trips	42.83	743.60	0.00	0.00	786.43
		7050 5th Grade Field Trips	19.77	0.00	0.00	0.00	19.77
		7090 ACP (SpEd) Trips	0.00	0.00	0.00	0.00	0.00
		7900 Field Trips-Other	0.00	0.00	0.00	0.00	0.00
		Q Totals:	78.07	3,039.85	0.00	0.00	3,117.92
		Reeder Totals:	23,122.98	5,398.31	647.00	0.00	27,874.29

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID	Site Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name					
Activity ID	Activity Name					
Rockwel	Rockwell Elementary					
A	ACTIVITY GENERAL					
1010	General Admin	5,961.34	52.10	301.03	0.00	5,712.41
1030	Staff Vending	408.47	40.80	0.00	0.00	449.27
1040	Donations	8,683.79	855.13	0.00	0.00	9,538.92
	A Totals:	15,053.60	948.03	301.03	0.00	15,700.60
D	CLUBS AND ORGANIZATIONS					
4230	Environmental Club	251.92	0.00	0.00	0.00	251.92
4540	Other Clubs	226.21	0.00	8.00	0.00	218.21
4610	SAFE/DARE/Drug Free	112.61	0.00	84.96	0.00	27.65
4710	Student Council	1,794.27	244.57	210.25	0.00	1,828.59
	D Totals:	2,385.01	244.57	303.21	0.00	2,326.37
E	ADMINISTRATIVE CUSTODIAL					
5040	Fundraising-General	2,017.79	0.00	130.98	0.00	1,886.81
5070	Library	5,547.52	440.37	476.62	0.00	5,511.27
5110	Other Student Activities	2,997.07	0.00	501.52	0.00	2,495.55
5140	PayBac	2,555.46	236.94	0.00	0.00	2,792.40
	E Totals:	13,117.84	677.31	1,109.12	0.00	12,686.03
Q	STUDENT FEE FUND					
7000	KG Field Trips	925.83	0.00	0.00	0.00	925.83
7010	1st Grade Field Trips	133.38	41.00	0.00	0.00	174.38
7020	2nd Grade Field Trips	313.28	248.50	0.00	0.00	561.78
7030	3rd Grade Field Trips	149.34	326.50	233.34	0.00	242.50
7040	4th Grade Field Trips	661.78	0.00	0.00	0.00	661.78
7050	5th Grade Field Trips	320.28	126.44	0.00	0.00	446.72
7900	Field Trips-Other	-2,639.08	0.00	0.00	0.00	-2,639.08
	Q Totals:	-135.19	742.44	233.34	0.00	373.91
	Rockwell Totals:	30,421.26	2,612.35	1,946.70	0.00	31,086.91

## Current Cash Balance

Sorted by Site, Group, Activity  
From 05/01/2012 to 05/31/2012.

Site ID	Site Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name					
Activity ID	Activity Name					
Rohwer	Rohwer Elementary					
A	ACTIVITY GENERAL					
1010	General Admin	15,763.24	1.31	975.76	0.00	14,788.79
1030	Staff Vending	66.06	0.00	0.00	0.00	66.06
	A Totals:	15,829.30	1.31	975.76	0.00	14,854.85
D	CLUBS AND ORGANIZATIONS					
4070	Birthday Book Club	1,717.49	0.00	0.00	0.00	1,717.49
4140	Choir	0.00	0.00	0.00	0.00	0.00
4620	Safety Patrol	25.00	0.00	0.00	0.00	25.00
4710	Student Council	457.12	0.00	0.00	0.00	457.12
	D Totals:	2,199.61	0.00	0.00	0.00	2,199.61
E	ADMINISTRATIVE CUSTODIAL					
5040	Fundraising-General	0.00	0.00	0.00	0.00	0.00
5060	Hospitality	954.72	0.00	33.22	0.00	921.50
5080	Media	5,397.52	0.00	24.75	0.00	5,372.77
5140	PayBac	4,316.15	0.00	850.78	-203.40	3,261.97
5180	Teacher Fund/Grants	0.00	0.00	0.00	0.00	0.00
	E Totals:	10,668.39	0.00	908.75	-203.40	9,556.24
Q	STUDENT FEE FUND					
7000	KG Field Trips	787.77	0.00	393.96	0.00	393.81
7010	1st Grade Field Trips	1,060.41	0.00	809.76	0.00	250.65
7020	2nd Grade Field Trips	-2.92	710.00	296.64	0.00	410.44
7030	3rd Grade Field Trips	797.47	1,294.00	551.48	0.00	1,539.99
7040	4th Grade Field Trips	24.95	0.00	0.00	0.00	24.95
7050	5th Grade Field Trips	1,117.00	0.00	203.40	203.40	1,117.00
7900	Field Trips-Other	-2,484.53	0.00	0.00	0.00	-2,484.53
	Q Totals:	1,300.15	2,004.00	2,255.24	203.40	1,252.31
	Rohwer Totals:	29,997.45	2,005.31	4,139.75	0.00	27,863.01

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID	Site Name		Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name	Activity ID Activity Name					
Sandoz	Sandoz Elementary						
A	ACTIVITY GENERAL						
		1010 General Admin	12,616.54	243.49	89.89	0.00	12,770.14
		1030 Staff Vending	319.24	0.00	29.25	0.00	289.99
		A Totals:	12,935.78	243.49	119.14	0.00	13,060.13
D	CLUBS AND ORGANIZATIONS						
		4040 Art	0.00	0.00	0.00	0.00	0.00
		4710 Student Council	346.42	184.25	138.32	0.00	392.35
		D Totals:	346.42	184.25	138.32	0.00	392.35
E	ADMINISTRATIVE CUSTODIAL						
		5040 Fundraising-General	0.00	0.00	0.00	0.00	0.00
		5070 Library	2,316.00	501.16	420.23	0.00	2,396.93
		E Totals:	2,316.00	501.16	420.23	0.00	2,396.93
Q	STUDENT FEE FUND						
		7000 KG Field Trips	50.81	350.00	0.00	0.00	400.81
		7010 1st Grade Field Trips	541.12	270.00	0.00	0.00	811.12
		7020 2nd Grade Field Trips	255.15	380.10	114.42	0.00	520.83
		7030 3rd Grade Field Trips	530.94	0.00	71.86	0.00	459.08
		7040 4th Grade Field Trips	128.09	159.00	0.00	0.00	287.09
		7050 5th Grade Field Trips	766.14	76.00	0.00	0.00	842.14
		7090 ACP (SpEd) Trips	0.00	0.00	0.00	0.00	0.00
		7900 Field Trips-Other	-2,117.06	0.00	0.00	0.00	-2,117.06
		Q Totals:	155.19	1,235.10	186.28	0.00	1,204.01
		Sandoz Totals:	15,753.39	2,164.00	863.97	0.00	17,053.42

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID	Site Name	Group ID	Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Upchurc	Upchurch Elementary									
A	ACTIVITY GENERAL									
	1010		General Admin			13,589.28	29.54	0.00	0.00	13,618.82
	1030		Staff Vending			467.27	0.00	0.00	0.00	467.27
		A	Totals:			14,056.55	29.54	0.00	0.00	14,086.09
D	CLUBS AND ORGANIZATIONS									
	4710		Student Council			7,340.83	418.75	6,042.59	0.00	1,716.99
		D	Totals:			7,340.83	418.75	6,042.59	0.00	1,716.99
E	ADMINISTRATIVE CUSTODIAL									
	5040		Fundraising-General			7,073.35	32.00	0.00	0.00	7,105.35
	5070		Library			5,399.57	783.97	280.35	0.00	5,903.19
		E	Totals:			12,472.92	815.97	280.35	0.00	13,008.54
Q	STUDENT FEE FUND									
	7000		KG Field Trips			58.50	446.00	0.00	0.00	504.50
	7010		1st Grade Field Trips			37.25	0.00	0.00	0.00	37.25
	7020		2nd Grade Field Trips			-2.06	25.00	0.00	0.00	22.94
	7030		3rd Grade Field Trips			22.00	471.25	0.00	0.00	493.25
	7040		4th Grade Field Trips			236.90	0.00	0.00	0.00	236.90
	7050		5th Grade Field Trips			326.37	0.00	189.00	0.00	137.37
	7900		Field Trips-Other			0.00	0.00	0.00	0.00	0.00
		Q	Totals:			678.96	942.25	189.00	0.00	1,432.21
		Upchurc	Totals:			34,549.26	2,206.51	6,511.94	0.00	30,243.83

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID	Site Name	Group ID	Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Wheeler	Wheeler Elementary									
A	ACTIVITY GENERAL									
	1010		General Admin			13,871.58	-3.45	610.12	0.00	13,258.01
	1030		Staff Vending			286.41	0.00	0.00	0.00	286.41
	1040		Donations			3,107.65	0.00	0.00	0.00	3,107.65
		A	Totals:			17,265.64	-3.45	610.12	0.00	16,652.07
D	CLUBS AND ORGANIZATIONS									
	4040		Art			0.00	0.00	0.00	0.00	0.00
	4070		Birthday Book Club			1,633.62	10.00	0.00	-70.26	1,573.36
	4500		Music			270.00	0.00	0.00	0.00	270.00
	4710		Student Council			282.09	0.00	0.00	0.00	282.09
		D	Totals:			2,185.71	10.00	0.00	-70.26	2,125.45
E	ADMINISTRATIVE CUSTODIAL									
	5040		Fundraising-General			0.00	0.00	0.00	0.00	0.00
	5060		Hospitality			30.00	0.00	0.00	0.00	30.00
	5080		Media			4,864.69	657.32	1,325.62	70.26	4,266.65
	5100		Other Adm Custodial			4,460.73	18,151.26	17,251.69	0.00	5,360.30
		E	Totals:			9,355.42	18,808.58	18,577.31	70.26	9,656.95
Q	STUDENT FEE FUND									
	7000		KG Field Trips			315.71	550.50	0.00	0.00	866.21
	7010		1st Grade Field Trips			299.69	451.00	743.66	0.00	7.03
	7020		2nd Grade Field Trips			4.38	711.75	0.00	0.00	716.13
	7030		3rd Grade Field Trips			600.20	1,307.50	797.48	0.00	1,110.22
	7040		4th Grade Field Trips			696.51	0.00	564.76	0.00	131.75
	7050		5th Grade Field Trips			628.97	55.00	588.39	0.00	95.58
	7600		Garden Club			160.79	0.00	160.00	0.00	0.79
	7900		Field Trips-Other			88.09	540.00	58.70	0.00	569.39
		Q	Totals:			2,794.34	3,615.75	2,912.99	0.00	3,497.10
		Wheeler	Totals:			31,601.11	22,430.88	22,100.42	0.00	31,931.57

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID    Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Willowd	Willowdale Elementary					
A	ACTIVITY GENERAL					
	1010    General Admin	9,272.45	0.91	2,359.34	0.00	6,914.02
	1030    Staff Vending	3,987.58	0.00	348.26	0.00	3,639.32
	A    Totals:	13,260.03	0.91	2,707.60	0.00	10,553.34
D	CLUBS AND ORGANIZATIONS					
	4040    Art	0.00	0.00	0.00	0.00	0.00
	4140    Choir	0.00	0.00	0.00	0.00	0.00
	4230    Environmental Club	0.00	0.00	0.00	0.00	0.00
	4710    Student Council	500.82	0.00	0.00	0.00	500.82
	D    Totals:	500.82	0.00	0.00	0.00	500.82
E	ADMINISTRATIVE CUSTODIAL					
	5040    Fundraising-General	706.33	0.00	0.00	0.00	706.33
	5050    HAL	-25.64	0.00	0.00	0.00	-25.64
	5080    Media	2,416.06	0.00	86.75	0.00	2,329.31
	5180    Teacher Fund/Grants	1,307.78	0.00	0.00	0.00	1,307.78
	5200    Outdoor Learning Environment	300.72	0.00	0.00	0.00	300.72
	E    Totals:	4,705.25	0.00	86.75	0.00	4,618.50
Q	STUDENT FEE FUND					
	7000    KG Field Trips	1,302.10	0.00	131.10	0.00	1,171.00
	7010    1st Grade Field Trips	810.86	0.00	356.25	0.00	454.61
	7020    2nd Grade Field Trips	374.23	0.00	224.50	0.00	149.73
	7030    3rd Grade Field Trips	1,408.53	0.00	252.00	0.00	1,156.53
	7040    4th Grade Field Trips	231.89	0.00	871.84	0.00	-639.95
	7050    5th Grade Field Trips	170.34	0.00	0.00	0.00	170.34
	7900    Field Trips-Other	-1,592.07	0.00	0.00	0.00	-1,592.07
	Q    Totals:	2,705.88	0.00	1,835.69	0.00	870.19
	Willowda Totals:	21,171.98	0.91	4,630.04	0.00	16,542.85
	Report Totals:	2,682,767.77	531,370.42	461,191.43	-124,418.96	2,628,527.80



## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID	Site Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name					
	Activity ID Activity Name					
AMS	Andersen Middle School					
A	ACTIVITY GENERAL					
	1010 General Admin	24,438.10	4.12	1,370.35	0.00	23,071.87
	1025 Savings	0.00	0.00	0.00	0.00	0.00
	1030 Staff Vending	1,288.78	0.00	68.77	0.00	1,220.01
	1035 Student Vending	10,697.92	0.00	943.24	0.00	9,754.68
	A Totals:	36,424.80	4.12	2,382.36	0.00	34,046.56
B	Athletics-Girls					
	2013 Misc. Expenditures - Girls	642.18	0.00	621.66	0.00	20.52
	B Totals:	642.18	0.00	621.66	0.00	20.52
C	Athletics-Boys					
	3013 Misc. Expenditures - Boys	4,116.79	-35.00	725.88	2,770.00	6,125.91
	C Totals:	4,116.79	-35.00	725.88	2,770.00	6,125.91
D	CLUBS AND ORGANIZATIONS					
	4040 Art	-28.74	0.00	0.00	0.00	-28.74
	4060 Band	6,070.88	0.00	111.13	0.00	5,959.75
	4080 Book Club	234.16	0.00	0.00	0.00	234.16
	4100 Builders Club	310.92	0.00	0.00	0.00	310.92
	4220 Drama Club	0.00	0.00	0.00	0.00	0.00
	4260 FCS Club	1,911.49	200.00	0.00	0.00	2,111.49
	4370 Industrial Arts	6,830.68	0.00	49.58	0.00	6,781.10
	4440 Leadership Club	1,122.15	0.00	0.00	0.00	1,122.15
	4500 Music	1,732.83	440.00	119.96	0.00	2,052.87
	4540 Other Clubs	0.00	0.00	0.00	0.00	0.00
	4560 Photography Club	79.58	0.00	0.00	0.00	79.58
	4590 Renaissance Program	1,140.79	0.00	0.00	0.00	1,140.79
	4630 Science Club	0.99	0.00	0.00	0.00	0.99
	4710 Student Council	2,700.44	0.00	500.00	0.00	2,200.44
	4740 Volleyball Club	0.00	0.00	0.00	0.00	0.00
	4750 Volunteer Club	0.00	0.00	0.00	0.00	0.00
	4770 Yearbook	4,861.96	755.00	4,009.06	0.00	1,607.90
	4780 Youth to Youth	598.47	40.24	640.68	580.00	578.03
	D Totals:	27,566.60	1,435.24	5,430.41	580.00	24,151.43
E	ADMINISTRATIVE CUSTODIAL					
	5020 Fines	7,888.57	0.00	0.00	0.00	7,888.57
	5030 Counseling Center	1,986.06	0.00	117.72	0.00	1,868.34
	5040 Fundraising-General	5,015.27	0.00	0.00	0.00	5,015.27
	5050 HAL	0.00	0.00	0.00	0.00	0.00
	5060 Hospitality	378.79	15.00	91.29	0.00	302.50
	5070 Library	1,351.28	60.99	0.00	0.00	1,412.27
	5100 Other Adm Custodial	-994.31	363.55	4,347.30	0.00	-4,978.06
	5110 Other Student Activities	0.00	0.00	0.00	0.00	0.00
	5120 P.E.	721.79	0.00	0.00	0.00	721.79

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
5165			Logo Sales	2,783.59	0.00	0.00	0.00	2,783.59
5200			Outdoor Learning Environment	1,639.96	0.00	0.00	0.00	1,639.96
5215			Special Events	8,893.43	267.00	126.92	0.00	9,033.51
	E		Totals:	29,664.43	706.54	4,683.23	0.00	25,687.74
Q			STUDENT FEE FUND					
7060			6th Grade Field Trips	-368.51	0.00	0.00	0.00	-368.51
7070			7th Grade Field Trips	-73.38	584.00	333.03	0.00	177.59
7080			8th Grade Field Trips	331.50	0.00	0.00	0.00	331.50
7150			Jumpstart	-49.39	0.00	256.20	0.00	-305.59
7170			Participation Fees - Clubs & Orgs	0.00	580.00	0.00	-580.00	0.00
7900			Field Trips-Other	-1,374.33	740.00	0.00	0.00	-634.33
	Q		Totals:	-1,534.11	1,904.00	589.23	-580.00	-799.34
S			ATHLETIC					
9050			Athletic-General	2,616.79	920.00	0.00	0.00	3,536.79
	S		Totals:	2,616.79	920.00	0.00	0.00	3,536.79
	AMS		Totals:	99,497.48	4,934.90	14,432.77	2,770.00	92,769.61

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
BMS	Beadle Middle School						
A	ACTIVITY GENERAL						
	1010	General Admin	1,060.81	1,185.45	1,306.57	-93.50	846.19
	1025	Savings	0.00	0.00	0.00	0.00	0.00
	1030	Staff Vending	329.79	0.00	371.86	0.00	-42.07
	1035	Student Vending	13,734.82	0.00	2,120.32	0.00	11,614.50
	1040	Donations	9,201.64	0.00	1,275.20	0.00	7,926.44
	1070	Start Up Cash	0.00	0.00	0.00	0.00	0.00
	1080	Next Year Monies	47.92	870.00	0.00	0.00	917.92
		A Totals:	24,374.98	2,055.45	5,073.95	-93.50	21,262.98
B	Athletics-Girls						
	2013	Misc. Expenditures - Girls	4,222.02	108.00	1,842.93	0.00	2,487.09
		B Totals:	4,222.02	108.00	1,842.93	0.00	2,487.09
C	Athletics-Boys						
	3013	Misc. Expenditures - Boys	6,483.49	15.00	807.32	0.00	5,691.17
		C Totals:	6,483.49	15.00	807.32	0.00	5,691.17
D	CLUBS AND ORGANIZATIONS						
	4040	Art	33.43	0.00	0.00	0.00	33.43
	4060	Band	0.00	0.00	0.00	0.00	0.00
	4170	Cross Country Club	10.21	0.00	0.00	0.00	10.21
	4190	Dance	3.71	0.00	0.00	0.00	3.71
	4200	Debate Team	-0.10	0.00	0.00	0.00	-0.10
	4220	Drama Club	0.00	0.00	0.00	0.00	0.00
	4230	Environmental Club	335.40	0.00	0.00	0.00	335.40
	4260	FCS Club	536.61	0.00	154.08	0.00	382.53
	4320	Future Educators	16.67	0.00	0.00	19.50	36.17
	4540	Other Clubs	0.00	0.00	0.00	0.00	0.00
	4570	Play Production	5,046.99	0.00	75.00	0.00	4,971.99
	4630	Science Club	62.55	0.00	0.00	0.00	62.55
	4690	Spirit Shop	4,492.76	5.00	0.00	0.00	4,497.76
	4710	Student Council	232.53	0.00	0.00	0.00	232.53
	4770	Yearbook	18,583.19	1,293.00	6,795.32	0.00	13,080.87
	4780	Youth to Youth	348.68	0.00	235.50	0.00	113.18
		D Totals:	29,702.63	1,298.00	7,259.90	19.50	23,760.23
E	ADMINISTRATIVE CUSTODIAL						
	5025	Fines - Library Book	20.72	158.69	0.00	0.00	179.41
	5030	Counseling Center	895.66	0.00	79.79	0.00	815.87
	5040	Fundraising-General	0.00	0.00	0.00	0.00	0.00
	5050	HAL	0.00	0.00	0.00	0.00	0.00
	5060	Hospitality	2,040.38	0.00	137.46	0.00	1,902.92
	5070	Library	1,336.82	25.00	0.00	0.00	1,361.82
	5120	P.E.	2,597.01	25.00	0.00	0.00	2,622.01
	5220	Site Improvements	4,128.18	0.00	0.00	0.00	4,128.18

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID	Site Name		Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance	
Group ID	Group Name	Activity ID	Activity Name					
		E	Totals:	11,018.77	208.69	217.25	0.00	11,010.21
Q	STUDENT FEE FUND							
		7060	6th Grade Field Trips	146.28	2,194.50	456.00	0.00	1,884.78
		7100	After School Program	149.80	0.00	0.00	0.00	149.80
		7150	Jumpstart	156.52	0.00	0.00	0.00	156.52
		7170	Participation Fees - Clubs & Orgs	0.00	0.00	0.00	0.00	0.00
		Q	Totals:	452.60	2,194.50	456.00	0.00	2,191.10
		BMS	Totals:	76,254.49	5,879.64	15,657.35	-74.00	66,402.78

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID	Site Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name					
Activity ID	Activity Name					
CMS	Central Middle School					
A	ACTIVITY GENERAL					
1010	General Admin	-26.49	2.24	3,515.30	3,000.00	-539.55
1025	Savings	2.21	0.00	0.00	0.00	2.21
1030	Staff Vending	572.51	0.00	45.97	0.00	526.54
1035	Student Vending	5,491.45	0.00	0.00	-3,000.00	2,491.45
1040	Donations	7.99	0.00	0.00	0.00	7.99
1050	Projects/Support	0.00	0.00	0.00	0.00	0.00
	A Totals:	6,047.67	2.24	3,561.27	0.00	2,488.64
B	Athletics-Girls					
2013	Misc. Expenditures - Girls	5,210.37	0.00	406.96	0.00	4,803.41
	B Totals:	5,210.37	0.00	406.96	0.00	4,803.41
C	Athletics-Boys					
3013	Misc. Expenditures - Boys	-930.69	0.00	238.38	0.00	-1,169.07
	C Totals:	-930.69	0.00	238.38	0.00	-1,169.07
D	CLUBS AND ORGANIZATIONS					
4010	40 Assets	0.26	0.00	0.00	0.00	0.26
4040	Art	89.87	0.00	0.00	0.00	89.87
4060	Band	0.00	0.00	0.00	0.00	0.00
4090	Bowling Club	313.62	0.00	300.00	0.00	13.62
4170	Cross Country Club	1.30	0.00	0.00	0.00	1.30
4220	Drama Club	363.48	0.00	0.00	0.00	363.48
4260	FCS Club	54.17	0.00	50.55	0.00	3.62
4500	Music	667.83	0.00	421.43	0.00	246.40
4530	Orchestra	105.16	0.00	0.00	0.00	105.16
4540	Other Clubs	8.50	0.00	0.00	0.00	8.50
4670	SPARKS	430.20	0.00	296.51	0.00	133.69
4710	Student Council	1,788.14	0.00	0.00	0.00	1,788.14
4760	World Language	0.00	0.00	0.00	0.00	0.00
4770	Yearbook	2,477.84	25.00	0.00	0.00	2,502.84
	D Totals:	6,300.37	25.00	1,068.49	0.00	5,256.88
E	ADMINISTRATIVE CUSTODIAL					
5020	Fines	207.01	35.00	0.00	0.00	242.01
5040	Fundraising-General	2,908.29	5,108.00	2,104.70	0.00	5,911.59
5050	HAL	0.00	0.00	0.00	0.00	0.00
5060	Hospitality	7.67	0.00	0.00	0.00	7.67
5070	Library	906.63	230.69	168.28	0.00	969.04
5075	Mentoring	231.21	0.00	0.00	0.00	231.21
5085	MSAP	535.00	0.00	0.00	0.00	535.00
5090	Montessori	412.02	0.00	0.00	0.00	412.02
5093	Montessori 7/8 Sales	2,956.38	0.00	0.00	0.00	2,956.38
5095	Montessori Fundraising	9,265.53	4,283.05	872.50	0.00	12,676.08
5100	Other Adm Custodial	0.00	0.00	0.00	0.00	0.00

## Current Cash Balance

Sorted by Site, Group, Activity  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
		5110	Other Student Activities	4,180.81	157.50	2,292.00	0.00	2,046.31
		5120	P.E.	0.00	0.00	0.00	0.00	0.00
		5140	PayBac	78.34	0.00	0.00	0.00	78.34
		5170	Student Notebooks	820.32	0.00	0.00	0.00	820.32
		5180	Teacher Fund/Grants	1,153.11	0.00	154.92	0.00	998.19
		5185	Technology	0.00	0.00	0.00	0.00	0.00
		5210	Zone	105.09	0.00	0.00	0.00	105.09
	E	Totals:		23,767.41	9,814.24	5,592.40	0.00	27,989.25
Q	STUDENT FEE FUND							
		7060	6th Grade Field Trips	0.00	1,608.05	0.00	0.00	1,608.05
		7070	7th Grade Field Trips	-96.24	0.00	0.00	0.00	-96.24
		7080	8th Grade Field Trips	32.45	0.00	95.77	0.00	-63.32
		7135	Montessori 6-8	-12,527.58	6,600.00	5,381.53	0.00	-11,309.11
		7150	Jumpstart	0.00	0.00	0.00	0.00	0.00
		7170	Participation Fees - Clubs & Orgs	0.00	0.00	0.00	0.00	0.00
		7900	Field Trips-Other	0.00	0.00	0.00	0.00	0.00
	Q	Totals:		-12,591.37	8,208.05	5,477.30	0.00	-9,860.62
S	ATHLETIC							
		9070	Miscellaneous Receipts	271.12	0.00	3.98	0.00	267.14
	S	Totals:		271.12	0.00	3.98	0.00	267.14
	CMS	Totals:		28,074.88	18,049.53	16,348.78	0.00	29,775.63

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
KMS	Kiewit Middle School						
A	ACTIVITY GENERAL						
	1010	General Admin	-551.66	6,720.81	1,906.04	0.00	4,263.11
	1025	Savings	-24,402.00	0.00	0.00	0.00	-24,402.00
	1030	Staff Vending	4,595.46	1,118.50	233.70	0.00	5,480.26
	1035	Student Vending	43,327.61	1,779.86	104.90	0.00	45,002.57
	1050	Projects/Support	46,351.47	0.00	352.50	0.00	45,998.97
		A Totals:	69,320.88	9,619.17	2,597.14	0.00	76,342.91
B	Athletics-Girls						
	2013	Misc. Expenditures - Girls	-4,698.47	0.00	400.48	0.00	-5,098.95
		B Totals:	-4,698.47	0.00	400.48	0.00	-5,098.95
C	Athletics-Boys						
	3013	Misc. Expenditures - Boys	-11,691.76	0.00	569.06	0.00	-12,260.82
	3052	Camps - Boys Basketball	467.65	0.00	0.00	0.00	467.65
		C Totals:	-11,224.11	0.00	569.06	0.00	-11,793.17
D	CLUBS AND ORGANIZATIONS						
	4040	Art	178.21	0.00	3.39	0.00	174.82
	4060	Band	0.00	0.00	0.00	0.00	0.00
	4130	Chess Club	0.00	0.00	0.00	0.00	0.00
	4220	Drama Club	2,584.81	0.00	0.00	0.00	2,584.81
	4260	FCS Club	147.04	0.00	0.00	0.00	147.04
	4370	Industrial Arts	14,805.46	537.00	1.50	0.00	15,340.96
	4380	International Club	341.32	0.00	495.56	0.00	-154.24
	4500	Music	-2.00	0.00	0.00	0.00	-2.00
	4540	Other Clubs	-711.34	743.04	503.40	0.00	-471.70
	4630	Science Club	219.58	0.00	260.63	0.00	-41.05
	4680	Speech Club	-2.00	195.00	73.00	0.00	120.00
	4710	Student Council	2,844.89	205.72	409.50	0.00	2,641.11
	4750	Volunteer Club	5,114.89	27.50	0.00	0.00	5,142.39
	4770	Yearbook	48,905.19	1,377.00	4,997.27	0.00	45,284.92
	4780	Youth to Youth	1,665.36	0.00	0.00	0.00	1,665.36
		D Totals:	76,091.41	3,085.26	6,744.25	0.00	72,432.42
E	ADMINISTRATIVE CUSTODIAL						
	5040	Fundraising-General	15,184.36	391.20	805.79	0.00	14,769.77
	5050	HAL	185.46	130.00	266.60	0.00	48.86
	5060	Hospitality	1,263.16	0.00	117.00	0.00	1,146.16
	5070	Library	3,987.31	441.68	518.25	0.00	3,910.74
	5120	P.E.	1,574.93	112.00	0.00	0.00	1,686.93
	5140	PayBac	9,524.29	57.28	0.00	0.00	9,581.57
	5165	Logo Sales	38,129.61	0.00	0.00	0.00	38,129.61
	5175	Student Scholarships	2,236.06	0.00	0.00	0.00	2,236.06
	5180	Teacher Fund/Grants	4,181.34	311.70	1,108.09	0.00	3,384.95
	5185	Technology	0.00	0.00	0.00	0.00	0.00

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID    Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
	E    Totals:	76,266.52	1,443.86	2,815.73	0.00	74,894.65
Q	STUDENT FEE FUND					
	7060    6th Grade Field Trips	311.14	0.00	0.00	0.00	311.14
	7070    7th Grade Field Trips	58.80	245.00	289.98	0.00	13.82
	7080    8th Grade Field Trips	-331.34	0.00	0.00	0.00	-331.34
	7100    After School Program	-4,926.28	9,400.00	4,654.97	0.00	-181.25
	7140    Mini-Classes	-977.17	0.00	0.00	0.00	-977.17
	7170    Participation Fees - Clubs & Orgs	15,753.00	110.00	0.00	0.00	15,863.00
	Q    Totals:	9,888.15	9,755.00	4,944.95	0.00	14,698.20
	KMS    Totals:	215,644.38	23,903.29	18,071.61	0.00	221,476.06



## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
NMS	North Middle School					
A	ACTIVITY GENERAL					
	1010 General Admin	10,383.27	135.41	1,953.38	0.00	8,565.30
	1025 Savings	15.09	0.00	0.00	0.00	15.09
	1030 Staff Vending	616.75	0.00	196.27	0.00	420.48
	1035 Student Vending	35,164.00	53.50	14.99	0.00	35,202.51
	1040 Donations	1,934.51	0.00	106.43	0.00	1,828.08
	1080 Next Year Monies	0.00	0.00	0.00	0.00	0.00
	A Totals:	48,113.62	188.91	2,271.07	0.00	46,031.46
B	Athletics-Girls					
	2003 Entry Fees - Girls	0.00	0.00	0.00	0.00	0.00
	B Totals:	0.00	0.00	0.00	0.00	0.00
D	CLUBS AND ORGANIZATIONS					
	4040 Art	0.90	0.00	64.87	0.00	-63.97
	4060 Band	-1,643.75	0.00	383.01	0.00	-2,026.76
	4130 Chess Club	-180.28	0.00	160.78	0.00	-341.06
	4140 Choir	-25.95	0.00	0.00	0.00	-25.95
	4170 Cross Country Club	-183.08	0.00	0.00	0.00	-183.08
	4220 Drama Club	4,163.19	0.00	121.07	0.00	4,042.12
	4260 FCS Club	0.00	0.00	0.00	0.00	0.00
	4290 Forensics	282.65	0.00	355.90	0.00	-73.25
	4370 Industrial Arts	9,185.60	0.00	0.00	0.00	9,185.60
	4380 International Club	5.85	0.00	0.00	0.00	5.85
	4490 M-Club	0.00	0.00	0.00	0.00	0.00
	4540 Other Clubs	0.00	0.00	0.00	0.00	0.00
	4600 Robotics & Engineering Club	-42.18	0.00	0.00	0.00	-42.18
	4690 Spirit Shop	92.85	0.00	0.00	0.00	92.85
	4710 Student Council	6,988.89	0.00	2,041.00	0.00	4,947.89
	4750 Volunteer Club	-24.34	0.00	0.00	0.00	-24.34
	4770 Yearbook	2,362.05	850.00	1,890.74	0.00	1,321.31
	4780 Youth to Youth	326.92	0.00	0.00	0.00	326.92
	D Totals:	21,309.32	850.00	5,017.37	0.00	17,141.95
E	ADMINISTRATIVE CUSTODIAL					
	5040 Fundraising-General	39,443.02	0.00	75.48	-2,500.00	36,867.54
	5050 HAL	1,043.58	17.50	783.58	0.00	277.50
	5060 Hospitality	737.47	0.00	224.29	0.00	513.18
	5070 Library	-2,226.80	242.14	47.41	2,500.00	467.93
	5120 P.E.	0.00	0.00	0.00	0.00	0.00
	5200 Outdoor Learning Environment	-8,755.44	0.00	0.00	0.00	-8,755.44
	5215 Special Events	0.00	6,467.00	5,992.15	0.00	474.85
	E Totals:	30,241.83	6,726.64	7,122.91	0.00	29,845.56
Q	STUDENT FEE FUND					
	7060 6th Grade Field Trips	-65.00	0.00	0.00	0.00	-65.00

## Current Cash Balance

Sorted by Site, Group, Activity  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name		Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Activity ID	Activity Name						
7070	7th Grade Field Trips		-310.30	0.00	0.00	0.00	-310.30
7080	8th Grade Field Trips		-861.47	0.00	0.00	0.00	-861.47
7150	Jumpstart		326.61	1,170.00	0.00	0.00	1,496.61
7170	Participation Fees - Clubs & Orgs		1,377.16	0.00	0.00	0.00	1,377.16
7900	Field Trips-Other		0.00	0.00	0.00	0.00	0.00
	Q	Totals:	467.00	1,170.00	0.00	0.00	1,637.00
	NMS	Totals:	100,131.77	8,935.55	14,411.35	0.00	94,655.97

## Current Cash Balance

Sorted by Site, Group, Activity  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
RMS	Russell Middle School						
A	ACTIVITY GENERAL						
	1010	General Admin	1,512.01	351.96	400.70	0.00	1,463.27
	1030	Staff Vending	447.03	0.00	605.13	0.00	-158.10
	1035	Student Vending	4,846.13	0.00	2,074.37	0.00	2,771.76
	1040	Donations	20,975.32	313.24	0.00	0.00	21,288.56
		A Totals:	27,780.49	665.20	3,080.20	0.00	25,365.49
B	Athletics-Girls						
	2013	Misc. Expenditures - Girls	-953.91	0.00	355.29	0.00	-1,309.20
		B Totals:	-953.91	0.00	355.29	0.00	-1,309.20
C	Athletics-Boys						
	3013	Misc. Expenditures - Boys	-7,465.22	0.00	494.65	0.00	-7,959.87
		C Totals:	-7,465.22	0.00	494.65	0.00	-7,959.87
D	CLUBS AND ORGANIZATIONS						
	4040	Art	-12.33	0.00	0.00	0.00	-12.33
	4180	Culinary Competition	6.62	0.00	0.00	0.00	6.62
	4260	FCS Club	569.40	0.00	0.00	0.00	569.40
	4370	Industrial Arts	3,846.22	400.50	216.00	0.00	4,030.72
	4500	Music	-98.10	20.00	271.45	0.00	-349.55
	4530	Orchestra	0.00	0.00	0.00	0.00	0.00
	4540	Other Clubs	292.70	8.00	28.48	0.00	272.22
	4710	Student Council	1,735.37	0.00	224.72	0.00	1,510.65
	4770	Yearbook	33,568.97	1,410.00	0.00	0.00	34,978.97
		D Totals:	39,908.85	1,838.50	740.65	0.00	41,006.70
E	ADMINISTRATIVE CUSTODIAL						
	5025	Fines - Library Book	11,644.49	497.32	2,292.05	0.00	9,849.76
	5030	Counseling Center	576.24	0.00	0.00	0.00	576.24
	5040	Fundraising-General	11,648.28	34.65	1,967.81	0.00	9,715.12
	5050	HAL	81.43	0.00	69.00	0.00	12.43
	5060	Hospitality	879.04	217.00	415.19	0.00	680.85
	5070	Library	147.04	134.73	63.93	0.00	217.84
	5100	Other Adm Custodial	25,383.68	1,693.00	2,798.52	0.00	24,278.16
	5110	Other Student Activities	1,451.34	0.00	0.00	0.00	1,451.34
	5120	P.E.	286.46	30.00	0.00	0.00	316.46
	5165	Logo Sales	-2,639.88	568.00	134.27	0.00	-2,206.15
		E Totals:	49,458.12	3,174.70	7,740.77	0.00	44,892.05
Q	STUDENT FEE FUND						
	7060	6th Grade Field Trips	568.62	79.00	320.62	0.00	327.00
	7070	7th Grade Field Trips	4,305.00	-15.00	4,351.58	0.00	-61.58
	7080	8th Grade Field Trips	851.32	0.00	0.00	0.00	851.32
	7150	Jumpstart	380.00	630.00	0.00	0.00	1,010.00
	7170	Participation Fees - Clubs & Orgs	-25.93	0.00	0.00	0.00	-25.93

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID	Activity Name		Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
	7900	Field Trips-Other		0.00	0.00	42.00	0.00	-42.00
			Q Totals:	6,079.01	694.00	4,714.20	0.00	2,058.81
S	ATHLETIC							
	9070	Miscellaneous Receipts		578.50	0.00	0.00	0.00	578.50
			S Totals:	578.50	0.00	0.00	0.00	578.50
			RMS Totals:	115,385.84	6,372.40	17,125.76	0.00	104,632.48

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID	Site Name		Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name	Activity ID Activity Name					
Horizon	Millard Horizon High School						
A	ACTIVITY GENERAL						
	1010	General Admin	2,998.91	0.00	0.00	0.00	2,998.91
	1030	Staff Vending	5,472.27	0.00	0.00	0.00	5,472.27
		A Totals:	8,471.18	0.00	0.00	0.00	8,471.18
D	CLUBS AND ORGANIZATIONS						
	4710	Student Council	113.00	0.00	0.00	0.00	113.00
		D Totals:	113.00	0.00	0.00	0.00	113.00
		Horizon Totals:	8,584.18	0.00	0.00	0.00	8,584.18

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID	Site Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name					
Activity ID	Activity Name					
NHS	Millard North High School					
A	ACTIVITY GENERAL					
1010	General Admin	33,790.73	0.00	1,874.14	-20.00	31,896.59
1025	Savings	-374,454.72	-117.67	0.00	0.00	-374,572.39
1030	Staff Vending	2,500.47	0.00	158.01	0.00	2,342.46
1035	Student Vending	87,519.53	0.00	46.36	0.00	87,473.17
1040	Donations	0.00	0.00	0.00	0.00	0.00
1050	Projects/Support	0.00	0.00	0.00	0.00	0.00
1070	Start Up Cash	-1,700.00	1,400.00	200.00	200.00	-300.00
1090	Other Revenue	106,369.68	117.67	0.00	0.00	106,487.35
1110	Extracurr Transportation	-36,414.67	0.00	2,108.17	0.00	-38,522.84
	A Totals:	-182,388.98	1,400.00	4,386.68	180.00	-185,195.66
B	Athletics-Girls					
2001	Awards - Girls	0.00	0.00	0.00	0.00	0.00
2002	Camps - Girls	0.00	0.00	0.00	0.00	0.00
2003	Entry Fees - Girls	3,470.00	470.00	0.00	0.00	3,940.00
2004	Equipment - Girls	0.00	0.00	0.00	0.00	0.00
2005	Lodging - Girls	0.00	0.00	0.00	0.00	0.00
2006	Meals - Girls	0.00	0.00	0.00	0.00	0.00
2007	Officials - Girls	0.00	0.00	0.00	0.00	0.00
2009	Scouting - Girls	0.00	0.00	0.00	0.00	0.00
2010	Security - Girls	0.00	0.00	0.00	0.00	0.00
2011	Transportation - Girls	70.00	0.00	0.00	0.00	70.00
2012	Uniforms/Apparel - Girls	-2,076.00	0.00	0.00	0.00	-2,076.00
2013	Misc. Expenditures - Girls	-78.75	0.00	0.00	0.00	-78.75
2051	Awards - Girls Basketball	0.00	0.00	0.00	0.00	0.00
2052	Camps - Girls Basketball	18.20	3,835.00	275.00	4.50	3,582.70
2053	Entry Fees - Girls Basketball	0.00	0.00	0.00	0.00	0.00
2054	Equipment - Girls Basketball	-3,887.95	0.00	0.00	0.00	-3,887.95
2055	Lodging - Girls Basketball	0.00	0.00	0.00	0.00	0.00
2056	Meals - Girls Basketball	0.00	0.00	0.00	0.00	0.00
2057	Officials - Girls Basketball	-3,950.80	0.00	0.00	0.00	-3,950.80
2058	Prof. Development - Girls Basketball	0.00	0.00	0.00	0.00	0.00
2059	Scouting - Girls Basketball	0.00	0.00	0.00	0.00	0.00
2060	Security - Girls Basketball	-720.00	0.00	0.00	0.00	-720.00
2061	Transportation - Girls Basketball	-7,553.50	0.00	0.00	0.00	-7,553.50
2062	Uniforms/Apparel - Girls Basketball	-124.00	0.00	0.00	0.00	-124.00
2063	Misc. Expenditures - Girls Basketball	0.00	0.00	0.00	0.00	0.00
2101	Awards - Girls Cross Country	0.00	0.00	94.76	0.00	-94.76
2102	Camps - Girls Cross Country	61.40	0.00	0.00	0.00	61.40
2103	Entry Fees - Girls Cross Country	-322.50	0.00	0.00	0.00	-322.50
2104	Equipment - Girls Cross Country	0.00	0.00	0.00	0.00	0.00
2105	Lodging - Girls Cross Country	-157.08	0.00	0.00	0.00	-157.08
2106	Meals - Girls Cross Country	-101.00	0.00	0.00	0.00	-101.00
2107	Officials - Girls Cross Country	0.00	0.00	0.00	0.00	0.00

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
2108	Prof. Development - Girls Cross Country		0.00	0.00	0.00	0.00	0.00
2109	Scouting - Girls Cross Country		0.00	0.00	0.00	0.00	0.00
2110	Security - Girls Cross Country		0.00	0.00	0.00	0.00	0.00
2111	Transportation - Girls Cross Country		-1,685.67	0.00	0.00	0.00	-1,685.67
2112	Uniforms/Apparel - Girls Cross Country		-251.70	0.00	0.00	0.00	-251.70
2113	Misc. Expenditures - Girls Cross Country		0.00	0.00	0.00	0.00	0.00
2151	Awards - Girls Golf		0.00	0.00	0.00	0.00	0.00
2152	Camps - Girls Golf		1,101.33	0.00	0.00	0.00	1,101.33
2153	Entry Fees - Girls Golf		-645.00	0.00	0.00	0.00	-645.00
2154	Equipment - Girls Golf		-47.00	0.00	0.00	0.00	-47.00
2155	Lodging - Girls Golf		-563.85	0.00	0.00	0.00	-563.85
2156	Meals - Girls Golf		-322.45	0.00	0.00	0.00	-322.45
2157	Officials - Girls Golf		0.00	0.00	0.00	0.00	0.00
2158	Prof. Development - Girls Golf		0.00	0.00	0.00	0.00	0.00
2159	Scouting - Girls Golf		0.00	0.00	0.00	0.00	0.00
2160	Security - Girls Golf		0.00	0.00	0.00	0.00	0.00
2161	Transportation - Girls Golf		-2,568.56	0.00	132.64	0.00	-2,701.20
2162	Uniforms/Apparel - Girls Golf		-323.40	0.00	0.00	0.00	-323.40
2163	Misc. Expenditures - Girls Golf		-322.75	0.00	0.00	0.00	-322.75
2201	Awards - Girls Soccer		-31.82	0.00	63.20	0.00	-95.02
2202	Camps - Girls Soccer		871.17	1,080.00	0.00	0.00	1,951.17
2203	Entry Fees - Girls Soccer		-190.00	0.00	0.00	0.00	-190.00
2204	Equipment - Girls Soccer		-1,330.61	0.00	0.00	0.00	-1,330.61
2205	Lodging - Girls Soccer		0.00	0.00	0.00	0.00	0.00
2206	Meals - Girls Soccer		0.00	0.00	560.00	0.00	-560.00
2207	Officials - Girls Soccer		-1,072.48	0.00	505.00	0.00	-1,577.48
2208	Prof. Development - Girls Soccer		-1,467.76	0.00	450.00	0.00	-1,917.76
2209	Scouting - Girls Soccer		0.00	0.00	0.00	0.00	0.00
2210	Security - Girls Soccer		0.00	0.00	0.00	0.00	0.00
2211	Transportation - Girls Soccer		-953.70	0.00	762.53	0.00	-1,716.23
2213	Misc. Expenditures - Girls Soccer		-824.40	0.00	290.66	0.00	-1,115.06
2251	Awards - Girls Swimming		-268.30	0.00	0.00	0.00	-268.30
2252	Camps - Girls Swimming		687.41	0.00	0.00	0.00	687.41
2253	Entry Fees - Girls Swimming		-252.50	0.00	15.00	0.00	-267.50
2254	Equipment - Girls Swimming		-317.05	0.00	0.00	0.00	-317.05
2255	Lodging - Girls Swimming		0.00	0.00	0.00	0.00	0.00
2256	Meals - Girls Swimming		-460.00	0.00	0.00	0.00	-460.00
2257	Officials - Girls Swimming		-482.50	0.00	0.00	0.00	-482.50
2258	Prof. Development - Girls Swimming		-127.50	0.00	208.21	0.00	-335.71
2259	Scouting - Girls Swimming		0.00	0.00	0.00	0.00	0.00
2260	Security - Girls Swimming		0.00	0.00	0.00	0.00	0.00
2261	Transportation - Girls Swimming		-1,301.82	0.00	0.00	0.00	-1,301.82
2262	Uniforms/Apparel - Girls Swimming		-6,051.75	0.00	0.00	0.00	-6,051.75
2263	Misc. Expenditures - Girls Swimming		0.00	0.00	0.00	0.00	0.00
2301	Awards - Girls Tennis		-99.25	0.00	0.00	0.00	-99.25
2302	Camps - Girls Tennis		0.00	0.00	0.00	0.00	0.00

## Current Cash Balance

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From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
2303			Entry Fees - Girls Tennis	-165.00	0.00	45.00	0.00	-210.00
2305			Lodging - Girls Tennis	0.00	0.00	0.00	0.00	0.00
2306			Meals - Girls Tennis	0.00	0.00	230.00	0.00	-230.00
2307			Officials - Girls Tennis	0.00	0.00	0.00	0.00	0.00
2308			Prof. Development - Girls Tennis	-40.00	0.00	0.00	0.00	-40.00
2309			Scouting - Girls Tennis	0.00	0.00	0.00	0.00	0.00
2310			Security - Girls Tennis	0.00	0.00	0.00	0.00	0.00
2311			Transportation - Girls Tennis	-253.52	0.00	239.80	0.00	-493.32
2312			Uniforms/Apparel - Girls Tennis	0.00	0.00	179.55	0.00	-179.55
2313			Misc. Expenditures - Girls Tennis	-275.00	0.00	0.00	0.00	-275.00
2351			Awards - Girls Track	-368.47	0.00	5.55	0.00	-374.02
2352			Camps - Girls Track	630.11	297.00	411.20	0.00	515.91
2353			Entry Fees - Girls Track	-425.00	0.00	137.50	0.00	-562.50
2354			Equipment - Girls Track	0.00	0.00	-179.55	0.00	179.55
2355			Lodging - Girls Track	0.00	0.00	0.00	0.00	0.00
2356			Meals - Girls Track	0.00	0.00	430.00	0.00	-430.00
2357			Officials - Girls Track	-267.50	0.00	0.00	0.00	-267.50
2358			Prof. Development - Girls Track	-709.56	0.00	0.00	0.00	-709.56
2359			Scouting - Girls Track	0.00	0.00	0.00	0.00	0.00
2360			Security - Girls Track	0.00	0.00	0.00	0.00	0.00
2361			Transportation - Girls Track	-1,015.63	0.00	870.85	0.00	-1,886.48
2362			Uniforms/Apparel - Girls Track	-1,629.60	25.00	0.00	0.00	-1,604.60
2363			Misc. Expenditures - Girls Track	-85.98	0.00	134.34	0.00	-220.32
2401			Awards - Girls Volleyball	-221.85	0.00	0.00	0.00	-221.85
2402			Camps - Girls Volleyball	6,387.76	3,825.00	0.00	-11.60	10,201.16
2403			Entry Fees - Girls Volleyball	-870.00	0.00	0.00	0.00	-870.00
2404			Equipment - Girls Volleyball	-2,538.00	0.00	0.00	0.00	-2,538.00
2405			Lodging - Girls Volleyball	0.00	0.00	0.00	0.00	0.00
2406			Meals - Girls Volleyball	0.00	0.00	0.00	0.00	0.00
2407			Officials - Girls Volleyball	-5,137.00	0.00	0.00	0.00	-5,137.00
2408			Prof. Development - Girls Volleyball	-445.00	0.00	0.00	0.00	-445.00
2409			Scouting - Girls Volleyball	0.00	0.00	0.00	0.00	0.00
2410			Security - Girls Volleyball	0.00	0.00	0.00	0.00	0.00
2411			Transportation - Girls Volleyball	-1,761.67	0.00	0.00	0.00	-1,761.67
2412			Uniforms/Apparel - Girls Volleyball	-394.00	0.00	0.00	0.00	-394.00
2413			Misc. Expenditures - Girls Volleyball	-50.00	0.00	0.00	0.00	-50.00
2451			Awards - Girls Softball	-167.40	0.00	0.00	0.00	-167.40
2452			Camps - Girls Softball	2,594.63	1,755.00	54.00	0.00	4,295.63
2453			Entry Fees - Girls Softball	-375.00	0.00	0.00	0.00	-375.00
2454			Equipment - Girls Softball	-4,632.35	0.00	220.40	0.00	-4,852.75
2455			Lodging - Girls Softball	0.00	0.00	0.00	0.00	0.00
2456			Meals - Girls Softball	0.00	0.00	0.00	0.00	0.00
2457			Officials - Girls Softball	-1,468.00	0.00	0.00	0.00	-1,468.00
2458			Prof. Development - Girls Softball	-180.00	0.00	0.00	0.00	-180.00
2459			Scouting - Girls Softball	0.00	0.00	0.00	0.00	0.00
2460			Security - Girls Softball	0.00	0.00	0.00	0.00	0.00



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Site ID Group ID	Site Name Group Name Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
2461	Transportation - Girls Softball		-2,111.31	0.00	0.00	0.00	-2,111.31
2462	Uniforms/Apparel - Girls Softball		-197.70	0.00	0.00	0.00	-197.70
2463	Misc. Expenditures - Girls Softball		-292.04	0.00	0.00	0.00	-292.04
	B	Totals:	-51,117.97	11,287.00	6,135.64	-7.10	-45,973.71

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
C	Athletics-Boys					
3001	Awards - Boys	-30.00	0.00	0.00	0.00	-30.00
3002	Camps - Boys	0.00	0.00	0.00	0.00	0.00
3004	Equipment - Boys	0.00	0.00	0.00	0.00	0.00
3005	Lodging - Boys	0.00	0.00	0.00	0.00	0.00
3006	Meals - Boys	0.00	0.00	0.00	0.00	0.00
3007	Officials - Boys	85.00	0.00	0.00	0.00	85.00
3008	Prof. Development - Boys	0.00	0.00	0.00	0.00	0.00
3009	Scouting - Boys	0.00	0.00	0.00	0.00	0.00
3010	Security - Boys	0.00	0.00	0.00	0.00	0.00
3011	Transportation - Boys	0.00	0.00	0.00	0.00	0.00
3012	Uniforms/Apparel - Boys	0.00	0.00	0.00	0.00	0.00
3013	Misc. Expenditures - Boys	-78.75	0.00	0.00	0.00	-78.75
3051	Awards - Boys Basketball	0.00	0.00	0.00	0.00	0.00
3052	Camps - Boys Basketball	1,948.39	3,975.00	233.07	24.50	5,714.82
3053	Entry Fees - Boys Basketball	-50.00	0.00	0.00	0.00	-50.00
3054	Equipment - Boys Basketball	-1,064.60	0.00	0.00	0.00	-1,064.60
3055	Lodging - Boys Basketball	0.00	0.00	0.00	0.00	0.00
3056	Meals - Boys Basketball	-132.75	0.00	0.00	0.00	-132.75
3057	Officials - Boys Basketball	-6,109.00	0.00	0.00	0.00	-6,109.00
3058	Prof. Development - Boys Basketball	0.00	0.00	0.00	0.00	0.00
3059	Scouting - Boys Basketball	0.00	0.00	0.00	0.00	0.00
3060	Security - Boys Basketball	-1,040.00	0.00	0.00	0.00	-1,040.00
3061	Transportation - Boys Basketball	-5,601.70	0.00	0.00	0.00	-5,601.70
3062	Uniforms/Apparel - Boys Basketball	-2,437.35	0.00	0.00	0.00	-2,437.35
3063	Misc. Expenditures - Boys Basketball	0.00	0.00	0.00	0.00	0.00
3101	Awards - Boys Cross Country	-65.70	0.00	94.77	0.00	-160.47
3102	Camps - Boys Cross Country	61.41	0.00	0.00	0.00	61.41
3103	Entry Fees - Boys Cross Country	-322.50	0.00	0.00	0.00	-322.50
3104	Equipment - Boys Cross Country	0.00	0.00	0.00	0.00	0.00
3105	Lodging - Boys Cross Country	-235.62	0.00	0.00	0.00	-235.62
3106	Meals - Boys Cross Country	-236.00	0.00	0.00	0.00	-236.00
3107	Officials - Boys Cross Country	0.00	0.00	0.00	0.00	0.00
3108	Prof. Development - Boys Cross Country	0.00	0.00	0.00	0.00	0.00
3109	Scouting - Boys Cross Country	0.00	0.00	0.00	0.00	0.00
3110	Security - Boys Cross Country	0.00	0.00	0.00	0.00	0.00
3111	Transportation - Boys Cross Country	-1,685.66	0.00	0.00	0.00	-1,685.66
3112	Uniforms/Apparel - Boys Cross Country	0.00	0.00	0.00	0.00	0.00
3113	Misc. Expenditures - Boys Cross Country	0.00	0.00	0.00	0.00	0.00
3151	Awards - Boys Golf	-158.53	0.00	0.00	0.00	-158.53
3152	Camps - Boys Golf	971.47	0.00	0.00	0.00	971.47
3153	Entry Fees - Boys Golf	-1,100.00	0.00	2,701.00	0.00	-3,801.00
3154	Equipment - Boys Golf	-575.40	0.00	246.99	0.00	-822.39
3155	Lodging - Boys Golf	0.00	0.00	0.00	0.00	0.00
3156	Meals - Boys Golf	0.00	50.00	341.05	0.00	-291.05
3157	Officials - Boys Golf	0.00	0.00	0.00	0.00	0.00

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Site ID Group ID	Site Name Group Name Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
3158	Prof. Development - Boys Golf		0.00	0.00	0.00	0.00	0.00
3159	Scouting - Boys Golf		0.00	0.00	0.00	0.00	0.00
3160	Security - Boys Golf		0.00	0.00	0.00	0.00	0.00
3161	Transportation - Boys Golf		-1,481.74	0.00	2,487.99	0.00	-3,969.73
3162	Uniforms/Apparel - Boys Golf		0.00	0.00	1,600.00	0.00	-1,600.00
3163	Misc. Expenditures - Boys Golf		0.00	0.00	0.00	0.00	0.00
3201	Awards - Boys Soccer		-100.80	0.00	0.00	0.00	-100.80
3202	Camps - Boys Soccer		139.06	585.00	0.00	0.00	724.06
3203	Entry Fees - Boys Soccer		-100.00	0.00	0.00	0.00	-100.00
3204	Equipment - Boys Soccer		-2,128.50	0.00	0.00	0.00	-2,128.50
3205	Lodging - Boys Soccer		0.00	0.00	0.00	0.00	0.00
3206	Meals - Boys Soccer		0.00	0.00	0.00	0.00	0.00
3207	Officials - Boys Soccer		-1,296.00	0.00	0.00	0.00	-1,296.00
3208	Prof. Development - Boys Soccer		0.00	0.00	0.00	0.00	0.00
3209	Scouting - Boys Soccer		0.00	0.00	0.00	0.00	0.00
3210	Security - Boys Soccer		0.00	0.00	0.00	0.00	0.00
3211	Transportation - Boys Soccer		-1,324.60	0.00	370.18	0.00	-1,694.78
3213	Misc. Expenditures - Boys Soccer		0.00	0.00	0.00	0.00	0.00
3251	Awards - Boys Swimming		-36.25	0.00	0.00	0.00	-36.25
3252	Camps - Boys Swimming		787.71	0.00	0.00	0.00	787.71
3253	Entry Fees - Boys Swimming		-467.50	0.00	15.00	0.00	-482.50
3254	Equipment - Boys Swimming		0.00	0.00	0.00	0.00	0.00
3255	Lodging - Boys Swimming		0.00	0.00	0.00	0.00	0.00
3256	Meals - Boys Swimming		-355.00	0.00	0.00	0.00	-355.00
3257	Officials - Boys Swimming		-192.50	0.00	0.00	0.00	-192.50
3258	Prof. Development - Boys Swimming		-127.50	0.00	208.22	0.00	-335.72
3259	Scouting - Boys Swimming		0.00	0.00	0.00	0.00	0.00
3260	Security - Boys Swimming		0.00	0.00	0.00	0.00	0.00
3261	Transportation - Boys Swimming		-1,301.83	0.00	0.00	0.00	-1,301.83
3262	Uniforms/Apparels - Boys Swimming		-3,835.25	0.00	0.00	0.00	-3,835.25
3263	Misc. Expenditures - Boys Swimming		0.00	0.00	0.00	0.00	0.00
3301	Awards - Boys Tennis		-99.00	0.00	0.00	0.00	-99.00
3302	Camps - Boys Tennis		0.00	0.00	0.00	0.00	0.00
3303	Entry Fees - Boys Tennis		-215.00	0.00	0.00	0.00	-215.00
3304	Equipment - Boys Tennis		-1,188.00	0.00	0.00	0.00	-1,188.00
3305	Lodging - Boys Tennis		0.00	0.00	0.00	0.00	0.00
3306	Meals - Boys Tennis		-150.00	0.00	0.00	0.00	-150.00
3307	Officials - Boys Tennis		0.00	0.00	0.00	0.00	0.00
3308	Prof. Development - Boys Tennis		0.00	0.00	0.00	0.00	0.00
3309	Scouting - Boys Tennis		0.00	0.00	0.00	0.00	0.00
3310	Security - Boys Tennis		0.00	0.00	0.00	0.00	0.00
3311	Transportation - Boys Tennis		-422.60	0.00	0.00	0.00	-422.60
3312	Uniforms/Apparel - Boys Tennis		0.00	0.00	0.00	0.00	0.00
3313	Misc. Expenditures - Boys Tennis		0.00	0.00	0.00	0.00	0.00
3351	Awards - Boys Track		-368.48	0.00	0.00	0.00	-368.48
3352	Camps - Boys Track		0.00	0.00	0.00	0.00	0.00

## Current Cash Balance

Sorted by Site, Group, Activity  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
3353		Entry Fees - Boys Track	-245.00	0.00	137.50	0.00	-382.50
3354		Equipment - Boys Track	-627.75	0.00	0.00	0.00	-627.75
3355		Lodging - Boys Track	0.00	0.00	0.00	0.00	0.00
3356		Meals - Boys Track	0.00	0.00	577.66	0.00	-577.66
3357		Officials - Boys Track	-127.50	0.00	45.00	0.00	-172.50
3358		Prof. Development - Boys Track	0.00	0.00	0.00	0.00	0.00
3359		Scouting - Boys Track	0.00	0.00	0.00	0.00	0.00
3360		Security - Boys Track	0.00	0.00	0.00	0.00	0.00
3361		Transportation - Boys Track	-956.17	0.00	870.84	0.00	-1,827.01
3362		Uniforms/Apparel - Boys Track	0.00	0.00	0.00	0.00	0.00
3363		Misc. Expenditures - Boys Track	-85.98	0.00	0.00	0.00	-85.98
3451		Awards - Boys Baseball	0.00	0.00	0.00	0.00	0.00
3452		Camps - Boys Baseball	1,435.84	1,846.00	45.00	0.00	3,236.84
3453		Entry Fees - Boys Baseball	-175.00	0.00	90.00	0.00	-265.00
3454		Equipment - Boys Baseball	0.00	0.00	0.00	0.00	0.00
3455		Lodging - Boys Baseball	0.00	0.00	0.00	0.00	0.00
3456		Meals - Boys Baseball	0.00	0.00	840.00	0.00	-840.00
3457		Officials - Boys Baseball	-2,160.00	0.00	523.00	0.00	-2,683.00
3458		Prof. Development - Boys Baseball	0.00	0.00	0.00	0.00	0.00
3459		Scouting - Boys Baseball	0.00	0.00	0.00	0.00	0.00
3460		Security - Boys Baseball	0.00	0.00	0.00	0.00	0.00
3461		Transportation - Boys Baseball	-3,143.65	0.00	925.85	0.00	-4,069.50
3462		Uniforms/Apparel - Boys Baseball	-6,656.40	0.00	0.00	0.00	-6,656.40
3463		Misc. Expenditures - Boys Baseball	-102.11	0.00	0.00	0.00	-102.11
3501		Awards - Boys Football	0.00	0.00	0.00	0.00	0.00
3502		Camps - Boys Football	4,073.74	2,195.00	60.00	0.00	6,208.74
3503		Entry Fees - Boys Football	0.00	0.00	0.00	0.00	0.00
3504		Equipment - Boys Football	-24,401.33	0.00	989.10	0.00	-25,390.43
3505		Lodging - Boys Football	0.00	0.00	0.00	0.00	0.00
3506		Meals - Boys Football	0.00	0.00	0.00	0.00	0.00
3507		Officials - Boys Football	-6,042.10	0.00	0.00	0.00	-6,042.10
3508		Prof. Development - Boys Football	-1,558.92	0.00	0.00	0.00	-1,558.92
3509		Scouting - Boys Football	0.00	0.00	0.00	0.00	0.00
3510		Security - Boys Football	-2,880.00	0.00	0.00	0.00	-2,880.00
3511		Transportation - Boys Football	-4,941.60	0.00	232.88	0.00	-5,174.48
3512		Uniforms/Apparel - Boys Football	1,259.10	0.00	60.00	0.00	1,199.10
3513		Misc Expenditures-Boys Football	-75.00	0.00	470.00	0.00	-545.00
3515		Misc. Expenditures - Boys Football	-150.00	0.00	0.00	0.00	-150.00
3551		Awards - Boys Wrestling	-245.50	0.00	0.00	0.00	-245.50
3552		Camps - Boys Wrestling	3,016.01	45.00	0.00	49.00	3,110.01
3553		Entry Fees - Boys Wrestling	-1,475.00	0.00	100.00	0.00	-1,575.00
3554		Equipment - Boys Wrestling	-3,145.40	0.00	0.00	0.00	-3,145.40
3555		Lodging - Boys Wrestling	-1,653.12	0.00	0.00	0.00	-1,653.12
3556		Meals - Boys Wrestling	-354.00	0.00	0.00	0.00	-354.00
3557		Officials - Boys Wrestling	-1,230.00	0.00	0.00	0.00	-1,230.00
3558		Prof. Development - Boys Wrestling	0.00	0.00	0.00	0.00	0.00

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name		Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
3559	Scouting - Boys Wrestling		0.00	0.00	0.00	0.00	0.00
3560	Security - Boys Wrestling		0.00	0.00	0.00	0.00	0.00
3561	Transportation - Boys Wrestling		-8,085.90	0.00	0.00	0.00	-8,085.90
3562	Uniforms/Apparel - Boys Wrestling		-111.00	0.00	0.00	0.00	-111.00
3563	Misc. Expenditures - Boys Wrestling		-237.31	0.00	0.00	0.00	-237.31
	C	Totals:	-93,202.12	8,696.00	14,265.10	73.50	-98,697.72

## Current Cash Balance

Sorted by Site, Group, Activity:  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
D	CLUBS AND ORGANIZATIONS					
4010	40 Assets	179.76	0.00	0.00	0.00	179.76
4030	Amnesty International	43.60	0.00	0.00	0.00	43.60
4040	Art	1,094.50	0.00	159.31	0.00	935.19
4050	Astronomy Club	99.65	0.00	0.00	0.00	99.65
4060	Band	4,925.63	405.00	1,800.00	0.00	3,530.63
4110	Cheerleading	2,430.73	330.00	315.00	0.00	2,445.73
4115	Uniforms-Cheer/Dance	-1,263.37	26,224.88	21,229.00	0.00	3,732.51
4120	Chemistry Club	68.50	0.00	0.00	0.00	68.50
4130	Chess Club	773.08	0.00	0.00	0.00	773.08
4140	Choir	446.40	0.00	0.00	0.00	446.40
4190	Dance	155.41	330.00	206.00	0.00	279.41
4200	Debate Team	349.50	0.00	0.00	0.00	349.50
4210	DECA	-5,952.74	0.00	0.00	0.00	-5,952.74
4220	Drama Club	3,683.71	0.00	1,076.28	0.00	2,607.43
4230	Environmental Club	1,484.64	595.00	0.00	0.00	2,079.64
4250	FCCLA	4,590.21	0.00	0.00	0.00	4,590.21
4260	FCS Club	7,133.74	200.00	43.66	0.00	7,290.08
4280	Flag Group	123.92	0.00	0.00	0.00	123.92
4290	Forensics	12,360.16	4,358.00	3,168.10	292.00	13,842.06
4310	French Club	410.61	0.00	0.00	0.00	410.61
4330	Garden Club	0.00	0.00	0.00	0.00	0.00
4340	German Club	55.86	0.00	0.00	0.00	55.86
4355	Habitat for Humanity	-250.00	0.00	0.00	0.00	-250.00
4360	History Club	5,866.77	5,706.00	7,685.80	629.00	4,515.97
4370	Industrial Arts	4,841.24	0.00	17.02	0.00	4,824.22
4390	Intramurals	307.91	0.00	0.00	0.00	307.91
4400	Japanese Club	0.00	0.00	0.00	0.00	0.00
4410	Junior Class	32,171.10	0.00	714.58	0.00	31,456.52
4430	Latin Club	386.92	0.00	0.00	0.00	386.92
4460	Literary Magazine	1,690.18	152.00	25.00	0.00	1,817.18
4480	Mascot Team	147.96	0.00	0.00	0.00	147.96
4490	M-Club	1,637.86	50.00	278.89	0.00	1,408.97
4500	Music	2,140.00	0.00	0.00	0.00	2,140.00
4510	National Honor Society	3,605.48	15.00	2,095.22	0.00	1,525.26
4520	Newspaper	1,779.71	385.00	439.72	0.00	1,724.99
4530	Orchestra	5.71	2,011.00	1,956.00	0.00	60.71
4540	Other Clubs	2,445.90	0.00	581.84	0.00	1,864.06
4570	Play Production	0.00	0.00	0.00	0.00	0.00
4630	Science Club	0.00	0.00	0.00	0.00	0.00
4640	Senior Class	3,298.69	113.00	282.59	0.00	3,129.10
4645	Show Choir	903.10	909.00	1,400.00	0.00	412.10
4650	Skills USA	7,175.53	304.30	670.49	0.00	6,809.34
4660	Spanish Club	1,180.78	54.00	1,034.94	0.00	199.84
4680	Speech Club	0.00	0.00	0.00	0.00	0.00
4690	Spirit Shop	13,087.70	1,705.00	5,992.96	-190.00	8,609.74

## Current Cash Balance

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Site ID Group ID	Site Name Group Name Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
	4710	Student Council	44,780.56	0.00	168.69	0.00	44,611.87
	4730	VIA	1,415.79	0.00	0.00	0.00	1,415.79
	4770	Yearbook	5,806.27	8,210.00	50.00	0.00	13,966.27
	D	Totals:	167,618.66	52,057.18	51,391.09	731.00	169,015.75
E	ADMINISTRATIVE CUSTODIAL						
	5010	After Prom	1,026.83	0.00	0.00	0.00	1,026.83
	5020	Fines	9,127.87	2,122.63	371.35	0.00	10,879.15
	5025	Fines - Library Book	0.00	0.00	0.00	0.00	0.00
	5060	Hospitality	3,135.43	0.00	482.68	0.00	2,652.75
	5070	Library	333.16	231.58	162.06	0.00	402.68
	5100	Other Adm Custodial	-165.00	0.00	0.00	0.00	-165.00
	5120	P.E.	6,233.83	70.00	0.00	0.00	6,303.83
	5130	Parking	15,477.19	175.00	176.12	0.00	15,476.07
	5140	PayBac	200.00	250.00	0.00	0.00	450.00
	5150	Pool Maintenance	5,896.90	1,030.00	1,215.27	0.00	5,711.63
	5160	PSAT Exam	4,192.73	0.00	3,924.00	0.00	268.73
	5175	Student Scholarships	226.31	0.00	0.00	0.00	226.31
	5180	Teacher Fund/Grants	6,397.37	118.00	283.77	0.00	6,231.60
	5190	Transcripts	619.23	20.00	201.03	0.00	438.20
	E	Totals:	52,701.85	4,017.21	6,816.28	0.00	49,902.78
Q	STUDENT FEE FUND						
	7160	Participation Fees - Athletics	60,000.00	0.00	0.00	0.00	60,000.00
	7170	Participation Fees - Clubs & Orgs	0.00	0.00	0.00	0.00	0.00
	7190	Field Trips	829.48	2,947.92	3,577.44	0.00	199.96
	Q	Totals:	60,829.48	2,947.92	3,577.44	0.00	60,199.96
R	AP/IB EXAMS						
	8010	AP Exams	24,990.82	444.00	2,776.42	0.00	22,658.40
	8020	IB Exams	2,330.29	0.00	61.49	0.00	2,268.80
	R	Totals:	27,321.11	444.00	2,837.91	0.00	24,927.20

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
S	ATHLETIC						
	9010	Gate Receipts	108,404.80	4,157.00	944.72	0.00	111,617.08
	9030	Concessions	16,261.34	2,607.50	2,246.06	-1,151.40	15,471.38
	9040	Tickets	19,174.00	0.00	0.00	0.00	19,174.00
	9050	Athletic-General	-1,700.54	59.00	222.97	174.00	-1,690.51
	9060	Athletic Director	-2,179.00	0.00	0.00	0.00	-2,179.00
	9070	Miscellaneous Receipts	5,496.54	0.00	0.00	0.00	5,496.54
	9080	Fundraising-Athletic	73.78	0.00	0.00	0.00	73.78
	9090	Strength & Conditioning	0.00	0.00	0.00	0.00	0.00
	9100	Athletic Training	-22,028.50	2,820.00	0.00	0.00	-19,208.50
	9110	Activities	-6,421.63	0.00	794.75	0.00	-7,216.38
	9120	Booster Contributions-Girls	5,178.00	0.00	0.00	0.00	5,178.00
	9130	Booster Contributions-Boys	6,155.00	0.00	0.00	0.00	6,155.00
	S	Totals:	128,413.79	9,643.50	4,208.50	-977.40	132,871.39
	NHS	Totals:	110,175.82	90,492.81	93,618.64	0.00	107,049.99



## Current Cash Balance

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Site ID Group ID	Site Name Group Name Activity ID Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
SHS	Millard South High School					
A	ACTIVITY GENERAL					
1010	General Admin	-10,467.58	0.00	289.37	0.00	-10,756.95
1025	Savings	0.00	0.00	0.00	0.00	0.00
1030	Staff Vending	4,181.87	0.00	315.00	0.00	3,866.87
1035	Student Vending	69,537.11	0.00	0.00	0.00	69,537.11
1040	Donations	0.00	242.34	0.00	2,833.50	3,075.84
1050	Projects/Support	-4,328.95	0.00	229.65	0.00	-4,558.60
1060	Public Relations	-1,025.61	0.00	0.00	0.00	-1,025.61
1070	Start Up Cash	-4,750.00	4,250.00	0.00	0.00	-500.00
1090	Other Revenue	9,502.27	0.00	0.00	-2,833.50	6,668.77
1100	Damage & Loss Property	0.00	0.00	0.00	0.00	0.00
1110	Extracurr Transportation	-19,889.35	630.75	3,495.80	0.00	-22,754.40
1120	Equipment Replacement/Repair	0.00	0.00	0.00	0.00	0.00
1130	Building Maintenance	-495.00	0.00	55.00	0.00	-550.00
1140	Student Recognition Incentive	-1,130.80	0.00	0.00	0.00	-1,130.80
1150	Capital Outlay	48,265.85	0.00	0.00	0.00	48,265.85
1160	Personnel Support	-4,829.60	0.00	0.00	0.00	-4,829.60
1170	Wellness	205.07	0.00	0.00	0.00	205.07
	A Totals:	84,775.28	5,123.09	4,384.82	0.00	85,513.55
B	Athletics-Girls					
2051	Awards - Girls Basketball	-36.40	0.00	0.00	0.00	-36.40
2052	Camps - Girls Basketball	-215.58	2,770.00	0.00	0.00	2,554.42
2053	Entry Fees - Girls Basketball	100.00	0.00	0.00	0.00	100.00
2054	Equipment - Girls Basketball	-3,555.42	0.00	0.00	0.00	-3,555.42
2055	Lodging - Girls Basketball	0.00	0.00	0.00	0.00	0.00
2056	Meals - Girls Basketball	0.00	0.00	0.00	0.00	0.00
2057	Officials - Girls Basketball	-4,320.00	0.00	0.00	0.00	-4,320.00
2058	Prof. Development - Girls Basketball	0.25	0.00	0.00	0.00	0.25
2059	Scouting - Girls Basketball	0.00	0.00	0.00	0.00	0.00
2060	Security - Girls Basketball	-960.00	0.00	0.00	0.00	-960.00
2061	Transportation - Girls Basketball	-3,975.65	0.00	0.00	0.00	-3,975.65
2062	Uniforms/Apparel - Girls Basketball	-7,231.35	0.00	0.00	0.00	-7,231.35
2063	Misc. Expenditures - Girls Basketball	0.00	0.00	0.00	0.00	0.00
2101	Awards - Girls Cross Country	-146.58	0.00	0.00	0.00	-146.58
2102	Camps - Girls Cross Country	0.00	0.00	0.00	0.00	0.00
2103	Entry Fees - Girls Cross Country	345.00	0.00	0.00	0.00	345.00
2104	Equipment - Girls Cross Country	-89.46	0.00	0.00	0.00	-89.46
2105	Lodging - Girls Cross Country	0.00	0.00	0.00	0.00	0.00
2106	Meals - Girls Cross Country	-26.99	0.00	0.00	0.00	-26.99
2107	Officials - Girls Cross Country	-195.00	0.00	0.00	0.00	-195.00
2108	Prof. Development - Girls Cross Country	0.00	0.00	0.00	0.00	0.00
2109	Scouting - Girls Cross Country	0.00	0.00	0.00	0.00	0.00
2110	Security - Girls Cross Country	0.00	0.00	0.00	0.00	0.00
2111	Transportation - Girls Cross Country	-1,039.70	0.00	0.00	0.00	-1,039.70

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From 05/01/2012 to 05/31/2012

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
2112			Uniforms/Apparel - Girls Cross Country	-331.33	0.00	0.00	0.00	-331.33
2113			Misc. Expenditures - Girls Cross Country	-317.50	0.00	0.00	0.00	-317.50
2151			Awards - Girls Golf	-81.40	0.00	0.00	0.00	-81.40
2152			Camps - Girls Golf	0.00	0.00	0.00	0.00	0.00
2153			Entry Fees - Girls Golf	-25.00	0.00	0.00	0.00	-25.00
2154			Equipment - Girls Golf	-1,330.38	0.00	0.00	0.00	-1,330.38
2155			Lodging - Girls Golf	-308.00	0.00	0.00	0.00	-308.00
2156			Meals - Girls Golf	-116.08	0.00	0.00	0.00	-116.08
2157			Officials - Girls Golf	0.00	0.00	0.00	0.00	0.00
2158			Prof. Development - Girls Golf	0.00	0.00	0.00	0.00	0.00
2159			Scouting - Girls Golf	0.00	0.00	0.00	0.00	0.00
2160			Security - Girls Golf	0.00	0.00	0.00	0.00	0.00
2161			Transportation - Girls Golf	-1,270.37	0.00	0.00	0.00	-1,270.37
2162			Uniforms/Apparel - Girls Golf	0.00	0.00	0.00	0.00	0.00
2163			Misc. Expenditures - Girls Golf	-765.00	0.00	0.00	0.00	-765.00
2201			Awards - Girls Soccer	-96.10	0.00	0.00	0.00	-96.10
2202			Camps - Girls Soccer	453.91	288.00	0.00	0.00	741.91
2203			Entry Fees - Girls Soccer	-90.00	262.50	0.00	0.00	172.50
2204			Equipment - Girls Soccer	-1,792.08	0.00	0.00	0.00	-1,792.08
2205			Lodging - Girls Soccer	0.00	0.00	0.00	0.00	0.00
2206			Meals - Girls Soccer	-168.00	19.67	0.00	0.00	-148.33
2207			Officials - Girls Soccer	-2,080.00	0.00	0.00	0.00	-2,080.00
2208			Prof. Development - Girls Soccer	-330.00	0.00	0.00	0.00	-330.00
2209			Scouting - Girls Soccer	0.00	0.00	0.00	0.00	0.00
2210			Security - Girls Soccer	0.00	0.00	0.00	0.00	0.00
2211			Transportation - Girls Soccer	-452.80	0.00	0.00	0.00	-452.80
2212			Uniforms/Apparel - Girls Soccer	-288.52	0.00	0.00	0.00	-288.52
2213			Misc. Expenditures - Girls Soccer	0.00	0.00	0.00	0.00	0.00
2251			Awards - Girls Swimming	0.00	0.00	0.00	0.00	0.00
2252			Camps - Girls Swimming	0.00	0.00	0.00	0.00	0.00
2253			Entry Fees - Girls Swimming	-287.50	0.00	15.00	0.00	-302.50
2254			Equipment - Girls Swimming	-328.00	0.00	0.00	0.00	-328.00
2255			Lodging - Girls Swimming	0.00	0.00	0.00	0.00	0.00
2256			Meals - Girls Swimming	-105.09	0.00	0.00	0.00	-105.09
2257			Officials - Girls Swimming	-375.00	0.00	0.00	0.00	-375.00
2258			Prof. Development - Girls Swimming	0.00	0.00	0.00	0.00	0.00
2259			Scouting - Girls Swimming	0.00	0.00	0.00	0.00	0.00
2260			Security - Girls Swimming	0.00	0.00	0.00	0.00	0.00
2261			Transportation - Girls Swimming	-819.07	0.00	0.00	0.00	-819.07
2262			Uniforms/Apparel - Girls Swimming	-1,325.75	0.00	0.00	0.00	-1,325.75
2263			Misc. Expenditures - Girls Swimming	-1,081.25	0.00	0.00	0.00	-1,081.25
2301			Awards - Girls Tennis	0.00	0.00	0.00	0.00	0.00
2302			Camps - Girls Tennis	0.00	0.00	0.00	0.00	0.00
2303			Entry Fees - Girls Tennis	-280.00	0.00	75.00	0.00	-355.00
2304			Equipment - Girls Tennis	-1,257.48	0.00	0.00	0.00	-1,257.48
2305			Lodging - Girls Tennis	0.00	0.00	0.00	0.00	0.00

## Current Cash Balance

Sorted by Site, Group, Activity  
From 05/01/2012 to 05/31/2012

Site ID Group ID	Site Name Group Name Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
2306		Meals - Girls Tennis	0.00	0.00	0.00	0.00	0.00
2307		Officials - Girls Tennis	0.00	0.00	0.00	0.00	0.00
2308		Prof. Development - Girls Tennis	0.00	0.00	0.00	0.00	0.00
2309		Scouting - Girls Tennis	0.00	0.00	0.00	0.00	0.00
2310		Security - Girls Tennis	0.00	0.00	0.00	0.00	0.00
2311		Transportation - Girls Tennis	-151.08	0.00	876.90	0.00	-1,027.98
2312		Uniforms/Apparel - Girls Tennis	-406.00	0.00	0.00	0.00	-406.00
2313		Misc. Expenditures - Girls Tennis	0.00	0.00	0.00	0.00	0.00
2351		Awards - Girls Track	-395.00	0.00	0.00	0.00	-395.00
2352		Camps - Girls Track	0.00	0.00	0.00	0.00	0.00
2353		Entry Fees - Girls Track	-175.00	0.00	80.00	0.00	-255.00
2354		Equipment - Girls Track	-3,463.76	0.00	0.00	0.00	-3,463.76
2355		Lodging - Girls Track	0.00	0.00	0.00	0.00	0.00
2356		Meals - Girls Track	0.00	0.00	0.00	0.00	0.00
2357		Officials - Girls Track	-508.24	0.00	0.00	0.00	-508.24
2358		Prof. Development - Girls Track	-112.50	0.00	0.00	0.00	-112.50
2359		Scouting - Girls Track	0.00	0.00	0.00	0.00	0.00
2360		Security - Girls Track	0.00	0.00	0.00	0.00	0.00
2361		Transportation - Girls Track	-411.21	0.00	1,811.47	0.00	-2,222.68
2362		Uniforms/Apparel - Girls Track	-814.45	0.00	0.00	0.00	-814.45
2363		Misc. Expenditures - Girls Track	-735.27	0.00	64.50	0.00	-799.77
2401		Awards - Girls Volleyball	-331.55	0.00	0.00	0.00	-331.55
2402		Camps - Girls Volleyball	863.89	1,785.00	0.00	0.00	2,648.89
2403		Entry Fees - Girls Volleyball	400.00	0.00	0.00	0.00	400.00
2404		Equipment - Girls Volleyball	-4,551.23	0.00	0.00	0.00	-4,551.23
2405		Lodging - Girls Volleyball	0.00	0.00	0.00	0.00	0.00
2406		Meals - Girls Volleyball	0.00	0.00	0.00	0.00	0.00
2407		Officials - Girls Volleyball	-4,434.93	0.00	0.00	0.00	-4,434.93
2408		Prof. Development - Girls Volleyball	-110.00	0.00	0.00	0.00	-110.00
2409		Scouting - Girls Volleyball	0.00	0.00	0.00	0.00	0.00
2410		Security - Girls Volleyball	0.00	0.00	0.00	0.00	0.00
2411		Transportation - Girls Volleyball	-2,485.67	0.00	0.00	0.00	-2,485.67
2412		Uniforms/Apparel - Girls Volleyball	-765.56	0.00	0.00	0.00	-765.56
2413		Misc. Expenditures - Girls Volleyball	0.00	0.00	0.00	0.00	0.00
2451		Awards - Girls Softball	-42.00	0.00	0.00	0.00	-42.00
2452		Camps - Girls Softball	877.78	1,145.00	0.00	0.00	2,022.78
2453		Entry Fees - Girls Softball	-60.00	0.00	0.00	0.00	-60.00
2454		Equipment - Girls Softball	-808.05	0.00	0.00	0.00	-808.05
2455		Lodging - Girls Softball	-2,079.20	0.00	0.00	0.00	-2,079.20
2456		Meals - Girls Softball	-761.88	0.00	0.00	0.00	-761.88
2457		Officials - Girls Softball	-2,396.00	0.00	0.00	0.00	-2,396.00
2458		Prof. Development - Girls Softball	-25.00	0.00	0.00	0.00	-25.00
2459		Scouting - Girls Softball	0.00	0.00	0.00	0.00	0.00
2460		Security - Girls Softball	0.00	0.00	0.00	0.00	0.00
2461		Transportation - Girls Softball	-4,966.66	0.00	0.00	0.00	-4,966.66
2462		Uniforms/Apparel - Girls Softball	0.00	0.00	0.00	0.00	0.00

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
2463	Misc. Expenditures - Girls Softball		-1,257.67	0.00	0.00	0.00	-1,257.67
	B	Totals:	-66,700.91	6,270.17	2,922.87	0.00	-63,353.61

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID    Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
C	Athletics-Boys					
3007	Officials - Boys	0.00	0.00	0.00	0.00	0.00
3051	Awards - Boys Basketball	0.00	0.00	0.00	0.00	0.00
3052	Camps - Boys Basketball	2,309.57	6,085.00	1,670.00	0.00	6,724.57
3053	Entry Fees - Boys Basketball	-35.00	0.00	0.00	0.00	-35.00
3054	Equipment - Boys Basketball	-2,006.47	0.00	0.00	0.00	-2,006.47
3055	Lodging - Boys Basketball	0.00	0.00	0.00	0.00	0.00
3056	Meals - Boys Basketball	0.00	0.00	0.00	0.00	0.00
3057	Officials - Boys Basketball	-5,860.80	0.00	0.00	0.00	-5,860.80
3058	Prof. Development - Boys Basketball	0.00	0.00	0.00	0.00	0.00
3059	Scouting - Boys Basketball	0.00	0.00	0.00	0.00	0.00
3060	Security - Boys Basketball	-1,040.00	0.00	0.00	0.00	-1,040.00
3061	Transportation - Boys Basketball	-5,125.03	0.00	0.00	0.00	-5,125.03
3062	Uniforms/Apparel - Boys Basketball	-4,974.03	0.00	0.00	0.00	-4,974.03
3063	Misc. Expenditures - Boys Basketball	-26.76	0.00	0.00	0.00	-26.76
3101	Awards - Boys Cross Country	-146.57	0.00	0.00	0.00	-146.57
3102	Camps - Boys Cross Country	0.00	0.00	0.00	0.00	0.00
3103	Entry Fees - Boys Cross Country	345.00	0.00	0.00	0.00	345.00
3104	Equipment - Boys Cross Country	-89.47	0.00	0.00	0.00	-89.47
3105	Lodging - Boys Cross Country	0.00	0.00	0.00	0.00	0.00
3106	Meals - Boys Cross Country	-26.99	0.00	0.00	0.00	-26.99
3107	Officials - Boys Cross Country	0.00	0.00	0.00	0.00	0.00
3108	Prof. Development - Boys Cross Country	0.00	0.00	0.00	0.00	0.00
3109	Scouting - Boys Cross Country	0.00	0.00	0.00	0.00	0.00
3110	Security - Boys Cross Country	0.00	0.00	0.00	0.00	0.00
3111	Transportation - Boys Cross Country	-1,039.72	0.00	0.00	0.00	-1,039.72
3112	Uniforms/Apparel - Boys Cross Country	-585.03	0.00	0.00	0.00	-585.03
3113	Misc. Expenditures - Boys Cross Country	-317.50	0.00	0.00	0.00	-317.50
3151	Awards - Boys Golf	-168.95	0.00	0.00	0.00	-168.95
3152	Camps - Boys Golf	0.00	0.00	0.00	0.00	0.00
3153	Entry Fees - Boys Golf	1,280.00	70.00	50.00	0.00	1,300.00
3154	Equipment - Boys Golf	-1,489.02	0.00	0.00	0.00	-1,489.02
3155	Lodging - Boys Golf	0.00	0.00	0.00	0.00	0.00
3156	Meals - Boys Golf	0.00	0.00	0.00	0.00	0.00
3157	Officials - Boys Golf	0.00	0.00	0.00	0.00	0.00
3158	Prof. Development - Boys Golf	0.00	0.00	0.00	0.00	0.00
3159	Scouting - Boys Golf	0.00	0.00	0.00	0.00	0.00
3160	Security - Boys Golf	0.00	0.00	0.00	0.00	0.00
3161	Transportation - Boys Golf	0.00	0.00	160.93	0.00	-160.93
3162	Uniforms/Apparel - Boys Golf	-772.11	0.00	0.00	0.00	-772.11
3163	Misc. Expenditures - Boys Golf	-3,007.46	0.00	14.00	0.00	-3,021.46
3201	Awards - Boys Soccer	-48.90	0.00	0.00	0.00	-48.90
3202	Camps - Boys Soccer	43.87	0.00	0.00	0.00	43.87
3203	Entry Fees - Boys Soccer	-175.00	262.50	0.00	0.00	87.50
3204	Equipment - Boys Soccer	-1,148.29	0.00	0.00	0.00	-1,148.29
3205	Lodging - Boys Soccer	0.00	0.00	0.00	0.00	0.00

## Current Cash Balance

Sorted by Site, Group, Activity  
From 05/01/2012 to 05/31/2012

Site ID Group ID	Site Name Group Name Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
3206		Meals - Boys Soccer	0.00	0.00	0.00	0.00	0.00
3207		Officials - Boys Soccer	-2,352.00	0.00	0.00	0.00	-2,352.00
3208		Prof. Development - Boys Soccer	-108.45	0.00	0.00	0.00	-108.45
3209		Scouting - Boys Soccer	0.00	0.00	0.00	0.00	0.00
3210		Security - Boys Soccer	0.00	0.00	0.00	0.00	0.00
3211		Transportation - Boys Soccer	-142.44	0.00	1,312.44	0.00	-1,454.88
3212		Uniforms/Apparel - Boys Soccer	0.00	0.00	0.00	0.00	0.00
3213		Misc. Expenditures - Boys Soccer	0.00	0.00	0.00	0.00	0.00
3251		Awards - Boys Swimming	-347.45	0.00	0.00	0.00	-347.45
3252		Camps - Boys Swimming	0.00	0.00	0.00	0.00	0.00
3253		Entry Fees - Boys Swimming	-287.50	0.00	15.00	0.00	-302.50
3254		Equipment - Boys Swimming	-328.00	0.00	0.00	0.00	-328.00
3255		Lodging - Boys Swimming	0.00	0.00	0.00	0.00	0.00
3256		Meals - Boys Swimming	-105.09	0.00	0.00	0.00	-105.09
3257		Officials - Boys Swimming	-275.00	0.00	0.00	0.00	-275.00
3258		Prof. Development - Boys Swimming	0.00	0.00	0.00	0.00	0.00
3259		Scouting - Boys Swimming	0.00	0.00	0.00	0.00	0.00
3260		Security - Boys Swimming	0.00	0.00	0.00	0.00	0.00
3261		Transportation - Boys Swimming	-819.08	0.00	0.00	0.00	-819.08
3262		Uniforms/Apparels - Boys Swimming	-3,691.50	0.00	0.00	0.00	-3,691.50
3263		Misc. Expenditures - Boys Swimming	-246.25	0.00	0.00	0.00	-246.25
3301		Awards - Boys Tennis	0.00	0.00	0.00	0.00	0.00
3302		Camps - Boys Tennis	0.00	0.00	0.00	0.00	0.00
3303		Entry Fees - Boys Tennis	-305.00	0.00	0.00	0.00	-305.00
3304		Equipment - Boys Tennis	-69.20	0.00	0.00	0.00	-69.20
3305		Lodging - Boys Tennis	0.00	0.00	0.00	0.00	0.00
3306		Meals - Boys Tennis	0.00	0.00	0.00	0.00	0.00
3307		Officials - Boys Tennis	0.00	0.00	0.00	0.00	0.00
3308		Prof. Development - Boys Tennis	0.00	0.00	0.00	0.00	0.00
3309		Scouting - Boys Tennis	0.00	0.00	0.00	0.00	0.00
3310		Security - Boys Tennis	0.00	0.00	0.00	0.00	0.00
3311		Transportation - Boys Tennis	-2,637.86	0.00	0.00	0.00	-2,637.86
3312		Uniforms/Apparel - Boys Tennis	-223.00	0.00	0.00	0.00	-223.00
3313		Misc. Expenditures - Boys Tennis	0.00	0.00	0.00	0.00	0.00
3351		Awards - Boys Track	-395.00	0.00	0.00	0.00	-395.00
3352		Camps - Boys Track	0.00	1,010.00	0.00	0.00	1,010.00
3353		Entry Fees - Boys Track	-95.00	0.00	80.00	0.00	-175.00
3354		Equipment - Boys Track	-3,353.94	0.00	0.00	0.00	-3,353.94
3355		Lodging - Boys Track	0.00	0.00	0.00	0.00	0.00
3356		Meals - Boys Track	0.00	0.00	0.00	0.00	0.00
3357		Officials - Boys Track	-383.24	0.00	0.00	0.00	-383.24
3358		Prof. Development - Boys Track	-247.50	0.00	0.00	0.00	-247.50
3359		Scouting - Boys Track	0.00	0.00	0.00	0.00	0.00
3360		Security - Boys Track	0.00	0.00	0.00	0.00	0.00
3361		Transportation - Boys Track	-411.21	0.00	1,369.87	0.00	-1,781.08
3362		Uniforms/Apparel - Boys Track	-7,667.43	120.00	0.00	0.00	-7,547.43

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
3363			Misc. Expenditures - Boys Track	-306.74	0.00	64.50	0.00	-371.24
3451			Awards - Boys Baseball	-97.30	0.00	0.00	0.00	-97.30
3452			Camps - Boys Baseball	2,095.46	1,552.00	0.00	0.00	3,647.46
3453			Entry Fees - Boys Baseball	-265.00	480.00	0.00	0.00	215.00
3454			Equipment - Boys Baseball	-5,454.91	0.00	0.00	0.00	-5,454.91
3455			Lodging - Boys Baseball	0.00	0.00	0.00	0.00	0.00
3456			Meals - Boys Baseball	0.00	0.00	0.00	0.00	0.00
3457			Officials - Boys Baseball	-3,058.98	0.00	104.00	0.00	-3,162.98
3458			Prof. Development - Boys Baseball	0.00	0.00	0.00	0.00	0.00
3459			Scouting - Boys Baseball	0.00	0.00	0.00	0.00	0.00
3460			Security - Boys Baseball	0.00	0.00	0.00	0.00	0.00
3461			Transportation - Boys Baseball	-512.92	0.00	2,058.11	0.00	-2,571.03
3462			Uniforms/Apparel - Boys Baseball	-2,630.57	0.00	0.00	0.00	-2,630.57
3463			Misc. Expenditures - Boys Baseball	-2,350.00	0.00	0.00	0.00	-2,350.00
3501			Awards - Boys Football	0.00	0.00	0.00	0.00	0.00
3502			Camps - Boys Football	891.45	5,350.00	0.00	0.00	6,241.45
3503			Entry Fees - Boys Football	0.00	0.00	0.00	0.00	0.00
3504			Equipment - Boys Football	-24,688.70	0.00	0.00	0.00	-24,688.70
3505			Lodging - Boys Football	0.00	0.00	0.00	0.00	0.00
3506			Meals - Boys Football	-775.40	0.00	0.00	0.00	-775.40
3507			Officials - Boys Football	-3,907.48	0.00	0.00	0.00	-3,907.48
3508			Prof. Development - Boys Football	-349.00	0.00	0.00	0.00	-349.00
3509			Scouting - Boys Football	0.00	0.00	0.00	0.00	0.00
3510			Security - Boys Football	-3,260.00	0.00	0.00	0.00	-3,260.00
3511			Transportation - Boys Football	-4,252.39	0.00	0.00	0.00	-4,252.39
3512			Uniforms/Apparel - Boys Football	-1,819.08	70.00	0.00	0.00	-1,749.08
3515			Misc. Expenditures - Boys Football	0.00	0.00	0.00	0.00	0.00
3551			Awards - Boys Wrestling	-278.50	0.00	0.00	0.00	-278.50
3552			Camps - Boys Wrestling	0.00	0.00	0.00	0.00	0.00
3553			Entry Fees - Boys Wrestling	-1,575.00	0.00	100.00	0.00	-1,675.00
3554			Equipment - Boys Wrestling	656.22	0.00	0.00	0.00	656.22
3555			Lodging - Boys Wrestling	0.00	0.00	0.00	0.00	0.00
3556			Meals - Boys Wrestling	-628.00	0.00	0.00	0.00	-628.00
3557			Officials - Boys Wrestling	-1,190.00	0.00	0.00	0.00	-1,190.00
3558			Prof. Development - Boys Wrestling	0.00	0.00	0.00	0.00	0.00
3559			Scouting - Boys Wrestling	0.00	0.00	0.00	0.00	0.00
3560			Security - Boys Wrestling	-80.00	0.00	0.00	0.00	-80.00
3561			Transportation - Boys Wrestling	-9,117.71	0.00	0.00	0.00	-9,117.71
3562			Uniforms/Apparel - Boys Wrestling	0.00	0.00	0.00	0.00	0.00
3563			Misc. Expenditures - Boys Wrestling	-469.00	0.00	0.00	0.00	-469.00
<b>C Totals:</b>				<b>-112,019.35</b>	<b>14,999.50</b>	<b>6,998.85</b>	<b>0.00</b>	<b>-104,018.70</b>

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID    Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
D	CLUBS AND ORGANIZATIONS					
4010	40 Assets	2,662.74	0.00	32.99	0.00	2,629.75
4020	Academic Awards	-8.12	0.00	0.00	0.00	-8.12
4040	Art	32.26	0.00	0.00	0.00	32.26
4055	Athletic Trainers Club	-270.75	0.00	0.00	0.00	-270.75
4060	Band	16,116.48	0.00	1,140.00	0.00	14,976.48
4110	Cheerleading	24,146.83	0.00	0.00	2,560.00	26,706.83
4115	Uniforms-Cheer/Dance	-22,756.88	0.00	0.00	0.00	-22,756.88
4130	Chess Club	39.10	0.00	0.00	0.00	39.10
4140	Choir	200.46	0.00	126.72	0.00	73.74
4160	Construction	-576.54	1,455.35	1,020.42	0.00	-141.61
4180	Culinary Competition	0.00	0.00	0.00	0.00	0.00
4190	Dance	-6,266.78	0.00	0.00	550.00	-5,716.78
4200	Debate Team	-2,027.21	0.00	431.09	660.00	-1,798.30
4210	DECA	3,682.61	82.00	18,061.60	0.00	-14,296.99
4215	Diversity Club	0.00	0.00	0.00	0.00	0.00
4220	Drama Club	0.00	0.00	0.00	0.00	0.00
4230	Environmental Club	4,324.98	763.25	0.00	0.00	5,088.23
4240	Fashion Merchandising	5.08	0.00	0.00	0.00	5.08
4250	FCCLA	44.50	0.00	0.00	0.00	44.50
4260	FCS Club	16.50	0.00	0.00	0.00	16.50
4290	Forensics	4,858.25	0.00	0.00	0.00	4,858.25
4300	Foundation/PEMS	-57.59	0.00	0.00	0.00	-57.59
4310	French Club	574.56	320.00	400.00	0.00	494.56
4320	Future Educators	-12.56	0.00	0.00	0.00	-12.56
4330	Garden Club	0.00	0.00	0.00	0.00	0.00
4340	German Club	389.03	0.00	0.00	0.00	389.03
4350	Graphics	5.00	0.00	0.00	0.00	5.00
4365	HOSA	123.28	0.00	0.00	0.00	123.28
4380	International Club	66.67	0.00	0.00	0.00	66.67
4390	Intramurals	301.59	0.00	0.00	0.00	301.59
4410	Junior Class	-2,565.28	3,015.88	131.50	0.00	319.10
4450	LEO Club	573.60	0.00	0.00	0.00	573.60
4460	Literary Magazine	826.14	0.00	0.00	0.00	826.14
4470	Manufacturing	487.62	554.00	0.00	0.00	1,041.62
4510	National Honor Society	6,710.31	0.00	481.77	0.00	6,228.54
4520	Newspaper	6,832.30	250.00	0.00	0.00	7,082.30
4530	Orchestra	4,042.69	0.00	0.00	150.00	4,192.69
4550	Patriot Photo	910.41	385.00	0.00	0.00	1,295.41
4570	Play Production	1,222.14	4,978.22	1,342.19	1,269.00	6,127.17
4640	Senior Class	2,082.35	864.00	639.20	-20.50	2,286.65
4645	Show Choir	-674.44	0.00	0.00	3,225.00	2,550.56
4650	Skills USA	-412.95	568.75	140.00	0.00	15.80
4660	Spanish Club	112.30	0.00	0.00	0.00	112.30
4685	Squashfest	0.00	0.00	0.00	0.00	0.00
4690	Spirit Shop	54,407.19	2,010.06	445.43	0.00	55,971.82



## Current Cash Balance

Sorted by Site, Group, Activity:  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
4695	STARS			0.00	0.00	0.00	0.00	0.00
4710	Student Council			6,845.14	505.66	3,148.63	0.00	4,202.17
4760	World Language			398.90	0.00	0.00	0.00	398.90
4770	Yearbook			14,804.45	7,575.00	448.00	0.00	21,931.45
	D		Totals:	122,216.36	23,327.17	27,989.54	8,393.50	125,947.49
E	ADMINISTRATIVE CUSTODIAL							
5010	After Prom			0.00	0.00	0.00	0.00	0.00
5020	Fines			18,328.45	1,140.91	0.00	0.00	19,469.36
5025	Fines - Library Book			396.00	257.41	50.12	0.00	603.29
5030	Counseling Center			-530.08	0.00	0.00	0.00	-530.08
5040	Fundraising-General			0.00	0.00	0.00	0.00	0.00
5060	Hospitality			832.14	0.00	645.00	0.00	187.14
5070	Library			39.86	40.00	0.00	20.50	100.36
5097	New Frontier			366.22	158.00	0.00	0.00	524.22
5100	Other Adm Custodial			7.64	0.00	0.00	0.00	7.64
5110	Other Student Activities			0.00	0.00	0.00	0.00	0.00
5130	Parking			6,315.20	1,760.00	0.00	0.00	8,075.20
5135	Patriot Post			0.00	0.00	0.00	0.00	0.00
5140	PayBac			1,055.48	0.00	0.00	0.00	1,055.48
5150	Pool Maintenance			944.73	1,306.00	142.00	0.00	2,108.73
5160	PSAT Exam			154.29	0.00	0.00	0.00	154.29
5166	SpEd			156.89	60.00	0.00	0.00	216.89
5167	Student ID Card Fee			341.17	0.00	0.00	0.00	341.17
5170	Student Notebooks			50.00	0.00	0.00	0.00	50.00
5180	Teacher Fund/Grants			1,000.00	0.00	0.00	0.00	1,000.00
5185	Technology			0.00	0.00	0.00	0.00	0.00
5190	Transcripts			1,254.01	0.00	0.00	0.00	1,254.01
	E		Totals:	30,712.00	4,722.32	837.12	20.50	34,617.70
Q	STUDENT FEE FUND							
7160	Participation Fees - Athletics			36,130.00	60.00	0.00	0.00	36,190.00
7170	Participation Fees - Clubs & Orgs			0.00	12,064.00	0.00	-12,064.00	0.00
7190	Field Trips			1,299.45	186.00	688.18	0.00	797.27
	Q		Totals:	37,429.45	12,310.00	688.18	-12,064.00	36,987.27
R	AP/IB EXAMS							
8010	AP Exams			16,082.78	220.00	5,818.06	0.00	10,484.72
	R		Totals:	16,082.78	220.00	5,818.06	0.00	10,484.72

## Current Cash Balance

Sorted by Site, Group, Activity  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
S	ATHLETIC						
	9010	Gate Receipts	99,868.60	412.00	0.00	0.00	100,280.60
	9020	Cash Reserve	354,033.97	0.00	0.00	0.00	354,033.97
	9030	Concessions	19,258.12	0.00	0.00	0.00	19,258.12
	9040	Tickets	14,580.00	0.00	0.00	0.00	14,580.00
	9050	Athletic-General	-14,001.71	0.00	679.61	0.00	-14,681.32
	9060	Athletic Director	-841.35	0.00	0.00	0.00	-841.35
	9070	Miscellaneous Receipts	17,950.65	0.00	0.00	0.00	17,950.65
	9080	Fundraising-Athletic	-936.00	0.00	0.00	0.00	-936.00
	9090	Strength & Conditioning	-3,369.04	0.00	0.00	0.00	-3,369.04
	9100	Athletic Training	-7,033.04	0.00	395.64	0.00	-7,428.68
	9110	Activities	-4,095.70	17.28	599.62	0.00	-4,678.04
	9120	Booster Contributions-Girls	1,800.00	25,700.00	0.00	0.00	27,500.00
	9130	Booster Contributions-Boys	1,800.00	25,700.00	0.00	0.00	27,500.00
	S	Totals:	479,014.50	51,829.28	1,674.87	0.00	529,168.91
	SHS	Totals:	591,510.11	118,801.53	51,314.31	-3,650.00	655,347.33

## Current Cash Balance

Sorted by Site, Group, Activity  
From 05/01/2012 to 05/31/2012

Site ID	Site Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name					
Activity ID	Activity Name					
WHS	Millard West High School					
A	ACTIVITY GENERAL					
1010	General Admin	14,437.22	0.00	1,140.19	-71.84	13,225.19
1025	Savings	-430,688.37	0.00	146.31	0.00	-430,834.68
1030	Staff Vending	-464.32	0.00	372.35	0.00	-836.67
1035	Student Vending	38,089.27	0.00	0.00	0.00	38,089.27
1040	Donations	1,127.33	1,230.00	0.00	0.00	2,357.33
1050	Projects/Support	5,357.15	0.00	0.00	0.00	5,357.15
1070	Start Up Cash	-5,107.00	0.00	0.00	216.84	-4,890.16
1090	Other Revenue	17,546.63	171.31	463.67	0.00	17,254.27
1110	Extracurr Transportation	147.50	0.00	0.00	0.00	147.50
1130	Building Maintenance	338.44	0.00	0.00	0.00	338.44
	<b>A Totals:</b>	<b>-359,216.15</b>	<b>1,401.31</b>	<b>2,122.52</b>	<b>145.00</b>	<b>-359,792.36</b>
B	Athletics-Girls					
2051	Awards - Girls Basketball	-39.50	0.00	0.00	0.00	-39.50
2052	Camps - Girls Basketball	4,564.56	4,995.00	2,145.00	0.00	7,414.56
2053	Entry Fees - Girls Basketball	-256.00	0.00	0.00	0.00	-256.00
2054	Equipment - Girls Basketball	-1,836.85	0.00	0.00	0.00	-1,836.85
2055	Lodging - Girls Basketball	0.00	0.00	0.00	0.00	0.00
2056	Meals - Girls Basketball	-267.82	0.00	0.00	0.00	-267.82
2057	Officials - Girls Basketball	-5,150.00	0.00	0.00	0.00	-5,150.00
2058	Prof. Development - Girls Basketball	-228.00	0.00	40.00	0.00	-268.00
2059	Scouting - Girls Basketball	0.00	0.00	0.00	0.00	0.00
2060	Security - Girls Basketball	-487.50	0.00	0.00	0.00	-487.50
2061	Transportation - Girls Basketball	-3,468.24	0.00	0.00	0.00	-3,468.24
2062	Uniforms/Apparel - Girls Basketball	0.00	0.00	0.00	0.00	0.00
2063	Misc. Expenditures - Girls Basketball	0.00	0.00	0.00	0.00	0.00
2101	Awards - Girls Cross Country	-656.53	0.00	0.00	0.00	-656.53
2102	Camps - Girls Cross Country	2,041.20	1,225.00	0.00	0.00	3,266.20
2103	Entry Fees - Girls Cross Country	-277.75	0.00	0.00	0.00	-277.75
2104	Equipment - Girls Cross Country	413.92	0.00	0.00	0.00	413.92
2105	Lodging - Girls Cross Country	0.00	0.00	0.00	0.00	0.00
2106	Meals - Girls Cross Country	-464.59	0.00	0.00	0.00	-464.59
2107	Officials - Girls Cross Country	-162.50	0.00	0.00	0.00	-162.50
2108	Prof. Development - Girls Cross Country	0.00	0.00	0.00	0.00	0.00
2109	Scouting - Girls Cross Country	0.00	0.00	0.00	0.00	0.00
2110	Security - Girls Cross Country	-75.00	0.00	0.00	0.00	-75.00
2111	Transportation - Girls Cross Country	-2,799.50	0.00	0.00	0.00	-2,799.50
2112	Uniforms/Apparel - Girls Cross Country	-1,577.99	0.00	0.00	0.00	-1,577.99
2113	Misc. Expenditures - Girls Cross Country	-250.00	0.00	0.00	0.00	-250.00
2151	Awards - Girls Golf	0.00	0.00	0.00	0.00	0.00
2152	Camps - Girls Golf	0.00	0.00	0.00	0.00	0.00
2153	Entry Fees - Girls Golf	-855.00	0.00	0.00	0.00	-855.00
2154	Equipment - Girls Golf	-94.40	0.00	0.00	0.00	-94.40
2155	Lodging - Girls Golf	-638.00	0.00	0.00	0.00	-638.00

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
2156		Meals - Girls Golf	-134.76	0.00	0.00	0.00	-134.76
2157		Officials - Girls Golf	0.00	0.00	0.00	0.00	0.00
2158		Prof. Development - Girls Golf	-235.00	0.00	0.00	0.00	-235.00
2159		Scouting - Girls Golf	0.00	0.00	0.00	0.00	0.00
2160		Security - Girls Golf	0.00	0.00	0.00	0.00	0.00
2161		Transportation - Girls Golf	-1,948.31	0.00	0.00	0.00	-1,948.31
2162		Uniforms/Apparel - Girls Golf	-0.20	0.00	0.00	0.00	-0.20
2163		Misc. Expenditures - Girls Golf	-1,600.00	0.00	0.00	0.00	-1,600.00
2201		Awards - Girls Soccer	0.00	0.00	7.50	0.00	-7.50
2202		Camps - Girls Soccer	3,481.71	755.00	386.88	0.00	3,849.83
2203		Entry Fees - Girls Soccer	-220.00	0.00	0.00	0.00	-220.00
2204		Equipment - Girls Soccer	-547.90	0.00	37.67	0.00	-585.57
2205		Lodging - Girls Soccer	0.00	0.00	0.00	0.00	0.00
2206		Meals - Girls Soccer	0.00	0.00	0.00	0.00	0.00
2207		Officials - Girls Soccer	-1,525.00	0.00	236.00	0.00	-1,761.00
2208		Prof. Development - Girls Soccer	0.00	0.00	0.00	0.00	0.00
2209		Scouting - Girls Soccer	0.00	0.00	0.00	0.00	0.00
2210		Security - Girls Soccer	0.00	0.00	0.00	0.00	0.00
2211		Transportation - Girls Soccer	-410.56	0.00	1,182.27	0.00	-1,592.83
2212		Uniforms/Apparel - Girls Soccer	-2,858.00	0.00	0.00	0.00	-2,858.00
2213		Misc. Expenditures - Girls Soccer	0.00	0.00	0.00	0.00	0.00
2251		Awards - Girls Swimming	-347.05	0.00	0.00	0.00	-347.05
2252		Camps - Girls Swimming	1,604.92	1,405.50	1,095.31	0.00	1,915.11
2253		Entry Fees - Girls Swimming	-350.00	0.00	0.00	0.00	-350.00
2254		Equipment - Girls Swimming	-2,811.15	0.00	0.00	0.00	-2,811.15
2255		Lodging - Girls Swimming	0.00	0.00	0.00	0.00	0.00
2256		Meals - Girls Swimming	-135.00	0.00	0.00	0.00	-135.00
2257		Officials - Girls Swimming	-275.00	0.00	0.00	0.00	-275.00
2258		Prof. Development - Girls Swimming	0.00	0.00	0.00	0.00	0.00
2259		Scouting - Girls Swimming	0.00	0.00	0.00	0.00	0.00
2260		Security - Girls Swimming	0.00	0.00	0.00	0.00	0.00
2261		Transportation - Girls Swimming	-902.91	0.00	0.00	0.00	-902.91
2262		Uniforms/Apparel - Girls Swimming	0.00	0.00	0.00	0.00	0.00
2263		Misc. Expenditures - Girls Swimming	0.00	0.00	0.00	0.00	0.00
2301		Awards - Girls Tennis	-112.10	0.00	80.00	0.00	-192.10
2302		Camps - Girls Tennis	1,315.66	0.00	96.27	0.00	1,219.39
2303		Entry Fees - Girls Tennis	635.00	180.00	355.00	0.00	460.00
2304		Equipment - Girls Tennis	-588.15	0.00	8.79	0.00	-596.94
2305		Lodging - Girls Tennis	0.00	0.00	0.00	0.00	0.00
2306		Meals - Girls Tennis	0.00	0.00	133.35	0.00	-133.35
2307		Officials - Girls Tennis	0.00	0.00	0.00	0.00	0.00
2308		Prof. Development - Girls Tennis	-190.00	0.00	0.00	0.00	-190.00
2309		Scouting - Girls Tennis	0.00	0.00	0.00	0.00	0.00
2310		Security - Girls Tennis	0.00	0.00	0.00	0.00	0.00
2311		Transportation - Girls Tennis	0.00	0.00	0.00	0.00	0.00
2312		Uniforms/Apparel - Girls Tennis	0.00	0.00	0.00	0.00	0.00

## Current Cash Balance

Sorted by Site, Group, Activity  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
2313	Misc. Expenditures - Girls Tennis		0.00	0.00	0.00	0.00	0.00
2351	Awards - Girls Track		-317.50	0.00	209.00	0.00	-526.50
2352	Camps - Girls Track		581.78	50.00	137.11	0.00	494.67
2353	Entry Fees - Girls Track		917.50	0.00	345.00	0.00	572.50
2354	Equipment - Girls Track		-2,291.04	0.00	75.33	0.00	-2,366.37
2355	Lodging - Girls Track		0.00	0.00	0.00	0.00	0.00
2356	Meals - Girls Track		-239.98	0.00	566.97	0.00	-806.95
2357	Officials - Girls Track		-512.50	0.00	387.50	0.00	-900.00
2358	Prof. Development - Girls Track		-156.48	0.00	0.00	0.00	-156.48
2359	Scouting - Girls Track		0.00	0.00	0.00	0.00	0.00
2360	Security - Girls Track		0.00	0.00	0.00	0.00	0.00
2361	Transportation - Girls Track		-560.00	0.00	1,684.00	0.00	-2,244.00
2362	Uniforms/Apparel - Girls Track		-1,933.60	31.95	694.07	0.00	-2,595.72
2363	Misc. Expenditures - Girls Track		0.00	0.00	0.00	0.00	0.00
2401	Awards - Girls Volleyball		0.00	0.00	0.00	0.00	0.00
2402	Camps - Girls Volleyball		7,778.84	1,470.00	354.27	0.00	8,894.57
2403	Entry Fees - Girls Volleyball		-185.00	0.00	0.00	0.00	-185.00
2404	Equipment - Girls Volleyball		92.60	0.00	0.00	0.00	92.60
2405	Lodging - Girls Volleyball		-1,071.00	0.00	0.00	0.00	-1,071.00
2406	Meals - Girls Volleyball		-665.02	0.00	0.00	0.00	-665.02
2407	Officials - Girls Volleyball		-2,460.00	0.00	0.00	0.00	-2,460.00
2408	Prof. Development - Girls Volleyball		0.00	0.00	0.00	0.00	0.00
2409	Scouting - Girls Volleyball		0.00	0.00	0.00	0.00	0.00
2410	Security - Girls Volleyball		0.00	0.00	0.00	0.00	0.00
2411	Transportation - Girls Volleyball		-6,769.50	0.00	0.00	0.00	-6,769.50
2412	Uniforms/Apparel - Girls Volleyball		-1,491.75	0.00	0.00	0.00	-1,491.75
2413	Misc. Expenditures - Girls Volleyball		-109.00	0.00	0.00	0.00	-109.00
2451	Awards - Girls Softball		-44.15	0.00	0.00	0.00	-44.15
2452	Camps - Girls Softball		6,408.70	0.00	963.90	0.00	5,444.80
2454	Equipment - Girls Softball		500.55	0.00	0.00	0.00	500.55
2455	Lodging - Girls Softball		-809.55	0.00	0.00	0.00	-809.55
2456	Meals - Girls Softball		-590.14	0.00	0.00	0.00	-590.14
2457	Officials - Girls Softball		-1,859.00	0.00	0.00	0.00	-1,859.00
2458	Prof. Development - Girls Softball		0.00	0.00	0.00	0.00	0.00
2459	Scouting - Girls Softball		0.00	0.00	0.00	0.00	0.00
2460	Security - Girls Softball		0.00	0.00	0.00	0.00	0.00
2461	Transportation - Girls Softball		-2,104.60	0.00	0.00	0.00	-2,104.60
2462	Uniforms/Apparel - Girls Softball		0.00	0.00	0.00	0.00	0.00
2463	Misc. Expenditures - Girls Softball		-55.00	0.00	0.00	0.00	-55.00
	<b>B</b>	<b>Totals:</b>	<b>-28,664.13</b>	<b>10,112.45</b>	<b>11,221.19</b>	<b>0.00</b>	<b>-29,772.87</b>

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
C	Athletics-Boys					
3051	Awards - Boys Basketball	-30.00	0.00	0.00	0.00	-30.00
3052	Camps - Boys Basketball	-134.88	11,726.00	250.00	0.00	11,341.12
3053	Entry Fees - Boys Basketball	-651.00	0.00	0.00	0.00	-651.00
3054	Equipment - Boys Basketball	-5,464.22	0.00	0.00	0.00	-5,464.22
3055	Lodging - Boys Basketball	0.00	0.00	0.00	0.00	0.00
3056	Meals - Boys Basketball	-302.82	0.00	0.00	0.00	-302.82
3057	Officials - Boys Basketball	-5,232.09	0.00	0.00	0.00	-5,232.09
3058	Prof. Development - Boys Basketball	-116.00	0.00	0.00	0.00	-116.00
3059	Scouting - Boys Basketball	0.00	0.00	0.00	0.00	0.00
3060	Security - Boys Basketball	-412.50	0.00	0.00	0.00	-412.50
3061	Transportation - Boys Basketball	-5,429.18	0.00	0.00	0.00	-5,429.18
3062	Uniforms/Apparel - Boys Basketball	0.00	0.00	0.00	0.00	0.00
3063	Misc. Expenditures - Boys Basketball	0.00	0.00	0.00	0.00	0.00
3101	Awards - Boys Cross Country	-148.15	0.00	0.00	0.00	-148.15
3102	Camps - Boys Cross Country	2,156.76	1,775.00	0.00	0.00	3,931.76
3103	Entry Fees - Boys Cross Country	-112.75	0.00	0.00	0.00	-112.75
3104	Equipment - Boys Cross Country	413.91	0.00	0.00	0.00	413.91
3105	Lodging - Boys Cross Country	0.00	0.00	0.00	0.00	0.00
3106	Meals - Boys Cross Country	-217.10	0.00	0.00	0.00	-217.10
3107	Officials - Boys Cross Country	-162.50	0.00	0.00	0.00	-162.50
3108	Prof. Development - Boys Cross Country	0.00	0.00	0.00	0.00	0.00
3109	Scouting - Boys Cross Country	0.00	0.00	0.00	0.00	0.00
3110	Security - Boys Cross Country	-75.00	0.00	0.00	0.00	-75.00
3111	Transportation - Boys Cross Country	-2,799.50	0.00	0.00	0.00	-2,799.50
3112	Uniforms/Apparel - Boys Cross Country	-1,577.99	0.00	0.00	0.00	-1,577.99
3113	Misc. Expenditures - Boys Cross Country	-250.00	0.00	0.00	0.00	-250.00
3151	Awards - Boys Golf	-25.55	0.00	0.00	0.00	-25.55
3152	Camps - Boys Golf	1,271.18	0.00	0.00	0.00	1,271.18
3153	Entry Fees - Boys Golf	-1,754.00	0.00	1,384.00	0.00	-3,138.00
3154	Equipment - Boys Golf	-102.83	0.00	0.00	0.00	-102.83
3155	Lodging - Boys Golf	0.00	0.00	0.00	0.00	0.00
3156	Meals - Boys Golf	0.00	0.00	0.00	0.00	0.00
3157	Officials - Boys Golf	0.00	0.00	0.00	0.00	0.00
3158	Prof. Development - Boys Golf	0.00	0.00	0.00	0.00	0.00
3159	Scouting - Boys Golf	0.00	0.00	0.00	0.00	0.00
3160	Security - Boys Golf	0.00	0.00	0.00	0.00	0.00
3161	Transportation - Boys Golf	-154.20	0.00	167.48	0.00	-321.68
3162	Uniforms/Apparel - Boys Golf	-1,103.58	0.00	0.00	-75.00	-1,178.58
3163	Misc. Expenditures - Boys Golf	0.00	0.00	0.00	0.00	0.00
3201	Awards - Boys Soccer	-38.65	0.00	284.02	267.52	-55.15
3202	Camps - Boys Soccer	1,932.51	1,527.50	80.00	0.00	3,380.01
3203	Entry Fees - Boys Soccer	-545.00	0.00	0.00	0.00	-545.00
3204	Equipment - Boys Soccer	-509.90	0.00	37.67	0.00	-547.57
3205	Lodging - Boys Soccer	0.00	0.00	0.00	0.00	0.00
3206	Meals - Boys Soccer	0.00	0.00	193.84	0.00	-193.84

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
3207	Officials - Boys Soccer		-1,352.00	0.00	226.00	0.00	-1,578.00
3208	Prof. Development - Boys Soccer		-245.00	0.00	80.00	0.00	-325.00
3209	Scouting - Boys Soccer		0.00	0.00	0.00	0.00	0.00
3210	Security - Boys Soccer		0.00	0.00	0.00	0.00	0.00
3211	Transportation - Boys Soccer		1,165.00	0.00	1,524.80	-267.52	-627.32
3212	Uniforms/Apparel - Boys Soccer		-744.00	0.00	0.00	0.00	-744.00
3213	Misc. Expenditures - Boys Soccer		0.00	0.00	0.00	0.00	0.00
3251	Awards - Boys Swimming		-12.00	0.00	0.00	0.00	-12.00
3252	Camps - Boys Swimming		4,688.36	1,405.50	1,095.31	0.00	4,998.55
3253	Entry Fees - Boys Swimming		-350.00	0.00	0.00	0.00	-350.00
3254	Equipment - Boys Swimming		-2,811.16	0.00	0.00	0.00	-2,811.16
3255	Lodging - Boys Swimming		0.00	0.00	0.00	0.00	0.00
3256	Meals - Boys Swimming		-135.00	0.00	0.00	0.00	-135.00
3257	Officials - Boys Swimming		-275.00	0.00	0.00	0.00	-275.00
3258	Prof. Development - Boys Swimming		0.00	0.00	0.00	0.00	0.00
3259	Scouting - Boys Swimming		0.00	0.00	0.00	0.00	0.00
3260	Security - Boys Swimming		0.00	0.00	0.00	0.00	0.00
3261	Transportation - Boys Swimming		-902.91	0.00	0.00	0.00	-902.91
3262	Uniforms/Apparels - Boys Swimming		0.00	0.00	0.00	0.00	0.00
3263	Misc. Expenditures - Boys Swimming		0.00	0.00	0.00	0.00	0.00
3301	Awards - Boys Tennis		-91.70	0.00	0.00	0.00	-91.70
3302	Camps - Boys Tennis		-74.75	0.00	96.27	0.00	-171.02
3303	Entry Fees - Boys Tennis		690.00	0.00	0.00	0.00	690.00
3304	Equipment - Boys Tennis		-523.39	0.00	0.00	0.00	-523.39
3305	Lodging - Boys Tennis		0.00	0.00	0.00	0.00	0.00
3306	Meals - Boys Tennis		-144.19	0.00	0.00	0.00	-144.19
3307	Officials - Boys Tennis		0.00	0.00	0.00	0.00	0.00
3308	Prof. Development - Boys Tennis		0.00	0.00	0.00	0.00	0.00
3309	Scouting - Boys Tennis		0.00	0.00	0.00	0.00	0.00
3310	Security - Boys Tennis		0.00	0.00	0.00	0.00	0.00
3311	Transportation - Boys Tennis		-538.25	0.00	0.00	0.00	-538.25
3312	Uniforms/Apparel - Boys Tennis		0.00	0.00	0.00	0.00	0.00
3313	Misc. Expenditures - Boys Tennis		-275.00	0.00	0.00	0.00	-275.00
3351	Awards - Boys Track		-317.50	0.00	0.00	0.00	-317.50
3352	Camps - Boys Track		2,254.67	0.00	640.03	0.00	1,614.64
3354	Equipment - Boys Track		-2,388.12	0.00	75.33	0.00	-2,463.45
3355	Lodging - Boys Track		0.00	0.00	0.00	0.00	0.00
3356	Meals - Boys Track		-284.98	0.00	115.19	0.00	-400.17
3357	Officials - Boys Track		-462.50	0.00	387.50	0.00	-850.00
3358	Prof. Development - Boys Track		-400.47	0.00	0.00	0.00	-400.47
3359	Scouting - Boys Track		0.00	0.00	0.00	0.00	0.00
3360	Security - Boys Track		0.00	0.00	0.00	0.00	0.00
3361	Transportation - Boys Track		-1,822.08	0.00	1,684.00	0.00	-3,506.08
3362	Uniforms/Apparel - Boys Track		-485.35	0.00	694.08	0.00	-1,179.43
3363	Misc. Expenditures - Boys Track		-55.00	0.00	0.00	0.00	-55.00
3451	Awards - Boys Baseball		-80.30	0.00	0.00	0.00	-80.30

## Current Cash Balance

Sorted by Site, Group, Activity  
From 05/01/2012 to 05/31/2012

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
3452	Camps - Boys Baseball			18,310.58	90.00	6,259.86	0.00	12,140.72
3453	Entry Fees - Boys Baseball			1,130.00	0.00	0.00	-7.00	1,123.00
3454	Equipment - Boys Baseball			-10,116.28	0.00	18.10	0.00	-10,134.38
3455	Lodging - Boys Baseball			0.00	0.00	50.00	0.00	-50.00
3456	Meals - Boys Baseball			0.00	0.00	0.00	0.00	0.00
3457	Officials - Boys Baseball			-4,649.00	0.00	816.00	0.00	-5,465.00
3458	Prof. Development - Boys Baseball			-368.55	0.00	0.00	0.00	-368.55
3459	Scouting - Boys Baseball			0.00	0.00	0.00	0.00	0.00
3460	Security - Boys Baseball			0.00	0.00	0.00	0.00	0.00
3461	Transportation - Boys Baseball			-2,013.88	0.00	2,104.64	0.00	-4,118.52
3462	Uniforms/Apparel - Boys Baseball			0.00	0.00	0.00	0.00	0.00
3463	Misc. Expenditures - Boys Baseball			-797.80	0.00	1,000.00	0.00	-1,797.80
3501	Awards - Boys Football			0.00	0.00	2,850.00	0.00	-2,850.00
3502	Camps - Boys Football			-119.44	3,475.00	121.90	0.00	3,233.66
3503	Entry Fees - Boys Football			-55.00	0.00	0.00	0.00	-55.00
3504	Equipment - Boys Football			-5,195.08	10.95	13,739.08	0.00	-18,923.21
3505	Lodging - Boys Football			0.00	0.00	0.00	0.00	0.00
3506	Meals - Boys Football			0.00	0.00	0.00	0.00	0.00
3507	Officials - Boys Football			-4,266.00	0.00	0.00	0.00	-4,266.00
3508	Prof. Development - Boys Football			0.00	0.00	0.00	0.00	0.00
3509	Scouting - Boys Football			0.00	0.00	0.00	0.00	0.00
3510	Security - Boys Football			-1,297.00	0.00	0.00	0.00	-1,297.00
3511	Transportation - Boys Football			-5,080.43	0.00	0.00	0.00	-5,080.43
3512	Uniforms/Apparel - Boys Football			-4,945.93	85.00	0.00	0.00	-4,860.93
3513	Misc Expenditures-Boys Football			-100.00	0.00	0.00	0.00	-100.00
3551	Awards - Boys Wrestling			-332.40	0.00	0.00	0.00	-332.40
3552	Camps - Boys Wrestling			1,168.57	0.00	0.00	0.00	1,168.57
3554	Equipment - Boys Wrestling			-1,162.71	0.00	0.00	0.00	-1,162.71
3555	Lodging - Boys Wrestling			356.60	0.00	0.00	0.00	356.60
3556	Meals - Boys Wrestling			-360.00	0.00	0.00	0.00	-360.00
3557	Officials - Boys Wrestling			-2,375.00	0.00	0.00	0.00	-2,375.00
3558	Prof. Development - Boys Wrestling			-30.00	0.00	0.00	0.00	-30.00
3559	Scouting - Boys Wrestling			0.00	0.00	0.00	0.00	0.00
3560	Security - Boys Wrestling			0.00	0.00	0.00	0.00	0.00
3561	Transportation - Boys Wrestling			-8,078.67	0.00	0.00	0.00	-8,078.67
3562	Uniforms/Apparel - Boys Wrestling			-1,547.46	0.00	0.00	0.00	-1,547.46
3563	Misc. Expenditures - Boys Wrestling			-1,431.00	0.00	0.00	0.00	-1,431.00
	<b>C</b>		<b>Totals:</b>	<b>-60,903.53</b>	<b>20,094.95</b>	<b>35,975.10</b>	<b>-82.00</b>	<b>-76,865.68</b>



## Current Cash Balance

Sorted by Site, Group, Activity  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name Activity ID Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
D	CLUBS AND ORGANIZATIONS					
4010	40 Assets	33.46	0.00	0.00	0.00	33.46
4030	Amnesty International	27.51	0.00	0.00	0.00	27.51
4040	Art	4,173.00	25.00	40.00	0.00	4,158.00
4060	Band	2,116.61	1,235.00	1,682.38	0.00	1,669.23
4110	Cheerleading	-939.25	0.00	0.00	0.00	-939.25
4115	Uniforms-Cheer/Dance	0.00	0.00	0.00	0.00	0.00
4140	Choir	5,844.70	96.00	486.05	0.00	5,454.65
4160	Construction	868.15	324.55	809.93	-48.00	334.77
4180	Culinary Competition	0.56	0.00	0.00	0.00	0.56
4190	Dance	78.31	0.00	0.00	0.00	78.31
4200	Debate Team	-1,261.61	2,087.17	404.00	0.00	421.56
4210	DECA	-22,829.97	119.00	697.53	16,206.20	-7,202.30
4220	Drama Club	370.99	0.00	70.00	0.00	300.99
4230	Environmental Club	4,261.94	1,280.00	0.00	0.00	5,541.94
4250	FCCLA	8,817.62	0.00	59.63	0.00	8,757.99
4260	FCS Club	31.63	0.00	0.00	0.00	31.63
4290	Forensics	3,455.56	1,471.42	3,692.20	0.00	1,234.78
4310	French Club	218.89	0.00	0.00	0.00	218.89
4320	Future Educators	434.99	0.00	429.05	0.00	5.94
4340	German Club	232.26	0.00	0.00	0.00	232.26
4365	HOSA	1,569.39	205.00	847.40	0.00	926.99
4390	Intramurals	1,290.82	0.00	0.00	0.00	1,290.82
4395	Invisible Children-WHS	531.84	0.00	0.00	0.00	531.84
4400	Japanese Club	64.44	0.00	0.00	0.00	64.44
4410	Junior Class	12,115.40	320.24	844.73	0.00	11,590.91
4420	Key Club	1,158.45	0.00	0.00	0.00	1,158.45
4440	Leadership Club	30.00	0.00	0.00	0.00	30.00
4460	Literary Magazine	114.32	0.00	0.00	0.00	114.32
4470	Manufacturing	252.20	0.00	236.93	0.00	15.27
4480	Mascot Team	-303.62	0.00	0.00	0.00	-303.62
4490	M-Club	1,842.15	0.00	0.00	0.00	1,842.15
4500	Music	903.75	0.00	342.00	0.00	561.75
4510	National Honor Society	5,373.62	1,840.00	513.46	0.00	6,700.16
4520	Newspaper	-74.01	0.00	0.00	0.00	-74.01
4530	Orchestra	290.18	411.00	1,671.98	0.00	-970.80
4540	Other Clubs	0.00	0.00	0.00	0.00	0.00
4570	Play Production	6,932.07	650.00	642.28	0.00	6,939.79
4630	Science Club	-58.79	0.00	0.00	0.00	-58.79
4640	Senior Class	2,138.69	2,060.00	1,909.02	0.00	2,289.67
4645	Show Choir	64,501.69	375.50	12,749.28	0.00	52,127.91
4646	Singsation	26,087.34	275.00	315.23	0.00	26,047.11
4650	Skills USA	1,830.69	0.00	417.93	0.00	1,412.76
4660	Spanish Club	1,612.36	0.00	465.88	0.00	1,146.48
4690	Spirit Shop	8,795.43	494.47	577.50	0.00	8,712.40
4700	STUCO Workshops	157.93	0.00	0.00	0.00	157.93

## Current Cash Balance

Sorted by Site, Group, Activity.  
From 05/01/2012 to 05/31/2012.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
4710	Student Council			11,216.38	0.00	1,763.44	0.00	9,452.94
4770	Yearbook			46,586.62	2,314.35	850.71	0.00	48,050.26
4780	Youth to Youth			289.25	0.00	0.00	0.00	289.25
	D	Totals:		201,183.94	15,583.70	32,518.54	16,158.20	200,407.30
E	ADMINISTRATIVE CUSTODIAL							
5020	Fines			2,428.28	694.12	0.00	-40.00	3,082.40
5030	Counseling Center			1,309.03	0.00	60.55	-45.00	1,203.48
5060	Hospitality			-325.43	0.00	0.00	0.00	-325.43
5070	Library			211.60	15.95	16.00	0.00	211.55
5110	Other Student Activities			0.00	0.00	0.00	0.00	0.00
5120	P.E.			-2,658.47	0.00	0.00	0.00	-2,658.47
5130	Parking			12,602.81	950.00	318.50	40.00	13,274.31
5185	Technology			1,670.91	0.00	0.00	0.00	1,670.91
5205	Vocational			80.00	0.00	0.00	0.00	80.00
	E	Totals:		15,318.73	1,660.07	395.05	-45.00	16,538.75
Q	STUDENT FEE FUND							
7160	Participation Fees - Athletics			56,385.00	0.00	0.00	590.00	56,975.00
7170	Participation Fees - Clubs & Orgs			16,796.20	1,081.92	0.00	-16,796.20	1,081.92
7190	Field Trips			2,836.63	3,073.93	4,481.76	0.00	1,428.80
7900	Field Trips-Other			105,773.71	60,174.14	0.00	-123,448.71	42,499.14
	Q	Totals:		181,791.54	64,329.99	4,481.76	-139,654.91	101,984.86
R	AP/IB EXAMS							
8010	AP Exams			46,954.34	67.00	4,391.19	0.00	42,630.15
	R	Totals:		46,954.34	67.00	4,391.19	0.00	42,630.15
S	ATHLETIC							
9010	Gate Receipts			75,226.36	4,986.25	3,100.86	0.00	77,111.75
9020	Cash Reserve			182,756.77	0.00	0.00	0.00	182,756.77
9030	Concessions			15,567.64	1,420.00	3,045.52	0.00	13,942.12
9040	Tickets			13,990.00	0.00	0.00	0.00	13,990.00
9050	Athletic-General			22,954.46	0.00	0.00	0.00	22,954.46
9060	Athletic Director			8,119.04	0.00	1,916.85	30.00	6,232.19
9070	Miscellaneous Receipts			0.00	0.00	0.00	0.00	0.00
9080	Fundraising-Athletic			8,250.87	0.00	407.32	0.00	7,843.55
9090	Strength & Conditioning			-908.45	0.00	816.80	0.00	-1,725.25
9100	Athletic Training			-5,208.63	0.00	0.00	0.00	-5,208.63
9110	Activities			-1,707.66	0.00	924.58	0.00	-2,632.24
9120	Booster Contributions-Girls			117.25	0.00	0.00	0.00	117.25
9130	Booster Contributions-Boys			117.25	0.00	0.00	0.00	117.25
	S	Totals:		319,274.90	6,406.25	10,211.93	30.00	315,499.22
	WHS	Totals:		315,739.64	119,655.72	101,317.28	-123,448.71	210,629.37

## Current Cash Balance Report

ALL Data

Date: 05/01/2012 thru 05/31/2012

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A SUMMER SCHOOL ACCOUNTS</b>					
100 Elementary Summer School	18,225.00	1,315.00	670.00	0.00	18,870.00
120 Middle School Summer School	13,095.00	1,670.00	325.00	0.00	14,440.00
130 Senior High Summer School	32,395.00	3,880.00	700.00	0.00	35,575.00
140 Special Education	1,703.00	0.00	0.00	0.00	1,703.00
145 Special Education Preschool	0.00	0.00	0.00	0.00	0.00
150 Interest	2,846.47	3.06	0.00	0.00	2,849.53
160 Food Service Refunds	156.45	0.00	0.00	0.00	156.45
170 MNHS AP	100.00	0.00	0.00	0.00	100.00
175 MNHS IB	0.00	0.00	0.00	0.00	0.00
180 MSHS AP	0.00	0.00	0.00	0.00	0.00
185 MWHS AP	0.00	0.00	0.00	0.00	0.00
<b>A SUMMER SCHOOL ACCOUNTS Totals:</b>	<u>68,520.92</u>	<u>6,868.06</u>	<u>1,695.00</u>	<u>0.00</u>	<u>73,693.98</u>
<b>Report Totals:</b>	68,520.92	6,868.06	1,695.00	0.00	73,693.98

### Millard Public Schools - Planned Disposition of Surplus Property

BOE Packet Due Date: **8/14/2012**

BOE Meeting Date: **8/14/2012**

Sale or Disposals Scheduled After: **8/20/2012**

Lot	Quantity	Description
	28	Apple laptops
2		
3		
4		
5		
6		
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**AGENDA SUMMARY SHEET**

**AGENDA ITEM:** Appointment of Educational Service Unit #3 Representative

**MEETING DATE:** August 20, 2012

**DEPARTMENT:** Office of the Superintendent

**TITLE AND BRIEF DESCRIPTION:** The Board of Education will appoint Keith Lutz as the official representative to Educational Service Unit #3

**ACTION DESIRED:** Approval

**BACKGROUND:**

**OPTIONS/ALTERNATIVE CONSIDERATIONS:**

**RECOMMENDATIONS:** Appoint Keith Lutz as the official representative to Educational Service Unit #3

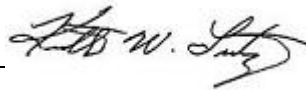
**STRATEGIC PLAN REFERENCE:** N/A

**IMPLICATIONS OF ADOPTION OR REJECTION:**

**TIME LINE:**

**PERSONS RESPONSIBLE:** Keith Lutz

**SUPERINTENDENT'S APPROVAL:** \_\_\_\_\_

 \_\_\_\_\_

**AGENDA SUMMARY SHEET**

**AGENDA ITEM:** No Child Left Behind (NCLB) Authorized Representative

**MEETING DATE:** August 20, 2012

**DEPARTMENT:** Office of the Superintendent

**TITLE AND BRIEF DESCRIPTION:** The Board of Education will appoint Keith Lutz as the official representative for the No Child Left Behind Grant.

**ACTION DESIRED:** Approval

**BACKGROUND:** The Nebraska Department of Education requires the board of Education to authorize one person to be the representative for the NCLB application.

**OPTIONS/ALTERNATIVE CONSIDERATIONS:**

**RECOMMENDATIONS:** To authorize Keith Lutz as the No Child Left Behind Grant Representative.

**STRATEGIC PLAN REFERENCE:**

**IMPLICATIONS OF ADOPTION OR REJECTION:**

**TIME LINE:**

**PERSONS RESPONSIBLE:** Keith Lutz

**SUPERINTENDENT'S APPROVAL:** \_\_\_\_\_

*Keith W. Lutz*

**AGENDA SUMMARY SHEET**

**AGENDA ITEM:** Approval of Organizational Charts

**MEETING DATE:** August 20, 2012

**DEPARTMENT:** Office of the Superintendent

**TITLE AND BRIEF DESCRIPTION:** Annually the Board of Education approves the Organizational Charts.

**ACTION DESIRED:** Approval

**BACKGROUND:**

**OPTIONS/ALTERNATIVE CONSIDERATIONS:**

**RECOMMENDATIONS:** Approval

**STRATEGIC PLAN REFERENCE:**

**IMPLICATIONS OF ADOPTION OR REJECTION:**

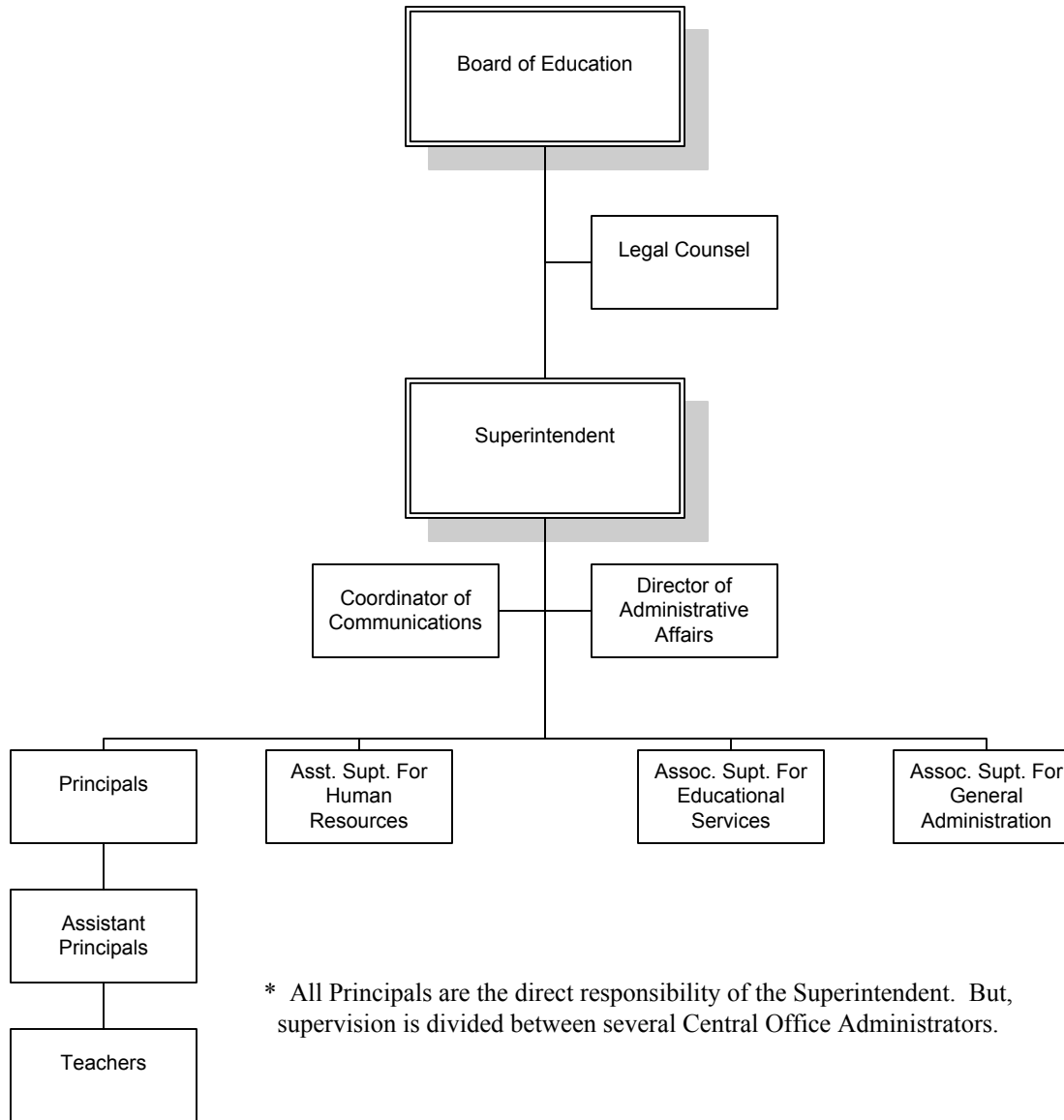
**TIME LINE:**

**PERSONS RESPONSIBLE:** Superintendent

**SUPERINTENDENT'S APPROVAL:** \_\_\_\_\_

*W. W. Lutz*

# ORGANIZATIONAL CHART

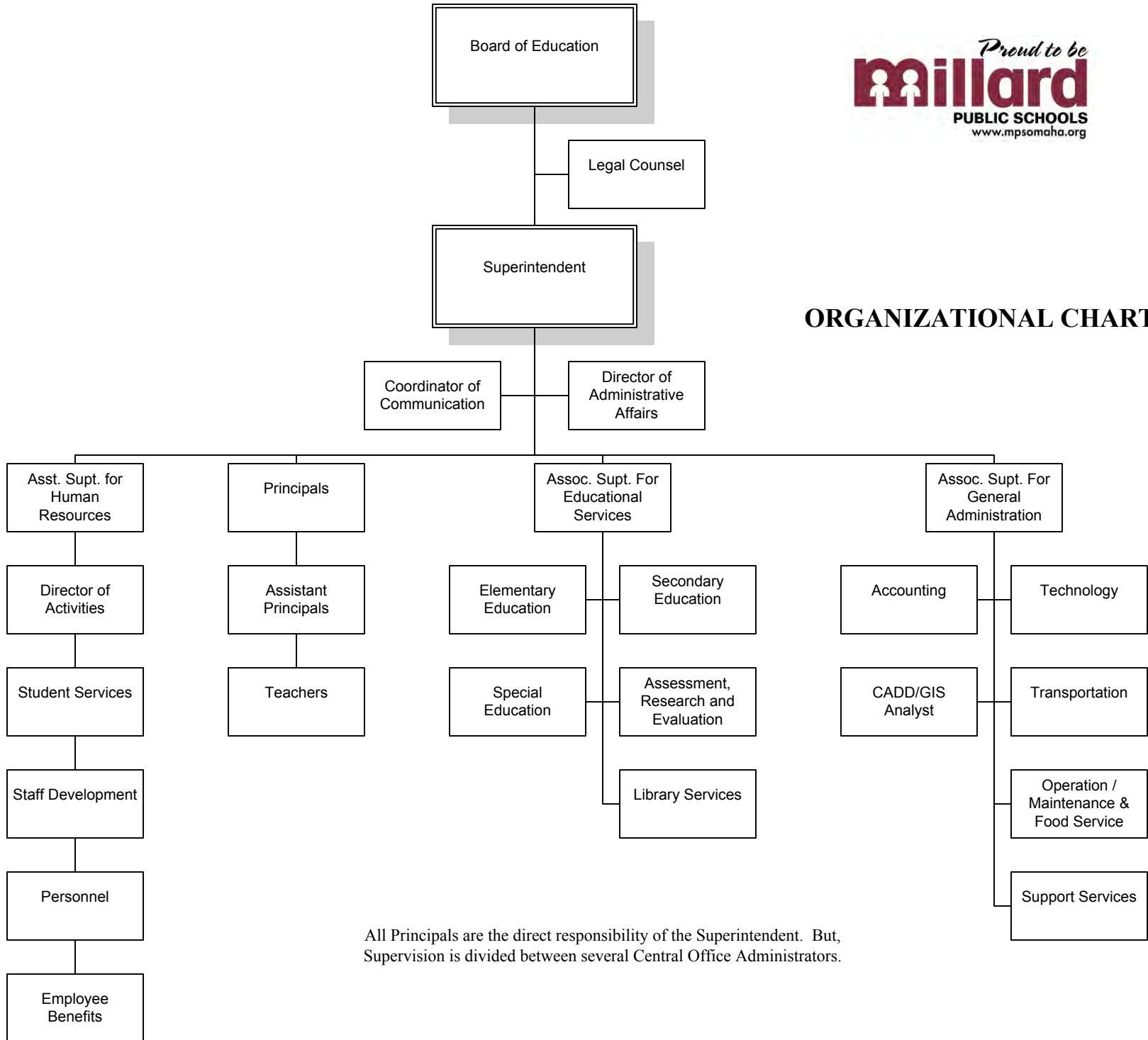


\* All Principals are the direct responsibility of the Superintendent. But, supervision is divided between several Central Office Administrators.



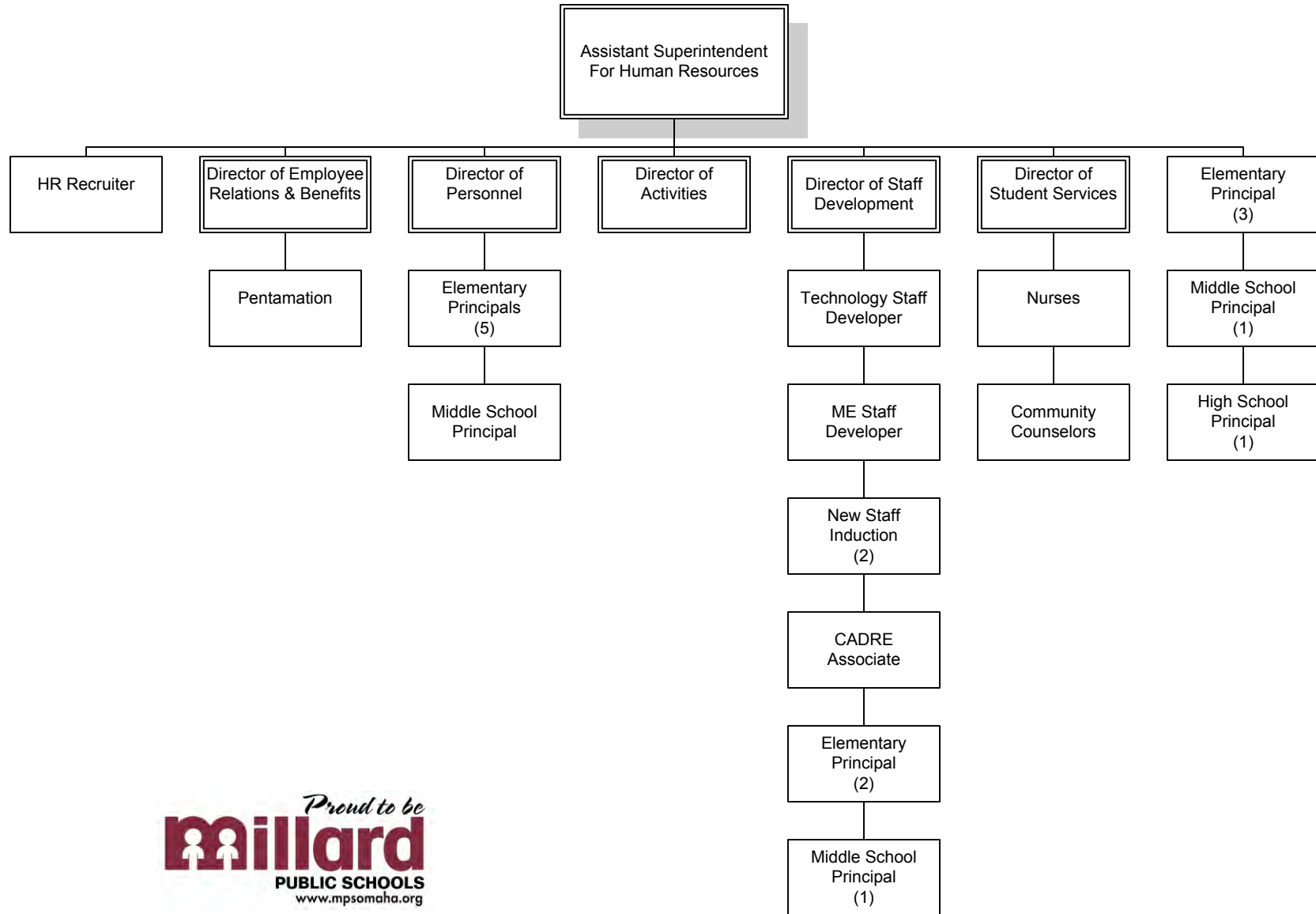


### ORGANIZATIONAL CHART

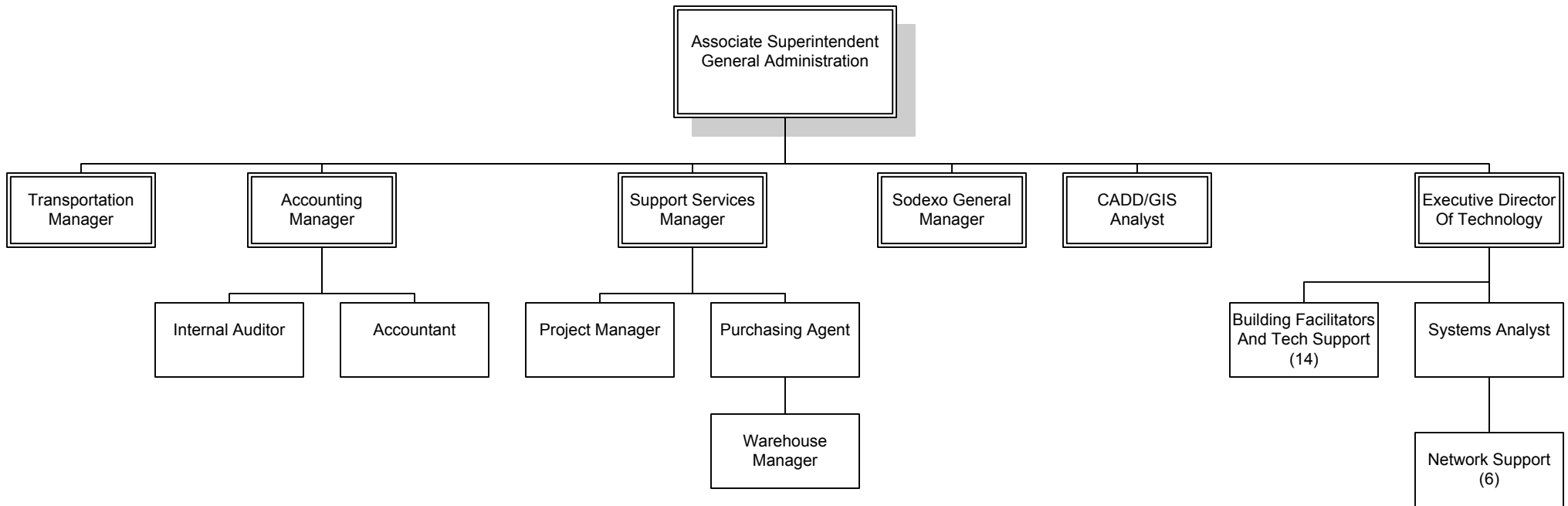


All Principals are the direct responsibility of the Superintendent. But, Supervision is divided between several Central Office Administrators.

# MILLARD PUBLIC SCHOOLS Human Resources Division

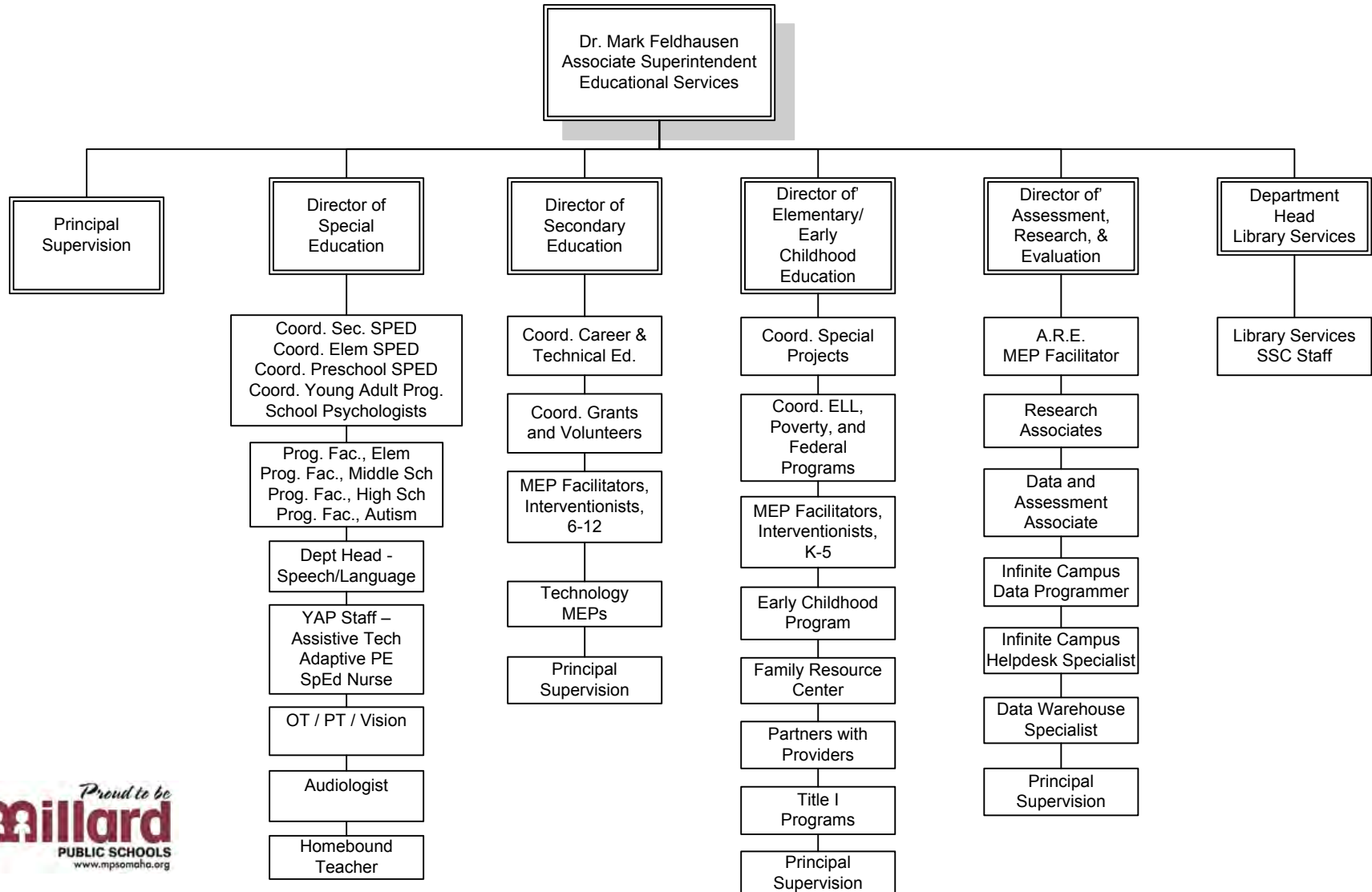


Millard Public Schools  
Associate Superintendent for  
General Administration



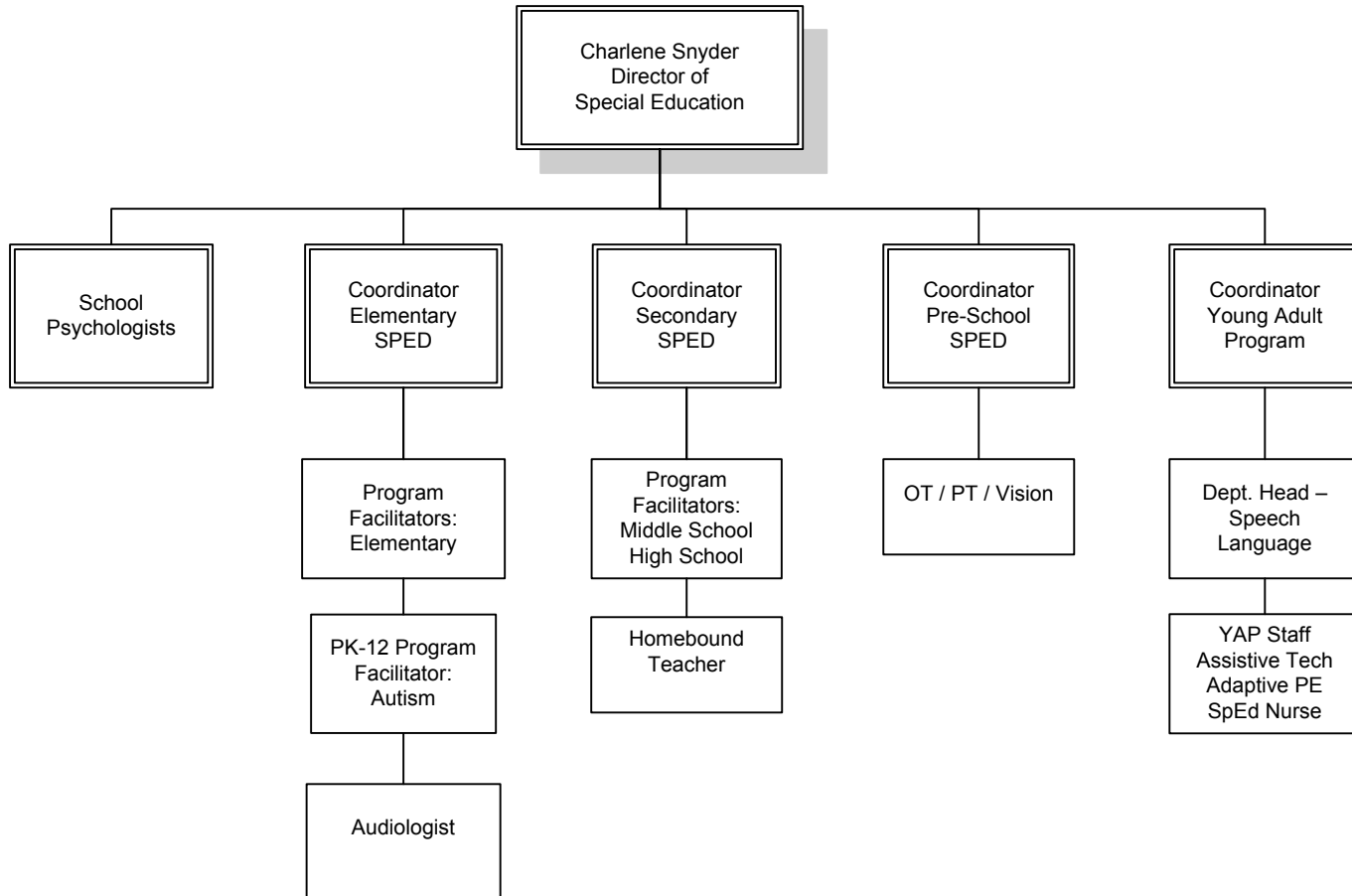
# MILLARD PUBLIC SCHOOLS

## EDUCATIONAL SERVICES DIVISION



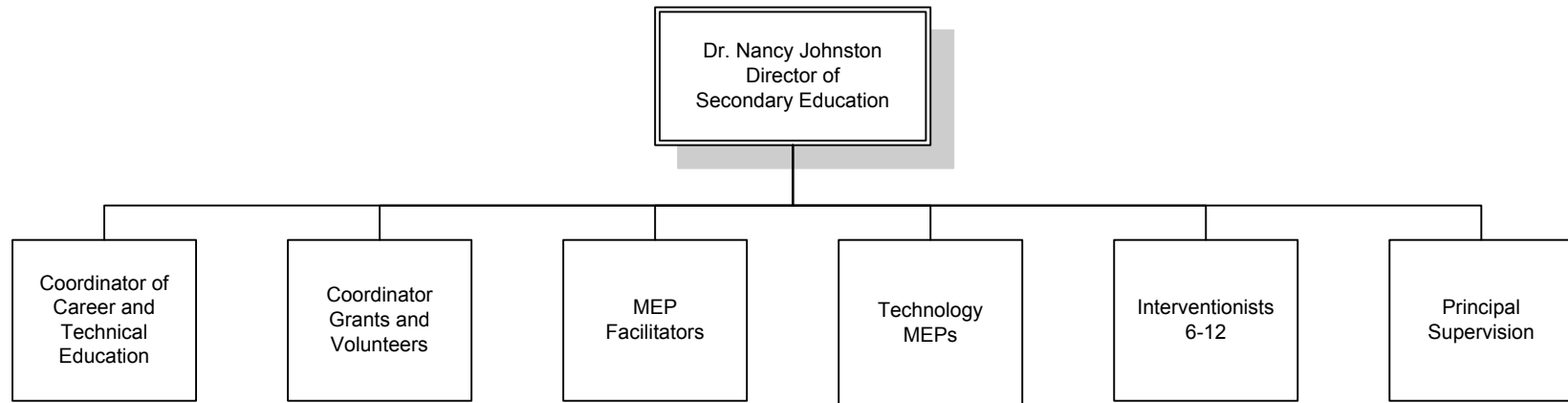
# Millard Public Schools

## Special Education



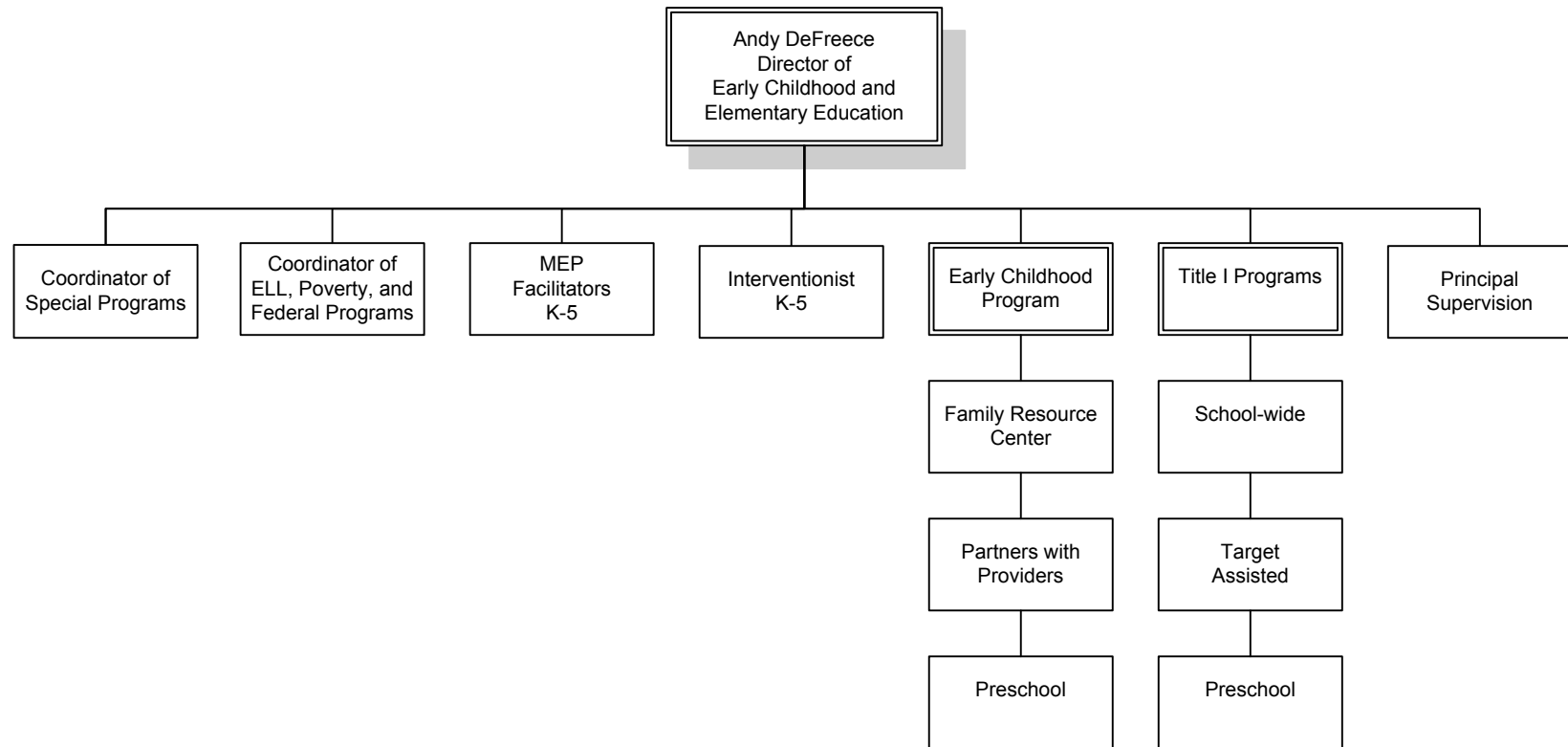
# Millard Public Schools

## Secondary Education

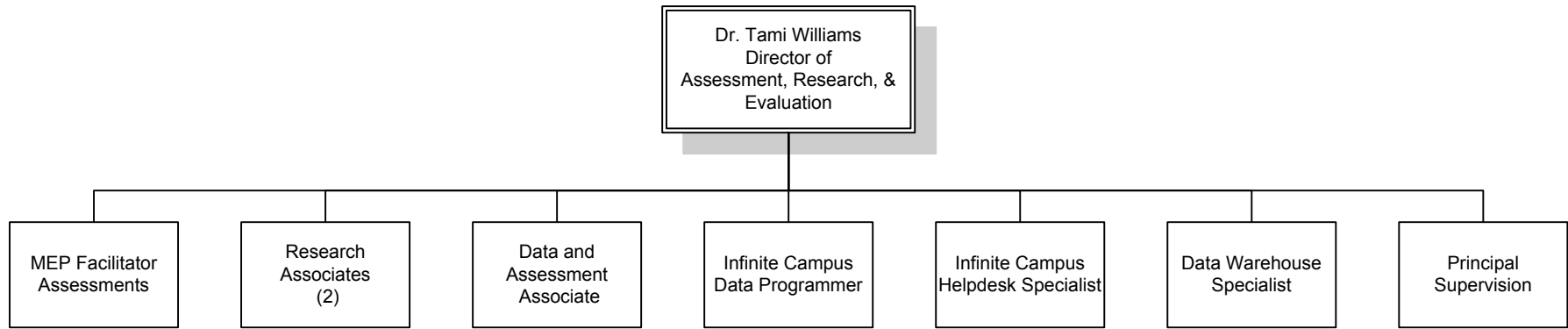


# Millard Public Schools

## Early Childhood / Elementary Education



Millard Public Schools  
Assessment, Research, & Evaluation





## AGENDA SUMMARY SHEET

**Agenda Item:** Collective Bargaining Agreement with Nurses

**Meeting Date:** August 20, 2012

**Department:** Human Resources

**Title & Brief Description:** The District and the Millard Education Association (“MEA”) have reached tentative agreement for the 2012-13 and the 2013-14 school year regarding nurses. The MEA voted for approval of the tentative agreement on August 14, 2012. The proposed agreement includes the following changes:

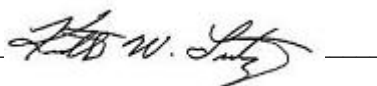
- YEAR 1 (2012-13)
  - **Estimated 3.0% total package;**
    - Salary Increase = 1.6% total package increase;
    - Health Insurance Rates = 0.4% total package increase;
    - NPERS Increase = 0.8% total package increase;
    - Other (Dental, Life, FICA, etc.) = 0.2% total package increase.
  - Elimination of the former training stipend (used to be 1% per year);
  - District Percentage Contribution to NPERS will increase 0.9% per State Law;
  - Clarification of cash-in-lieu phase out;
  - Estimated 2.5% Health Insurance Premium increase;
  - Health Insurance Deductibles increase from \$500/\$1,000 to \$600/\$1,200;
  - Wellness premium incentive granted one year after participation instead of mid-year.
- YEAR 2 (2013-14)
  - **Estimated 3.0% total package;**
    - **Voluntary Separation Program Cuts = 1.7% total package decrease.**
    - Salary Increase = 3.0% total package increase;
    - Health Insurance Rates = 1.2% total package increase;
    - Other (NPERS, Dental, Life, FICA, etc.) = 0.5% total package increase;
  - First year employees pay 10% of Health Insurance Premium;
  - Voluntary Separation Program Reductions;
    - Eligible for 5 years instead of 10;
    - Must have 20 years of continuous service to be eligible instead of 10;
    - Total Benefit Cap established of \$1,666.67 per month.

**Recommendation:** It is recommended that the Negotiated Agreement for Nurses with the Millard Education Association be approved.

**Background:** Wage increases are in line with budget parameters and consistent with other employee groups.

**Options and Alternatives:** Return to the bargaining table.

**Responsible Persons:** Chad Meisgeier, Duncan Young, Keith Lutz

**Superintendent's Approval:**  —

## COLLECTIVE BARGAINING AGREEMENT

**THIS AGREEMENT** made and entered into this      day of August, 2012 by and between the Millard School District No. 17, Douglas County, Nebraska (hereinafter referred to as "District"), and the **Millard Education Association of School Nurses** (hereinafter called "Nurses").

### WITNESSETH

**WHEREAS**, the District has recognized the Nurses as the collective bargaining agent for the full-time nurses permanently employed by the District; and,

**WHEREAS**, the parties have met from time to time and negotiated the salaries and other terms related to compensation for the school years 2012-2013 and 2013-14; and,

**WHEREAS**, the parties hereto have reached an agreement with respect to the salaries and other terms related to compensation for the school years 2012-2013 and 2013-14;

**NOW, THEREFORE**, in consideration of the covenants and conditions as hereinafter set forth, the parties agree as follows:

1. **Term of the contract:** The term of the contract shall begin on August 1, 2012 and terminate on July 31, 2014 and shall consist of 193 working days.

Nurses may be asked to work additional days. When this occurs, these days will be compensated at the nurse's daily rate.

If upon the expiration of this agreement on the 31<sup>st</sup> day of July, 2012 the parties hereto have not agreed to a collective bargaining agreement for the school year 2012-13, the terms of this agreement shall continue in full force and effect so long as the parties are continuing to engage in good faith collective bargaining.

2. **Salary:** The salary ranges for shall be:

<b><u>2012-13</u></b>		
	<b>Minimum</b>	<b>Maximum</b>
<b>RN</b>	\$35,505	\$53,000
<b>BSN</b>	\$36,505	\$54,000

<b>2013-14</b>		
	<b>Minimum</b>	<b>Maximum</b>
<b>RN</b>	\$36,659	\$56,000
<b>BSN</b>	\$37,659	\$57,000

**Placement on the Salary Range:** For the 2012-13 school year, the District shall pay each full-time nurse employed by the District during the 2011-12 school year an increase in daily rate of pay, over and above the daily rate paid to the nurse during the 2011-12 school year, of 2.35%. For the 2013-14 school year, the District shall pay each full-time nurse employed by the District during the 2012-13 school year an increase in daily rate of pay, over and above the daily rate paid to the nurse during the 2012-13 school year, of 4.25%. Such increase shall not result in a salary which exceeds the maximum salary allowed by the schedule above. A nurse's daily rate of pay is his or her annual salary divided by the number of contract days.

**Additional Days:** Any nurse who is required to work extra days beyond the contracted days specified in this agreement will be compensated at his or her regular daily rate of pay (or portion thereof). Each nurse required to work additional days shall be given a minimum of 90 days written advance notice.

3. **Extra Duty Compensation:** The employee designated as Head Nurse shall receive additional compensation at the rate of \$3,550.
4. **Insurance:** The District shall provide each full-time nurse with health, dental, \$50,000 term life, and long-term disability coverage and benefits. Health Plan benefits are outlined in Appendix "A" which is attached hereto and by reference incorporated in and made a part of this Contract. Dental plan benefits are outlined in Appendix "B". The District may set the District's contribution amounts towards Benefit Premiums. The amount of the District Premium contributions shall be made available to nurses.

**Health Insurance for Returning Nurses:** For each eligible full-time nurse who was employed by the District in the prior contract year and who did not participate in the employee wellness plan in the prior year, the District shall pay 90% of the cost for single or family health coverage provided, however, that the nurse elects coverage and pays the balance of the premiums for such coverage. For each full-time employee who voluntarily participates in the wellness plan and meets the criteria in the wellness plan in the prior year, the District shall pay an additional 10% of the District designated premium amount for single or family health coverage. Any returning nurse who did not participate in the wellness plan in the prior year and elects a change to coverage at open enrollment or due to a qualifying event shall pay 10% of the premium. Any returning nurse who did participate in the wellness plan in the prior year and elects a change to coverage at open enrollment or due to a qualifying event shall be entitled to a fully paid premium by the District. The District may deduct the employee's 10% premium contribution beginning in September for each full time employee who elects health coverage but did not participate in the wellness plan or who did not meet the criteria of the wellness plan in the prior year.

**Health Insurance for New Nurses:** For each eligible full-time nurse newly hired to the District in the first year of this agreement (2012-13), the District shall pay 100% of the cost for single or family health coverage for one year only. The District will pay 90% of the cost in subsequent years, subject to the conditions for returning nurses described in the previous section. For each eligible full-time nurse newly hired to the District in the second year of this agreement (2013-14), the District shall pay 90% of the cost for single or family health coverage, subject to increase to 100% in subsequent years, provided the

employee participates in the wellness program as described in the previous section.

**Wellness Program:** The District may continue to develop and amend the wellness program, provided that the District seeks input from the Association. The policies, procedures, and implementation, amendments to, and all decisions related to wellness program shall be the responsibility of the District; subject only to the following limitations:

a) In each year, the District shall provide the Association with a written description of the terms and conditions of the wellness program including: (i) enrollment procedures; (ii) minimum participation criteria; (iii) scoring methodology; (iv) any appeals process; and (v) a list of all laboratory tests used as a part of the health screening;

b) The District shall communicate annually to the Association: (i) the number of certificated staff enrolled in the wellness program; (ii) the number of certificated staff not meeting the participation criteria; and (iii) aggregate data setting forth the reasons the certificated did not meet the participation criteria;

c) The District and the District's agent(s) shall maintain the confidentiality of all private health information in accordance with applicable federal, state, and local laws;

d) Employee participation in the wellness program shall be voluntary. The wellness program shall provide an alternative participation standard in compliance with applicable law for any employee who, due to a medical condition and / or disability, is unable to meet the wellness program's criteria. Any employee completely exempted from any participation in the wellness program, including inability to meet any alternative participation standard, due to requirement of law (e.g. Americans with Disabilities Act), will not be charged designated premium amounts for non-participation or failure to meet the criteria of the wellness plan;

e) The 2012-13 school year Wellness Plan participation shall be limited to a health screening and an individual health survey similar to the 2011-12 school year;

f) Beginning in the 2013-14 school year, the District may:

i. expand the wellness program to include participation elements (e.g. seminars and on-line activities) for meeting the criteria of the wellness plan; or

ii. maintain the same methodology as 2012-13; or

iii. discontinue the wellness program (if the District discontinues the wellness program, premiums shall be calculated as if the nurse had completed the wellness program);

g) The District shall not include a mandatory health score for participation during this Agreement.

**Emergency Room Co-Pay:** The District may include a co-pay of up to \$100 for each non-qualified emergency room visit.

**High Deductible Health Plan:** The MEA and the District shall establish a study committee for the purposes of evaluating a high deductible health plan with possible District contributions to a corresponding Health Savings Account. The advisory study committee shall submit its findings to the MEA and the District for possible (but not mandatory) inclusion in the 2014-15 Negotiated Agreement.

**Dental Insurance:** The District shall pay the full cost of single dental coverage; the nurse may purchase family dental coverage by paying the additional premium through payroll deduction.

**Life Insurance:** The District shall pay the full cost of \$50,000 term life coverage.

**Long-Term Disability Plan:** Each full-time nurse shall participate in the long-term disability plan and the nurse shall pay the full premium through payroll deduction; the premium shall not be paid through the District's Section 125 plan.

**Cash Option:** Each full-time nurse who was employed by the District during the 1996-97 school year and who has been continuously employed by the district thereafter, shall be eligible to exercise a cash option of \$325.28 per month in lieu of health and dental insurance in accordance with the cash option plan adopted by the District. Any such nurse electing cash option may purchase single or family dental coverage. Any such nurse electing cash option may, at his or her option, receive a reduced cash option of \$157.40 per month and the district will pay the premium for single health and dental. Continuous service shall include school-years during which a nurse was on an approved leave of absence. Any nurse who does not receive cash-option as of January 1, 2013 shall not be allowed to elect cash-option at a later date, even if the nurse was continuously employed from the 1996-97 school year. Any nurse who elects cash-option of \$157.40 per month as of January 1, 2013 may not elect cash option of \$325.28 at a later date even if the nurse was continuously employed from the 1996-97 school year.

**Direct Bill:** In order to be eligible for the Direct Bill Plan as an early retiree, the employee, the spouse and dependents each must have had a minimum number of months of continuous coverage under the District's Health and/or Dental Plan at the time continued coverage begins. The minimum number of months of continuous coverage required is 60 months

5. **Paid Leave:** During each school year covered by this contract, each full-time nurse shall receive twelve (12) days leave, and further be allowed any unused and accumulated leave from the previous year to a maximum total of ninety-two (92) days of leave at full pay. Such leaves shall be taken only for reasons of: personal illness, family illness, family death, and business and emergency. The rules for use of leave are established in Board Policy and Rule.

**Reimbursement for Unused Paid Leave:** At the conclusion of each school year covered under this agreement, each full-time nurse will receive reimbursement for each unused day of accumulated unused leave in excess of eighty (80) days and further shall have his or her accumulated paid leave allotment reduced to eighty (80) days. Each part-time nurse shall receive reimbursement for each unused day of accumulated unused leave in excess of that portion of eighty (80) days which is equal to the portion of his or her full-time equivalency and further shall have his or her accumulated paid leave allotment reduced by the number of reimbursed leave days. The rate of reimbursement shall be at \$100 per day. The District shall establish procedures for the leave reimbursement program.

**Business and Emergency Leave:** Up to three days of a nurse's accumulated paid leave per year may be used for business and emergency leave; and a maximum of one business and emergency leave day per year may be taken for any or no reason whatsoever; subject to limitations on permissible dates of leave, limitations on number of nurses eligible for leave on any given day, and application procedures developed by the District. In addition to the sufficient grounds currently listed in Board Rule, Business and Emergency Leave may be approved for: (a) District approved college course work; (b) graduations, college visits, or competitions in which the employee's children participate; (c) serious illness of a friend or non-immediate family member; and (d) weddings of a friend or non-immediate family member (subject to single day restrictions in Board Rule). Additional clarification of business and emergency leave consistent with these parameters may be established in Board Policy or Rule.

6. **Voluntary Early Separation Program:** The District's policies for Voluntary Early Separation for teaching staff shall be applicable to the Nurses as set forth in Appendix "C" and as set forth in Board Policy/Rule.
7. **Duties and Responsibilities:** The Nurses shall perform the duties as assigned by the District and pursuant to schedules established by the District.

- 8. **Management:** It is understood and agreed that the District reserves the right to employ Nurses under part-time contracts or to contract for nursing services with organizations providing nursing services; provided further, that any Nurse employed by the District at the time any such contract is made shall continue to be employed by the District in accordance with the terms and conditions in this Contract.
- 9. **Grievance procedure:** Any grievance arising under this Contract shall be processed in accordance with the District's grievance policy.
- 10. **Agreement:** This contract constitutes the entire agreement between the District and the Nurses.

IN WITNESS WHEREOF, the parties have executed this Contract the day and year first above written.

**Millard School District**  
School District No. 17  
Douglas County, Nebraska

by \_\_\_\_\_

**Millard Education Association of Nurses**

by \_\_\_\_\_

**Appendix A**

**MPS Health Plan**

<b>Benefit Overview</b>	<b>MPS PPO Plan Effective January 1, 2013</b>
<b>Annual Deductible</b> In-network Individual Family  Out-of-network Individual Family	 \$600 \$1,200  \$1,200 \$2,400
<b>Co-insurance %</b> In-network Out-of-network	 80% 60%
Out-of-Pocket Max, NOT including deductible In-network Individual Family  Out-of-network Individual Family	 \$2,000 \$4,000  \$4,000 \$8,000
<b>Prescription Drug Copay</b>	Generic           \$10 Preferred Brand   \$35 Non-Preferred Brand \$60  Mail Order: 2.5 copays for 90 day supply
<b>Lifetime Maximum</b>	none

## Appendix B

## MPS Dental Plan for 2012-14

<b>Benefit Overview</b>		
	<b><u>In-Network</u></b>	<b><u>Out-of-Network</u></b>
<b>Annual Deductible</b>		
Individual	\$25	\$25
Family	\$75	\$75
<b>Individual Annual Maximum</b>	\$1,500 combined	
<b>Diagnostic &amp; Preventive</b> (no deductible)		
Exams	100%	90%
Cleanings	100%	90%
X-rays	100%	90%
Fluoride Treatment	100%	90%
Sealants	100%	90%
Space Maintainers	100%	90%
<b>Regular Restorative Services</b> (deductible applies)		
Emergency treatment to relieve pain	80%	70%
Fillings, stainless crowns	80%	70%
Simple extractions, surgical services	80%	70%
<b>Major Services</b> (deductible applies)		
Endodontics – root canal therapy	80%	70%
Periodontics – treatment of gum disease	80%	70%
Crowns, inlays, onlays	50%	40%
Bridges and dentures	50%	40%
Repairs and adjustments	50%	40%
<b>Orthodontics</b>	N/A	N/A



**Appendix C**  
**Schedule of Payments - Voluntary Separation Program (2012-13)**

An eligible employee who has been approved by the Board for participation in the Voluntary Separation Program shall receive a total benefit equal to his or her final salary times years of credited service times the salary factor indicated in the table below. The total benefit shall be divided into equal monthly payments as indicated in the table below:

<b>Year of Plan Eligibility</b>	<b>Total Benefit Formula</b>	<b>Number of Equal Monthly Payments</b>
1	Salary x Years x .070	60
2	Salary x Years x .065	60
3	Salary x Years x .060	60
4	Salary x Years x .055	60
5	Salary x Years x .050	60
6	Salary x Years x .045	60
7	Salary x Years x .040	48
8	Salary x Years x .035	36
9	Salary x Years x .025	24
10	Salary x Years x .015	12
11	Eligibility Ends	

Definitions:

**Salary** shall mean the employee's final school-year annual salary including longevity pay but not including payments for extra-duty, performance bonus, cash-option or hourly paid work.

A **year of credited service** shall mean:

- (a) any school year in which the employee is paid by the district for at least 135 days of full-time work; or
- (b) any two school years in which the employee is paid for the equivalent of at least 135 days of part-time work each year; or
- (c) any two school years in which the employee is paid for the equivalent of at least 67.5 days of full-time work each year.

Years of employment as a substitute shall not be counted toward years of service under this plan.

**Monthly Payment Amount** is the total benefit divided by the number of monthly payments

**Age** shall mean an employee's age on June 1 of any given school-year.

**Year of Plan Eligibility** is determined by the school year when the employee is first eligible to participate. When an employee first meets the qualifications described in the eligibility section of this agreement, the employee is in year one (1) of his or her eligibility. The following school-year is the employee's second year of eligibility; this pattern continues until the employee elects to participate or until the 11<sup>th</sup> year when the employee is no longer eligible to participate.

**Appendix C (continued)**  
**Schedule of Payments - Voluntary Separation Program (2013-14)**

An eligible employee who has been approved by the Board for participation in the Voluntary Separation Program shall receive a total benefit equal to the lesser of: (1) his or her final salary times years of credited service times the salary factor indicated in the table below; or (2) \$20,000 per year. The total benefit shall be divided into equal monthly payments as indicated in the table below:

Year of Plan Eligibility	Total Benefit Formula	Number of Equal Monthly Payments
1	Salary x Years x .070	60
2	Salary x Years x .060	60
3	Salary x Years x .050	60
4	Salary x Years x .030	60
5	Salary x Years x .010	60
6	Eligibility Ends	

Definitions:

**Salary** shall mean the employee's final school-year annual salary including longevity pay but not including payments for extra-duty, performance bonus, cash-option or hourly paid work.

A **year of credited service** shall mean:

- (a) any school year in which the employee is paid by the district for at least 135 days of full-time work; or
- (b) any two school years in which the employee is paid for the equivalent of at least 135 days of part-time work each year; or
- (c) any two school years in which the employee is paid for the equivalent of at least 67.5 days of full-time work each year.

Years of employment as a substitute shall not be counted toward years of service under this plan.

**Monthly Payment Amount** is the total benefit divided by the number of monthly payments.

**Age** shall mean an employee's age on June 1 of any given school year.

**Year of Plan Eligibility** is determined by the school year when the employee is first eligible to participate. When an employee first meets the qualifications described in the eligibility section of this agreement, the employee is in year one (1) of his or her eligibility. The following school year is the employee's second year (2) of eligibility; this pattern continues until the employee elects to participate or until the sixth (6<sup>th</sup>) year when the employee is no longer eligible to participate.

**AGENDA SUMMARY SHEET**

**Agenda Item:** TeamMates Nebraska Mentoring Program Agreement

**Meeting Date:** August 20, 2012

**Department:** Educational Services

**Title and Brief Description:** TeamMates Nebraska Mentoring Program Agreement

**Action Desired:**   X   Approval

**Background:** The TeamMates Nebraska Mentoring Program Agreement for 2012-2013 is essentially the same as that approved by the Board on August 1, 2011. The only change is that the name, “TeamMates of Metro Omaha (“Metro Board”) has been changed to TeamMates of Millard (“Chapter”).

In addition, this action serves as an opportunity to review the history of TeamMates in the Millard Public Schools. The attached document outlines how the program began in MPS, the buildings that participate and the number of matches (mentor – mentee) at each participating school, and District financial support for the program.

**Recommendations:** It is recommended that the TeamMates Nebraska Mentoring Program Agreement be approved and that the Associate Superintendent for Educational Services be authorized and directed to execute any and all documents related to this project.

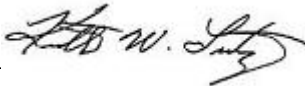
**Strategic Plan**

**Reference:** Not applicable

**Timeline:** Applicable for the 2012-2013 school year

**Responsible**

**Persons:** Dr. Mark Feldhausen, Assoc. Supt. (Educational Services)  
Susan McAdam, Grant & Volunteer Coordinator

**Superintendent’s Signature:** \_\_\_\_\_  \_\_\_\_\_

## (FOR USE BY ALL CHAPTERS/DISTRICTS)

**TEAMMATES NEBRASKA  
MENTORING PROGRAM AGREEMENT**

This Mentoring Program Agreement (this "Agreement"), is made by and among TeamMates Mentoring Program, a Nebraska non-profit corporation ("TeamMates"), TeamMates of Millard, a Nebraska non-profit corporation (the "Chapter"), and Millard Public Schools (the "District").

WHEREAS, TeamMates has developed a model and created proprietary materials useful in the establishment of successful in-school mentoring programs throughout the nation (the "TeamMates Mentoring Program");

WHEREAS, subject to the terms of this Agreement, the Chapter and District desire to participate in TeamMates Mentoring Program, and TeamMates desires to have the District and Chapter participate in the TeamMates Mentoring Program.

NOW THEREFORE, in consideration of the above premises and the mutual covenants and agreements contained herein, the parties agree as follows:

1. **Grant to District.** TeamMates grants the District, subject to the term of this Agreement, the right and authority to establish a chapter of the TeamMates Mentoring Program in the District.

2. **Obligations of TeamMates.**

a. TeamMates agrees to provide initial training to representatives of the Chapter and District regarding the establishing of a TeamMates Mentoring Program in the District. In addition, at the request of the Chapter or District, TeamMates may also provide additional training, educational, and promotional materials, on terms to be mutually agreed upon by the parties.

b. TeamMates agrees during the term of this Agreement, to make available any and all advertising, training, or developmental materials as the same may be developed from time to time by TeamMates ("TeamMates' Intellectual Property") to the District. TeamMates further grants the District for the term of this Agreement, a non-exclusive, revocable license to use, subject to its prior written approval, TeamMates Intellectual Property, including the right to use the trademark "TeamMates", and all associated logos on brochures, advertising materials, instructional materials, and other materials or media. TeamMates shall, at its own expense, be responsible for defending TeamMates' Intellectual Property.

3. **The District.**

a. The District hereby adopts and covenants that it will adhere to TeamMates' Policies and Purposes previously provided to the District. The District shall implement, maintain and abide by TeamMates' Procedures and Policies, as may be amended from time to time by TeamMates, in its sole discretion.

b. The District shall not take any action, or participate in any activity, that is inconsistent with the status of a tax-exempt entity under Section 501(c)(3) of the Federal Internal Revenue Code of 1986, as amended (the "Code").

c. Annually, the District, along with the Chapter, shall prepare a budget that will set forth the anticipated costs associated with the TeamMates Mentoring Program in the District for the upcoming fiscal year. The budget will be finalized on or before July 1 of each year. It is the parties' expectation that the budget will always project revenue to exceed expenses.

d. The District shall allow TeamMates to conduct annual audits of the District's policies, practices, operations, and record keeping relating to the TeamMates Mentoring Program, and such other audits relating to the TeamMates Mentoring Program as TeamMates may deem appropriate.

e. The District agrees to provide appropriate space in the buildings of each of its schools participating in the TeamMates Mentoring Program for the mentors and mentees to meet. The District also agrees to permit mentors to meet with mentees in its schools during all days in which each school is in session and at such other times as shall be mutually agreed upon by the parties hereto.

4. **Indemnification & Insurance.**

a. The District covenants and agrees to indemnify and hold harmless the Chapter and TeamMates, and their officers, directors, employees and agents against those liabilities set forth on "Exhibit A", attached hereto arising from the acts or omissions of the District or its officers, directors, employees, agents or participants.

b. The Metro Board covenants and agrees to indemnify and hold harmless the District and TeamMates, and their officers, directors, employees and agents against those liabilities set forth on "Exhibit A", attached hereto arising from the acts or omissions of the Metro Board or its officers, directors, employees, agents or participants in the amounts set forth in "Exhibit A".

c. TeamMates covenants and agrees to indemnify and hold harmless the District, the Chapter, and their officers, directors, employees and agents against those liabilities set forth on "Exhibit A", attached hereto, arising from the negligent acts or omissions of TeamMates and its officers, directors, employees, agents or participants in the amounts set forth in "Exhibit A".

d. Each party hereto covenants and agrees to acquire and maintain such insurance policies as are necessary to provide liability coverage covering the acts and omissions, set forth on "Exhibit A", attached hereto, and to name the other partners here to as "Additional Insured on a primary basis, unless the Chapter and District elect to obtain their own insurance.

5. **Termination.** This Agreement shall remain in effect until it is terminated. This Agreement may be terminated at any time by any party by delivery of written notice of termination to the other parties. Upon termination, the District shall immediately cease the use of the TeamMates' Intellectual Property. The District agrees to immediately return all materials containing TeamMates' Intellectual Property upon termination and shall distribute to TeamMates upon demand all funds then held by it or under its control to TeamMates or such other entity that TeamMates shall designate.

6. **Miscellaneous.**

a. **Notices.** Any Notices required under the terms of this Agreement shall be effective if deposited with the United States Postal Service postage prepaid first class mail and addressed to:

<b>TeamMates:</b>	<b>Chapter:</b>
TeamMates Mentoring Program	TeamMates of Millard
6801 "O" Street	11850 Nicholas Suite 120
Lincoln, NE 68510	Omaha NE 68154

**District:**  
Millard Public Schools  
5606 So. 147<sup>th</sup> Street  
Omaha NE 68137

b. **Entire Agreement, Supercede, Amendment.** This Agreement represents the entire agreement of the parties with respect to the subject matter hereof and supercedes any prior or contemporaneous agreements or understandings, written or oral, among the parties. No provision of this Agreement may be modified unless by means of a separate writing signed by all of the parties.


c. **Disputes.** In the event of a dispute between the parties, the Executive Director of TeamMates, the President of the Chapter Board and the Superintendent of the District (the "CEO Meeting") shall meet to discuss in detail the nature of the disputes and the remedies sought. If the CEO Meeting cannot be arranged with all parties present within 60 days of such a meeting being proposed, or if the parties do not resolve their dispute at the CEO Meeting, then the parties agree to submit the dispute to nonbinding mediation conducted by a single mediator agreed to by the parties. If the dispute is still unresolved the parties agree that they then may seek any all remedies available to them through litigation in a court of competent jurisdiction.

d. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Nebraska. The parties agree that any dispute arising out of this Agreement shall be initiated and prosecuted in a court located in Nebraska, and each party hereby consents and submits to the jurisdiction over its person by any such court.

IN WITNESS HEREOF, the parties have set their hand this 11 day of July, 2012.

TEAMMATES MENTORING PROGRAM

By:

  
Suzanne Hince, Executive Director

TeamMates of Millard, Chapter

By:

  
Terry Zaback, Board President

Millard Public Schools, District

By:

Its: Mark W. Feldhausen, Assoc. Superintendent

"EXHIBIT A"

Commercial General Liability. Commercial General Liability insurance provided by a standard ISO form policy, or its equivalent, covering claims alleging negligence or omission causing bodily injury, death, property damage, including loss of use, personal injury and advertising injury, providing such coverage shall insure each party, its officers, directors, employees, agents and volunteers, and such liability insurance policy shall be endorsed to include the other parties as "Additional insured on a primary basis". Such policy shall be written on an occurrence basis of coverage with limits of not less than \$1,000,000 each occurrence for premises and operations, personal injury liability, \$2,000,000 general annual aggregate limit, \$1,000,000 each occurrence for claims resulting from product or completed operations and \$2,000,000 annual aggregate for such claims. The Commercial General Liability policy shall contain insurance for allegations or claim from Sexual/Physical Abuse. Such policy shall be written on an occurrence basis of coverage with limits of not less than \$500,000 each claim and \$500,000 in the annual aggregate and such policy shall also include the other parties as Additional Insured. Each party shall waive its rights of recovery against other parties. Such waiver of subrogation shall be endorsed to the policy in favor of the other parties.

Commercial Automobile Liability. Commercial Automobile Liability insurance with a combined single limit for bodily injury, death and property damage of not less than \$1,000,000 per accident, which coverage shall apply to all owned, hired and non-owned vehicles used by such party, its employees, agents, representatives, volunteers in conducting the Programs and Projects.

Workers' Compensation Insurance. Worker's Compensation Insurance covering its employees for all costs and statutory benefits and liabilities under the Nebraska Workers Compensation Act and any similar laws for its employees, and Employer's Liability Insurance with limits of not less than \$100,000 each employee injury, \$100,000 each employee disease, and \$500,000 policy limit for all accident injury or disease. Each Party shall waive its rights of recovery and obtain such waiver of subrogation from its insurer in favor of the other parties.

Before TeamMates or any contracted provider shall be permitted to begin work or provide services, each party shall provide the other parties hereto with evidence of such insurance issued on a standard ACORD Certificate of Insurance as will meet all insurance requirements stated in this agreement. Each party shall maintain all such insurance during the term of the Mentoring Program Agreement. It is each party's sole responsibility to provide the other parties hereto written notice should any required insurance be cancelled or non-renewed. Failure of any party to provide and maintain all insurance required, or failure to provide written notices shall not relieve such party of its obligation under the Mentoring Program Agreement.

By requiring insurance pursuant to the terms of the Mentoring Program Agreement, none of the parties represents that the coverage and limits required will necessarily be adequate to protect the other parties for all claims or amounts of loss. Such coverage and limits shall not be deemed or construed to be any limitation of any party's liabilities under any indemnification obligations pursuant to the terms of the Mentoring Program Agreement.

## TeamMates and Millard Public Schools

TeamMates is a school-based mentoring program started in 1991 by Tom and Nancy Osborn. The program matches adult volunteers with students in need of an additional caring adult in their lives. Volunteers are provided mentor training by TeamMates before they are paired with a student. The mentor and mentee meet weekly for 60 minutes, during school hours. Students are not taken out of class. The Board of Education approved implementation of TeamMates in December 1999. The principals of Andersen and Central Middle Schools agreed to participate in the program and a TeamMates Grant Application was approved by the Board in April 2000. Since then, TeamMates has expanded to include a total of the 23 buildings indicated in the following chart.

Abbott Elementary	Andersen Middle
Ackerman Elementary	Beadle Middle
Bryan Elementary	Central Middle
Cather Elementary	Kiewit Middle
Disney Elementary	North Middle
Harvey Oaks Elementary	Russell Middle
Hitchcock Elementary	North High
Holling Heights Elementary	South High
Montclair Elementary	West High
Neihardt Elementary	Horizon High
Sandoz Elementary	
Upchurch Elementary	
Wheeler Elementary	

Mentor recruitment is conducted by TeamMates. Since the beginning of the program in Millard, the number of mentor-mentee matches has increased annually. Currently there are 188 District matches. The chart below provides the most recent available match statistics. The goal, set by the Millard Chapter's advisory board, is to increase the number of matches by 20%, from the current 188 to 225 for 2012-2013.

Year	Match	Percentage Increase
2011-12	188	25.3%
2010-11	150	11.1%
2009-10	135	NA

The TeamMates program in Millard received federal grant support through TeamMates of Metro Omaha in 2001 and 2002. In 2003 through 2006, Millard Public Schools was awarded grant funds from the Millard Public Schools Foundation for the program. Since 2007, the program has been funded by the District. Funding provided by Millard through grants and the District has ranged from \$9,448 in 2002 - 03 to \$15,742 in 2011-12. The budget for the current school year is \$15,000, an increase of 25% over last years budgeted amount.

The following charts the MPS TeamMates expenses which included coordinators extra-duty stipend (one per participating building), materials and supplies, and field trip costs. The coordinators stipend first appears as an extra-duty contract item in 2003-2005 (\$722 per coordinator). Since that time the stipend has been changed to reflect the number of mentor-mentee matches that are facilitated (3 levels: 1-5 matches \$280; 6-10 at \$580; and 10 > at \$870).

TeamMates - Historical Information

<b><u>Expenses</u></b>		
School Year	Total Amount	Source
2011-12	\$15,742	MPS, Ed Services
2010-11	\$12,190	MPS, Flex Funding
2009-10	\$12,892	MPS, Flex Funding
2008-09	\$12,297	MPS, Flex Funding
2007-08	\$10,589	MPS, Flex Funding
2006-07*	\$15,911	MPS, Flex Funding - \$14,911; Foundation - \$160; MPS Fund 20 - \$840
2005-06	\$14,820	Foundation
2004-05	\$13,204	Foundation
2003-04	\$13,120	Foundation
2002-03	\$9,448	Foundation
2001-02	\$11,050	Federal Grant, Juvenile Justice
2000-01	\$8,378	Federal Grant, Juvenile Justice

\*Correspondence with Gary Steiner, Executive Director of the Millard Public Schools Foundation, and a review of available records, shed no light on why the funding source changed at this time.

**AGENDA SUMMARY SHEET**

**AGENDA ITEM:** Federal Work-Study Program Site Agreement between the Nebraska Methodist College of Nursing and Allied Health and the Millard Public Schools

**MEETING DATE:** August 20, 2012

**DEPARTMENT:** Educational Services

**TITLE AND BRIEF DESCRIPTION:** Federal Work-Study Program Site Agreement between the Nebraska Methodist College of Nursing and Allied Health and the Millard Public Schools

**ACTION DESIRED:**   X   Approval

**BACKGROUND:** The Nebraska Methodist College (NMC) of Nursing and Allied Health seeks to partner with the Millard Public Schools to place students enrolled in NMC in MPS elementary schools to support students in reading and math fluency (Read Naturally, Quick Reads and Fastt Math programs). Dr. Feldhausen and Mr. DeFreece propose that the program start small, at Bryan Elementary, and place 1-3 students at Bryan two hours per day twice a week. The NMC work-study students would be paid by NMC. Work-study students have been subject to a comprehensive background check that equals or surpasses that which the District uses to clear volunteers as a prerequisite to their having been admitted to their program of study. District legal counsel has reviewed and edited the agreement as well as reviewed the background check used by NMC. Said NMC students would be provided training by District personnel prior to their starting at Bryan. The intention is to start small with a proof of concept and then review the program at the semester prior to expanding the program at Bryan or to other elementary schools. Bryan's principal, Brad Sullivan, will supervise the work-study students and sign-off on required documentation.

**RECOMMENDATIONS:** It is recommended that the Federal Work-Study Program Site Agreement between the Nebraska Methodist College of Nursing and Allied Health and the Millard Public Schools be approved and that the Associate Superintendent for Educational Services be authorized to execute any and all documents related to this project.

**STRATEGIC PLAN REFERENCE:** None

**TIMELINE:** August-September 2012 implementation

**RESPONSIBLE PERSON(S):** Mark Feldhausen and Andy DeFreece

**SUPERINTENDENT'S APPROVAL:**  -

**BOARD ACTION:**



*FEDERAL WORK-STUDY PROGRAM Site Agreement*

This Agreement is entered into between the Nebraska Methodist College of Nursing and Allied Health d/b/a Nebraska Methodist College - the Josie Harper Campus ("**NMC**"), and School District No. 17 of Douglas County, Nebraska a/k/a Millard Public Schools ("**MPS**"), for the purpose of providing eligible **NMC** students employed and paid by **NMC** the opportunity to serve as volunteers in the capacity as reading tutors at **MPS** elementary schools as part of the Federal Work-Study Program ("FWS").

SECTION I

It is agreed that this Agreement consists of this document, and Schedules I, II, and III, which are hereby incorporated into, and made a part of, this Agreement and that said Schedules will set forth a brief description of the volunteer services provided to **MPS** by students employed and paid by **NMC** to be performed by the students under this Agreement, the anticipated number of students to be employed, the hourly rate of pay, and the average number of hours per week each student will work. These schedules will also state the total length of time the project is expected to be in effect.

SECTION II

It is mutually understood under the provisions of 42 U.S.C. 2754(a) that the students providing the volunteer services are employed and paid by **NMC** as part of an approved federal work-study program offered by **NMC** and that such work performed under this Agreement shall be work in the public interest which would not otherwise be provided, that the employment of the students by **NMC** will not result in displacement of employed workers or impair existing contracts for services, that the work will be governed by such conditions of employment, including compensation, as will be appropriate and reasonable in light of such factors as the type of services performed, geographical location, and proficiency of the student, and that the services must not involve political activities or services for any political party. Further, it is understood that no project may involve construction, operation or maintenance of any facility used for sectarian instruction or as a place of religious worship.

SECTION III

It is further understood that no student may perform services on any project under this Agreement for more than 20 hours in any given week.

## SECTION IV

It is mutually understood and agreed that the student(s) will be employed and paid by **NMC** and made available to **MPS** by **NMC** as part of the Federal Work-Study Program offered and administered by **NMC** to provide volunteer services to **MPS** for the use and benefit of **MPS**. **NMC** has the responsibility to determine that the student(s) meet all eligibility requirements for employment under the FWS. **NMC** further agrees that all **NMC** employed-students providing volunteer services will be subjected exclusively to **NMC** background checks which meet or exceed those required by District Policy 6900 and Rule 6900.1 prior to referral of the **NMC** student(s) to **MPS**. Additionally, prior to the student's referral to **MPS**, **NMC** shall certify to **MPS** that each referred student has been subjected to a background check done in accordance with the **NMC** enrollment background check, which includes: Nebraska Adult and Child Abuse Registry, County Criminal Record Search, National Sex Offender Public Registry Search, Fraud and Abuse Control Information System (FACIS), government watch list, and an identification trace.

Students may be removed from work on a particular assignment or from **MPS** provided that the student's direct supervisor, as described in Section VIII, brings the matter to the attention of the Associate Director of Financial Aide at **NMC** before the removal occurs, unless serious, immediate harm will occur. **NMC** also reserves the right to remove students on its own initiative. **MPS** agrees that no student will be denied work or subjected to different treatment under this Agreement on the grounds of race, creed, sex or national origin, and that it will comply with the Civil Rights Act of 1964 (Pub.L.88-352, 78 U.S.C. 252), Title IX of the Education Amendments of 1972 (Pub.L.92-318), the Regulations of the Department of Education which implement those Acts, the Nebraska Employment Practice Act of 1965, and the rules and regulations promulgated by the Equal Employment Opportunity Commission which implement that Act.

## SECTION V

Transportation for students to and from their work assignments will not be provided by either **NMC** or **MPS**.

## SECTION VI

Compensation of students for work performed on a project under this Agreement, and all payments due as an employer's contribution under federal or state Social Security Laws or under other applicable laws, will be made by **NMC**, which shall be deemed the employer of the students.

## SECTION VII

**NMC** agrees that as the employer it is a responsible party under the Nebraska Workmen's Compensation Law for personal injury caused to a student by accident or occupational disease arising out of and in the course of employment pursuant to this Agreement. **NMC** and **MPS** mutually waive their rights of subrogation and their insurers' rights of recovery in favor of the other party.

## SECTION VIII

It is agreed that while **NMC** will be deemed the employer of students participating in any project under this agreement, **MPS** will be responsible for the direct supervision of work performed and the control of the student in the performance of the work, and will maintain and make available to **NMC** the names and qualifications of **MPS** supervisors. **NMC** will provide a liaison to record the hours worked weekly by each student and review them with an authorized official of **MPS**.

## SECTION IX

Neither party shall be liable under any contracts or obligations of the other, except as otherwise provided pursuant to this Agreement or any act or omission of the other party or its officers, employees or agents, and both parties agree to indemnify and hold the other harmless from any and all losses, damages, costs and expenses (including reasonable attorney's fees) that are caused or arise out of their own omission, fault, negligence or other misconduct by their employees, independent contractors or volunteers in connection with this Agreement.

## SECTION X

This Agreement will become final upon acceptance by **NMC**.

NEBRASKA METHODIST COLLEGE

OF NURSING AND ALLIED HEALTH

Millard Public Schools

By: \_\_\_\_\_  
Dennis A. Joslin

By: \_\_\_\_\_

Title: President and CEO

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**SCHEDULE I**

AGENCY DESCRIPTION

A. NAME, SITE LOCATION AND PHONE NUMBER:

Millard Public Schools

Program Director: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

B. PURPOSE OF AGENCY:

Millard Public Schools is responsible for the day to day monitoring of Reading tutors for preschool age through elementary school students while at school sites.

C. GOVERNING BODY:

Millard Public Schools District

D. OFFICIAL AUTHORIZED TO ENTER INTO AGREEMENT:

\_\_\_\_\_

Name / Title

**SCHEDULE II**

## PROJECT DESCRIPTION

## A. DESCRIPTION OF WORK TO BE ACCOMPLISHED:

Eligible students enrolled at Nebraska Methodist College of Nursing and Allied Health will tutor preschool/elementary school students at designated sites located within the **MPS** District. The college students will tutor elementary age students in reading and serve as mentors for the school-age children.

## B. JOB CLASSIFICATION:

Student Assistant Federal Work-Study

**SCHEDULE III**

## CONDITION OF REMUNERATION

## A. HOURLY WORK LIMIT:

It is understood that no student may perform work on any project under this program for more than twenty (20) hours in any week.

B. TOTAL NUMBER OF STUDENTS TO BE REQUESTED IF KNOWN:

---

## C. PAY SCHEDULE:

The salary paid to the work-study students will be \$8.00 per hour plus one hour of travel time per each day worked.

## D. PERIOD OF PERFORMANCE:

The period of performance for this Agreement will begin August 20, 2012.

## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Amendment of FYE12 Employee Benefit Fund Budget

**MEETING DATE:** August 20, 2012

**DEPARTMENT:** Business

**TITLE & BRIEF DESCRIPTION:** Amendment of FYE12 Employee Benefit Fund Budget – The amendment of the current fiscal year’s employee benefit fund budget to reflect the fact that health insurance claims are higher than anticipated.

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:** The District has established the Employee Benefit Fund to account for the district’s Self Funded Health Insurance Plan. Health insurance claims are paid weekly from this fund. The budget of expenditures for the 2011-12 fiscal year is not sufficient to fund the health insurance claims.

The attached Notice reflects an increase of \$4,000,000 in both revenue (resources) and expenditures (disbursements) for the employee benefit fund. The amendment does not affect property taxes.

**OPTIONS AND ALTERNATIVES:** n/a

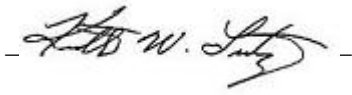
**RECOMMENDATION:** It is recommended that the District’s FYE12 Employee Benefit Fund Budget be amended to provide for an increase of \$4,000,000 in both “disbursements” and “resources” as noted in the Notice of Budget Hearing and Budget Summary Amendment which is, by this reference, incorporated in its entirety into this motion.

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** Immediate

**RESPONSIBLE PERSON:** Ken Fossen, Associate Superintendent (General Administration); Chris Hughes, Accounting Manager

**SUPERINTENDENT’S APPROVAL:** 

**NOTICE OF BUDGET HEARING AND BUDGET SUMMARY AMENDMENT**

State of Nebraska  
**Budget Form - NBH-School District**  
 Statement of Publication

Millard Public Schools in Douglas County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-512, that the governing body will meet on the 20th day of August, 2012 at 5:00 P.M., at Don Stroh Administration Center (5606 S. 147th Street, Omaha, NE 68137) for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget amendment for the **Employee Benefit Fund Only**. The amendment is due to Health Insurance Claims being higher than expected this fiscal year. This amendment does not result in any change to the property tax request or corresponding levy. The budget detail is available at the office of the Clerk/Secretary during regular business hours.

Clerk/Secretary

2011-12 APPROVED BUDGET SUMMARY							
FUND	Actual Disbursements & Transfers	Actual/Estimated Disbursements & Transfers	Budgeted Disbursements & Transfers	Necessary Cash Reserve	Total Available Resources Before Property Taxes	Fee and Delinquent Tax Allowance	Total Personal and Real Property Tax Requirement
	2009-2010 (1)	2010-2011 (2)	2011-2012 (3)				
Employee Benefit	\$ 21,941,004.00	\$ 24,500,000.00	\$ 25,000,000.00	\$ 2,000,000.00	\$ 27,000,000.00		
<b>TOTAL</b>	<b>\$ 21,941,004.00</b>	<b>\$ 24,500,000.00</b>	<b>\$ 25,000,000.00</b>	<b>\$ 2,000,000.00</b>	<b>\$ 27,000,000.00</b>		

2011-12 AMENDED BUDGET SUMMARY							
FUND	Actual Disbursements & Transfers	Actual/Estimated Disbursements & Transfers	Amended Budgeted Disbursements & Transfers	Necessary Cash Reserve	Total Available Resources Before Property Taxes	Fee and Delinquent Tax Allowance	Total Personal and Real Property Tax Requirement
	2009-2010 (1)	2010-2011 (2)	2011-2012 (3)				
Employee Benefit	\$ 21,941,004.00	\$ 24,500,000.00	\$ 29,000,000.00	\$ 2,000,000.00	\$ 31,000,000.00		
<b>TOTAL</b>	<b>\$ 21,941,004.00</b>	<b>\$ 24,500,000.00</b>	<b>\$ 29,000,000.00</b>	<b>\$ 2,000,000.00</b>	<b>\$ 31,000,000.00</b>		

**AGENDA SUMMARY SHEET**

**Agenda Item:** Administrator Job Description

**Meeting Date:** February 6, 2012

**Department:** Human Resources

**Title and Brief Description:** **Policy 4120 – Personnel Lists**

**Action Desired:** Approval

**Background:  
Options/Alternatives  
Considered:** N/A

**Recommendations:**

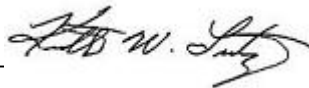
**Strategic Plan Reference:** N/A

**Implications of Adoption/Rejection:** N/A

**Timeline:**

**Responsible Persons:** Dr. Jim Sutfin, Assistant Superintendent of Human Resources  
Ms. Rebecca Kleeman, Coordinator of Communications

**Superintendent's Signature:** \_\_\_\_\_





## Human Resources

### Personnel Lists

4120

Personnel lists and any ~~ed~~District staff directory will not be provided to any person or agent other than ~~ed~~District personnel, without the permission of the Superintendent or designee. Upon written request, the Superintendent or designee will provide salaries and names of employees by building. Employees~~s~~' home addresses, cell and home ~~and~~ phone numbers, District employment positions, and District employment email addresses, constitute personal information regarding ~~ed~~District personnel and will not be disclosed. Employees~~s~~' home addresses, cell and home ~~and~~ phone numbers, District employment positions, and District employment email addresses, do not constitute routine directory information.

Legal Reference: Neb. Rev. Stat. § 84-712.05(7)

Policy Adopted: October 7, 1974  
Reaffirmed: February 17, 1997; December 7, 2009  
Revised: September 23, 2002; August , 2012

Millard Public Schools  
Omaha, Nebraska

**AGENDA SUMMARY SHEET**

**Meeting Date:** August 20, 2012

**Department** Human Resources

**Action Desired:** Approval

**Background:** Personnel items: (1) Resignation; (2) Hire; (3) Ammendment

**Options/Alternatives Considered:** N/A

**Recommendations:** Approval

**Strategic Plan Reference:** N/A

**Implications of Adoption/Rejection:** N/A

**Timeline:** N/A

**Responsible Persons:** Jim Sutfin, Ed.D.

**Superintendent's Signature:** \_\_\_\_\_  \_\_\_\_\_

**August 20, 2012**

## **CONTRACT AMENDMENTS**

**Recommend: The following contract amendments be accepted:**

1. Lindsay M. Krobot – Amend part-time contract from (.5) FTE (Sandoz, Math Interventionist) to full-time (1.0) FTE at Reagan Elementary as a Kindergarten teacher for the 2012-2013 school year. Additional (.5) FTE added for growth to the Kindergarten program.

August 20, 2012

## RESIGNATIONS

**Recommend: The following resignation be accepted:**

1. Tyler G. Struck – Math teacher at Millard South High School. Resigned at the end of the 2011-2012 school year for another position in education.
2. Karen E. Timm – Family Consumer Science teacher at Millard North High School. Resigned at the end of the 2011-2012 school year for personal reasons.

August 20, 2012

**TEACHERS RECOMMENDED FOR HIRE**

**Recommend: the following teachers be hired for the 2012/2013 school year:**

1. Ryan A. Lucas – BA – University of Nebraska, Omaha. Grade 4 teacher at Cottonwood Elementary School for the 2012-2013 school year.

## AGENDA SUMMARY SHEET

**AGENDA ITEM:** Quarterly Food Service Report

**MEETING DATE:** August 20, 2012

**DEPARTMENT:** General Administration

**TITLE & BRIEF DESCRIPTION:** Quarterly Food Service Report – The quarterly report from Sodexo regarding the District’s Food Service Operations.

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:** n/a

**OPTIONS AND ALTERNATIVES:** n/a

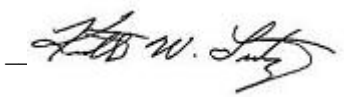
**RECOMMENDATION:** n/a

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** n/a

**RESPONSIBLE PERSON:** Bob Snowden, General Manager (Sodexo), Justin Wiley, Food Service Director (Sodexo) and Ken Fossen, Associate Superintendent (General Administration)

**SUPERINTENDENT’S APPROVAL:** 



Executive Summary  
April – June 2012  
Quarterly Review and Annual Summary

*Below is the summary of events and accomplishments that occurred during quarter and for the 2011-2012 School Year*

## Quarter Events



- Our Fourth Annual “Kids Can Cook” Future Chef’s Competition was held on April 10, 2012. We received over 190 recipes from 24 or our 25 Elementary Schools. One participant was selected from each school and the 24 Future Chefs prepared their “Healthy Appetizer” for a panel of judges.

All the students were winners this evening and received chef coats, chef hats, medals, certificates and a gift bag with cooking and kitchen “goodies.”

**After judging, our “TOP FIVE CHEFS” were:**

***Chelsie Peterson (Black Elk)***

***Anders Rosoy (Cottonwood)***

***Beth Vawter (Harvey Oaks)***

***Aanya Agarwal (Rohwer)***

***Kaya Pleiss (Willowdale)***

These “TOP FIVE” also received a \$50 gift card for their amazing accomplishment!!!





**Executive Summary**  
**April – June 2012**  
**Quarterly Review and Annual Summary**

<b>Student</b>	<b>School</b>	<b>Healthy Snack</b>
<b>Mandy Rye</b>	Abbott	The Veggie Flower
<b>Sydni Miklas</b>	Ackerman	Pumpkin Pie Smoothie
<b>Sarah Murphy</b>	Aldrich	PB&J Sandwiches
<b>Chelsie Peterson</b>	Black Elk	Fruit Cone
<b>Brianna Myers</b>	Bryan	Lilly Ray Peanut Butter Balls
<b>Halle Loneman</b>	Cather	Rainy Day Surprise
<b>Jordyn Hardeman</b>	Cody	Fruit and Nutella Tortilla Pizza
<b>Anders Rosoy</b>	Cottonwood	Jello Pie
<b>Emma Holder</b>	Disney	Fruit Salsa with Cinnamon Crisps
<b>Beth Vawter</b>	Harvey Oaks	Blended Fruit Delight
<b>Jacob Reyes</b>	Hitchcock	Corral Ranchero
<b>Kian Ortiz</b>	Holling Heights	Chicken Spring Wrap
<b>Emma Remer</b>	Montclair	Spiral Apple Tart
<b>Johnalia Hall</b>	Morton	Triplet Stuff Tomatoes
<b>Drew Quedensley</b>	Neihardt	Veggie Pockets
<b>Mia Minor</b>	Norris	Chicken Tortilla Pinwheels
<b>Ella Bashara</b>	Reagan	Kibbee
<b>Samantha Benak</b>	Reeder	Raw Cookie Dough Bites
<b>Elijah Jordan</b>	Rockwell	Fruitylicious Parfait Attack
<b>Aanya Agarwal</b>	Rohwer	Corn Craze
<b>Joslyn Mahoney</b>	Sandoz	Josy's Fruitie Kabobs
<b>Julian Munoz</b>	Upchurch	Banana and Peanut Butter Wrap
<b>Paige Betzold</b>	Wheeler	Gluten, Milk and Sugar Free Cookies
<b>Kaya Pleiss</b>	Willowdale	Pineapple Celery Delight

And a BIG THANK YOU to all the following:

- Judges:
  - Linda Poole
  - Angelo Passarelli
  - Chef Maybell Galusha
  - Paul Tebo
- The Horizon High Culinary Program Student Helpers:
  - Aly Ackly
  - Ashley Arsenian
  - Robert Citro
  - Zach Elkins
  - Rachel Fray
- All the Food Service and Facilities Employees, Administrative Assistants, Managers who played a part in this exciting event!





**Executive Summary**  
**April – June 2012**  
**Quarterly Review and Annual Summary**





**Executive Summary**  
**April – June 2012**  
**Quarterly Review and Annual Summary**

- Prior to our Future Chefs Event held on April 10, 2012, Millard Public Schools and the Food Service Department were honored by the State of Nebraska for the accomplishment of receiving Bronze Certification in the Healthier US School Challenge for ALL 25 Elementary Schools!

To achieve this status, Millard had to qualify in several areas including menus, food offered, physical activity and education opportunities.

Prior to Millard's achievement, there had only been four other schools in the State of Nebraska to receive a HUSSC certification award!

To present the awards to each Principal were Dr. Bev Benes and Dr. Roger Breed from the NE Department of Education.

Thank you to all involved in helping achieve this amazing accomplishment.





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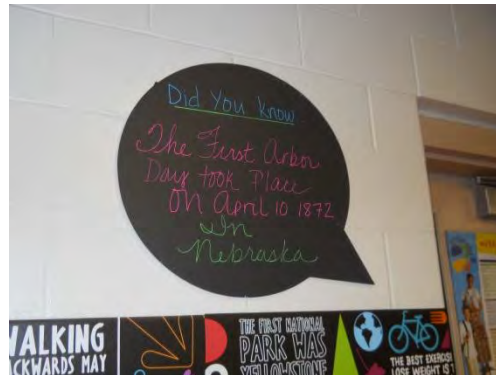
- In May, Millard Catering prepared and served over 100 people for the Retiree Luncheon held at DSAC.
- Millard Food Service managers lead by Kristy Boone, with the assistance of Larry Young, Sodexo General Manager (North Platte and McCook) completed the installation of the new marketing for Middle Schools: Did You Know (D-Y-K)

*With maturity well beyond an elementary-aged student, but not quite ready to take on the world like a high school students, our middle/junior high customers are unique in their needs. With significant input from the students themselves, the Did You Know Cafe was designed to meet those needs. This program not only provides the food court type of service these customers expect, but we've also added a fun learning component that makes the cafeteria an extension of the classroom.*





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- During the months of June and July, any missing or damaged Elementary School Marketing was replaced with new. These updates are a continual effort to keep all school's marketing and signage clean and up to date.
- Justin participated in Holling Heights Career Day on May 3<sup>rd</sup>. Justin spoke with 4<sup>th</sup> and 5<sup>th</sup> grade students and discussed careers in the Food Service Industry.
- We are piloting a new vending program at West High and Russell Middle Schools utilizing the vendor HUMAN Vending. These machines offer a wider variety of healthy snack alternatives. These machines are also utilizing new technology which includes the use of debit cards.



## Other Happenings

- A support visit from Lisa Failing, Sodexo HR Director occurred on May 15 -16.
- A support visit from Paul Tebo and Chuck Thomas occurred on June 6 – 8.
- In May, Bob Snowden, Justin Wiley, Diane Moore and Duane Blobaum were in attendance for the Millard Foundation Awards Banquet. We were extremely honored to receive the Millard Hall of Fame for Community Booster for the 2011/2012 school year.
- We held our Annual Expectations meeting on June 7. In attendance were Dr. Fossen, Chuck Thomas, Paul Tebo, Nicole Hulett, Bob Snowden and Justin Wiley. Highlights of the meeting included:
  - Include comparative numbers in Board Reports when reporting on meals served, participation rates, etc.
  - Provide additional information in Board Reports on implementation of new USDA regulations and report on any issues or fiscal impact that may occur.
  - Work with Rebecca Kleeman with “Mind Mixer” in getting the message out regarding issues and concerns raised on the web site.
  - Further training of employees on:
    - Email and how to use
    - Mind Mixer; and find employees interested in being Food Service “spokespersons” to communicate facts
    - Energy initiatives
  - Continue to work on cost containment in both Food and Facilities and work within budget. Continue to work on recommendations for cost saving measures.
  - Continue to build upon staff development of managed groups; provide additional opportunities for staff development, work with MPS staff development office to utilize additional resources.
- As noted in this and previous Board Reports, we produce cookbooks for all students who participate in the Future Chefs Culinary Competitions. This past school year, we produced our first ever Comprehensive Cookbook, featuring recipes from all students who participated in our events. This family cookbook features three chapters:
  - Healthy Snacks
  - Healthy Family Dinner
  - Special Occasion Meals
- The entire Food Service Department wanted to thank Rowan Lang for his service to Millard Public Schools Food Service Program and wish him well in his new role as Food Service Director of Fremont Public Schools. Rowan’s last day with Millard was in July, 2012.
- Numerous sessions were held to finalize plans for the Summer Staff Development Retreat in



July/August. Specific details for this first time ever retreat will be reported on during the next Quarterly Report.

- Justin Wiley attended and presented at the May Elementary Principals Meeting. He discussed the new meal pattern, grant programs and para training.
- Justin Wiley attended the Regional Menu Planning meeting in April in Bartlesville, Oklahoma to discuss the new meal pattern and the use of regionalized menus.
- Food and Facilities managers attended a two-day training session hosted by MPS HR with the topic of “Fierce Conversations.” All available managers attended this session.
- The management and food service team at Millard was recognized by Sodexo by receiving the Student Well Being Award for Nutrition. Among the many factors that went into Millard being recognized, a large factor was our ability to qualify all 25 Elementary Schools for the HUSSC Award.
- With the new regulations from the USDA going into effect for the 2012/2013 school year, many educational tools are being communicated to the Food Service Employees. In addition, information will also be provided to Principals, Students, Staff and Parents. Highlights of some of the information and/or tools used are below:
  - Lunch Changes required for July 1, 2012 (SY 2012-13)
    - Meal Pattern now separated into 3 grade groups: K-5, 6-8. And 9-12
    - Half of all grains served must be whole-grain rich
    - Total grain requirements have maximums set; limiting total weekly allowance
    - Both fruit and vegetables must be offered daily – note that they are now two separate groups
    - Increased quantities of fruit & vegetable must be offered daily and students will need to take at least ½ cup at lunch
    - Minimum portions of vegetable sub-groups offerings (green, red/orange) must be provided over the course of a week
    - Only 1% or non-fat milk may be offered (flavored milk must be non-fat)
  - Vegetables – Lunch includes five (5) Subgroups:
    - Dark Green (Romaine lettuce, broccoli, spinach)
    - Red/Orange (Carrots, sweet potatoes, tomatoes)
    - Bean/Peas (Legumes, kidney beans, lentils, chickpeas)
    - Starchy (Corn, green peas, white potatoes)
    - Other (Green beans, cabbage, onions, green peppers)
    - Offer Additional vegetables to meet weekly requirements
    - Leafy greens credit at half volume (1 cup = ½ cup)
  - Grains (Lunch)
    - Must offer the daily and weekly minimum grain servings



- Half of all grains offered SY 12-13 must be whole grain-rich
- \*\*\*Half of all grain served at Breakfast in SY 2013-2014 must be whole grain-rich, starting July 1, 2013
- All grains must be whole grain-rich in SY 2014-2015 (both breakfast and lunch)
- No more than 2 creditable grain-based desserts are allowed at lunch week
- Menus cannot offer formulated grain-fruit products as creditable grain sources
- Meat/Meat Alternate (Lunch)
  - There are daily and weekly requirements for lunch only
    - 2 oz eq. daily for students in grades 9 – 12, with a weekly total of 10-12 ounces
    - 1 oz eq. daily for younger students, with a weekly total of 8 – 10 ounces
  - At breakfast (starting July 1, 2013,) the meat/meat alternate can count toward the weekly grain requirement
    - 1 oz eq. meat/meat alternate is eq. to 1 oz grain
    - Can be counted only after menu has met daily minimum grain requirements for breakfast (1 oz minimum for all age groups)
- Milk for both Lunch & Breakfast:
  - Must offer at least two (2) varieties
  - Allowable milk options include:
    - Fat-free (unflavored or flavored)
    - Low-fat (unflavored only)
    - Fat-free or low-fat (lactose-reduced or lactose-free)
    - For special dietary needs students soy drinks or equivalent must be offered
- The lunch offered: turkey, mashed potatoes, green beans, peaches, roll and milk
- OVS (current)
  - Turkey, roll and milk = reimbursable lunch
- OVS (under new regulations)
  - Turkey, roll and milk – not a reimbursable lunch
  - To be reimbursable, must add mashed potato or green beans (veggie) or peaches (fruit)
- Must take at least 3 of 5 components
- Must take at least ½ cup serving of the fruit or vegetable component
- Student may take two ¼ cup servings of the same item: fruit or vegetable to meet the requirement
- Can mix different fruits to reach minimum required serving
- Can mix different vegetables to reach minimum required serving



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**Lunch Meal Pattern Effective July 1, 2012**

Food Component	Required Grade Groups <sup>1</sup> Amount of Food per Week (Minimum per Day) <sup>2</sup>		
	Grades K-5	Grades 6-8	Grades 9-12
<b>Fruit:</b> <sup>3</sup> Dried fruit credit as ¼ c = ½ c	<b>½ cup daily</b> <b>2 ½ cups per wk</b>	<b>½ cup daily</b> <b>2 ½ cups per wk</b>	<b>1 cup daily</b> <b>5 cups per wk</b>
<b>Vegetables:</b> <sup>3,4</sup> 1 cup leafy greens = ½ cup of vegetable	<b>¾ cup daily</b> <b>3 ¾ cups per wk</b>	<b>¾ cup daily</b> <b>3 ¾ cups per wk</b>	<b>1 cup daily</b> <b>5 cups per wk</b>
<b>Required Vegetable Subgroups:</b>			
<b>Dark Green</b> Bok Choy, broccoli, collard greens, dark green leafy lettuce, kale, mesclun, romaine lettuce, and spinach.	½ cup per wk	½ cup per wk	½ cup per wk
<b>Red/Orange</b> Acorn squash, butternut squash, carrots, pumpkin, tomatoes, tomato juice and sweet potatoes.	¾ cup per wk	¾ cup per wk	1 ¼ cup per wk
<b>Bean/Peas (Legumes)</b> <sup>5</sup> Black beans, black-eyed peas (mature dry), garbanzo beans (chickpeas), kidney beans, lentils, navy beans, pinto beans, split peas, and white beans.	½ cup per wk	½ cup per wk	½ cup per wk
<b>Starchy</b> Black-eyed peas (not dry), corn, peas, green lima beans, water chestnuts, and white potatoes.	½ cup per wk	½ cup per wk	½ cup per wk
<b>Other</b> Includes all other vegetables, such as artichokes, asparagus, avocado, beets, cabbage, cauliflower, celery, cucumbers, green beans, green peppers, iceberg lettuce, mushrooms, onions, wax beans, and zucchini.	½ cup per wk	½ cup per wk	¾ cup per wk
<b>Additional</b> <sup>6</sup> Any other vegetable subgroup may be offered to meet weekly requirement.	1 cup per wk	1 cup per wk	1 ½ cup per wk
<b>Grains:</b> Whole Grain-Rich Oz Eq Chart <sup>7</sup> Dessert - Only two 2 oz eq grains per week.  At least 1/2 of grains offered must be whole grain-rich SY 2012-2013. In SY 2013-14 all grains must be whole grain rich.	<b>8-9 oz eq per wk</b> <b>1 oz eq per day</b>	<b>8-10 oz eq per wk</b> <b>1 oz eq per day</b>	<b>10-12 oz eq per wk</b> <b>2 oz eq per day</b>
<b>Meat/Meat Alternate:</b> (Imitation cheese, canned or powdered cheese/sauce, and bacon do not credit.) <b>Examples:</b>	<b>8-10 oz per wk</b> <b>1 oz per day</b>	<b>9-10 oz per wk</b> <b>1 oz per day</b>	<b>10-12 oz per wk</b> <b>2 oz per day</b>
Meat, poultry, fish (cooked wt), cheese (aged or processed)	1 oz	1 oz	2 oz
Egg (large)	½ large egg	½ large egg	1 large egg
Cooked dry beans/peas <sup>5</sup>	¼ cup	¼ cup	½ cup
Yogurt & Soy Yogurt (commercially prepared)	4 fl oz or ½ cup	4 fl oz or ½ cup	8 fl oz or ½ cup
Peanut butter or other nut/seed butter	2 Tbsp	2 Tbsp	4 Tbsp
Peanuts, soy nuts, tree nuts, seeds (No more than 50% of the daily requirement)	1 oz	1 oz	1 oz
Tofu (commercially prepared)	2.2 oz or ¼ cup	2.2 oz or ¼ cup	4.4 oz or 1 cup
<b>Milk:</b> Fluid as a beverage Must be low fat 1% or less, and flavored must be fat free	<b>8 fl oz</b>	<b>8 fl oz</b>	<b>8 fl oz</b>
<b>Calories:</b> (min-max ranges) <sup>8,9</sup>	<b>550-650</b>	<b>600-700</b>	<b>750-850</b>

<sup>1</sup>For purposes of this meal pattern, a week equals five days. For weeks with a greater or lesser number of days, the servings per week must be prorated.

<sup>2</sup>Food items included in each food group and subgroup and amount equivalents. Minimum creditable serving is 1/8 cup.

<sup>3</sup>No more than ½ of the fruit or vegetable offerings may be in the form of juice. All juice must be 100% full-strength.

<sup>4</sup>Examples of items in a subgroup, not all inclusive.

<sup>5</sup>Dried beans or peas may be credited as a meat/meat alternate or as a vegetable, but not as both on the same day.

<sup>6</sup>Any vegetable subgroup may be offered to meet the total weekly vegetable requirement.

<sup>7</sup>SP 30-2012 Grain Requirements for the National School Lunch Program and School Breakfast Program.

<sup>8</sup>The average daily amount of calories for a 5-day school week must be within the range (at least the minimum and no more than the maximum values).

<sup>9</sup>Discretionary sources of calories (solid fats and added sugars) may be added to the meal pattern if within the specifications for calories, saturated fat, trans and trans fat, sodium. Foods of minimal nutritional value and fluid milk with fat content greater than 1 percent milk fat are not allowed.





## Vegetables in Subgroups



### Dark Green Vegetables

bok choy  
broccoli  
collard greens  
dark green leafy lettuce  
kale  
mesclun (assorted baby salad greens)  
mustard greens  
romaine lettuce  
spinach  
Swiss chard  
turnip greens  
watercress



### Starchy Vegetables

corn  
fresh pea pods  
green peas  
green lima beans  
jicama  
potatoes  
edamame (green soybeans - not dried)  
water chestnuts



### Red & Orange Vegetables

acorn squash  
butternut squash  
carrots  
hubbard squash  
pumpkin  
red, orange, yellow peppers  
sweet potatoes  
tomatoes  
tomato juice



### Beans and Peas

black beans (turtle beans)  
black-eyed peas (mature, dry)  
cannellini beans (white kidney beans)  
canned bean dishes - baked beans,  
refried beans  
garbanzo beans (chickpeas)  
great northern beans  
kidney beans  
lentils  
lima beans  
navy beans  
pinto beans  
red beans  
soy beans  
split peas (green and yellow)



### Other Vegetables

artichokes  
asparagus  
avocado  
bean sprouts  
beets  
Brussels sprouts  
cabbage  
cauliflower  
celery  
cucumbers  
eggplant  
green beans  
green peppers  
iceberg (head) lettuce  
mushrooms  
okra  
onions  
parsnips  
radishes  
sauerkraut  
summer squash  
turnips  
wax beans  
zucchini



Handout 7



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## Principal Surveys

Principal Surveys were completed at the close of last school year. This was the third year we have completed the annual Principal Survey. Below are the results, both overall, and for individual buildings. All results are on a scale of 1 to 5, with 5 being “Excellent.”

	2012	2011	2010
	Avg	Avg	Avg
Abbott	4.71	4.86	4.86
Ackerman		4.71	
Aldrich	4.50	5.00	4.85
Andersen	4.71	4.71	4.57
Beadle	4.57	4.86	5.00
Black Elk			4.50
Bryan	4.36	3.86	3.79
Cather	4.71	4.93	4.14
Central Middle	4.00	3.57	4.43
Cody	4.00	5.00	4.79
Cottonwood	5.00		4.36
Disney	5.00	5.00	5.00
Ezra	4.08		
Harvey Oaks	4.93	4.43	4.14



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	2012	2011	2010
Hitchcock			
Holling Heights	4.93		5.00
Kiewit	4.86	4.07	4.36
Horizon (2010)	5.00	5.00	5.00
Montclair	4.08	4.57	3.86
Morton	4.93	3.36	3.33
Neihardt		4.21	
Norris	4.85	4.86	4.79
North Middle	4.86	4.64	4.77
North High	3.93		3.50
Reagan	4.79	5.00	5.00
Reeder	4.69	4.86	5.00
Rockwell	4.00		
Rohwer	5.00	4.29	4.29
Russell	4.79	4.64	4.29
Sandoz	4.79	4.57	5.00
South High	3.64	4.21	4.29
Upchurch	4.93		5.00
West High		5.00	5.00
Wheeler	4.79		4.36
Willowdale	4.71	3.69	4.43
<b>Average</b>	<b>4.60</b>	<b>4.53</b>	<b>4.52</b>

	2012	2011	2010
High School Average	4.19	4.73	4.45
Middle School Average	4.63	4.42	4.57
Elementary School Average	4.65	4.56	4.54
Supervisor Average	4.63	4.73	4.82
Food Service Director Average	4.62	4.65	4.86
Service Average	4.62	4.62	4.58
Food Average	4.39	4.36	4.18
<b>OVERALL DISTRICT AVERAGE</b>	<b>4.60</b>	<b>4.53</b>	<b>4.52</b>
<i>Percentage Change</i>	<b>+1.6%</b>	<b>+0.2%</b>	



### Principal Survey Questions

1. Please rate the kitchen staff at your building and their overall effectiveness of providing quality food service operations.
2. Please rate the courteousness and friendliness of the kitchen staff.
3. Rate the effectiveness/responsiveness of your Support Service Center based Food Service Manager.
4. Please rate the effectiveness/responsiveness of the Food Service Director.
5. Please rate the quality of the food.
6. Please rate the variety of the food choices.
7. Please rate the appearance of the food.
8. Is the atmosphere/decoration appealing?
9. Is the kitchen and serving area clean?
10. Is Food Service meeting your building's needs?
11. Is Food Service meeting the student's needs?
12. Are issues you have addressed in a timely manner?
13. Overall, please rate your satisfaction level with the Food Service Department.
14. Overall, please rate your satisfaction level with the Food Service Management Team.

### Staff Development

Training continued throughout the quarter. Below is a summary of that training:

#### April

- 182 employees attended Chemical Safety and First Aide Training. Total Training Hours: 182.0
- 40 food service managers and assistants from Elementary, Middle and High attended manager meetings. Total Training Hours: 40.0
- Two managers attended the National Safety Council breakfast session. Total Training Hours: 3.0

**April Training Totals: 225.00**

#### May

- 182 employees attended Safe Equipment Operation, Cooking Foods, and Heat Stress Safety. Total Training Hours: 182.0
- 42 food service managers and assistants from Elementary, Middle and High attended manager meetings. Total Training Hours: 42.0
- Seven managers and administrative assistants attended the New Meal Pattern workshop hosted at ESU 3. Total Training Hours: 42.0
- Justin Wiley attended the Food Day Omaha planning session at the Gretchen Swanson Center for Nutrition. Total Training Hours: 1.50

**May Training Totals: 267.50**



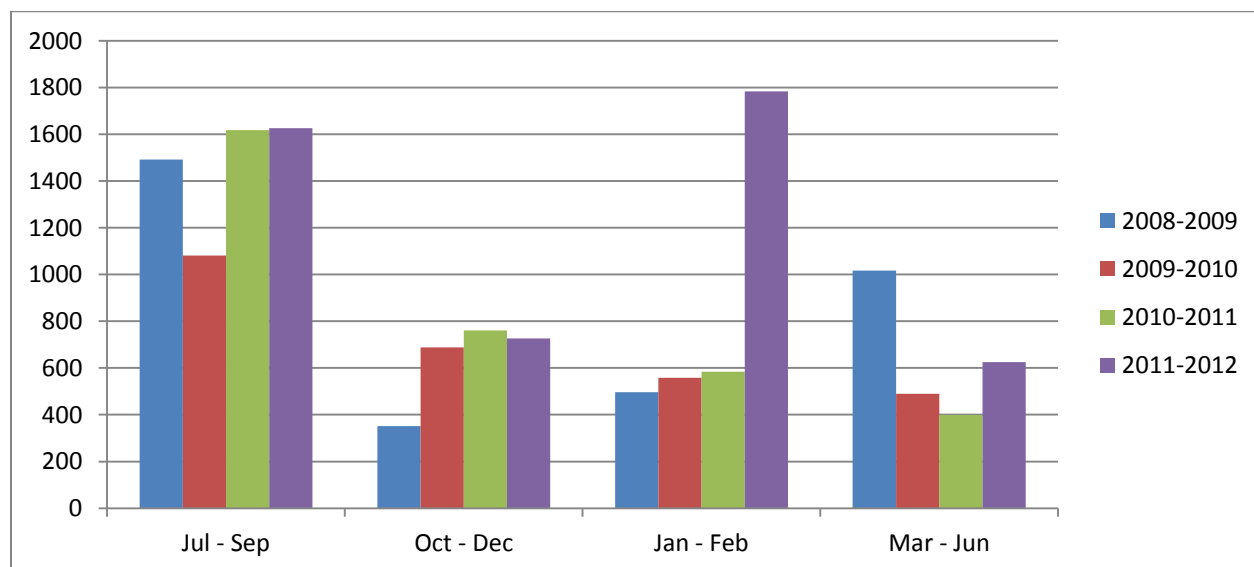
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### June

- “Fierce” Training was provided by MPS Staff Development and five food service managers were in attendance. Total Training Hours: 60.0
- Justin Wiley, Rowan Lang, Edrie Pearce and Deb Ringer attended the Nebraska School Nutrition Association annual conference in Kearney. Sessions included the new meal pattern, 6 cents performance incentive, food code update, etc. In addition, Justin Wiley presented at one of the sessions, covering the topic of Healthy US Challenge Awards, and what Millard did to receive the HUSSC recognition. Total Training Hours: 72.0

**June Training Totals: 132.00**

	July – September	October – December	January – March	April – June	Year to Date
<i>Total Training Hours – 2011/2012</i>	1625.00	726.75	1783.25	624.50	<b>4759.50</b>
<i>Total Training Hours – 2010/2011</i>	1617.50	760.25	584.00	399.00	<b>3360.75</b>
<i>Total Training Hours – 2009/2010</i>	1080.50	687.75	558.00	489.75	<b>2816.00</b>
<i>Total Training Hours – 2008/2009</i>	1491.50	351.50	496.50	1016.50	<b>3356.00</b>





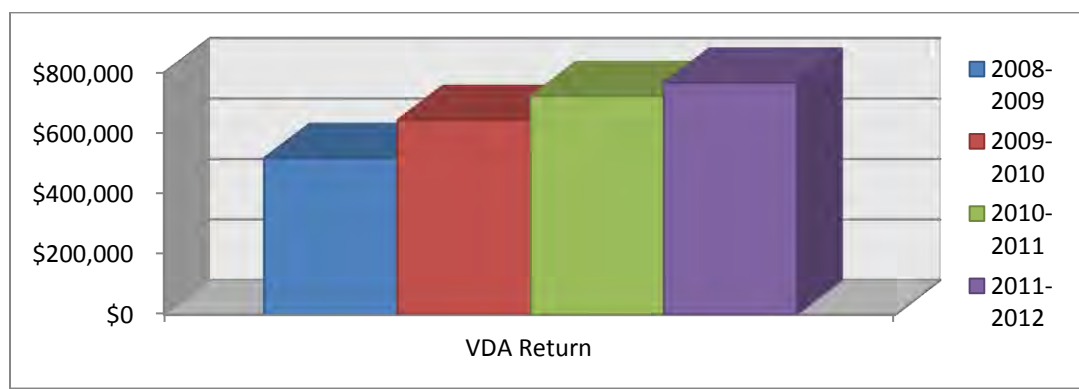
*Year-to-Date Financial Performance  
2011 – 2012 School Year*

	YTD Budget 2011/2012	YTD Actual 2011/2012	% plus/minus Budget	2010/2011 Actual
Income	10,533,459	10,473,436	-0.6%	10,132,777
Rebates	700,000	766,081	+9.4%	721,637
<b>Total Income</b>	<b>11,233,459</b>	<b>11,239,517</b>	<b>+0.05%</b>	<b>10,132,777</b>
Food Cost	4,326,384	4,540,675	+5.0%	4,148,413
Management Labor	282,900	269,272	-4.8%	231,854
Other Expenses	1,276,070	1,170,501	-8.3%	1,209,333
<b>Total Sodexo Expenses</b>	<b>5,885,354</b>	<b>6,000,448</b>	<b>+2.0%</b>	<b>5,589,599</b>
Wages and Benefits (Hourly and Salary)	4,187,108	4,287,724	+2.4%	4,154,866
Wages – Students	16,000	13,850	-13.4%	16,017
Other Expenses	60,500	53,826	-11.0%	66,035
Merchant Fees	165,000	179,542	+8.8%	163,267
<b>Total Millard Expenses</b>	<b>4,428,608</b>	<b>4,534,942</b>	<b>+2.5%</b>	<b>4,400,185</b>
<b>Return after Direct Expenses</b>	<b>919,497</b>	<b>704,127</b>	<b>-23.4%</b>	<b>864,630</b>
Transfers – Para’s	210,000	241,000	+14.8%	200,000
Transfers – Custodial	270,000	191,000	-29.3%	260,000
Transfers – Building	400,000	400,000	-	400,000
<b>Total Indirect Expenses</b>	<b>880,000</b>	<b>832,000</b>	<b>-5.5%</b>	<b>860,000</b>
<b>Grand Total – All Expenses</b>	<b>11,193,962</b>	<b>11,367,390</b>	<b>+1.5%</b>	<b>10,849,784</b>
<b>Net Return</b>	<b>39,497</b>	<b>(127,873)</b>		<b>4,630</b>
<b>Percentage of Revenue</b>	<b>+0.4%</b>	<b>(1.1%)</b>		



## Volume Discount Allowances (Rebates)

	VDA Guarantee	Actual VDA's Achieved	VDA's Returned to MPS
2011-2012	\$ 517,316	\$ 766,081	<i>\$ 766,081</i>
2010-2011	\$ 517,316	\$ 721,637	<i>\$ 721,637</i>
2009-2010	\$ 517,316	\$ 642,521	<i>\$ 642,521</i>
2008-2009	\$ 517,316	\$456,958	<i>\$ 517,316</i>
	\$ 2,069,264	\$ 2,587,197	<i>\$ 2,647,555</i>



## 2012/2013 Financial Projections

	<b>Budget</b>
Total Income	\$ 11,668,501
Total Sodexo Expenses	\$ 6,198,363
Total MPS Expenses	\$ 4,541,968
<b>Return after Direct Expenses</b>	<b>\$ 928,170</b>
Indirect Expenses	\$ 880,000
<b>Return After All Expenses</b>	<b>\$ 48,170</b>



## Meals Served

In this section, meals served statistics are shown for the school year 2011-2012, as well as last year's statistics. Below is a breakdown of meals per serving day for the period (serving days), and the variance compared to last year:

### HIGH SCHOOLS

	2011-2012		2010-2011	
	Breakfast Served	Lunch Served	Breakfast Served	Lunch Served
<b>Horizon</b>	<b>5908</b>	<b>10294</b>	<b>3054</b>	<b>10466</b>
<b>North</b>	<b>17691</b>	<b>190252</b>	<b>13461</b>	<b>179472</b>
<b>South</b>	<b>16491</b>	<b>192628</b>	<b>17546</b>	<b>180264</b>
<b>West</b>	<b>10224</b>	<b>184219</b>	<b>9946</b>	<b>180426</b>
<b>Total</b>	<b>50314</b>	<b>577393</b>	<b>44007</b>	<b>550628</b>
Average/Serving Day	<b>280</b>	<b>3208</b>	<b>245</b>	<b>3068</b>
Variance over Last Year/Serving Day	<b>+35</b>	<b>+140</b>		

### MIDDLE SCHOOLS

	2011-2012		2010-2011	
	Breakfast Served	Lunch Served	Breakfast Served	Lunch Served
Central	17369	114744	11698	115318
North	10572	111720	10261	113049
Andersen	10301	115122	8509	113714
Kiewit	7170	127409	5857	128066
Russell	3401	132381	3274	132229
Beadle	4951	134217	5422	133188
<b>Total</b>	<b>53764</b>	<b>735593</b>	<b>45021</b>	<b>735564</b>
Average/Serving Day	<b>299</b>	<b>4087</b>	<b>251</b>	<b>4098</b>
Variance over Last Year/Serving Day	<b>+48</b>	<b>-11</b>		





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### ELEMENTARY SCHOOLS

	2011-2012		2010-2011	
	Breakfast Served	Lunch Served	Breakfast Served	Lunch Served
Bryan	12399	49882	13450	52520
Cather	9819	45054	11888	49553
Cody	14750	33863	16584	35664
Hitchcock	4966	45411	6765	40590
Holling Heights	21185	56426	19125	54905
Montclair	17705	67133	18504	69164
Norris	19438	49806	22385	53679
Sandoz	27216	51378	24011	48836
Disney	13150	38329	8880	32087
Morton	5992	41451	7888	47972
Neihardt	17705	69707	18233	73084
Cottonwood	9257	48265	9032	48444
Harvey Oaks	6565	36229	8126	39923
Rockwell	15287	52268	16037	53057
Abbott	10929	56987	12431	59611
Ackerman	14457	68583	15215	69534
Ezra	9191	54266	10800	54536
Willowdale	6202	48295	7072	52667
Aldrich	4912	51278	6087	55239
Black Elk	10872	63191	13143	69081
Rohwer	8893	55076	10811	59980
Wheeler	9060	76959	10426	81114
Reeder	9571	67210	9252	68547
Reagan	9716	81597	8810	79133
Upchurch	14796	66136	13902	61140
<b>Total</b>	<b>304033</b>	<b>1374960</b>	<b>318857</b>	<b>1410060</b>
Average/Serving Day	<b>1689</b>	<b>7639</b>	<b>1776</b>	<b>7856</b>
Variance over Last Year/Serving Day	<b>-87</b>	<b>-217</b>		

Below is a summary of total reimbursable meals served for the school 2011-2012, along with numbers from the previous year. (Does not include meal equivalents).

	Meals Served 2011-2012	Meals Served 2010-2011	Variance
Breakfast	408,111	416,394	<b>-8,283</b>
<b>Average Breakfast/Day</b>	<b>2267</b>	2,320	<b>-53</b>
Lunch	2,687,946	2,696,252	<b>-8,306</b>
<b>Average Lunch/Day</b>	<b>14,933</b>	<b>15,021</b>	<b>-88</b>

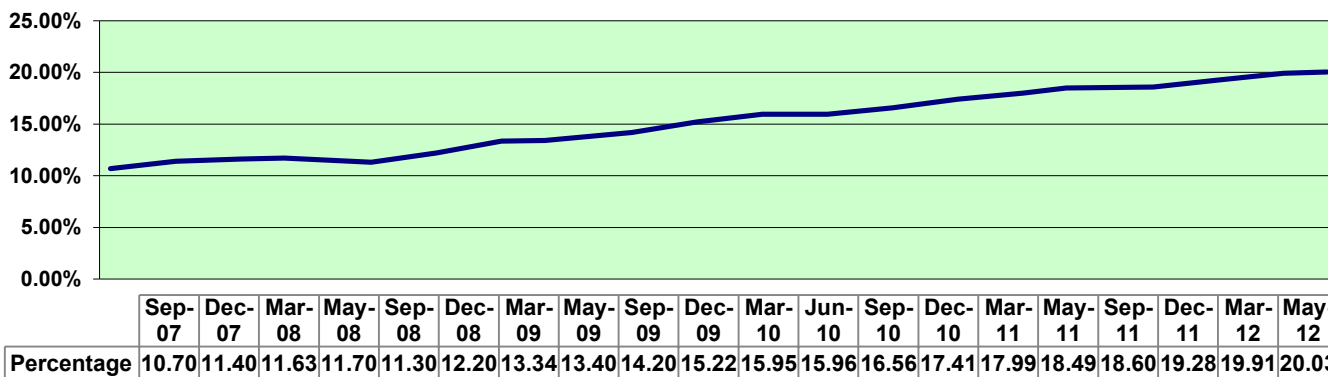
*On average, we are serving over 17,200 meals per day, not including meal equivalents or a la carte.*



**Executive Summary**  
**April – June 2012**  
**Quarterly Review and Annual Summary**

Below is a summary of the Free and Reduced students currently enrolled at Millard Public Schools, along with the percentage as it relates to total enrollment. (As of 5/23/12)

	Free	Reduced	Free & Reduced Percentage
2011-2012 (May)	3373	1175	20.03%
2010-2011 (May)	3165	975	18.49%
2009-2010 (May)	2476	1026	15.96%
2008-2009 (May)	1985	913	13.41%
2007-2008 (May)	1748	770	11.68%



### AGENDA SUMMARY SHEET

**AGENDA ITEM:** Quarterly M&O Report

**MEETING DATE:** August 20, 2012

**DEPARTMENT:** General Administration

**TITLE & BRIEF DESCRIPTION:** Quarterly M&O Report – The quarterly report from Sodexo regarding the District’s Maintenance and Operations.

**ACTION DESIRED:** Approval  Discussion  Information Only

**BACKGROUND:** n/a

**OPTIONS AND ALTERNATIVES:** n/a


**RECOMMENDATION:** n/a

**STRATEGIC PLAN REFERENCE:** n/a

**IMPLICATIONS OF ADOPTION/REJECTION:** n/a

**TIMELINE:** n/a

**RESPONSIBLE PERSON:** Bob Snowden, General Manager (Sodexo) and Ken Fossen, Associate Superintendent (General Administration)

**SUPERINTENDENT’S APPROVAL:** 



## Millard Public Schools Executive Summary

### Quarterly Report for April – June 2012

#### *MAINTENANCE HIGHLIGHTS*

- Replaced damper controls on all fan power boxes at Disney; air balancing will be done once all work is completed.
- Kitchen hoods have been cleaned District-wide.
- Fire alarm equipment has been tested District-wide.
- Replaced compressor at Upchurch.
- Replaced VFD at Black Elk.
- Replaced HVAC unit in portable at Abbott.
- Replaced control valves on both chillers at South High.
- Replaced five exhaust fans and control wiring at South High.
- Replacing fire dampers at North High; approximately 50% completed by the end of June.
- All summer Preventative Maintenance work has begun and is in progress.
- Cleaning all AHU's, RTU's and Heat Pumps District-wide.
- Preventative Maintenance is being completed on all Kitchen Equipment.
- Boiler and Steamer inspections were schedule in June and all required work based on inspections will be completed.
- Carpentry assisted with all items related to summer construction projects in preparation for their commencement in June.
- Below is a list of summer painting sites for select project work this summer.

<b>2012 SUMMER PAINTING PROJECTS</b>		
<b>Crew 1</b>	<b>Crew 2</b>	<b>Crew 3</b>
Norris	North M	Beadle
Central	Montclair	West
South	Harvey Oaks	Russell
Ackerman	Cottonwood	Aldrich
Andersen	Abbott	Neihardt



## *GROUND'S HIGHLIGHTS*

- Parking lot re-striping began in June and will conclude in July.
- Concrete and asphalt repair work was completed at the following locations:

West High  
Beadle  
Russell  
Bryan  
Rockwell  
SSC

North High  
Kiewit  
Abbott  
Morton  
Upchurch

South High  
North Middle  
Aldrich  
Norris  
Wheeler

- Athletic fields have received regular maintenance throughout the summer and all fields for fall sports will be ready for the start of their respective seasons.
- Woodchips and mulch beds are being replenished throughout the District.
- Tree trimming and/or removal is occurring throughout the District as needed.

## *CUSTODIAL HIGHLIGHTS*

- During Spring Break, several minor custodial projects were completed throughout the District. Some of the highlights are listed below:
  - South – interior and exterior windows, trophy cases, project restroom cleaning, appliance cleaning in Home Economics.
  - Central – interior and exterior windows.
  - Ackerman – stripped and waxed classroom.
  - Bryan – project restroom cleaning.
  - Willowdale – project restroom cleaning.
- Summer projects began shortly after school was completed in May. All areas of all schools will be thoroughly project cleaned during the summer. Some of the highlights/special projects are listed below:
  - Gym Floors screened and refinished:
    - Andersen
    - Beadle
    - Central
    - North M
  - Floor Stripping and Refinishing:
    - Black Elk
    - Cody
    - Harvey Oaks
    - Holling Heights
    - Monclair
    - Rockwell



- Planning has been occurring regarding the upcoming budget year, and reductions that will affect the Custodial Department. Schedules are being reviewed and revised as necessary to maintain Department and District standards at each location.

#### CUSTODIAL MANAGER VISITS

April – June

Inspections Completed 163

Principal Visits 283

**Total Site Visits Completed 1482**

### *GENERAL HIGHLIGHTS*

- A support visit from Lisa Failing, Sodexo HR Director occurred on May 15 -16.
- A support visit from Paul Tebo and Chuck Thomas occurred on June 6 – 8.
- We held our Annual Expectations meeting on June 7. In attendance were Dr. Fossen, Chuck Thomas, Paul Tebo, Bob Snowden and Justin Wiley. Highlights of the meeting included:
  - Include comparative numbers in Board Reports when reporting on meals served, participation rates, etc.
  - Provide additional information in Board Reports on implementation of new USDA regulations and report on any issues or fiscal impact that may occur.
  - Work with Rebecca Kleeman with “Mind Mixer” in getting the message out regarding issues and concerns raised on the web site.
  - Further training of employees on:
    - Email and how to use
    - Mind Mixer; and find employees interested in being “spokespersons”
    - Energy initiatives
  - Continue to work on cost containment in both Food and Facilities and work within budget. Continue to work on recommendations for cost saving measures.
  - Continue to build upon staff development of managed groups; provide additional opportunities for staff development, work with MPS staff development office to utilize additional resources.
- Food and Facilities managers attended a two-day training session hosted by MPS HR with the topic of “Fierce Conversations.” All available managers attended this session.
- Bob Snowden participated with MPS Administrators in the SEIU negotiations.
- Bob Snowden presented on July 14 to an UNO class held at DSAC, with the topic of Facilities: School Plants and Equipment.



- In May, Bob Snowden, Justin Wiley, Diane Moore and Duane Blobaum were in attendance for the Millard Foundation Awards Banquet. We were extremely honored to receive the Millard Hall of Fame for Community Booster for the 2011/2012 school year.
- Safety and Job Skills training calendars are being developed for the upcoming school. Below is a draft of subjects that will be covered, which will include: safety topics, job skills, customer service, accountability, etc.

**Custodial Monthly Training September 2012 – August 2013**  
**Safety – Job Skills – Customer Service**

<p><b><u>January '13'</u></b>  <b>Safety – LOTO; Hearing</b></p> <p>Job Skills – <b>(Towne)</b>            Importance of Self            Checking Work; Weekly            schedules for Burnishing,            Desk Cleaning, High            Dusting            Customer Service –  <b>(Cerveny)</b> Accountability;            Assessment Questions</p>	<p><b><u>February '13'</u></b>  <b>Safety – PPE; Ladders</b></p> <p>Job Skills – <b>(Beermink)</b>            High Dusting; Window            blinds; Clean light fixtures            &amp; replace bulbs</p> <p>Customer Service –  <b>(Cerveny)</b> Respect;            Assessment Questions</p>	<p><b><u>March '13'</u></b>  <b>Safety – Lifting/Backs;            compressed gases</b></p> <p>Job Skills – <b>(Gibson)</b>            Equipment Care &amp;            Troubleshooting</p> <p>Customer Service –  <b>(Cerveny)</b> Enthusiasm;            Assessment Questions</p>	<p><b><u>April '13'</u></b>  <b>Safety – Chemicals; 1<sup>st</sup> aid</b></p> <p>Job Skills – <b>(Robinette)</b>            Chemical review</p> <p>Customer Service –  <b>(Cerveny)</b> Service;            Assessment Questions</p>
<p><b><u>May '13'</u></b>  <b>Safety – Safe Equipment;            Heat Stress</b></p> <p>Job Skills – <b>(Towne)</b>            Extractor; T3; <b>(Moore)</b>            Summer planning packet &amp;            checklist</p> <p>Customer Service –  <b>(Cerveny)</b> Review            Customer Service; CARES            Self Assessment</p>	<p><b><u>June '13'</u></b>  <b>Safety – Confined space;            Lift training</b></p> <p>Job Skills – <b>(Cerveny)</b>            Summer Workshops;            Carpet Care, Hard Surface            Floor Care, Waxing</p> <p>Customer Service - None</p>	<p><b><u>July '13'</u></b>  <b>Safety – Asbestos</b></p> <p>Job Skills – TBD</p> <p>Customer Service - None</p>	<p><b><u>August '13'</u></b>  <b>Safety – Opening; APRF</b></p> <p>Job Skills – <b>(Robinette)</b>            Restroom Cleaning Video;            Classroom Cleaning/Office            Video</p> <p>Customer Service - None</p>
<p><b><u>September '12'</u></b>  <b>Safety – Electrical; Carts;            GET IT!</b></p> <p>Job Skills – <b>(Towne)</b>            Importance of Self            Checking Work; Custodial            Cart; Custodial Closet</p> <p>Customer Service –  <b>(Cerveny)</b> Spirit of Service            – Part I</p>	<p><b><u>October '12'</u></b>  <b>Safety – SlipsTripsFalls;            Handwash</b></p> <p>Job Skills – <b>(Beermink)</b>            Dust Mopping; Damp            Mopping; Autoscrubbing</p> <p>Customer Service –  <b>(Cerveny)</b> Spirit of Service            – Part II</p>	<p><b><u>November '12'</u></b>  <b>Safety – Winter Hazards;            snow duty</b></p> <p>Job Skills – <b>(Gibson)</b>            Matting &amp; Ice melt clean            up; Hallway &amp; Entrance            way cleaning; Window            Cleaning</p> <p>Customer Service –  <b>(Cerveny)</b> CARES            Introduction</p>	<p><b><u>December '12'</u></b>  <b>Safety – BBP; Violence;            Fire/Emergency</b></p> <p>Job Skills – <b>(Robinette)</b>            Daily vacuuming; Daily            carpet spotting; Weekly            burnishing</p> <p>Customer Service –  <b>(Cerveny)</b> Compassion;            Assessment Questions</p>



## *STAFF DEVELOPMENT*

### **April**

- Training was given to 99 custodians and 48 maintenance and grounds workers on Chemical Safety and First Aid. Total Training Hours: 147.0
- Three managers attended the National Safety Council meeting in April. Total Training Hours: 4.5
- One manager attended a Diversity Webinar. Total Training Hours: 1.0

**April Training Totals: 152.50**

### **May**

- Training was given to 120 custodians and 49 maintenance and grounds employees on Safe Equipment Handling and Heat Stress Safety. Total Training Hours: 169.0
- New Equipment training was provided to 34 custodians at 8 locations. Total Training Hours: 10.0
- Lawson Chemical safety refresher training and proper fastener sizing class was provided to 25 HVAC employees and engineers. Total Training Hours: 50.0

**May Training Totals: 229.0**

### **June**

- Training was given to 115 custodians and 48 maintenance and grounds employees on Confined Spaces and Lift Training. Total Training Hours: 81.5
- One manager attended the National Safety Council Meeting in June. Total Training Hours: 1.5
- Carpet Care and Maintenance training was given to 18 custodians. Total Training Hours: 144.0
- Hard Surface Floor Care and Maintenance training was provided to 22 custodians. Total Training Hours: 506.0
- Floor Finish Applicator Training was provided to 23 custodians. Total Training Hours: 46.0
- “Fierce Training” was provided to 16 managers. Total Training Hours: 192.0

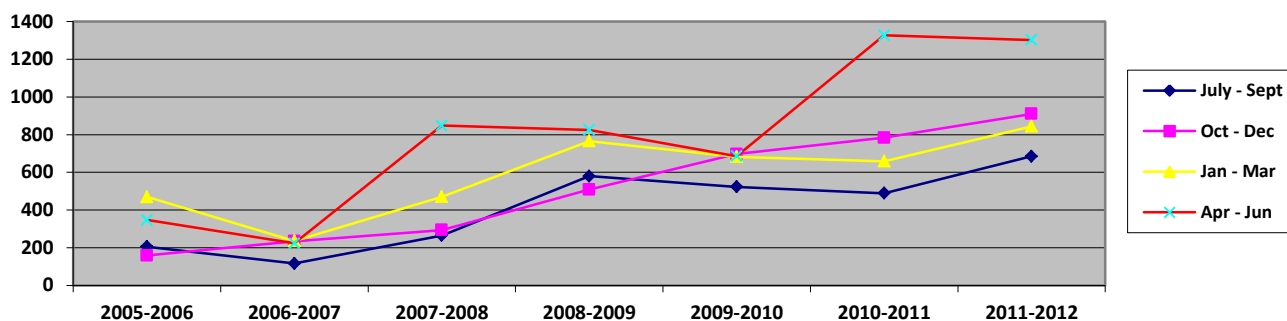
**June Training Totals: 971.0**





### MPS Training by Quarter with Comparison to Previous Quarters

Training Period	2011-2012 Total Hours	2010-2011 Total Hours	2009-2010 Total Hours	2008-2009 Total Hours	2007-2008 Total Hours	2006-2007 Total Hours	2005-2006 Total Hours
July – September	685.50	489.00	522.75	580.00	264.50	116.25	205.25
October – December	910.50	783.75	696.75	508.75	294.00	234.50	159.00
January – March	843.75	659.25	682.50	766.25	470.00	235.75	469.25
April – June	1352.50	1327.50	686.00	825.50	848.50	223.50	347.50
School Year-to-Date	3792.25	3259.50	2590.00	2680.50	1877.00	810.00	1181.00
% Increase/Decrease	+16.3%	+25.8%	-3.4%	+42.8%	+132.7%	-31.4%	-
Average/Employee	18.7 hours	16.0 hours	13.2 hours	13.8 hours	9.8 hours	4.5 hours	6.6 hours



## QUALITY AND PRODUCTIVITY

### PRINCIPAL SURVEY RESULTS

During the months of April and May, Principal Surveys were distributed to all buildings for the 10<sup>th</sup> consecutive year. Results are reported below:

	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003
Number of Surveys Received	30	26	30	29	31	31	30	28	19	27
<b>District Average</b>	<b>4.50</b>	<b>4.55</b>	<b>4.50</b>	<b>4.66</b>	<b>4.48</b>	<b>4.41</b>	<b>4.51</b>	<b>4.33</b>	<b>4.08</b>	<b>3.86</b>
District Average – Percentage Change	-1.08%	1.16%	-3.35%	4.01%	1.57%	-2.04%	4.00%	6.34%	5.54%	-
High School Average	3.98	4.72	4.60	4.46	4.11	4.46	4.31	4.10	3.47	2.13



Middle School Average	4.56	4.57	4.75	4.80	4.53	4.71	4.44	4.57	4.34	2.80
Elementary School Average	4.56	4.51	4.41	4.71	4.54	4.32	4.55	4.30	4.15	4.03

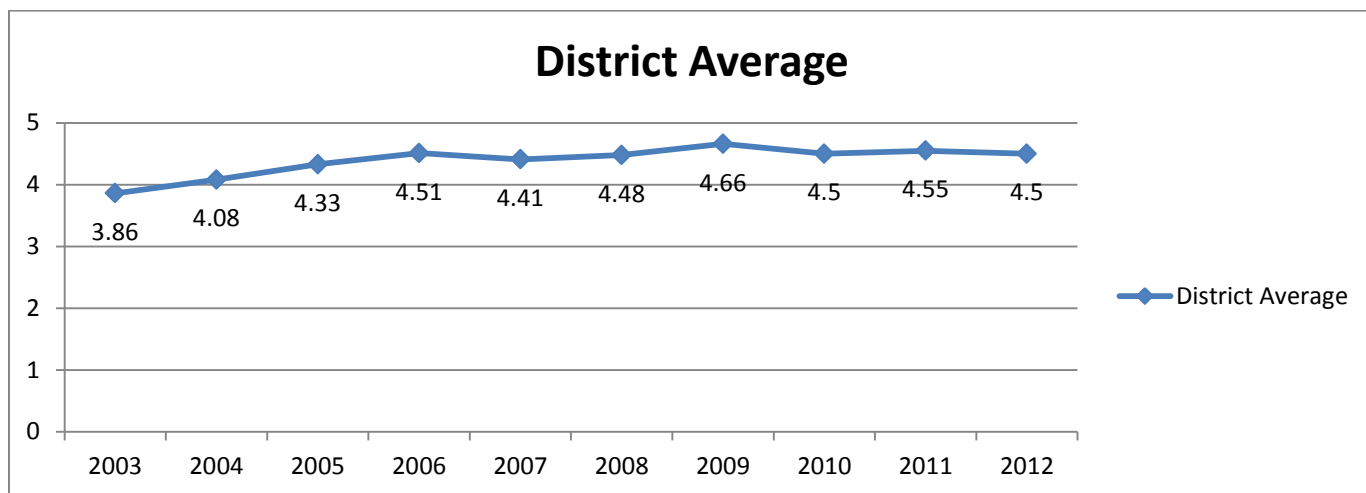
### By Building

	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003
Abbott	4.95	4.70	4.68	4.80	4.90	4.90	4.90	4.95	4.50	4.40
Ackerman	-	3.71	-	-	3.68	4.35	4.35	4.30	-	4.85
Aldrich	4.63	3.85	4.95	5.00	5.00	5.00	5.00	4.95	-	4.88
Andersen	4.75	4.70	4.85	4.80	4.30	4.65	4.35	4.35	3.80	3.65
Beadle	4.65	4.85	5.00	5.00	4.75	4.70	4.60	4.40	4.53	-
Black Elk	-	-	4.39	4.89	4.79	4.10	3.90	3.40	2.85	3.20
Bryan	4.75	4.35	4.40	4.80	4.63	4.70	-	4.40	4.00	2.45
Cather	4.30	4.35	3.65	-	4.53	-	-	4.10	4.85	4.75
Central Middle	4.85	4.40	4.85	4.90	4.55	4.90	4.75	4.84	-	2.30
Cody	4.21	4.85	4.70	4.95	4.95	4.20	4.60	4.30	-	3.35
Cottonwood	4.63	-	4.11	4.80	4.68	3.85	4.75	4.70	-	-
Disney	4.65	4.70	4.47	4.74	5.00	5.00	5.00	5.00	5.00	4.95
Ezra	4.35	-	-	4.80	4.26	3.79	-	3.79	-	-
Harvey Oaks	5.00	4.63	4.53	4.37	4.15	4.50	4.35	4.00	3.84	-
Hitchcock	-	-	-	5.00	5.00	4.95	5.00	4.80	-	5.00
Holling Heights	4.80	-	4.37	4.68	4.47	4.80	4.85	-	4.45	4.00
Kiewit	4.45	4.55	4.80	4.55	4.45	4.60	4.15	4.70	4.70	3.65
Horizon/MLC	4.80	5.00	5.00	5.00	5.00	5.00	5.00	5.00	-	4.05
Montclair	4.79	4.75	4.42	4.42	4.16	4.55	4.70	4.05	-	4.05
Morton	4.53	4.16	4.83	4.60	-	4.30	4.25	4.15	3.60	3.89
Neihardt	-	4.35	-	-	4.26	3.45	4.50	3.95	4.12	3.87
Norris	4.56	5.00	4.50	4.00	-	3.50	3.75	3.40	-	3.75
North High	4.05	4.56	4.25	4.00	3.45	4.45	4.15	3.70	3.45	3.33
North Middle	3.75	-	4.53	4.37	-	4.47	3.83	-	-	2.68
Reagan	4.80	4.75	4.95	-	5.00	N/A	N/A	N/A	N/A	N/A
Reeder	4.47	4.71	4.58	4.95	4.95	4.45	4.74	N/A	N/A	N/A
Rockwell	4.00	-	-	4.90	5.00	4.95	4.89	4.24	4.00	4.58
Rohwer	3.95	4.33	4.10	-	4.30	3.10	4.65	4.75	4.80	4.68
Russell	4.60	4.35	4.42	4.75	4.60	4.95	4.95	4.58	-	4.15
Sandoz	4.56	4.05	3.84	3.84	3.68	-	4.70	4.90	-	4.85
South High	3.40	4.11	4.20	4.10	4.00	4.30	3.40	-	3.00	1.58
Upchurch	5.00	-	4.58	5.00	N/A	N/A	N/A	N/A	N/A	N/A
West High	-	5.00	4.95	4.75	4.00	4.10	4.70	3.60	3.95	2.85
Wheeler	3.90	-	4.10	-	4.10	4.00	4.00	-	3.95	-
Willowdale	4.90	4.60	4.11	4.37	4.37	4.30	4.15	4.00	4.05	4.53
<b>District Average</b>	<b>4.50</b>	<b>4.55</b>	<b>4.50</b>	<b>4.66</b>	<b>4.48</b>	<b>4.41</b>	<b>4.51</b>	<b>4.33</b>	<b>4.08</b>	<b>3.86</b>



*There has been a 16.6% increase in District Average Score since 2003!!*

CATEGORY AVERAGE	12	11	10	09	MANAGEMENT AVERAGE	12	11	10	09	GROUPS CREW	12	11	10	09
<i>Custodial</i>	<b>4.27</b>	4.41	4.27	4.51	<i>Custodial</i>	<b>4.40</b>	4.46	4.17	4.59	<i>East</i>	<b>4.41</b>	4.55	4.75	4.69
<i>Maintenance</i>	<b>4.69</b>	4.70	4.58	4.69	<i>Maintenance</i>	<b>4.75</b>	4.73	4.66	4.79	<i>West</i>	<b>4.39</b>	4.18	4.47	4.88
<i>Grounds</i>	<b>4.56</b>	4.55	4.67	4.72	<i>Grounds</i>	<b>4.59</b>	4.67	4.76	4.79	<i>North</i>	<b>4.51</b>	4.67	4.82	4.69
<i>Overall Department</i>	<b>4.63</b>	4.66	4.68	4.84	<i>General Manager</i>	<b>4.68</b>	4.88	4.83	4.97	<i>Central</i>	<b>4.91</b>	4.72	4.57	4.67
					<i>Overall Team</i>	<b>4.63</b>	4.65	4.72	4.83					



**MONTHLY CUSTODIAL INSPECTIONS**

**Monthly Custodial Inspections**

	April 2012	April 2011
<b>District</b>	<b>87.8%</b>	<b>89.7%</b>
High School	85.6%	88.0%
Middle School	86.4%	91.0%
Elementary/Other	88.6%	89.7%



	May 2012	May 2011
<b>District</b>	<b>87.3%</b>	<b>89.4%</b>
High School	89.1%	87.0%
Middle School	88.8%	91.4%
Elementary/Other	86.9%	89.3%

	YTD 11-12	YTD 10-11	YTD 09-10	YTD 08-09	YTD 07-08	YTD 06-07	YTD 05-06	YTD 04-05	YTD 03-04
<b>District Average</b>	<b>87.3%</b>	<b>89.86%</b>	<b>90.568%</b>	<b>90.086%</b>	<b>89.305%</b>	<b>89.067%</b>	<b>88.626%</b>	<b>88.515%</b>	<b>85.387%</b>
High School	86.6%	88.46%	88.969%	88.402%	87.537%	86.910%	85.362%	87.716%	82.037%
Middle School	88.3%	90.57%	89.749%	91.244%	91.359%	91.819%	91.604%	88.395%	82.741%
Elementary/Other	87.3%	89.91%	91.107%	90.052%	89.034%	88.679%	88.316%	88.640%	86.443%

### TEACHER SURVEYS – All Department Survey

Teacher Surveys began again in September and will continue through May. Below are the results from the Quarter:

#### April 2012 168 Surveys

	Overall Average	Custodial Average	Maintenance Average	Ground's Average
<b>District Average</b>	<b>4.14</b>	<b>4.13</b>	<b>4.18</b>	<b>4.09</b>
High School	3.87	3.87	3.84	3.94
Middle School	4.62	4.62	4.62	4.65
Elementary School	4.10	4.09	4.17	4.00

#### May 2012 212 Surveys

	Overall Average	Custodial Average	Maintenance Average	Ground's Average
<b>District Average</b>	<b>4.20</b>	<b>4.11</b>	<b>4.36</b>	<b>4.24</b>
High School	4.06	4.01	4.20	3.94
Middle School	4.32	4.20	4.50	4.40
Elementary School	4.13	4.06	4.24	4.16

### Comparison of District Average by Year and Department

	Number of Surveys	District Average	Custodial Average	Maintenance Average	Grounds Average
<b>2011-2012 YTD</b>	<b>1214</b>	<b>4.15</b>	<b>4.10</b>	<b>4.23</b>	<b>4.17</b>
2010-2011 YTD	1474	4.13	4.07	4.25	4.06
2009-2010 YTD	1185	4.18	4.14	4.28	4.06
2008-2009 YTD	1250	4.20	4.18	4.27	4.06



2007-2008 YTD	1398	4.25	4.25	4.31	4.10
2006-2007 YTD	1128	4.27	4.26	4.34	4.13
2005-2006 YTD	1001	4.20	4.16	4.29	4.13
2004-2005 YTD	1074	4.17	4.14	4.25	4.02
2003-2004 YTD	351	4.11	4.10	4.19	3.96

#### Comparison by School Type

	High School	Middle School	Elementary School
<b>2011-2012 YTD</b>	<b>3.88</b>	<b>4.43</b>	<b>4.09</b>
2010-2011 YTD	3.99	4.40	4.05
2009-2010 YTD	4.07	4.48	4.04
2008-2009 YTD	4.23	4.37	4.14
2007-2008 YTD	4.28	4.41	4.20
2006-2007 YTD	4.17	4.50	4.20
2005-2006 YTD	4.01	4.46	4.21
2004-2005 YTD	4.09	4.49	4.04
2003-2004 YTD	3.98	4.32	4.13

#### Ground's Department Results by Area

	East	West	North	Central
<b>2011-2012 YTD</b>	4.17	4.27	4.11	4.11
2010-2011 TYD	3.95	4.20	4.09	3.95
2009-2010 YTD	3.99	4.18	4.07	3.92
2008-2009 YTD	3.84	4.22	4.02	4.12
2007-2008 YTD	4.21	4.07	4.06	3.99
2006-2007 YTD	4.04	4.23	4.05	4.35

### MAINTENANCE WORK ORDERS

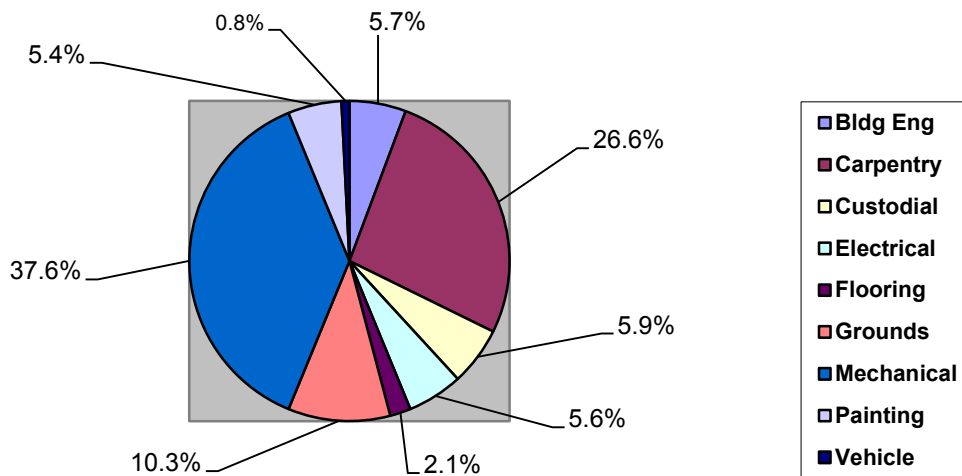
Below is a breakdown for work orders received and completed for the period of April – June, 2012:

	Received	Completed	Open
Building Engineers	135	92	45
Carpentry	626	518	253
Custodial	139	134	10
Electrical	132	140	40
Flooring	50	49	8
Grounds	244	230	118
Mechanical/HVAC	884	830	242
Painting	128	103	111
Vehicle	20	20	5

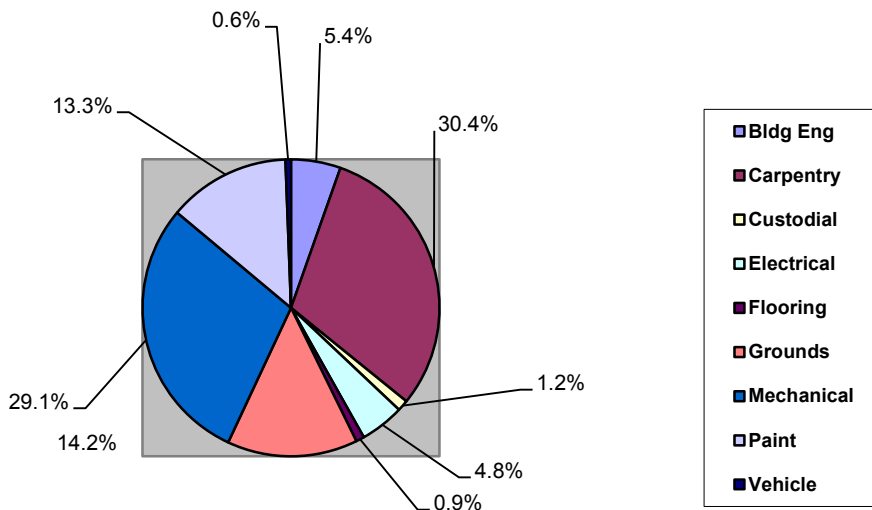


Total	2358	2116	832
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Percentage of Work Orders Received by Department



Percentage of Work Orders Open by Department





### Age of All Open Demand Work Orders in the System

Days Open	0-14	15-28	29-60	61-90	91-120	121-150	151-180	181-365	Over 365
<b>Building Engineers</b>	45	0	0	0	0	0	0	0	0
<b>Carpentry</b>	81	69	56	15	7	1	6	13	5
<b>Custodial</b>	9	1	0	0	0	0	0	0	0
<b>Electrical</b>	7	4	8	5	5	0	2	9	0
<b>Flooring</b>	2	1	1	0	0	0	0	4	0
<b>Grounds</b>	16	12	12	14	5	15	2	20	22
<b>HVAC</b>	62	30	64	30	19	13	4	20	0
<b>Painting</b>	21	16	15	8	9	1	2	21	18
<b>Vehicle</b>	2	1	1	1	0	0	0	0	0
<b>2011-2012 Totals</b>	<b>245</b>	<b>134</b>	<b>157</b>	<b>73</b>	<b>45</b>	<b>30</b>	<b>16</b>	<b>87</b>	<b>45</b>
<b>2010-2011 Totals</b>	306	123	114	49	57	35	32	119	57
<b>2009-2010 Totals</b>	271	120	117	91	56	22	12	63	50
<b>2008-2009 Totals</b>	282	106	109	75	56	31	23	76	48
<b>2007-2008 Totals</b>	263	94	117	41	44	15	19	81	78

### PREVENTATIVE MAINTENANCE

Below is a breakdown of all Preventative Maintenance work orders open and completed for the period of April – June:

Open as of 7/5/12	Total Completed
1242	1002

### Age of All Open Planned Work Orders in the System

Days Open	0-14	15-28	29-60	61-90	91-120	121-150	151-180	181-365	Over 365
<b>Carpentry</b>	2	11	37	0	20	0	0	0	0
<b>Custodial</b>	239	1	15	0	0	0	0	0	0
<b>Grounds</b>	14	0	14	0	1	0	0	0	0
<b>HVAC</b>	767	11	60	24	11	9	0	0	0
<b>Electrical</b>	6	0	0	0	0	0	0	0	0
<b>2011-2012 Totals</b>	<b>1028</b>	<b>23</b>	<b>126</b>	<b>24</b>	<b>32</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>2010-2011 Totals</b>	689	120	83	39	35	20	9	27	1
<b>2009-2010 Totals</b>	962	43	41	23	29	22	9	97	0
<b>2008-2009 Totals</b>	807	48	34	16	14	0	0	0	0



<b>2007-2008 Totals</b>	805	104	165	16	49	36	21	158	0
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### ANNUAL WORK ORDER SUMMARY – PLANNED AND DEMAND

Below is a summary of all Demand Work Orders received, completed and open for the period of June 1, 2011 to May 31, 2012:

	Work Orders Submitted 6/1/11 to 5/31/12			Completed but received prior to 6/1/11	Total Work Orders Open in the System	Total Completed 6/1/11 to 5/31/12
	Received	Open	Completed			
Building Engineers	359	45	314	0	50	314
Carpentry	2746	186	2560	182	233	2742
Custodial	544	8	536	5	11	541
Electrical	888	41	847	28	45	875
Flooring	180	15	165	8	15	173
Grounds	1137	81	1056	113	123	1169
HVAC/Mechanical	3986	231	3755	209	265	3966
Painting	395	100	295	60	95	355
Vehicle Maintenance	220	3	217	14	7	232
<b>2011-2012 Totals</b>	<b>10455</b>	<b>710</b>	<b>9745</b>	<b>619</b>	<b>844</b>	<b>10367</b>
<b>2010-2011 Totals</b>	<b>9336</b>	<b>657</b>	<b>8679</b>	<b>669</b>	<b>892</b>	<b>9348</b>
<b>2009-2010 Totals</b>	<b>8845</b>	<b>705</b>	<b>8140</b>	<b>613</b>	<b>802</b>	<b>8753</b>
<b>2008-2009 Totals</b>	<b>9224</b>	<b>676</b>	<b>8548</b>	<b>586</b>	<b>806</b>	<b>9137</b>
<b>2007-2008 Totals</b>	<b>8954</b>	<b>579</b>	<b>8375</b>	<b>744</b>	<b>752</b>	<b>9122</b>
<b>2006-2007 Totals</b>	<b>9154</b>	<b>817</b>	<b>8337</b>	<b>531</b>	<b>973</b>	<b>8870</b>
<b>2005-2006 Totals</b>	<b>8664</b>	<b>649</b>	<b>8015</b>	<b>525</b>	<b>792</b>	<b>8541</b>
<b>2004-2005 Totals</b>	<b>9006</b>	<b>734</b>	<b>8272</b>	<b>740</b>	<b>857</b>	<b>9014</b>

#### Percentage Increase/Decrease in Work Order Volume

	Received	Completed	Open
<b>2011-2012 Totals</b>	<b>+12.0%</b>	<b>+10.9%</b>	<b>-5.4%</b>
<b>2010-2011 Totals</b>	<b>+5.6%</b>	<b>+6.8%</b>	<b>+11.2%</b>
<b>2009-2010 Totals</b>	<b>-4.1%</b>	<b>-4.2%</b>	<b>0%</b>
<b>2008-2009 Totals</b>	<b>+3.0%</b>	<b>+0.2%</b>	<b>+7.2%</b>
<b>2007-2008 Totals</b>	<b>-2.2%</b>	<b>+2.8%</b>	<b>-22.7%</b>
<b>2006-2007 Totals</b>	<b>+5.7%</b>	<b>3.9%</b>	<b>22.9%</b>
<b>2005-2006 Totals</b>	<b>-3.8%</b>	<b>-5.2%</b>	<b>-7.6%</b>





### Age of All Open Demand Work Orders in the System

Days Open	0-14	15-28	29-60	61-90	91-120	121-150	151-180	181-365	Over 365
Building Engineers	45	5	0	0	0	0	0	0	0
Carpentry	76	28	69	25	12	2	6	10	5
Custodial	9	1	1	0	0	0	0	0	0
Electrical	13	3	4	5	6	3	1	9	1
Flooring	9	2	0	1	0	0	0	3	0
Grounds	29	5	12	6	14	3	12	17	25
HVAC	81	27	46	38	29	15	8	20	1
Painting	15	13	15	9	6	5	1	12	19
Vehicle	4	0	1	1	1	0	0	0	0
<b>2011-2012 Totals</b>	<b>281</b>	<b>84</b>	<b>148</b>	<b>85</b>	<b>68</b>	<b>28</b>	<b>28</b>	<b>71</b>	<b>51</b>
2010-2011 Totals	306	123	114	49	57	35	32	119	57
2009-2010 Totals	271	120	117	91	56	22	12	63	50
2008-2009 Totals	282	106	109	75	56	31	23	76	48
2007-2008 Totals	263	94	117	41	44	15	19	81	78
<b>Days Open (Previous Scale)</b>	<b>0-1</b>	<b>2-3</b>	<b>4-7</b>	<b>8-14</b>	<b>15-21</b>	<b>22-28</b>	<b>29-60</b>	<b>61-90</b>	<b>90+</b>
2006-2007 Totals	43	69	88	98	76	69	146	77	307
2005-2006 Totals	37	73	65	89	45	54	160	77	192
2004-2005 Totals	46	68	45	78	36	40	150	33	341

### Average Number of Demand Work Orders Received and Completed Per Month

	<i>Received</i>	<i>Completed</i>
<b>Building Engineers</b>	<b>30</b>	<b>26</b>
<b>Carpentry</b>	<b>229</b>	<b>229</b>
<b>Custodial</b>	<b>45</b>	<b>45</b>
<b>Electrical</b>	<b>74</b>	<b>73</b>
<b>Flooring</b>	<b>15</b>	<b>14</b>
<b>Grounds</b>	<b>95</b>	<b>97</b>
<b>HVAC</b>	<b>332</b>	<b>331</b>
<b>Painting</b>	<b>33</b>	<b>30</b>
<b>Vehicle</b>	<b>18</b>	<b>19</b>
<b>Total Average/Month</b>	<b>871</b>	<b>864</b>



Comparison numbers are below:

	Received 2010- 2011	Completed 2010-2011	Received 2009- 2010	Completed 2009-2010	Received 2008- 2009	Completed 2008-2009	Received 2007- 2008	Completed 2007-2008	Received 2006- 2007	Completed 2006-2007
Carpentry	228	225	222	219	215	216	196	197	194	184
Custodial	28	28	11	10	16	17	8	8	7	6
Electrical	71	70	61	63	58	48	50	49	38	39
Flooring	13	13	12	12	14	13	14	14	12	11
Grounds	80	77	71	71	94	97	96	85	90	86
HVAC	311	313	304	302	299	315	330	345	366	361
Painting	25	23	30	25	25	23	23	25	24	22
Vehicle	23	23	26	26	26	25	29	30	32	30
<b>Total</b>	<b>778</b>	<b>779</b>	<b>737</b>	<b>729</b>	<b>769</b>	<b>761</b>	<b>746</b>	<b>760</b>	<b>763</b>	<b>739</b>
<b>Average/Month</b>										

Below is a summary of all Planned Work Orders received, completed and open for the period of June 1, 2010 to May 31, 2011:

	PM Work Orders Received 6/1/11 to 5/31/12			Completed but received prior to 6/1/11	Total Work Orders Open in the System	Total Completed 6/1/11 to 5/31/12
	Received	Open	Completed			
Carpentry	149	89	60	37	57	97
Custodial	1931	19	1912	16	176	1929
Grounds	341	29	312	7	55	319
HVAC/Mechanical	1836	218	1618	198	431	1836
Vehicle Maintenance	104	0	104	100	86	204
<b>2011-2012 Totals</b>	<b>4362</b>	<b>355</b>	<b>4007</b>	<b>358</b>	<b>806</b>	<b>4386</b>
2010-2011 Totals	4057	399	3658	450	1023	4108
2009-2010 Totals	4051	441	3610	216	1226	3827
2008-2009 Totals	3585	310	3275	417	919	3692
2007-2008 Totals	3352	675	2677	257	1354	2935
2006-2007 Totals	3332	614	2178	122	1239	2840
2005-2006 Totals	3106	429	2677	583	1081	3264



### Age of All Open Planned Work Orders in the System

Days Open	0-14	15-28	29-60	61-90	91-120	121-150	151-180	181-365	Over 365
Carpentry	0	0	35	2	0	20	0	0	0
Custodial	98	43	26	9	0	0	0	0	0
Grounds	45	3	3	3	0	1	0	0	0
HVAC	38	133	204	17	22	18	0	0	0
Vehicle	86	0	0	0	0	0	0	0	0
<b>2011-2012 Totals</b>	<b>267</b>	<b>179</b>	<b>268</b>	<b>31</b>	<b>22</b>	<b>39</b>	<b>0</b>	<b>0</b>	<b>0</b>
2010-2011 Totals	689	120	83	39	35	20	9	27	1
2009-2010 Totals	962	43	41	23	29	22	9	97	0
2008-2009 Totals	807	48	34	16	14	0	0	0	0
2007-2008 Totals	805	104	165	16	49	36	21	158	0
<b>Days Open (Previous Scale)</b>	<b>0-1</b>	<b>2-3</b>	<b>4-7</b>	<b>8-14</b>	<b>15-21</b>	<b>22-28</b>	<b>29-60</b>	<b>61-90</b>	<b>90+</b>
2006-2007 Totals	434	146	94	54	6	115	89	26	275
2005-2006 Totals	417	352	2	146	53	25	12	28	36

### CUSTODIAL ABSENCES

	April Hours	May Hours	June Hours	Quarter Totals	% of Total
Business and Emergency	132	136	205	473	7.9%
Bereavement	32	0	50	82	1.4%
Family Sick	128	112	9	249	4.1%
FMLA	56	56	0	112	1.9%
Jury Duty	0	8	0	8	0.1%
Leave without Pay	0	0	16	16	0.2%
Leave with Pay	0	0	0	0	0
Sick	720	832	456	2008	33.4%
Vacation	966	584	1620	3170	52.8%
Total Absences	2034	1728	2244	6006	100.0%
<b>Percentage of Scheduled Work Absent</b>	<b>8.3%</b>	<b>6.4%</b>	<b>8.7%</b>	<b>7.7%</b>	
<i>Comparison Months - 2012</i>	<i>7.8%</i>	<i>6.9%</i>	<i>na</i>	<i>7.3%</i>	
<i>Comparison Months - 2011</i>	<i>4.4%</i>	<i>5.9%</i>	<i>4.1%</i>	<i>5.5%</i>	
<i>Comparison Months - 2010</i>	<i>6.8%</i>	<i>6.3%</i>	<i>10.3%</i>	<i>7.8%</i>	
<i>Comparison Months - 2009</i>	<i>8.4%</i>	<i>7.8%</i>	<i>11.1%</i>	<i>8.3%</i>	
<i>Comparison Months - 2008</i>	<i>9.0%</i>	<i>7.5%</i>	<i>8.6%</i>	<i>8.4%</i>	
<i>Comparison Months - 2007</i>	<i>8.8%</i>	<i>7.8%</i>	<i>9.6%</i>	<i>8.7%</i>	
<i>Comparison Months - 2006</i>	<i>8.5%</i>	<i>7.3%</i>	<i>10.0%</i>	<i>8.6%</i>	



### MAINTENANCE AND GROUND'S ABSENCES

	<b>April Hours</b>	<b>May Hours</b>	<b>June Hours</b>	<b>Quarter Totals</b>	<b>% of Total</b>
Business and Emergency	12	0	12	24	1.5%
Bereavement	0	0	0	0	0
Family Sick	0	48	0	48	3.0%
FMLA	160	40	0	200	12.1%
Jury Duty	0	0	0	0	0
Leave without Pay	0	0	0	0	0
Leave with Pay	0	0	0	0	0
Sick	74	96	67	237	14.4%
Vacation	277	319	545.5	1141.5	69.2%
<b>Total Absences</b>	<b>523</b>	<b>503</b>	<b>624.5</b>	<b>1650.5</b>	<b>100.0%</b>
<b>Percentage of Scheduled Work Absent</b>	<b>6.2%</b>	<b>5.4%</b>	<b>6.4%</b>	<b>6.0%</b>	
<i>Comparison Months - 2012</i>	<i>4.4%</i>	<i>4.5%</i>	<i>na</i>	<i>4.5%</i>	
<i>Comparison Months - 2011</i>	<i>1.8%</i>	<i>6.8%</i>	<i>4.8%</i>	<i>4.4%</i>	
<i>Comparison Months - 2010</i>	<i>5.8%</i>	<i>3.1%</i>	<i>9.4%</i>	<i>6.0%</i>	
<i>Comparison Months - 2009</i>	<i>5.6%</i>	<i>4.8%</i>	<i>9.0%</i>	<i>6.4%</i>	
<i>Comparison Months - 2008</i>	<i>6.2%</i>	<i>4.2%</i>	<i>6.9%</i>	<i>5.8%</i>	
<i>Comparison Months - 2007</i>	<i>5.4%</i>	<i>9.7%</i>	<i>7.7%</i>	<i>6.9%</i>	

### *GOALS FOR COMING MONTHS*

- Complete all summer cleaning projects.
- Complete all summer maintenance and grounds projects.
- Host Opening Staff Meetings at South High on July 31 and August 1.
- Complete final custodial changes based on upcoming budget year.
- Prepare Buell for fall sports.
- Prepare bid documents for winter snow removal and snow supplies for upcoming season.
- Participate in New Administrator Induction training in July.
- Fill all remaining vacancies in all Departments.

### AGENDA SUMMARY SHEET

**Agenda Item:** Staff Development

**Meeting Date:** August 20, 2012

**Department:** Human Resources

**Title and Brief Description:** 2011-2012 Office of Staff Development Annual Report

**Action Desired:** \_\_\_ Approval \_\_\_ Discussion  X  Information

**Background:** Millard Public Schools (MPS) staff development directly supports the MPS Strategic Plan, the Superintendent Goals, and all local, state and federal legal requirements. This Annual Update/Final Report shares only a snapshot of the offerings coordinated by the Office of Staff Development. It also does not reflect all of the building staff development or all of the various professional development coordinated by other District offices.

**Options/Alternatives Considered:** N/A

**Recommendations:** N/A

**Strategic Plan Reference:** Strategy (implemented 1990) – We will develop and implement plans to ensure the highest quality staff.

**Implications of Adoption/Rejection:** N/A

**Timeline:** N/A

**Responsible Persons:** Dr. Kim Saum-Mills, Director of Staff Development & Instructional Improvement  
Dr. Jim Sutfin, Assistant Superintendent of Human Resources  
Ms. Sharon Comisar-Langdon, Admin Intern New Staff Induction  
Ms. Jodi Grosse, MEP Staff Development Facilitator  
Ms. Kathi Smith, Technology Staff Developer

**Superintendent's Signature:** \_\_\_\_\_  \_\_\_\_\_

**Office of Staff Development  
2011-2012 Annual Report**



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*Millard Public Schools  
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2011-2012*

Millard Public Schools (MPS) staff development directly supports the MPS Strategic Plan, the Superintendent Goals, and all local, state and federal legal requirements. Attached at the end of this report is an example of a 2011-2012 Building Staff Development initial plan submitted to the Office of Staff Development in September 2011. Additionally, the 2012-2013 MPS Comprehensive Staff Development Plan can be found at the end of this report and also on the MPS Staff Development website <http://staffdev.mps.schoolfusion.us> under Annual Goals.

This Annual Update/Final Report shares only a snapshot of the offerings coordinated by the Office of Staff Development. It also does not reflect all of the building staff development or all of the various professional development coordinated by other District offices.

<b>PURPOSE &amp; DEFINITION OF MPS STAFF DEVELOPMENT</b>
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The purpose of Millard Public Schools Staff Development is to improve student achievement through differentiated learning and instructional opportunities, staff engagement, staff performance, and to improve the operations of the District. Comprehensive staff development includes both training and professional development.

**Definitions of MPS Staff Development:** Training and professional development are encompassed within the definition of staff development. “Training” is a learning experience to acquire specific skills (job target) or to meet legal requirements. “Professional development” is a continual and comprehensive learning experience to help staff improve their effectiveness as professionals.

**Training:** Delivery models for training include but are not limited to face to face workshops or an on-line learning management system. Comprehensive staff development ensures staff members are offered training opportunities to improve job performance and workplace engagement.

**Professional Development:** Job-embedded professional development includes but is not limited to professional learning communities for teachers in the District. Professional development is also offered for all staff in a variety of delivery methods including but not limited to internally and externally offered face to face and on-line courses, workshops, institutes, networks, and instructional coaching.

**Evaluation:** The comprehensive staff development program in MPS is continuously evaluated in order to determine the greatest possible educational benefits are being achieved. The majority of the offerings in MPS include a Zoomerang survey which allows participants to not only give feedback to the most recent experience but to also provide feedback for future staff development needs.



## **BACKGROUND INFORMATION**

This Annual Update/Final Report highlights some of the offerings that the Office of Staff Development and other District departments provided for 2011-2012. The staff members involved in these offerings includes the following: approximately 1786 certificated (salaried) staff, 93 administrators, 59 professional/technical (salaried), 178 professional/technical (hourly), 430 paraprofessionals, 196 food service, 56 maintenance staff and 15 nurses. In an effort to make staff development more effective, buildings have become more actively involved in District initiatives. The Office of Staff Development believes that when building administrators and teacher leaders are actively involved, they become more invested in District initiatives.

With the use of our online comprehensive registration system, ***Better and Better***, staff can 1) access the system from any internet connection; 2) register and withdraw from classes; 3) print and review a personal transcript of classes/workshops; 4) print a certificate of completion; 5) request to be on an automated waiting list; and 6) receive automated reminders of class times/locations.

The Office of Staff Development communicates with MPS staff through a variety of methods including the MPS Staff Development website, our monthly electronic newsletters, the MPS Staff Development Facebook Page and via Twitter @MPS\_OSD.

Building Staff Development Facilitators also play a vital role in communication as building/District liaisons. There are two Building Staff Development Facilitator positions at each secondary building and one at each elementary building. Essential functions of these positions in 2011-2012 were to 1) advocate for improving instruction (RtI+I Tier I: Best Learning Practices, MIM, PLC, differentiation, technology implementation, etc.); 2) attend monthly after-school meetings; 3) field questions from building staff members as they relate to building and District staff development; 4) disseminate information regarding professional development to building staff members; 5) post and promote the Office of Staff Development Newsletter to improve communications between the District and buildings; 6) assist building administration with the planning and implementation of District and building staff development initiatives; 7) become familiar with materials relating to effective instruction that are housed at the building level and share this information with staff; and 8) facilitate staff development trainings for new staff. Additionally, this past year, the Office of Staff Development and the Curriculum Offices from Educational Services Division worked collaboratively to develop and facilitate these monthly meetings. This collaboration provided buildings with focused, ongoing staff development that explicitly supported the major staff development initiatives. This collaborative support of buildings will continue in 2012-2013.

**STRATEGIC PLAN PROFESSIONAL DEVELOPMENT FOCUS &  
DISTRICT STAFF DEVELOPMENT DAYS**

**RTI+I TIER I: BEST LEARNING PRACTICES**

RtI+I has continued to be a large effort in Millard Public Schools and comes directly from Strategy 4. The Elementary Staff Development Focus 2011-2012 Goal was: Elementary staff will understand and apply Best Learning Practices for RtI+I Tier I Core Curriculum with a specific focus on mathematics instruction and science inquiry.

The Secondary Staff Development Focus 2011-2012 Goal was: Secondary staff will understand and apply RtI+I Tier I: Best Learning Practices with a specific focus on reading strategies. Staff will understand and apply reading strategies to help MPS students learn to read and therefore improve student achievement in the content areas. With the consultation from national ASCD presenter and author, Sue Beers, a committee comprised of teachers and administrators helped to develop a comprehensive plan to target reading achievement at the secondary level. RtI+I Tier I: Best Learning Practices was the name of this initiative to show the connection of Tier I core instruction offered to 100% of Millard students. The District provided staff development supported Best Learning Practices with the train the trainer approach.

A sampling of the Secondary RtI+I courses that were offered in 2011-2012 are listed below.

**RtI+I Tier I: Best Learning Practices (Activating Prior Knowledge and Previewing Text)**

Participants will demonstrate application of literacy strategies designed to support students in activating prior knowledge and previewing text by selecting tools to implement in future lessons.

**RtI+I Tier I: Best Learning Practices (Pre-Reading Strategies)**

Participants will demonstrate application of pre-reading/pre-learning strategies by interacting in today's presentation and applying the new learnings in their developed lessons for 2011-12.

**RtI+I Tier I: Best Learning Practices (Vocabulary)**

Participants will demonstrate application of effective vocabulary instruction by developing models to use in their classroom.

**RtI+I Tier I: Best Learning Practices Literacy Team Training (Offered 6/5/12)**

Participants will demonstrate synthesis of their role as 2012-2013 presenters by discussing research and creating relevant, content specific examples.

### **RtI+I Best Learning Practices for Speech Language Pathologists**

Vocabulary - The participants in this course will demonstrate comprehension of the 8 power strategies of reading by identifying the strategies as well as related tools that support them. Activating Prior Knowledge and Previewing Text - Participants will demonstrate application of prereading strategies by choosing and applying prereading literacy tools to a variety of content areas.

### **RtI+I: Implementation of the Problem Solving Process**

Participants will demonstrate comprehension of the revised RtI+I Model through implementation of the problem solving process by clarifying the changes through large group presentation and small group discussion.

## **PROFESSIONAL LEARNING COMMUNITIES**

A paradigm shift in MPS occurred when Professional Learning Communities (PLC) were implemented in MPS. The paradigm shift was a move from focus on teaching to focus on learning. Millard Public Schools will continue to implement and support professional learning communities as they comprise several components of the Millard Public Schools District Strategic Plan. Millard PLC teams are groups of (1) results/data-oriented MPS professionals with (2) shared mission, vision, values, and goals (3) meeting regularly in collaborative teams focused on learning, to (4) inquire into “best practice and current reality,” which are (5) action-oriented and (6) committed to continuous improvement.

More detailed information about MPS Professional Learning Communities can be found on the MPS Office of Staff Development website under Professional Resources: <http://bit.ly/McvNbq>

District PLC singleton groups continue to be enhanced with leadership training and District support from Educational Services staff such as MEP Curriculum Facilitators and Special Education Coordinators. Educational Services staff members, Office of Staff Development staff members and building administrators planned and facilitated PLC District Singleton Leader Training in August 2011. Participants of this training demonstrated comprehension of their role as a PLC leader by summarizing the key functions of a Singleton PLC Leader.

## **FALL WORKSHOP**

As of 2009, Fall Workshop communication went “paperless” through the implementation of the Fall Workshop website. In 2011-2012, Fall Workshop information was again conveyed via website. Information below pertains to Fall Workshop 2011.

### **Orientation for New Hires**

New certificated hires were paid to participate in three days of orientation on August 2-4, 2011. On August 2, the new staff participated in the New Staff Breakfast & Orientation before they spent the afternoon in their buildings with their mentors. On August 3 & 4, new staff were offered training that encompassed District curriculum, Six Traits of Writing, technology, and District procedures.

### **CPR/AED/First Aid**

The Office of Staff Development and the Office of Pupil Services worked in conjunction with the ECSI (Emergency Care and Safety Institute), a combined program from the American Academy of Orthopedic Surgeons and the American College of Emergency Physicians to provide CPR/AED/First Aid training for van drivers, paraprofessionals, security personnel, and other employees to meet the requirements of policy 5600.6.

### **Building Curriculum for Elementary ELL Students**

Participants will demonstrate synthesis of skills and content for Beginning English language development by creating a curriculum for ELL Level 1 and 2 students.

### **Business, Information Technology and Technology Integrators Department Meeting**

Participants will demonstrate analysis of project-based learning by examining the components of this learning model.

### **Creating Inquiry-based Middle School Science Lessons**

The participant will demonstrate synthesis of the new middle school science indicators and inquiry-based learning by creating science lessons aligned with the new middle school science framework.

### **Crisis Prevention for Special Education Staff**

Participants will demonstrate synthesis of strategies for diffusing difficult behavior by formulating a comprehensive plan to address escalated student incidents and for keeping staff and students safe.

### **Elementary Science Field Study Group**

Participants will demonstrate comprehension of science field study process and curriculum materials to successfully implement first semester field study by participating in training modules.

### **Fall Workshop for Preschool Teachers**

Participants will demonstrate comprehension of preschool assessment and course guide by active engagement in curriculum activities.

**Fall Workshop Kick-off for Coaches**

Participants will demonstrate application of effective, professional coaching techniques by participating in presentations covering current information.

**Fall Workshop Literacy Intervention Update**

Participants will demonstrate comprehension of literacy intervention procedures and resources by active engagement in program activities.

**High School Social Studies Curriculum Update**

The participant will demonstrate analysis of Nebraska State Standards by comparing the standards to current course guides.

**IC Gradebook for ACP Teachers**

Participants will evaluate their use of the new IC gradebook module by comparing and contrasting their previous practices with the requirements of the new gradebook module.

**Industrial Technology: Phase III**

Participants will demonstrate comprehension of safety practices, procedures, and guidelines as indicated in the 6-12 Industrial Technology Safety Manual and industry guidelines by completing OSHA training (10-hour card). (High School) Participants will demonstrate synthesis of best practices and previous staff development by creating classes, forming assignments, and other related components of the synergy online management system. (Middle School--if new modules are installed for 2011-2012 school year.)

**Infinite Campus (IC) Training for New Health Room Paras**

Participants will demonstrate application of job specific IC tools by participating in a hands-on training session.

**Infinite Campus (IC) Training for New Office Paras & New Secretaries**

Participants will demonstrate application of job specific IC tools by participating in a hands-on training session.

**Interactive Whiteboard Training - IWB 101 Training**

Participants will demonstrate application of interactive whiteboards by manipulating Notebook software.

**Interactive Whiteboard Training - IWB 201 Training**

Participants will demonstrate comprehension of SMART Notebook animation tools by constructing lesson enhancements focused on interactivity and student involvement.

**K-12 ELL Instructional Decision-Making**

Participants will demonstrate analysis and evaluation of ELL student data by examining related data and recommending instructional decisions to improve student performance.

**Letting Go! Unburdening the Science Curriculum**

The participant will demonstrate analysis of the new Nebraska State Science Standards by comparing the NDE standards and indicators with Millard's current science curriculum and recommending concepts to retain, remove or add.

**Middle School Social Studies Curriculum Update**

The participant will demonstrate analysis of Nebraska State Standards by comparing the standards to current course guides.

**New Para Orientation**

Participants will demonstrate comprehension of their role as a paraprofessional by reviewing the MPS Paraprofessional Handbook.

**PreAP Strategies for Middle School Language Arts (Part 1)**

Participants will demonstrate synthesis of literary terms by annotating and interpreting text.

**PreK-12 Physical Education Department Meeting**

Participants will demonstrate comprehension of expectations for the upcoming school year by discussing updated information.

**PreK-5 Vocal/General Music Department Meeting**

The participants will demonstrate comprehension of expectations for the upcoming school year by discussing updated information.

**Preschool: Teaching Strategies GOLD**

The participant will demonstrate comprehension of the new (2011-2012) Teaching Strategies Gold Assessment System by examining features of the system and successfully completing the practice modules.

**Pupil Services Fall Workshop**

The participants will demonstrate comprehension of the Signs of Suicide curriculum by demonstrating understanding through interactive activities.

**Secondary Math Curriculum, Instruction, & Assessment**

Participants will demonstrate synthesis of effective instructional design through backward planning using the course guides, assessments, tables of specifications, and other curricular tools by collaborating with course-alike peers.

**Security Staff Fall Workshop Department Meeting**

Participants will demonstrate comprehension of District and building expectations for security staff by participating in discussions.

**Special Education Department Fall Workshop Meeting**

The participant will demonstrate comprehension of the special education department's and specific area plans and procedures by determining the changes that he/she will need to make in completing special education responsibilities.

**Technology Initiator Kick-off Meeting**

Participants will demonstrate comprehension of MPS initiatives and projects for the upcoming school year by participating in an interactive discussion.

**The 21st Century Skills Map for World Languages**

The participant will demonstrate comprehension and application of the 21st Century Skills Map for World Languages by working in small groups to gain experience using these skills and determining how these skills can be effectively integrated into classroom instruction.

**To and From School: Understanding and Managing Students with Special Needs**

Participants will demonstrate comprehension of characteristics of students with special needs and techniques for managing their behavior during van rides by categorizing characteristics of different disabilities and identifying a plan for managing their behavior on the van.

**Using Auditory Trainers with Hearing Impaired Students**

Participants will demonstrate comprehension of assistive listening technology operation by relating the demonstration to classroom use.

**Visual Literacy**

Participants will demonstrate analysis of images by interpreting meaning, tone, symbolism, and relationships.

**DR. MARTIN LUTHER KING, JR. STAFF DEVELOPMENT DAY**

On January 16, 2012, the Martin Luther King, Jr. Staff Development Day was full of professional growth opportunities for salaried staff. The morning was devoted to District-led staff development while building administrators facilitated the afternoon. For the morning sessions, staff reviewed a comprehensive website of session offerings. Specific information about this staff development day can be found at: <http://mlkday.mpsomaha.org/>

Members from the Office of Staff Development and Educational Services Division planned and facilitated content specific staff development. Forty-nine classes were offered with a total of 1780 salaried staff members completing 1743 registrations and a cumulative 7535 learning hours. The following outlines the offerings from MLK Day.

**Adapted Books & Visual Supports for Students with Disabilities**

Participants will demonstrate analysis of the needs of their students and select the appropriate type of adapted book to best match their students' needs.

**Audiologist Clinical Visitation**

The participant will demonstrate analysis of new procedures in evaluation of hearing acuity by examining possible adjustment(s) in hearing evaluation procedures used currently.

**Building the Math Classroom Step by Step**

The participant will demonstrate application of instructional strategies by planning activities to help students build problem solving skills, skills of independence, and the classroom environment.

**Building Your HAL Community**

Participants will demonstrate application of communication and partnership strategies by creating new plans to advocate for HAL students.

**Creating Functional Vision Evaluation Kits**

The participant will demonstrate analysis of Functional Vision Evaluations for students birth to 21 by choosing appropriate materials to be included in Functional Vision Evaluation kits.

**Cyberbullying and Suicide Prevention**

The participants will demonstrate comprehension of the impact of behavior on students and their families by examining the components of cyber-bullying and mental health related to suicide.

**Developing Critical Thinking in the Content Areas**

The participant will demonstrate application of critical thinking strategies by selecting a variety of instructional strategies in order to create an environment that supports creativity, problem solving, and inquiry.

**Domestic Violence/Teen Dating Violence**

Participants will demonstrate comprehension of the family dynamics of domestic violence by discussing the impact on learning and family life.

**Elementary Art Lesson Sharing**

The participant will demonstrate application of effective art instruction by sharing techniques and procedures that can be implemented in the classroom.

**Learn to Move, Move to Learn**

Participants will demonstrate analysis of the sensory needs of their students by selecting the appropriate type of sensorimotor activities to match their students' needs.

**Math Number Sense**

Participants will demonstrate comprehension of Number Sense by discussing strategies they can use to strengthen students' number sense.

**Montessori with Michael Dorer**

Teachers will demonstrate analysis and evaluation of the new strategies and ideas as presented by examining, selecting and implementing those strategies which will work best in their classroom.

**Nebraska Game & Parks - Fishing Inservice**

The participant will demonstrate application of fishing instructor training by completing the inservice provided by Nebraska Game & Parks.



**Orchestra Method Book Review**

Participants will demonstrate analysis of Orchestra method book selections by reviewing selected method books and the connection to vertical alignment.

**Recognizing Drug and Alcohol Usage**

Participants will demonstrate comprehension of intervention skills related to drug or alcohol involvement by discussing potential interventions.

**RtI+I Tier I: Best Learning Practices (Vocabulary)**

Participants will demonstrate application of effective vocabulary instruction by developing models to use in their classroom.

**SmartMusic for Elementary Band**

Participants will demonstrate application of SmartMusic software program skills by developing lessons and activities that incorporate the techniques and skills necessary to increase student productivity and success.

**Tier III Intervention**

Participants will demonstrate comprehension of the Tier III problem-solving process by examining features of Tier III and successfully completing practice activities.

**Tours and Discussions of Pertinent YAP Issues**

Participants will demonstrate comprehension of adult services available to YAP students by identifying the strengths of each agency so that staff are able to communicate the program differences to parents and families.

**Using ExamView Assessment Suite (Elementary)**

Participants will demonstrate synthesis of the ExamView Assessment Suite by generating various curriculum assessments and publishing them to the LAN for students to take using the ExamView Player.

**Vocal Music 'Variety is the Spice'**

The participants will develop new teaching strategies by exploring a variety tools to deliver the K-5 music content.

**Wellness as Proactive Prevention**

Participants will demonstrate comprehension of the MPS Wellness Program by discussing the nurse's role as a wellness advocate.

## **SECONDARY DISTRICT STAFF DEVELOPMENT DAY**

Elementary staff participated in building staff development on February 9, 2012, and secondary staff participated in District provided professional development. Eight classes were offered to secondary staff with a total of 913 salaried secondary staff completing 920 registrations and a cumulative 2500 learning hours were earned.

### **A Review of Common Childhood Conditions in School**

Participants will demonstrate comprehension of common childhood conditions by participating in presentations and interactive discussions.

### **Fundamental Course Outcomes**

Participants will examine the current outcomes from fundamental courses developed for graduation requirements to determine the effectiveness of the course and materials that are being offered to students.

### **PLC/Collaborative Time**

Participants will demonstrate application of professional resources by collaborating with peers to produce a product.

### **RtI+I Best Learning Practices for Speech Language Pathologists**

Vocabulary - The participants in this course will demonstrate comprehension of the 8 power strategies of reading by identifying the strategies as well as related tools that support them.

Activating Prior Knowledge and Previewing Text - Participants will demonstrate application of pre-reading strategies by choosing and applying prereading literacy tools to a variety of content areas.

### **Saxon Math Curriculum Staff Development**

Participants will demonstrate comprehension of the Saxon Math curriculum by receiving staff development on the curriculum from a Saxon representative on the implementation and utilization of the curriculum.

### **School Psychologist Webinar**

School psychologists will demonstrate application of the content of the selected webinar topic by applying the content to a current or recent situation to resolve a problem.

### **IWB Training for Counselors**

Participants will demonstrate application of interactive whiteboards by manipulating Notebook software.

## **ADMINISTRATOR & DISTRICT LEADER STAFF DEVELOPMENT**

Leadership programming has expanded in Millard Public Schools in the last few years. Monthly staff development sessions prior to General Administration meetings are offered annually and in 2011-2012 those topics included RtI+I, Safety & Security, Gallup, Staff Evaluation, TalentEd and Staff Development Best Practice.

In addition to professional development offered to administrators, a new leadership series was provided in 2011-2012 to supervisors who are not administrators. This audience includes supervisors of custodians, food service, grounds, maintenance and professional technical hourly and salary staff. The Human Resources administrators provided supervision and evaluation training and development which included inviting these supervisors to Fierce training in June 2012.

Additionally there are several professional growth experiences that are optional and afforded to administrators and District level leaders. A few of the sessions are listed below.

### **Fierce Conversations Workshop**

Participants will demonstrate comprehension of the Fierce principals by participating in small group and large group discussions. Fierce Conversations teaches attendees how to ignite productive dialogue that interrogates reality, provokes learning, resolves tough challenges and enriches relationships. It's the place to begin, the cornerstone of great leadership, healthy cultures, intelligent strategies and whole-hearted execution.

### **Seminar for Writing Difficult Teacher Evaluations**

Supervisors will demonstrate synthesis of writing difficult evaluations by composing recommendations, deficiency comments and/or letters of summary. Human Resources will be available to assist and answer questions.

### **Bob Pike Group Webinar Series**

Participants will demonstrate comprehension of training techniques by participating in interactive webinars.

- Dealing With Difficult Participants
- 7 Ways to Energize Learning

### **Gallup Training for Principals: An Analysis of Staff & Parent Engagement Results**

Participants will demonstrate analysis of the Q12 and the Parent School Engagement Survey by examining to improve engagement and comparing results from each year and to the national average. Time will be devoted to discussing the implementation success of their action plans and determining next steps.

### **IC Ad Hoc Reports for Admin**

Staff will show application of the Ad-Hoc filter in Infinite Campus by applying filters to canned reports and preparing data based on sets of information found in Infinite Campus.

**Interactive PowerPoint: 10 Tips to Captivate Learners (Bob Pike Webinar)**

Participants will demonstrate application of engaging presentations by selecting strategies to apply to upcoming content.

**Q12 Gallup Training for Supervisors Not Including Building Administrators**

Participants will demonstrate analysis of their Q12 survey results by examining Strengths information and comparing results from each year and to the national average. Time will be devoted to discussing the implementation success of their action plans and determining next steps.

**Social Media & The Administrator's Role**

Participants will demonstrate comprehension of MPS Board Policy & Rule 7305 & 7305.1 and their role as a Facebook administrator by interacting with MPS procedures document and account settings.

**Staff Development Planning Day**

Participants will demonstrate synthesis of the 2012-2013 District staff development expectations and parameters by generating their building staff development plan.

**SUPPORT FOR NEW STAFF****NEW STAFF INDUCTION****MOEC Mentor Training**

Millard Public Schools has participated in the Metropolitan Omaha Educational Consortium Mentor Training Project since 1991. The purpose of this program is to train metro area master teachers to become mentors so they, in turn, can provide mentoring to new teachers in their respective school Districts. Over 400 MPS veteran staff members have been trained as mentors to date. This year 28 MPS master teachers participated in the two-day professional growth experience through MOEC and a third day of training that is facilitated through the District's New Staff Induction Program.

**MPS New Staff Induction Program**

All certificated staff members hired since fall 2002 participate in the 3-year MPS New Staff Induction Program. The MPS New Staff Induction Program is the result of collaborative efforts of Human Resources and the Office of Staff Development to be proactive in recruiting and retaining the highest quality certificated staff. The program is developed, designed, and delivered by the New Staff Induction Program staff in three Induction Phases to support all certificated new hires in their first three years of employment as they prepare for and enjoy a long, successful career in the Millard Public Schools.

- Year 1: Mentoring Relationships
- Year 2: Peer Coaching Partnerships
- Year 3: Extended Professional Experiences

*Mentoring Relationships*

New certificated staff benefit from individualized support through the professional guidance of a trained Building Mentor throughout their first year. In addition to the building mentor, District 'singletons' receive support from a Curriculum Contact who shares job-alike responsibilities. The *Practical Tips for Educators* monthly newsletter for new staff, mentors, curriculum contacts, and building administrators also supports the first year experience in MPS.

*Peer Coaching Partnerships*

Peer Coaching is a unique opportunity for certificated staff in their 2<sup>nd</sup> year of employment to work with another certificated staff member in their building as a Peer Coaching Team. The focus is on exploring the Millard Instructional Model and includes peer collaboration, observation, self-assessment, and reflection. The Peer Coaching experience includes four skill development meetings, Coaching Team conversations, and classroom observations throughout the year. Peer Coaching is offered in 2 formats: Regular Peer Coaching and Peer Coaching Option Independent Team Study. After attending Regular Peer Coaching Session 1, Coaching Teams may choose the Peer Coaching Option Independent Team Study in lieu of Regular Peer Coaching.

*Extended Professional Experiences*

Staff in their 3<sup>rd</sup> year of employment participate in a three-session facilitated professional growth experience. The focus of these sessions is on developing a long and successful MPS career through Professional Awareness, Professional Wellness, and Career Path Opportunities. Topics include Millard's strategic plan; current issues in education and MPS; moving from appraisal phase to continuous growth phase in the staff evaluation process; physical, emotional, financial, and professional fitness; conversations with classroom, building, and District leaders; and development of long range career goals.

*Veteran District Staff Involvement*

Veteran District staff can receive training and serve as a Building Mentor or District Curriculum Contact to a new staff member, participate in Peer Coaching as a Coaching Partner to a 2<sup>nd</sup> year staff member, and/or seek opportunities to support 3<sup>rd</sup> year staff in their building with the Extended Professional Experiences activities.

**NEW STAFF PROFESSIONAL DEVELOPMENT & TRAINING****Millard Instructional Model Workshop - MIM**

New staff demonstrated application of the Millard Instructional Model and Instructional Theory in Practice by participating in interactive discussions and producing elements of quality lessons. This was a required workshop for all new staff and included an orientation to PLCs.

Other classes that new staff participated in during the 2011-2012 school year included:

**Reaching Each Student for New Staff**

Participants will demonstrate comprehension of culturally responsive teaching by participating in interactive discussions and responding to research based principles.

**New Certificated Staff Required Training via ANGEL**

This training in 2011-2012 consisted of two required modules including 40 Developmental Assets and Introduction to MPS Intranet.

**All About Boundaries via ANGEL**

Participants will demonstrate comprehension of District policy and reporting procedures related to these topics by participating in online activities.

**SUPPORT FOR SALARIED STAFF**
**GRADUATE CREDIT**

The Office of Staff Development implemented *Special District Credit Classes For Salary Advancement*. Staff members who are currently at the BA+36, MA+36, Specialist, or Doctorate level can receive approval for salary advancement by completing a course specifically approved by the Superintendent. These classes are the “approved” classes per the 2007 Collective Bargaining Agreement between the Millard Public Schools and the Millard Education Association. Any MPS staff member may enroll in these classes whether they are at BA+36, MA+36, Specialist or Doctorate level. Two of the four classes listed below were offered in 2011-2012.

**Applying Differentiation In The Regular Classroom**

*The focus of this course is to target learning, translating, applying, analyzing, and reflecting on different methods of differentiated instruction in the classroom for the purpose of challenging the individual learner.*

**Practices That Promote Student Learning**

*The focus of this course is to enable practicing teachers to develop knowledge, understanding and application of research based effective teaching practices that impact student learning.*

**PLC: Learning By Doing**

*The focus of this course is to engage participants in job embedded, perpetual and collaborative learning teams using the Millard Public Schools Professional Learning Community Parameters. This course explores the frameworks and processes of professional learning communities for promoting student achievement by researching collaboratively, designing instructional strategies based upon data, and evaluating student achievement.*

**Making The Rest Of Your Career The Best Of Your Career**

**Catch a SPARK:** Self-reflection, Personal and professional planning, Asset development, Rejuvenation, Knowledge of career development *The focus of this course is to engage participants to 1) analyze professional and personal life through the use of self-assessments to identify personal and professional strengths and challenges; 2) evaluate patterns in self-assessment data in order to identify status of personal / professional wellness and strategies for ongoing growth and development; 3) recognize the signs and symptoms of teacher burnout and apply specific intervention / prevention strategies; and 4) create a personal / professional short and long term asset based growth plan.*

## **NATIONAL BOARD FOR PROFESSIONAL STANDARDS COHORT PROGRAM**

National Board Certification is a symbol of professional teaching excellence. A certificate will attest that a teacher was judged by his or her peers as one who is accomplished, makes sound professional judgments about students' best interests and acts effectively on those judgments. In 2011-2012, Office of Staff Development supported two MPS teachers in the UNO/MOEC National Board for Professional Standards Cohort Program. Increasing the number of MPS Nationally Board Certified Teachers provides teachers the opportunity to make positive changes in classrooms that will impact student achievement in a positive way.

## **OPTIONAL SALARIED STAFF DEVELOPMENT OFFERINGS**

Several District departments help to provide staff development on off-contract days or after school. A sampling of these offerings include the following:

### **Advancing Differentiation Book Study**

Participants will demonstrate synthesis of the elements of a rigorous, differentiated classroom by building thought-provoking lessons and learning products that embed 21st century skills. The goal of this book is to create a classroom environment that embeds and reinforces these skills through instructional practices and the generation of creative, original products.

### **Best Learning Practices: Content Area Pre-reading Strategies**

Participants will demonstrate application of pre-reading/pre-learning strategies by interacting in the presentation and applying new learnings in lesson development.

### **Best Learning Practices: Content Area Pre-reading Tools**

Participants will demonstrate application of pre-reading/pre-learning strategies by interacting in the presentation and applying new learnings in lesson development.

### **Best Learning Practices: Content Area Vocabulary Strategies**

Participants will demonstrate application of pre-reading/pre-learning strategies by interacting in the presentation and applying new learnings in lesson development.

### **Book Study: How To Teach So Students Remember**

Participants will demonstrate synthesis of the concepts of teaching for retention and conceptual understanding by interacting monthly with teachers from grades 2-8 across the District.

### **Building Number Sense: Make & Take Activities**

Participants will synthesize information about number sense by constructing classroom activities that will build student understanding about numbers.

### **Building the Math Classroom Training Team 2nd-5th**

Participants will demonstrate application of instructional strategies by participating in a train-the-trainer workshop to help fulfill the 2011-2012 elementary staff development focus on math.



**Cooperating Teachers Orientation**

Participants will demonstrate comprehension of the District's expectations of cooperating teachers by identifying skills and traits of effective student teacher/cooperating teacher relationships.

**Create a Thinking Classroom (Grades 2-5 Teachers)**

The participant will demonstrate application of critical thinking strategies by selecting a variety of instructional strategies in order to create an environment that supports creativity, problem solving, and inquiry.

**K-1 Math Number Sense Training Team**

Participants will demonstrate application of instructional strategies by participating in a train-the-trainer workshop to help fulfill the 2011-2012 elementary staff development focus on math.

**Leading and Managing a Differentiated Classroom Book Study & Practitioner Inquiry**

Participants will demonstrate synthesis of the concepts of differentiated instruction by interacting with secondary teachers from across the District in a year-long book study and practitioner inquiry experience. This professional development will focus on how to differentiate content, process, and product within a positive and productive classroom environment to meet individual student needs.

**Literacy Work Station Make & Take Activities**

Participants will synthesize information about literacy work stations by constructing classroom activities that will build student literacy.

**Math Factors Team Training**

Participants will demonstrate application of number sense activities by participating in sample lessons and discussing implementation.

**Model Drawing for Elementary Teachers**

Participants will demonstrate application of the Model Drawing strategy by solving math problems using Model Drawing.

**PLC Singleton Leader Training**

Participants will demonstrate comprehension of their role as a PLC leader by summarizing the key functions of a singleton PLC leader.

**Raising Writers: The Teacher's Role**

Participants will demonstrate synthesis of a teacher's role during Writer's Workshop by developing plans for whole group, small group, and individual instruction.

**Small Group Instruction in the Secondary Classroom**

Participants will demonstrate synthesis of best practices by developing plans for small group instruction and increasing student engagement.

**Speech Language Pathology PLC and Intervention Review**

District speech language pathologists will demonstrate comprehension of a variety of topics by explaining they have researched and developed for the 2011/2012 school year.

**Time to Apply**

Participants will demonstrate application of learned material/information by developing an end-product that exhibits professional growth.

**Total Participation Techniques**

Participants will demonstrate application of Total Participation Techniques by determining classroom applications.

**Training with New Science Resources**

Participants will synthesize their course resources by learning how to use these resources, comparing them with the new course guides and beginning to think about how these resources should be used in instruction.

<b>HOURLY STAFF</b>
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**HOURLY STAFF TRAINING DAYS**

Hourly Staff training days were held in October 2011 and February 2012. Staff chose from 36 unique courses for these two dates. A total of 402 individuals enrolled in one or two courses on each day, generating 1053 registrations and earning 1407 learning hours.

**40 Developmental Assets for Classified Staff**

Participants will demonstrate comprehension of the 40 Developmental Assets Framework by identifying ways in which they could incorporate asset-building in the school.

**Adaptations for the General Education Classroom**

Participants will demonstrate comprehension of adaptation techniques by identifying ways to adapt assignments and activities in the classroom.

**Communicating with Pictures**

Participant will demonstrate application of picture communication tools by determining when to intervene and reinforce skills.

**Comprehension Connection**

Participants will demonstrate understanding of key strategies for comprehension instruction by examining research and developing prompts and questions for use with students.

**Effective Time Management**

Participants will demonstrate application of time management strategies by determining connections to work and home life.

**Ad-Hoc Reporting: Creating Reports and Accessing Data in Infinite Campus**

Staff will show application of the Ad-Hoc filter in Infinite Campus by applying filters to canned reports and preparing data based on sets of information found in Infinite Campus.

**Boost Your Energy, Fight Fatigue**

Participants will demonstrate comprehension of ways to improve energy levels by discussing positive life changes.

**Digital Cameras and other AV Equipment**

Participants will demonstrate synthesis of problem solving techniques by participating in a hands on session focused on digital cameras and other AV equipment.

**Executive Functioning and How it impacts Student with Autism Spectrum Disorders**

The learner will demonstrate analysis of executive functioning skills by identifying how these skills impact the students they work with throughout the day.

**The Five Essentials of Overall Wellbeing**

Participants will demonstrate comprehension of overall wellbeing by describing techniques to boost your wellbeing.

**Forms and Portfolios with Adobe Acrobat Pro 9.0**

The participant will demonstrate synthesis of Acrobat Pro forms and portfolios by connecting how they might utilize these features of Acrobat within their role with Millard Public Schools.

**Fostering Positive Relationships**

Participants will demonstrate understanding of how to foster positive relationships by interacting with researched/shared information and by processing that information with other participants.

**GroupWise Calendar**

Participants will demonstrate application of GroupWise calendar functions by practicing various tasks.

**GroupWise Tips and Tricks**

Participants will demonstrate application of new GroupWise skills by practicing the use of newly acquired features.

**Healthy Tomorrows: Improving Your Health Scores**

Participants will demonstrate comprehension of strategies to improve wellness by defining steps that can be taken to improve health scores.

**'How Do I' with Elementary Technology Learning Tools**

Participants will demonstrate application of technology in Elementary classrooms by manipulating the software and tools.

**Interactive Whiteboard Training (IWB) for Paras**

Participants will demonstrate application of whiteboard skills by manipulating the software on the whiteboard.

**Introduction to Autism Spectrum Disorders (ASD)**

The learner will demonstrate knowledge of autism by describing characteristics including strengths and weaknesses.

**Movie Maker Workshop**

The participant will demonstrate application of the Movie Maker software by producing a video and understanding how to align student movie production with course curriculum.

**MPS Copyright Policy 101**

Participants will demonstrate knowledge of copyright procedures by participating in an interactive session utilizing the District copyright manual.

**MS Excel Charting and Graphing Tips**

The participant will demonstrate application of Excel charts and graphs by appropriately manipulating given data into charts and/or graphs.

**MS Publisher 2010 for Windows Users**

Participants will demonstrate application of Microsoft Publisher features by developing distinctive publications.

**Need to Know Applications for Secondary Paraprofessionals**

Participants will demonstrate application of secondary student technology applications by performing tasks with various technology tools.

**New Features of PowerPoint 2010/2011**

Participants will demonstrate application of Microsoft Office PowerPoint 2010/2011 features by performing guided tasks.

**New Features of Word 2011 for Mac Users**

Participants will demonstrate application of Microsoft Word 2011 features by performing guided tasks.

**Online Enrollment**

Participants will demonstrate comprehension of Online Enrollment procedures by participating in an interactive discussion.

**Online Learning Tools for Hourly Staff**

Participants will demonstrate comprehension of online learning tools for staff by exploring the available resources.

**Preschool GOLD**

Participants will demonstrate comprehension of Teaching Strategies GOLD by observing, recording and classifying child behaviors and identifying related learning objectives.

**Protecting Your Identity**

Participants will demonstrate comprehension of identity theft prevention strategies by identifying ways to defend your identity.

**Read Me A Story**

Participants will demonstrate comprehension of best practices in reading with preschoolers by reviewing book selection and read aloud strategies and developing applications for use in interest areas.

**School Disruption Response**

Participants will demonstrate comprehension of school disruption responses by discussing several scenarios.

### **Security Radio Procedures and Weapons Detection**

Participants will demonstrate comprehension of weapon detection and radio etiquette by participating in scenario based table top discussions and role play.

### **Team Building: Lessons from the Geese**

Participants will demonstrate comprehension of teambuilding strategies by comparing effective teambuilding with geese survival strategies.

### **Telephone Courtesy**

Participants will demonstrate comprehension of appropriate phone skills by practicing through role play and interactive discussions.

### **Understanding and Managing Students with Special Needs: 5 Keys to Working Successfully with Kids**

Participants will demonstrate comprehension of characteristics of students with special needs and techniques for managing their behavior by identifying 5 key strategies for successfully working with students.

### **Food Service Winter Retreat 2012**

This retreat was offered to every food service employee over winter break 2011-2012. They rotated between three sessions. Those who could not attend participated in a required make up session in February.

**Team Building:** Participants demonstrated application of group building skills by practicing a variety of specific skills with peers in response to peer input and feedback.

**Community-Defining Diversity:** Participants joined external speaker, Dr. Erika Kirby, for an introductory look at the meaning of diversity and tips for effective cross-cultural communication with staff and students in MPS.

**Environment-Safety:** Sodexo Training and Safety Manager, Duane Blobaum, presented components of the safety inspection audit including food safety, physical safety and best practice.

## **HOURLY STAFF OPTIONAL STAFF DEVELOPMENT**

Millard Public Schools offers extensive training and professional growth experiences to hourly staff members. In addition to the October and February District staff development dates, several offerings occur after school and during the summer. Salaried staff may choose to attend some of these sessions. A sample of these offerings for 2011-2012 is listed below:

### **A Practical Guide for the MPS Paraprofessional**

Participants will demonstrate an understanding of: 1. Special Education acronyms and disability categories, 2. How a student is placed in Special Education and the importance of the IEP, 3. The roles and responsibilities of the paraprofessional, and 4. Ethical issues for paraprofessionals.

### **Book Nook: Behavior Support Strategies for Paraprofessionals**

Participants will demonstrate an understanding of the purpose of student behavior, the components of student behavior, behavioral techniques for addressing student behavior and the relationship between behavior and the student's disability through interactive discussions.

### **Book Nook: Supporting Youth: How to Care, Communicate, & Connect in Meaningful Ways**

Participants will demonstrate application of 40 Assets by creating meaningful and intentional asset-rich connections.

### **Book Nook: Wellbeing: The Five Essential Elements**

Participants will demonstrate comprehension of essential well-being elements by designing a personal well-being checklist.

### **Common Sense Parenting**

Common Sense Parenting is a positive way for you to be in charge of your family. The program teaches you proven parenting methods that were developed at Boys Town. Each skill and technique you learn is adaptable to any home environment. It is an innovative approach that will build and reinforce healthy family relationships. The class will be tailored to meet the needs of the participants. The program teaches effective strategies for children aged 5-16.

### **Communication: Listening to Understand**

Participants will demonstrate comprehension of effective communication skills by describing effective communication techniques.

### **Diversity: You Can't Be Successful Without It!**

Participants will demonstrate comprehension of the advantages of diversity in an organization by participating in interactive discussions.

### **Defining Disabilities**

Participants will acquire an understanding of disability categories that can be used to recognize learning characteristics when interacting with students during instruction.

**How Full is Your Bucket?**

Participants will demonstrate evaluation of peer interactions by discussing positive strategies for work and life.

**PD Now! (Formerly ProVenance/ParaEducator)**

Participants will demonstrate comprehension of the PD Now!(ProVenance) web site and resources by interacting with the site and exploring class offerings.

**Say 'NO' to Negativity**

Participants will demonstrate comprehension of workplace negativity by discussing techniques for dealing with workplace negativity.

**Creating a Personal Wellness Plan**

Participants will demonstrate analysis of their personal wellness by examining their personal and professional lives.

**Healthy Schools-Wellness Team Training**

Participants will demonstrate comprehension of the Alliance for a Healthier School Program goal of increasing the capacity of the schools to create and sustain changes that will positively impact nutrition, physical activity and staff wellness by interacting in large group and small group training discussions and planning sessions.

**Lifetime Fitness**

Classroom and activity-based class that will cover the topics of monitoring heart rate, aquatic exercise, muscle strength and endurance, and nutrition. Learn how to be your own personal trainer.

**Yoga**

This class will concentrate on the stretching, breathing, flow, and relaxation techniques of the Lyengar tradition of Yoga, with a focus on correct posture in the poses



<b>TECHNOLOGY OFFERINGS FOR SALARIED AND HOURLY STAFF</b>
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The Office of Staff Development supports technology staff development and the implementation of technology into instruction. In collaboration with others in Educational Services and Technology, and other administration divisions in Millard, the Office of Staff Development works with staff to design and deliver numerous technology workshops. The Technology Staff Developer also delivered and/or coordinated a variety of Just-In-Time technology workshops and offered several standard technology classes through the MPS online registration system, ***Better & Better.***

Just-In-Time training sessions were coordinated upon request by buildings or District personnel. Curriculum was written when necessary, instructors secured and schedules planned.

Technology sessions offered in 2011-2012 for salaried and hourly staff are listed below.

### **TECHNOLOGY STAFF DEVELOPMENT OFFERINGS**

#### **6-8 Adobe Creative Suites 5 Hands-On-Training**

Participants will demonstrate their application of the Adobe CS5 software by creating projects utilizing the provided demonstration files.

#### **Ad-Hoc Reporting: Creating Reports and Accessing Data in Infinite Campus**

Staff will show application of the Ad-Hoc filter in Infinite Campus by applying filters to canned reports and preparing data based on sets of information found in Infinite Campus.

#### **Adobe Acrobat Pro Introduction**

Participants will demonstrate application of features in Adobe Acrobat Pro by manipulating PDF documents.

#### **Adobe Creative Suites 5 Hands-On-Training**

Participants will demonstrate their application of the Adobe CS5 software by creating projects utilizing the provided demonstration files.

#### **An Overview to Facebook**

The participant will demonstrate evaluation of Facebook by considering and deciding how they might utilize Facebook professionally within their role in Millard Public Schools as it aligns with Millard's Social Media Policy.

#### **Beginner's Guide to Twitter**

The participant will demonstrate evaluation of Twitter by considering and deciding how they might utilize Twitter professionally within their role in Millard Public Schools as it aligns with Millard's Social Media Policy.

**Better and Better Administration Overview**

Participants will demonstrate comprehension of the administration areas of Better and Better by exploring the administration interface and creating ad-hoc reports.

**Better and Better Course Administration**

Participants will demonstrate comprehension of the management of courses in the online Staff Development registration system, Better and Better by creating courses, setting requirements and managing email notifications.

**Better and Better Section Administration**

Participants will demonstrate comprehension of the management of sections in the online Staff Development registration system, Better and Better by creating sections, managing class times and instructors, and managing rosters.

**Computer Lab Time for ANGEL**

Participants will complete course work in the online course venue, ANGEL.

**Creating Digital Portfolios Using Adobe Acrobat Pro**

The participant will demonstrate synthesis of Acrobat Pro forms and portfolios by connecting how they might utilize these features of Acrobat within their role with Millard Public Schools.

**Digital Cameras and other AV Equipment**

Participants will demonstrate synthesis of problem solving techniques by participating in a hands on session focused on digital cameras and other AV equipment.

**Forms and Portfolios with Adobe Acrobat Pro 9.0**

The participant will demonstrate synthesis of Acrobat Pro forms and portfolios by connecting how they might utilize these features of Acrobat within their role with Millard Public Schools.

**Got Fusion? Now What?**

Participants will demonstrate application of Web 2.0 tools by developing a website for a class incorporating the tools available in School Fusion.

**GroupWise Calendar**

Participants will demonstrate application of GroupWise calendar functions by practicing various tasks.

**GroupWise Tips and Tricks**

Participants will demonstrate application of new GroupWise skills by practicing the use of newly acquired features.

**'How do I' with Elementary Technology Learning Tools**

Participants will demonstrate application of technology in Elementary classrooms by manipulating the software and tools.

**IC Gradebook for ACP Teachers**

Participants will evaluate their use of the new IC gradebook module by comparing and contrasting their previous practices with the requirements of the new gradebook module.

**iMovie - Optional Staff Development**

Participants will demonstrate comprehension of the new features of iMovie 09 by interacting with the software in this hands-on class with demos and practice activities.

**iMovie 09**

Participants will demonstrate comprehension of the new features of iMovie 09 by interacting with the software in this hands-on class with demos and practice activities.

**Implementing Exam View Assessment Suite Grades 2-12**

The participants will demonstrate synthesis of the Exam View Test Generator software by formulating a plan to implement the use of Exam View for on-line assessments for Grades 2-12.

**Interactive Whiteboard Training - IWB 101 Training**

Participants will demonstrate application of interactive whiteboards by manipulating Notebook software.

**Interactive Whiteboard Training - IWB 102 Training**

Participants will demonstrate synthesis of Notebook software by designing interactive Notebook activities.

**Interactive Whiteboard Training - IWB 201 Training**

Participants will demonstrate comprehension of SMART Notebook animation tools by constructing lesson enhancements focused on interactivity and student involvement.

**Introductory Training: Getting Started with ExamView**

Participants will demonstrate application of Assessment Literacy and ExamView software by participating in discussion and evaluation of assessment questions and then using this knowledge within the ExamView software

**Interactive Whiteboard Training (IWB) for Paras**

Participants will demonstrate application of whiteboard skills by manipulating the software on the whiteboard.

**IWB Lesson Development**

Participants will demonstrate application of IWB lesson development by constructing IWB lessons aligned to the Millard curriculum.

**IWB Refresh & Review**

The participants will demonstrate synthesis of SMART Notebook software by creating a Notebook file that includes at least one multimedia feature.

**IWB Training for Counselors**

Participants will demonstrate application of interactive whiteboards by manipulating Notebook software.

**Lunch and Learn - Staff Development**

Participants will demonstrate application of various technology topics by participating in a discussion forum/presentation on the topic.

- Introduction to Excel
- Google Forms
- Introduction to Google Docs

**Mail Merge**

The participant will demonstrate application of mail merge functions by merging a data file into Microsoft Word 2010.

**MicroSoft OneNote**

The participant will demonstrate evaluation of OneNote by determining and considering how they might best utilize OneNote within their role with Millard Public Schools.

**Movie Maker Workshop**

The participant will demonstrate application of the Movie Maker software by producing a video and understanding how to align student movie production with course curriculum.

**MS Excel Charting and Graphing Tips**

The participant will demonstrate application of Excel charts and graphs by appropriately manipulating given data into charts and/or graphs.

**MS Publisher 2010 for Windows Users**

Participants will demonstrate application of Microsoft Publisher features by developing distinctive publications.

**MS Publisher: Intro**

Objective: Participants will demonstrate application of the skills learned through this session by carrying out their everyday tasks more efficiently.

**Need to Know Applications for Secondary Paraprofessionals**

Participants will demonstrate application of secondary student technology applications by performing tasks with various technology tools.

**New Features of Excel 2010 for Windows Users**

Participants will demonstrate application of Excel 2010 features by performing guided tasks.

**New Features of Office 2011 for Mac Users**

Participants will demonstrate application of Microsoft Office 2011 features by performing guided tasks.

**New Features of PowerPoint 2010/2011**

Participants will demonstrate application of Microsoft Office PowerPoint 2010/2011 features by performing guided tasks.

**New Features of Word 2010/2011**

Participants will demonstrate application of Microsoft Word 2010/2011 features by performing guided tasks.

**New Features of Word 2011 for Mac Users**

Participants will demonstrate application of Microsoft Word 2011 features by performing guided tasks.

**Online Enrollment**

Participants will demonstrate comprehension of Online Enrollment procedures by participating in an interactive discussion.

**Online Learning Tools for Hourly Staff**

Participants will demonstrate comprehension of online learning tools for staff by exploring the available resources.

**Personalizing ExamView for Your Classroom**

Participants will demonstrate synthesis of the ExamView Assessment Suite by generating a test from scratch through Test Generator and personalizing Test Manager for their classroom.

**Roster and Attendance Bootcamp for Elementary Secretaries**

The participant will demonstrate comprehension of building rosters in Infinite Campus by choosing the course scheduling technique that best supports the departmentalized instructional model implemented by the PLC's and Principal in their building. The participant will demonstrate synthesis of attendance record management by arranging attendance entries to assure each entry has an appropriate attendance code and an appropriate Present Minutes entry.

**School Fusion Classroom Web Pages (Introduction)**

Participants will demonstrate application of School Fusion tools by developing a personal School Fusion web page.

**School Fusion Page Maintenance**

Participants will demonstrate application of web page maintenance procedures by preparing current web pages for the next school year.

**SMART Response Clickers - Optional Staff Development**

The participants will demonstrate synthesis of SMART Response clickers by developing skills on how to utilize and operate SMART Response clickers..

**SMART-Interactive White Board Training for Substitute Teachers- IWB**

Participants will demonstrate application of basic interactive white board tools by practicing the use of this technology.

**Technology Open Forum**

The participant will demonstrate comprehension of various District technology resources by articulating user issues and resolving the issues.

**Top New Features of Word 2010 (Windows Users)**

The participant will demonstrate comprehension of the new features found in Word 2010 by reviewing and interacting with these features.

**Turnitin.Com ... What's it all About?**

The participants will demonstrate synthesis of Turn.It.In.com (TII) by exploring the features of TII during this hands-on session and then working to further develop their own TII.com account.

**Using ExamView Assessment Suite (Elementary)**

Participants will demonstrate synthesis of the ExamView Assessment Suite by generating various curriculum assessments and publishing them to the LAN for students to take using the ExamView Player.

**Web 2.0 Tools (Doodle, Readability, Bit.ly & More)**

Participants will demonstrate application of Web 2.0 tools by practicing their uses.

**Web 2.0 Tools for the Elementary Classroom**

Participants will demonstrate application of various Web 2.0 Tools by practicing the use of the tools and determining how the tool might be used within their educational environment.

**Windows PowerPoint 2010**

Participants will demonstrate application of PowerPoint 2010 by performing various tasks within the software.

**Word 2010: Templates**

The participant will demonstrate comprehension of Word templates by producing a document by utilizing a Word template.

**ANGEL (Learning Management System) SUPPORT**

The Office of Staff Development organized and facilitated training for MPS staff members utilizing ANGEL in their courses. In 2011-2012, this training was customized for Millard staff and the training team was expanded to include classroom teachers. Follow up training sessions on specific topics were developed in order to provide more focused training opportunities. The following classes were offered in the ANGEL training series:

**ANGEL Agents: Advanced Automations**

Participants will demonstrate application of the automated functions in ANGEL by placing agents on documents and folders to be released based on certain criteria.

**ANGEL Assessments: Using Question Pools**

Participants will demonstrate application of question pools in ANGEL assessments by developing assessments.

**ANGEL Assessments: Using the Algorithmic Question Editor**

Participants will demonstrate application of algorithmic questions in ANGEL by preparing assessments with algorithmic questions.

**ANGEL Lesson Development**

Participants will demonstrate application of effective online instruction by producing ANGEL activities aligned to the Millard Curriculum.

**ANGEL Producer - Community Group Editor**

Participants will demonstrate application of ANGEL components by participating in workshop activities and practicing each skill.

**ANGEL Producer Introductory Training**

Participants will demonstrate application of ANGEL components by participating in workshop activities and practicing each skill.

**ANGEL: Action Editor**

Participants will demonstrate application of the automated functions in ANGEL by placing actions on documents and folders to be released based on certain criteria.

**ANGEL: Assessments**

Participants will demonstrate application of the assessment tool in ANGEL by modifying current assessments.

**ANGEL: Communication Tools**

Participants will demonstrate application of ANGEL communication tools by developing content in ANGEL.

**ANGEL: Re-Setting Your Course**

Participants will demonstrate application of ANGEL instructor protocol by applying the end of term checklist to their course.

<b>COMPLIANCE TRAINING</b>
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Some training provided in 2011-2012 was required by law or MPS Board Policy.

**All About Boundaries - via ANGEL** (*NEW SALARIED STAFF TRAINING*)

Participants will demonstrate comprehension of District policy and reporting procedures related to these topics by participating in online activities.

**CPR/AED Training**

Participants will demonstrate application of CPR/AED resuscitation skills by participating in guided practice.

**First Aid for Health Paras**

Participants will demonstrate application of First Aid skills by participating in guided practice.

**Preventing Sexual Harassment** (*NEW HOURLY EMPLOYEES*)

Participants will demonstrate comprehension of District policy and reporting procedures related to Sexual Harassment by participating in class discussion.

**Dealing with a Crisis Response**

Participants will demonstrate knowledge of how the MPS crisis team operates by recognizing how to access their services, the types of assistance they can provide, and what to expect from a crisis response.

**Dealing With a Crisis Response in MPS - Team Building Training**

The participant will demonstrate synthesis of the MPS crisis team manual and processes by working with their team members to practice working through scenarios to build their confidence when presented with a real crisis in a school.

**Restraint & Seclusion Building Core Team Training**

Participants will demonstrate synthesis of de-escalation techniques by integrating preventative measures, verbal strategies, and nonviolent crisis intervention techniques into a comprehensive plan for addressing behavioral emergencies in the school setting

**Restraint & Seclusion Instructor Follow-Up Training**

The participant will demonstrate synthesis of non-violent crisis prevention techniques by designing an engaging presentation for site teams in de-escalation, restraint, and seclusion procedures.

**Restraint & Seclusion Overview: Successfully Navigating Difficult Behaviors - via ANGEL**

The participant will demonstrate analysis of effective strategies for addressing difficult behavior by selecting appropriate techniques for use during challenging behavioral situations.



Appendix 1 – Example of a 2011-2012 Building Staff Development Plan is attached.

# Beadle Middle School

## Building SMART goal #1 2011-2012 School Year

GOAL: All Beadle teachers will implement specific reading strategies into their instruction. Each teacher will share at least 3 examples of how he or she has infused reading instruction into his or her instruction as part of his or her end of the year evaluation process.

Specific Actions	Person Monitoring	Evidence	By:
1. All teachers will attend district "Best Learning Practices" as part of district staff development plans.	Scott	Better and Better	3/1/12
2. Teachers in the Continuous Growth phase will implement reading instruction into the SMART goal required for the evaluation process.	John, Scott, Heather	CG Teacher SMART Goals.	10/1/11
3. BMS Reading Specialist, Betsy Gomez, will provide teachers with strategies and ideas that can be used in classrooms at least 2x per hexter.	Betsy Gomez	Artifacts to include – copies of strategies / emails.	5/30/12
4. C&I will encourage all staff members to consult with Betsy Gomez on any questions re: reading instruction / strategies.	Scott	Observation at faculty meetings / Emails	12/15/11
5. Team teachers will receive names of all students who are receiving reading interventions.	Betsy / John, Scott, Heather	Compiled Lists	Following Fall and Winter Benchmarks
6. Betsy will provide information regarding Reading Interventions used at BMS to all teachers in Fall.	Betsy / Scott	Created pamphlet	9/15/11
7. Evaluators will look for reading strategies during classroom observations and walkthroughs and provide appropriate follow up conversations with staff members as needed.	John, Scott, Heather	Walk Through Logs	5/1/12
8. Administrators will visit PLCs of their assigned departments to discuss teacher progress on this goal at least 1x midyear.	John, Scott, Heather	PLC documentation Administrator Report	3/1/12
9. Administrators will visit with each teacher regarding progress on this goal during appraisal conferences (Fall) or CG progress check mid year.	John, Scott, Heather	Evaluation documentation	1/15/12
10. Evaluators will ask each teacher to share examples of how he or she infused reading strategies into his or her instruction as part of the end of the year evaluation process.	John, Scott, Heather, each teacher	Evaluation documentation	5/1/12

# Beadle Middle School

## Building SMART goal #2 – Data Teams 2011-2012 School Year

GOAL: All BMS teachers will regularly access and use data to make instructional decisions. Tableau training, Language Arts / Math PLCs, BMS Reading Specialist, and district wide staff development on reading instruction will provide BMS teachers with the tools needed to effectively implement data teams by the end of the school year.

Specific Actions	Person Monitoring	Evidence	By:
1. Betsy Gomez, Reading Specialist, will provide a list of students receiving reading interventions to teachers at the start of the school year and following both Fall and Winter benchmarking.	Gomez , Butler	Compiled List	1/12
2. Betsy Gomez and/or C&I will meet with 6 <sup>th</sup> and 7 <sup>th</sup> Reading PLCs and 8 <sup>th</sup> grade English PLC following Fall, Winter, and Spring benchmarking to identify students for intervention and to discuss how current students are responding to interventions.	Gomez, Butler	PLC log	5/12
3. Heather Daubert, math evaluator, will meet with math PLCs at each grade level following each administration of SMI to discuss results, identify students for intervention, and track effectiveness of the intervention.	Daubert	PLC log	5/12
4. Heather Daubert and Dave Hancock, math dept. head, will monitor the use of Fraction Nation and FasttMath to ensure effective use of this resource and student response to intervention.	Daubert, Hancock	Records of log ins.	5/12
5. Betsy Gomez will provide instructional teams data on response to intervention regularly as outlined on the staff development calendar	Gomez, Butler	Artifacts – lists	5/12
6. Scott Butler and Betsy Gomez will meet each hexter to discuss the reading intervention process and problem solve any issues.	Gomez, Butler	Completed meeting and report to admin team.	5/12
7. Scott Butler, C&I, will attend monthly Secondary Intervention Meetings and provide information gathered to appropriate personnel at BMS.	Butler	Monthly agendas	5/12
8. Scott Butler, C&I, will work with counselors, nurse, and SPED teachers to create a process by which individual student needs are shared with teachers each hexter.	Butler	Process in place	1/12
9. All BMS teachers will access tableau to gather and review relevant data to inform	Butler	Completed training, # of teacher logins to	End of 3 <sup>rd</sup> quarter.

effective instruction.		Tableau, # of teacher logins to HTT on Angel.	
10. Scott Butler, C&I, and Betsy Gomez, Reading Specialist will create and implement a process to communicate reading interventions and progress to parents of involved students each trimester.	Butler, Gomez	Artifacts – records of communication.	1/12
11. Heather Daubert, math evaluator, and Dave Hancock, math department head will create a process for notifying parents of students involved in math interventions to be implemented in the 12-13 school year.	Daubert, Hancock	Process shared at admin team mtg.	5/12
12. All BMS teachers will attend district staff development trainings on Best Learning Practices.	Scott	Tracked via Better and Better	3/12

# Beadle Middle School

## Building SMART goal #3 – Reaching Each Student 2011-2012 School Year

GOAL: All BMS teachers will complete specific staff development activities (January – March) that will result in the creation and implementation of at least 1 new multicultural lesson by the end of the school year.

Specific Actions	Person Monitoring	Evidence	By:
1. Scott Butler, C&I, will meet with BMS teacher Teresa Perkins to discuss her experiences / review materials of the multicultural content of a class she taught for the office of staff development.	Scott	Share info with John and Heather at weekly admin meeting.	10/1/11
2. Scott Butler will meet with BMS staff development facilitators to determine the specific content for the staff development opportunities on the calendar for January – April. (Jan – grade level / specialists' mtg, March – faculty mtg, April – Grade level (specialists' mtg.	Scott, Gayle, Emily	Share info with John and Heather at weekly admin meeting.	12/15/11
3. Staff members will complete the required activities by the end of April.	Scott	Completed rosters / products	End of April
4. Teachers will provide a record of all multicultural activities to the C&I for inclusion in the multicultural report provided to Ed. Services at the end of the school year.	Scott	Ed. Services Report	6/1/12

# Beadle Middle School

BMS Required Staff Development / Training

District Required Staff Development

Grades Due

Standard Assessment

Evening event that could impact homework decisions

## AUGUST

Date	Day	Topic	Time	Location	Presenter	Audience	Evaluation	Follow Up Training	Source / Rationale
8/3/2011 PM	Wednesday	am - IC Gradebook or CPR training 1:00 Coteaching Mtg in Info Center (only for involved teachers) all others - morning training at work time	8:00	BMS Info Center	Daubert, Seeman, Jeffers, Matulka	Certificated Veteran Staff Teachers involved in co-teaching	District	Better & Better	District IC Update
8/3/11	Wednesday	Co-teaching teachers	1:00 for involved	BMS Info Center	John	co-teaching	Ongoing	Ongoing	BMS Site Plan
8/3/11	Wednesday	New Teachers District all day		District	District	New Teachers	District & Bldg Mtg	Better & Better	District Process
8/4/2011 AM	Thursday	Full Staff - Introduce new staff / Team Building / Set expectations for morning session starts	at 8:00	BMS Info Center	Admin	Certificated	NA	As needed throughout year	BMS Site Plan
8/4/2011 PM	Thursday	District Time	afternoon	District	District MEP	as assigned	District	District	District Process
8/5/2011 AM	Friday	District Time	morning session	District	District MEP	as assigned	District	District	District Process
8/5/2011 PM	Friday	Optional: IC Gradebook Q&A	1:30 PM	BMS Info Center	Daubert, Seeman, Jeffers, Matulka	Certificated	District	Better & Better	District IC Update
8/8/2011 AM	Monday	Talent Ed Training, Reading Follow Up, Breakfast for all staff at Safety, Tableau, 7:15am Certified staff CoTeaching, start up meeting starts at 8:00. procedures, Bulldog Block, RSR, et al	the afternoon	BMS Info Center	Admin	Certificated	Discussions w/ Evaluator	Q & A with admin as needed	District HR
8/8/11 PM	Monday	Classified Staff	1:30 - 2:30	BMS Info Center	John	Classified Staff	Discussions w/ Evaluator	Q & A with admin as needed	BMS Site Plan
8/8/11 PM	Monday	Teacher Work Time	afternoon	BMS	Teachers	Certified	NA	NA	NA
8/9/2011 AM	Tuesday	District Time	morning session	District	District MEP	as assigned	District	District	District Process
8/9/2011 PM	Tuesday	Teacher Work Time	afternoon	BMS classrooms	NA	all staff	NA	NA	NA

First Day with Students										
8/10/11	Wednesday	Testing Window	MAZE Benchmarking	Reading / English classes	classroom	lang. arts teachers	all students	aims web data	3x per year	Rtl+I
8/12 -8/22	Testing Window	SMI / SRI Benchmarking	Reading / English / Math	classroom	lang. arts teachers / math	all students	lexiles / quantiles	3x per year	Rtl+I	
8/15 -9/16	Testing Window	SRI / SMI classperiods	various labs	Scott	SRI all students, SMI grade level math	generated data	3x per year	Rtl+I		
8/18/11	Thursday	New Teachers	7:15 Admin Conference Rm	Gayle and Emily	Teachers new to BMS	end of year discussions with evaluator	New staff trainings through the district.	BMS Site Plan		
8/18/11	Thursday	FLUENCY BENCHMARKING	7:45 - 12:30	Info Center	Scott and Betsy	all students	aims web data	3x per year	Rtl+I	
8/22 -8/31	Testing Window	SRI / SMI classperiods	various labs	Scott	SRI all students, SMI grade level math	generated data	3x per year	Rtl+I		
8/23/11	Tuesday	Curriculum Night See email for schedule								
8/28 - 10/5	Testing Window	8th grade New Student AWA	8th grade English	classroom	Wittgren, Thurber, Wagoner	all 8th graders	ELO data	PLC	District Assessment	
August 29 & 30, 2011	Monday & Tuesday	DATA TEAMS Literacy Intervention Data	Student Support Meetings	Large Conference Room	Betsy Gomez	Team Teachers	Literacy Data	Updates with each round of benchmarking	District Rtl+I	
8/31/11	Wednesday	School Improvement Team	3:00 - 5:00	Info Center	John	SIT members	SIT Process	as needed	MPS Policy 10,000	
8/31/11	Wednesday	Wellness	3:00 - 5:00	Large Conference Room	Scott Heather, Nick, Team	Wellness Team Wellness Team Members	Site Plan	as needed	BMS Site Plan	
8/31/11	Wednesday	Technology Team	3:00 - 5:00	Tassie's Room	Team	Members	TBD	as needed	BMS Site Plan	

August Tasks

Register in Better & Better for Restraint & Seclusion Overview (Angel Class). Complete class prior to Winter Break.

Teachers on Continuous Growth Phase for evaluation purposes - work on your SMART goal due in Sept.

Tableau Training Step 1 (complete by October 11) - FERPA & Policy Information - when finished register for How to Tableau in Better and Better.

How to Tableau via Angel due by March 15.

Beadle Middle School

BMS Required Staff Development / Training

District Required Staff Development

Grades Due

Standard Assessment

Evening event that could impact homework decisions

September

Date	Day	Topic	Time	Location Admin	Presenter	Audience	Evaluation end of year	Follow Up Training	Source / Rationale
9/1/11	Thursday	New Teachers	7:15	Rm Conference	Gayle and Emily	Teachers new to BMS	discussions with evaluator	New staff trainings through the district.	BMS Site Plan
Mid Hexter Grades Due									
9/2/11	Friday		7:15						
9/5/11	Monday					<b>LABOR DAY</b>			
wk of 9/5	TBD	PLC Fluency data meeting & maze if available	PLC time at each grade level	PLC location	Betsy Gomez	English / Reading teachers	aims web data	3x per year	Rtl+I
9/6/11	Tuesday	Monthly Faculty Meeting -Squares Team Building Activity	7:05 - 7:35 AM or 3:05 - 3:35	BMS Info center	All Admin and Counselors	Certificated Staff			
9/7/11	Wednesday	Instructional Team Meeting	3:00 -5:00	Large Conference Room Admin	John / Scott	Instructional Team	BMS Site Plan end of year	as needed	BMS Site Plan
9/15/11	Thursday	New Teachers	7:15	Rm Conference	Gayle and Emily	Teachers new to BMS	discussions with evaluator	New staff trainings through the district.	BMS Site Plan
9/15 - 9/20	Testing Window	7th Grade Technology Assessment	7th grade computer class	7th grade computer classroom	Susan / Brittany	7th graders in computer class	DARE data	PLC With individual grade levels prior to each assessment	District Assessment
Week of September 19 - September 21nd	Grade level Mts / Specialist Mtg	Grade Level / Specialists Meeting - Mole	Grade level meeting	Grade Level Mtg	Susan / Scott	6, 7, 8 core teachers	Clarifying Questions		District Requirement
<b>END OF HEXTER 1</b>									
9/23/11	Friday	Hexter Grades Printed	7:15						
9/26 & 27/11	Monday & Tuesday	DATA TEAMS Literacy Intervention Data	Student Support Meetings	Large Conference Room	Betsy Gomez	6,7,8 Core Teachers	data tracking	ongoing	Rtl+I
9/28 -10/5	Testing Window	8th Grade New Student AWA	TBD	TBD	Daubert	8th graders new to MPS	ELO data	PLC	District Assessment



9/29/11	New Teachers	Admin Conference 7:15 Rm	Gayle and Emily	Teachers new to BMS	end of year discussions with evaluator	New staff trainings through the district.	BMS Site Plan
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September Tasks

Restraint & Seclusion Angel class must be completed by Winter Break (registration in Better and Better).

Teachers on Continuous Growth Evaluation Phase - submit your SMART goal growth plan to your evaluator.

Tableau (Step 1) FERPA & Policy Information by October 11 - when finished - Register for How To Tableau in Better and Better.

How to Tableau via Angel completed by March 15.

Department Heads - determine a time for a dept meeting (Before Nov 1) with your evaluator to discuss reading initiative / tableau.

**Beadle Middle School**

BMS Required Staff Development / Training

District Required Staff Development  
Evening event that could impact homework decisions

Grades Due

Standard Assessment

October

Date	Day	Topic	Time	Location	Presenter	Audience	Evaluation	Follow Up Training	Source / Rationale
8th grade new student AWA continues through 10/5									
10/4/11	Tuesday	Monthly Faculty Mtg - Strengths Party Team Bldg / Reading Check Point	7:05 - 7:35 AM	BMS Info center	All Admin and Counselors	Certificated Staff			
10/5/11	Wednesday	School Improvement Team	3:00 - 5:00	Info Center	John / Heather	SIT members	SIT Process	as needed	MPS Policy 10,000
10/12/11	Wednesday	Technology Team	3:00 - 5:00	Tassie's Room Large Conference Room	Heather, Nick	Wellness Team Members	TBD	as needed	BMS Site Plan
10/5/11	Wednesday	Wellness	3:00 - 5:00	Room	Scott	Wellness Team	Site Plan	as needed	BMS Site Plan
10/6/11	Thursday	Student Led Conferences	4:00 - 8:00						
10/10/11	Monday	Student Led Conferences	4:00 - 8:00						
10/12/11	Wednesday	Instructional Team Meeting	3:00 - 5:00	Large Conference Room	John / Scott	Instructional Team	BMS Site Plan	as needed	BMS Site Plan
10/13/11	Thursday	Staff Development	all day	ROPES Course	John, Susan, Scott	All Staff	BMS Site Plan	ongoing at meetings	BMS Site Plan
October 12 - 14	Wed - Fri	<b>NO STUDENTS</b>							
10/17 - 11/4		Testing Window	TerraNova and In-View	Multiple days / times	all 6th grade classes	Heather, Scott	all 6th grade teachers	data tracking	PLC District Assessment
10/20/11	Thursday	Mid Hexter 2	Grades Printed	7:15					

October 20, 20101	Thursday	New Teachers	Teachers new 7:15 to BMS	Gayle and Emily	Teachers new to BMS	end of year discussions with evaluator	New staff trainings	BMS Site Plan
Grade Level	Mtg / Specialist	Ropes follow up / RSR / behavior	time by group	Admin / counselor	all certified	ongoing team bldg	throughout the year	Site plan
Week of	October 24th	expectations						

October Tasks

Restraint & Seclusion overview via Angel must be completed by Winter Break. Registration in Better and Better.

Tableau (Step 1) FERPA & Policy Information by October 11.- when finished Register for How To Tableau in Better and Better.

How to Tableau via Angel due March 15.

Appraisal folks should have observation #1 completed by mid October and #2 by Winter Break

Beadle Middle School

BMS Required Staff Development / Training  
Standard Assessment

District Required Staff Development  
Evening event that could impact homework

Grades  
Due

November

Date	Day	Topic	Time	Location	Presenter	Audience	Evaluation	Follow Up Training	Source / Rationale	
Terra Nova Window continues through 11/4										
11/1/11	Tuesday	Meeting - Reading strategies / how we doing? / providing new	7:05 - 7:35 AM 3:00 - 3:30	BMS Info center		Certificated Staff				
11/1 -11/3	Testing Window	7th Grade Technology Assessment	7th grade computer class	7th grade computer classroom	Susan / Brittany	7th graders in computer class	DARE data	PLC	District Assessment	
11/2/11	Wednesday	School Improvement Team	3:00 - 5:00	Info Center	John / Heather	SIT members Tech Team	SIT Process	as needed	MPS Policy 10,000 BMS Site Plan	
11/9/11	Wednesday	Technology Team	3:00 - 5:00	Tassie's Room Large Conference Room	Heather, Nick	Members	TBD	as needed	BMS Site Plan	
11/2/11	Wednesday	Wellness	3:00 - 5:00	Room	Scott	Wellness Team	Site Plan Wellness Team	as needed each trimester	BMS Site Plan	
11/3/11	Thursday	Hospitality Celebrations		3:00 Info Center	Wellness Team	All Staff			BMS Site Plan	
11/4/11	Friday	<b>END OF HEXTER 2</b>							Updates with each round of benchmarking	District RtI+I
Nov 7 & 8, 2011	Monday & Tuesday	DATA TEAMS Literacy Intervention Data	Student Support Meetings	Large Conference Room	Betsy Gomez	Team Teachers	Literacy Data			
11/8/11	Tuesday	Hexter 2 Grades Printed	7:15							
11/9/11	Wednesday	Instructional Team Meeting	3:00 - 5:00	Large Conference	John / Scott	Instructional Team	BMS Site Plan	as needed	BMS Site Plan	
11/10/11	Thursday	7th & 8th Grade Concert		7:00 BMS Gym	Jody, Patty, Val	community	in class	in class	Performance	
11/16/11	Wednesday	Education Support Professionals Day								

# Beadle Middle School

BMS Required Staff Development / Training

District Required Staff Development

Grades Due

Standard Assessment

Evening event that could impact homework decisions

## AUGUST

Date	Day	Topic	Time	Location	Presenter	Audience	Evaluation	Follow Up Training	Source / Rationale
8/3/2011 PM	Wednesday	am - IC Gradebook or CPR training 1:00 Coteaching Mtg in Info Center (only for involved teachers) all others - morning training at work time	8:00	BMS Info Center	Daubert, Seeman, Jeffers, Matulka	Certificated Veteran Staff Teachers involved in co-teaching	District	Better & Better	District IC Update
8/3/11	Wednesday	Co-teaching teachers	1:00 for involved	BMS Info Center	John	co-teaching	Ongoing	Ongoing	BMS Site Plan
8/3/11	Wednesday	New Teachers District all day		District	District	New Teachers	District & Bldg Mtg	Better & Better	District Process
8/4/2011 AM	Thursday	Full Staff - Introduce new staff / Team Building / Set expectations for morning session starts	at 8:00	BMS Info Center	Admin	Certificated	NA	As needed throughout year	BMS Site Plan
8/4/2011 PM	Thursday	District Time	afternoon	District	District MEP	as assigned	District	District	District Process
8/5/2011 AM	Friday	District Time	morning session	District	District MEP	as assigned	District	District	District Process
8/5/2011 PM	Friday	Optional: IC Gradebook Q&A	1:30 PM	BMS Info Center	Daubert, Seeman, Jeffers, Matulka	Certificated	District	Better & Better	District IC Update
8/8/2011 AM	Monday	Talent Ed Training, Reading Follow Up, Breakfast for all staff at Safety, Tableau, 7:15am Certified staff CoTeaching, start up meeting starts at 8:00. procedures, Bulldog Block, RSR, et al	the afternoon	BMS Info Center	Admin	Certificated	Discussions w/ Evaluator	Q & A with admin as needed	District HR
8/8/11 PM	Monday	Classified Staff	1:30 - 2:30	BMS Info Center	John	Classified Staff	Discussions w/ Evaluator	Q & A with admin as needed	BMS Site Plan
8/8/11 PM	Monday	Teacher Work Time	afternoon	BMS	Teachers	Certified	NA	NA	NA
8/9/2011 AM	Tuesday	District Time	morning session	District	District MEP	as assigned	District	District	District Process
8/9/2011 PM	Tuesday	Teacher Work Time	afternoon	BMS classrooms	NA	all staff	NA	NA	NA

First Day with Students										
8/10/11	Wednesday	Testing Window	MAZE Benchmarking	Reading / English classes	classroom	lang. arts teachers	all students	aims web data	3x per year	Rtl+I
8/12 -8/22	Testing Window	SMI / SRI Benchmarking	Reading / English / Math	classroom	lang. arts teachers / math	all students	lexiles / quantiles	3x per year	Rtl+I	
8/15 -9/16	Testing Window	SRI / SMI classperiods	various labs	Scott	SRI all students, SMI grade level math	generated data	3x per year	Rtl+I		
8/18/11	Thursday	New Teachers	7:15 Admin Conference Rm	Gayle and Emily	Teachers new to BMS	end of year discussions with evaluator	New staff trainings through the district.	BMS Site Plan		
8/18/11	Thursday	FLUENCY BENCHMARKING	7:45 - 12:30	Info Center	Scott and Betsy	all students	aims web data	3x per year	Rtl+I	
8/22 -8/31	Testing Window	SRI / SMI classperiods	various labs	Scott	SRI all students, SMI grade level math	generated data	3x per year	Rtl+I		
8/23/11	Tuesday	Curriculum Night See email for schedule								
8/28 - 10/5	Testing Window	8th grade New Student AWA	8th grade English	classroom	Wittgren, Thurber, Wagoner	all 8th graders	ELO data	PLC	District Assessment	
August 29 & 30, 2011	Monday & Tuesday	DATA TEAMS Literacy Intervention Data	Student Support Meetings	Large Conference Room	Betsy Gomez	Team Teachers	Literacy Data	Updates with each round of benchmarking	District Rtl+I	
8/31/11	Wednesday	School Improvement Team	3:00 - 5:00	Info Center	John	SIT members	SIT Process	as needed	MPS Policy 10,000	
8/31/11	Wednesday	Wellness	3:00 - 5:00	Large Conference Room	Scott Heather, Nick, Team	Wellness Team Wellness Team Members	Site Plan	as needed	BMS Site Plan	
8/31/11	Wednesday	Technology Team	3:00 - 5:00	Tassie's Room	Team	Members	TBD	as needed	BMS Site Plan	

August Tasks

Register in Better & Better for Restraint & Seclusion Overview (Angel Class). Complete class prior to Winter Break.

Teachers on Continuous Growth Phase for evaluation purposes - work on your SMART goal due in Sept.

Tableau Training Step 1 (complete by October 11) - FERPA & Policy Information - when finished register for How to Tableau in Better and Better.

How to Tableau via Angel due by March 15.

Beadle Middle School

BMS Required Staff Development / Training

District Required Staff Development

Grades Due

Standard Assessment

Evening event that could impact homework decisions

September

Date	Day	Topic	Time	Location Admin	Presenter	Audience	Evaluation end of year	Follow Up Training	Source / Rationale
9/1/11	Thursday	New Teachers	7:15	Rm Conference	Gayle and Emily	Teachers new to BMS	discussions with evaluator	New staff trainings through the district.	BMS Site Plan
Mid Hexter Grades Due									
9/2/11	Friday		7:15						
LABOR DAY									
9/5/11	Monday	PLC Fluency data meeting & maze if available	PLC time at each grade level	PLC location	Betsy Gomez	English / Reading teachers	aims web data	3x per year	Rtl+I
wk of 9/5	TBD	Monthly Faculty Meeting -Squares Team Building Activity	7:05 - 7:35 AM or 3:05 - 3:35	BMS Info center	All Admin and Counselors	Certificated Staff			
9/6/11	Tuesday			Large Conference Room	John / Scott Admin	Instructional Team	BMS Site Plan end of year	as needed	BMS Site Plan
9/7/11	Wednesday	Instructional Team Meeting	3:00 -5:00						
9/15/11	Thursday	New Teachers	7:15	Rm Conference	Gayle and Emily	Teachers new to BMS	discussions with evaluator	New staff trainings through the district.	BMS Site Plan
9/15 - 9/20	Testing Window	7th Grade Technology Assessment	7th grade computer class	7th grade computer classroom	Susan / Brittany	7th graders in computer class	DARE data	PLC With individual grade levels prior to each assessment	District Assessment
Week of September 19 - September 21nd	Grade level Mts / Specialist Mtg	Grade Level / Specialists Meeting - Mole	Grade level meeting	Grade Level Mtg	Susan / Scott	6, 7, 8 core teachers	Clarifying Questions		District Requirement
END OF HEXTER 1									
9/23/11	Friday	Hexter Grades Printed	7:15						
9/26 & 27/11	Monday & Tuesday	DATA TEAMS Literacy Intervention Data	Student Support Meetings	Large Conference Room	Betsy Gomez	6,7,8 Core Teachers	data tracking	ongoing	Rtl+I
9/28 -10/5	Testing Window	8th Grade New Student AWA	TBD	TBD	Daubert	8th graders new to MPS	ELO data	PLC	District Assessment

9/29/11	New Teachers	Admin Conference 7:15 Rm	Gayle and Emily	Teachers new to BMS	end of year discussions with evaluator	New staff trainings through the district.	BMS Site Plan
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September Tasks

Restraint & Seclusion Angel class must be completed by Winter Break (registration in Better and Better).

Teachers on Continuous Growth Evaluation Phase - submit your SMART goal growth plan to your evaluator.

Tableau (Step 1) FERPA & Policy Information by October 11 - when finished - Register for How To Tableau in Better and Better.

How to Tableau via Angel completed by March 15.

Department Heads - determine a time for a dept meeting (Before Nov 1) with your evaluator to discuss reading initiative / tableau.



Beadle Middle School									
BMS Required Staff Development / Training			District Required Staff Development				Grades Due		
Standard Assessment			Evening event that could impact homework decisions						
October									
Date	Day	Topic	Time	Location	Presenter	Audience	Evaluation	Follow Up Training	Source / Rationale
8th grade new student AWA continues through 10/5									
10/4/11	Tuesday	Monthly Faculty Mtg - Strengths Party Team Bldg / Reading Check Point	7:05 - 7:35 AM	BMS Info center	All Admin and Counselors	Certificated Staff			
10/5/11	Wednesday	School Improvement Team	3:00 - 5:00	Info Center	John / Heather	SIT members	SIT Process	as needed	MPS Policy 10,000
10/12/11	Wednesday	Technology Team	3:00 - 5:00	Tassie's Room Large Conference Room	Heather, Nick Scott	Wellness Team Members	TBD	as needed	BMS Site Plan
10/5/11	Wednesday	Wellness	3:00 - 5:00	Room	Scott	Wellness Team	Site Plan	as needed	BMS Site Plan
10/6/11	Thursday	Student Led Conferences	4:00 - 8:00						
10/10/11	Monday	Student Led Conferences	4:00 - 8:00						
10/12/11	Wednesday	Instructional Team Meeting	3:00 - 5:00	Large Conference Room	John / Scott	Instructional Team	BMS Site Plan	as needed	BMS Site Plan
10/13/11	Thursday	Staff Development	all day	ROPES Course	John, Susan, Scott	All Staff	BMS Site Plan	ongoing at meetings	BMS Site Plan
October 12 - 14	Wed - Fri	<b>NO STUDENTS</b>							
10/17 - 11/4		Testing Window	TerraNova and In-View	Multiple days / times	all 6th grade classes	Heather, Scott	all 6th grade teachers	data tracking	PLC District Assessment
10/20/11	Thursday	Mid Hexter 2	Grades Printed	7:15					

October 20, 20101	Thursday	New Teachers	Teachers new 7:15 to BMS	Gayle and Emily	Teachers new to BMS	end of year discussions with evaluator	New staff trainings	BMS Site Plan
Week of	Grade Level Mtg / Specialist	Ropes follow up / RSR / behavior	expectations	Admin / counselor	all certified	ongoing team bldg	throughout the year	Site plan
October 24th	Mtg -	time by group	team areas					

October Tasks

Restraint & Seclusion overview via Angel must be completed by Winter Break. Registration in Better and Better.

Tableau (Step 1) FERPA & Policy Information by October 11.- when finished Register for How To Tableau in Better and Better.

How to Tableau via Angel due March 15.

Appraisal folks should have observation #1 completed by mid October and #2 by Winter Break

Beadle Middle School

BMS Required Staff Development / Training  
Standard Assessment

District Required Staff Development  
Evening event that could impact homework

Grades  
Due

November

Date	Day	Topic	Time	Location	Presenter	Audience	Evaluation	Follow Up Training	Source / Rationale	
Terra Nova Window continues through 11/4										
11/1/11	Tuesday	Meeting - Reading strategies / how we doing? / providing new	7:05 - 7:35 AM 3:00 - 3:30	BMS Info center		Certificated Staff				
11/1 -11/3	Testing Window	7th Grade Technology Assessment	7th grade computer class	7th grade computer classroom	Susan / Brittany	7th graders in computer class	DARE data	PLC	District Assessment	
11/2/11	Wednesday	School Improvement Team	3:00 - 5:00	Info Center	John / Heather	SIT members Tech Team	SIT Process	as needed	MPS Policy 10,000 BMS Site Plan	
11/9/11	Wednesday	Technology Team	3:00 - 5:00	Tassie's Room Large Conference Room	Heather, Nick	Members	TBD	as needed	BMS Site Plan	
11/2/11	Wednesday	Wellness	3:00 - 5:00	Room	Scott	Wellness Team	Site Plan	as needed	BMS Site Plan	
11/3/11	Thursday	Hospitality Celebrations		3:00 Info Center	Wellness Team	All Staff	Wellness Team	as needed each trimester	BMS Site Plan	
11/4/11	Friday	<b>END OF HEXTER 2</b>								
Nov 7 & 8, 2011	Monday & Tuesday	DATA TEAMS Literacy Intervention Data	Student Support Meetings	Large Conference Room	Betsy Gomez	Team Teachers	Literacy Data	Updates with each round of benchmarking	District RtI+I	
11/8/11	Tuesday	Hexter 2 Grades Printed	7:15							
11/9/11	Wednesday	Instructional Team Meeting	3:00 -5:00	Large Conference	John / Scott	Instructional Team	BMS Site Plan	as needed	BMS Site Plan	
11/10/11	Thursday	7th & 8th Grade Concert		7:00 BMS Gym	Jody, Patty, Val	community	in class	in class	Performance	
11/16/11	Wednesday	Education Support Professionals Day								

Thanksgiving Break									
11/24/25	Th - Fri								
week of	Grade Level Mtg /								
11/28/11	Specialist Mtg	TBD							
11/22 - 12/6	Testing Window	MAZE Benchmarking	Reading / English classes	classroom	lang. arts teachers	all students	aims web data	3x per year	Rtl+I
11/28 - 12/21	Testing Window	SMI / SRI Benchmarking	Reading / English / Math	classroom	lang. arts teachers / math teachers	all students	lexiles / quantiles	3x per year	Rtl+I
11/28 - 12/2	Testing Window	8th grade Reading Literacy ELO	8th grade English	classroom	Wittgren, Thurber, Wagoner	8th grade students	ELO data	HS placement	Distirtc process

November Tasks

Restraint & Seclusion Overview via Angel must be completed by Winter Break. Registration in Better and Better. How to Tableau via Angel due by March 15.  
 Continous Growth Folks - progress check on your SMART goal prior to Winter Break

**Beadle Middle School**

BMS Required Staff Development / Training
District Required Staff Development
Grades Due

Standard Assessment
Evening event that could impact homework decisions

December

Date	Day	Topic	Time	Location	Presenter	Audience	Evaluation	Follow Up Training	Source / Rationale
MAZE window continues through 12/6									
12/1 - 12/15	Testing Window	SMI / SRI	class periods	various labs	Scott	all students	data generated	ongoing	Rtl+I
12/1/11	Thursday	BENCHMARKING	7:45 - 12:30	Info Center	Scott and Betsy	all students	aims web data	3x per year	Rtl+I
12/2/11	Friday	Mid Hexter 3 Grades Printed	7:15						
12/6/10	Tuesday	Monthly Faculty Mtg - Assessment Calendar / Security	7:05 - 7:35 AM 3:00 - 3:30	BMS Info center		Certificated Staff			
12/8/11	Thursday	6th Grade Concert	7:00	BMS Gym	Jody, Patty, Val	community	in class	in class	Performance
week of 12/12	TBD	PLC Fluency data meeting	each grade level	PLC location	Betsy Gomez	Reading / English Teachers	progress monitoring	3x per year	Rtl+I
12/15 - 12/20	Testing Window	7th Grade Technology Assessment	7th grade computer class	7th grade computer classroom	Susan / Brittany	7th graders in computer class	DARE data	PLC	District Assessment
12/21/10	Wednesday	<b>END OF HEXTER 3</b>							
12/22 -1/4		<b>WINTER BREAK</b>							

**December Tasks**

- Restraint & Seclusion Overview via Angel must be completed prior to Winter Break. Registration in Better and Better.
- How to Tableau via Angel due by March 15.
- Continuous Growth folks - progress check on SMART goal prior to Winter Break.
- Appraisal teachers - 2nd observations due by Winter Break

**Beadle Middle School**

**BMS Required Staff Development / Training  
Standard Assessment**

**District Required Staff Development  
Evening event that could impact homework**

**Grades Due**

**January**

Date	Day	Topic	Time	Location	Presenter	Audience	Evaluation	Follow Up Training	Source / Rationale
1/6/12	Thursday	Hexter 3 Grades Printed	7:15						
1/9 and 1/10	Monday & Tuesday	DATA TEAMS Literacy Intervention Data	Student Support Meetings	Large Conference Room	Betsy Gomez	Team Teachers	Literacy Data	Updates with each round of benchmarking	District RtI-I
1/16/12	Monday	MLK DAY AM - District	See District	Info	District	Certificated Staff	District	District	District
1/16/12	Monday	MLK DAY PM - Building		BMS Info Center		Certificated Staff			
1/25/12	Wednesday	Technology Team School Improvement	3:00 - 5:00	Tassie's Room	Heather, Nick	Wellness Team Members	TBD	as needed	BMS Site Plan
1/18/12	Wednesday	Team Improvement	3:00 - 5:00	Info Center Large Conference Room	John / Heather	SIT members	SIT Process	as needed	MPS Policy 10,000
1/18/12	Wednesday	Wellness	3:00 - 5:00	Room	Scott	Wellness Team	Site Plan	as needed	BMS Site Plan
1/23	Mtg / Specialist Mtg	Multicultural Grade Level Discussion - how are we doing this work?	varied	team areas	Scott, Gayle, Emily	all certified	District	ongoing	District Initiative
1/23 -2/8	Testing Window	8th Grade NeSA- W (1 sitting - CBA)	TBD	TBD	Wittgren, Thurber, Wagoner	all 8th graders	NeSA - data for PLC	PLC	State Assessment

1/25/12	Wednesday	Instructional Team Meeting 3:00 -5:00	Large Conference Room	John / Scott	Instructional Team	BMS Site Plan	as needed	BMS Site Plan
1/31/12	Tuesday	Mid Hexter 4 Grades Printed	7:15					

#### January Tasks

How to Tableau via Angel due by March 15.

Dept Heads - Work with your evaluator to set a dept meeting (before Spring Break) to discuss reading initiative / tableau.

Appraisal teachers - schedule observation #3 before March

Beadle Middle School

BMS Required Staff Development / Training

District Required Staff Development  
Evening event that could impact  
homework decisions

Grades  
Due

Standard Assessment

February

Date	Day	Topic	Time	Location	Presenter	Audience	Evaluation	Follow Up Training	Source / Rationale
8th grade NeSA - W continues through 2/8									
2/1 - 2/17	Testing Window	6th grade AWA (3 Sittings)	6th grade English	6th grade English	Rannels, Feik, Robbins	all 6th graders	ELO data	PLC	District Assessme
2/2/12	Thursday	Student Led Conferences	4:30 - 7:30						
2/6/12	Monday	Student Led Conferences	4:30 - 7:30						
2/6/12	Monday	School Counselor Recognition							
2/7/12	Tuesday	NO FACULTY MTG - See President's Day Reading -follow up to MLK, Rtl+I,							
2/9/12	Thursday	assets, if possible	7:15 - 11:30	TBD	TBD	Certified Teachers	TBD	TBD	TBD
2/9/12	Thursday	Student Led Conferences	12:30 - 3:30						
2/9 & 10	Th / Fri	<b>NO STUDENTS</b>							
2/13 - 3/5	Testing Window	CogAT	TBD	TBD	Hahn	identified students	final scores	per identification	district process
2/15 - 2/17	Testing	7th Grade	7th grade	7th grade	Susan /	7th graders in	test data	PLC	District
2/20/12	Monday	<b>NO STUDENTS</b>							
2/20/12	Monday	President's Day No school for teachers or students							
2/21 - 3/1	Testing Window	7th grade AWA	English Classes	English Classes	Perkins, Pfeifer, Slavine	all 7th graders	test data	PLC	district assessment



2/22/12		Wednesday		END OF HEXTER 4						
wk of 2/23		Grade level / specialists meeting	Upcoming assessments	grade level areas	Heather Wellness Team	all certified all staff	process completion Wellness Team	as needed per each assessment	Trimester Celebration	district testing BMS Site Plan
2/23/11	Thursday	Hospitality Celebration	3:00	Info Center						
Hexter 4 Grades										
2/24/12	Friday	Printed	7:15							
2/27 & 28	Monday & Tuesday	DATA TEAMS Literacy Intervention Data	Student Support Meetings	Large Conference Room	Betsy Gomez	Team Teachers	Literacy Data	Updates with each round of benchmarking		District RtI-I

February Tasks

How to Tableau via Angel due by March 15

Appraisal folks - is your observation #3 scheduled? Completed?

Beadle Middle School

BMS Required Staff Development / Training  
Standard Assessment

District Required Staff Development  
Evening event that could impact homework

Grades  
Due

March

Date	Day	Topic	Time	Location	Presenter	Audience	Evaluation	Follow Up Training	Source / Rationale
7th grade AWA through 3/1 / CogAT window through 3/5									
3/7/12	Tuesday	Faculty Mtg	7:05 - 7:35 AM	BMS Info center		Certificated Staff			
3/14/12	Wednesday	Technology Team	3:00 - 5:00	Tassie's Room	Heather, Nick	Wellness Team Members	TBD	as needed	BMS Site Plan MPS
3/7/12	Wednesday	Improvement School	3:00 - 5:00	Info Center Large Conference Room	John Scott / Asset Builders	SIT members Wellness Team Members	SIT Process	as needed	Policy BMS Site Plan
3/7/11	Wednesday	Wellness Team	3:00 - 5:00	Room			TBD	as needed	Plan
3/5/12	Monday	School Social Workers Recognition							
3/6/12	Tuesday	Nebraska Teacher Recognition Day							
3/12 -3/20	Testing Window	8th grade Social Studie ELO	8th Grade SS Class	SS class	SS teachers	all 8th graders	ELO scores	PLC	District Assessment
3/14/12	Wednesday	Instructional Team Meeting	3:00 -5:00	Large Conference Room	John / Scott	Instructional Team	BMS Site Plan	as needed	BMS Site Plan
3/16/12	Friday	Mid Hexter 5 Grades Printed	7:15						
3/16/12	Friday	Teacher Work Day							
week of March 19, 2012	Grade Level Meeting	Transition Process / Reading Check point meeting	Grade level	Grade Level Mtg					

3/20/12 Tuesday	7th and 8th Grade Concert	7:00 BMS Gym	Jody, Patty, Val community	in class	in class	Performance	
3/26 -5/3	Testing Window	6 & 7 Reading NeSA - R (6,7,8 class, 8 English class 2 sittings each) TBD	6 & 7 Reading Teacher, 8 - English teacher	all students	test data	PLC	State Assessment
3/26 - 5/3	Testing Window	NeSA - M (6,7,8 - 2 sittings each) Math class TBD	Math Teachers	all students	test data	PLC	State Assessment
3/26 - 5/3	Testing Window	Science NeSA-S Classes TBD	Science Teachers	all students	test data	PLC	State Assessment

March Tasks

How to Tableau via Angel due by March 15.

Appraisal - should have observation #3 completed by mid March. Start reflection form

Continuous growth folks - begin your reflection form documenting progress on your SMART goal.

Beadle Middle School

BMS Required Staff Development / Training  
Standard Assessment

District Required Staff Development  
Evening event that could impact homework

Grades  
Due

**April**

Date	Day	Topic	Time	Location	Presenter	Audience	Evaluation	Follow Up Training	Source / Rationale
<b>NeSA - R, NeSA - S, NeSA - M all continue through May 5</b>									
4/2 - 4/6 Spring Break									
4/2/12	Monday	Custodian's Recognition Day							
April 11 & 12, 2012		Intervention Support Data Review	Student Support Meetings	Student Support	Team Leader	Grade Level Teams / Counselor / Team Administrator	Completed Intervention Process Forms	with individual teams as needed with BMS or district personnel as needed.	District RtI+ Initiative
4/9 - 4/14	Testing Window	7th Grade Technology Assessment	7th grade computer class	7th grade computer classroom	Susan / Brittany	7th graders in computer class	test data	PLC	District Assessment
4/13/11	Friday	<b>END OF HEXTER 5</b>							
4/16/12	Monday	<b>School Psychologist Recognition</b>							
4/16 & 17	Monday & Tuesday	DATA TEAMS Literacy Intervention Data	Student Support Meetings	Large Conference Room	Betsy Gomez	Team Teachers	Literacy Data	Updates with each round of benchmarking	District RtI+I
4/17/12	Tuesday	Hexter 5 Grades Printed 7:15							
4/25/12	Wednesday	Technology Team School Improvement	3:00 - 5:00	Tassie's Room	Heather, Nick, Team	Wellness Team Members	TBD	as needed	BMS Site Plan MPS Policy 10,000
4/18/12	Wednesday	Improvement Team	3:00 - 5:00	Info Center	John	SIT members	SIT Process	as needed	

4/18/12	Wednesday	Wellness 3:00 - 5:00	Large Conference Room	Scott	Wellness Team	Site Plan	as needed	BMS Site Plan
week of April 23, 2012	Grade Level Meeting	Multicultural Plan update meeting	Grade level meeting	Grade Level Mtg				
4/25/12	Wednesday	Administrative Professionals Day						
4/25/12	Wednesday	Instructional Team Meeting 3:00 -5:00	Large Conference Room	John / Scott	Instructional Team	BMS Site Plan	as needed	BMS Site Plan
April Tasks								
Schedule / Complete your Final Evaluation meeting with your evaluator								

Beadle Middle School

BMS Required Staff Development / Training

District Required Staff Development

Grades Due

Standard Assessment

Evening event that could impact homework decisions

May

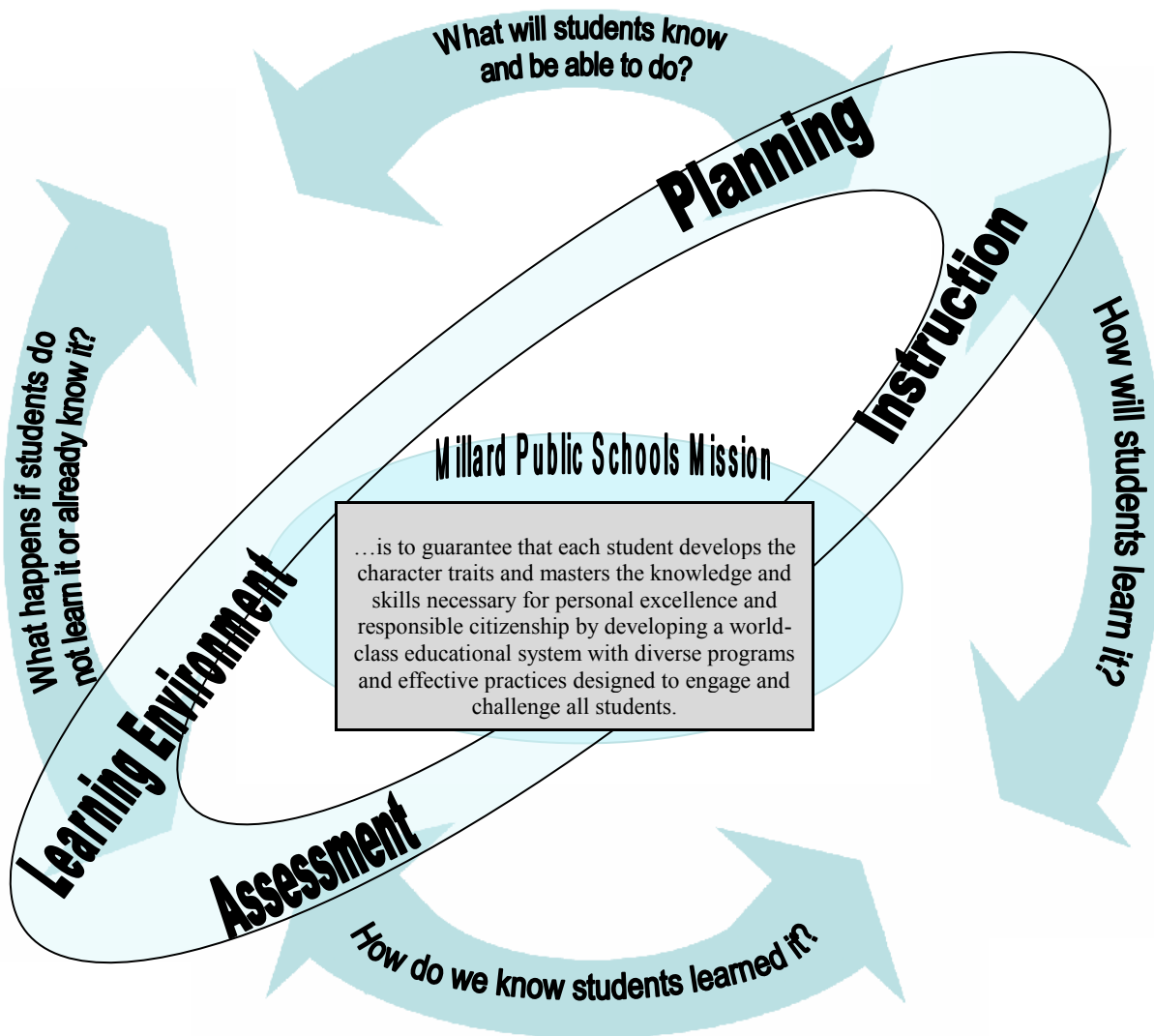
Date	Day	Topic	Time	Location	Presenter	Audience	Evaluation	Follow Up Training	Source / Rationale
NeSA - R, NeSA - S, NeSA - M all continue through May 5 Testing									
5/2- 5/10	Window	SRI / SMI	class periods	various	Scott	all students	data generated	PLC	Rtl+I
5/1/12	Tuesday	Monthly Faculty Mtg - Sneak Peek + TBD	7:05 - 7:35 AM 3:00 - 3:30	BMS Info center		Certificated Staff			
5/3/12	Thursday	5th Grade parent night	6:00	BMS MPR	Admin and 6th grade staff	5th grade parents	NA	NA	District Strategic Plan
5/4/12	Friday	Sneak Peek	11:30 - 2:30	BMS	John	5th graders	NA	NA	District Strategic Plan
5/7 -5/14		Maze Benchmarking	classes	Language Arts	Scott, Betsy	all students	district	district	Rtl+I
5/8/12	Tuesday	Mid Hexter 6 Grades Printed	7:15						
5/9/12	Wednesday	National School Nurse's Day							
5/10/12	Thursday	Fluency Testing	am	BMS Info Center	Scott, Betsy	6-8 students	on going data review	PLC, data team	District Assessment
5/10/11	Thursday	Hospitality Celebration	3:00	BMS Info Center	Wellness Team	all staff	ongoing	wellness Team	BMS Site Plan
5/14/12	Monday	6th Grade Honors	1:30 - 2:45	BMS Gym	John	6th grade students, parents, teachers	NA	NA	BMS Celebrations
5/15/12	Tuesday	7th Grade Honors	1:30 - 2:45	BMS Gym	John	7th grade students, parents, teachers	NA	NA	BMS Celebrations
5/17/11	Thursday	8th Grade Honors	6:30	BMS Gym	John	8th grade students, parents, teachers	NA	NA	BMS Celebrations

5/21/12	Monday	Bon Voyage	3:30 - 6:00		John	8th grade students and staff	NA	NA	BMS Celebrations
Week of 5/21	PLC	Final Data Review Recommendations for following year	PLC time at each grade level	PLC location	Betsy Gomez	6th & 7th Reading Teachers, 8th Grade English Teacher	Benchmarking / progress monitoring data.	PLC	Rtl+I
5/23 -5/29	Testing Window	7th Grade Technology Assessment	7th grade computer class	7th grade computer classroom	Susan / Brittany	7th graders in computer class	test data	PLC	District Assessment
5/28/12	Monday	<b>Memorial Day</b>							
5/30/11	Wednesday	<b>END OF HEXTER 6</b>							
5/31/12		12:00 End of Year Celebration (Degrees, 5 year, 10 year, retiree, leaving, Can't believe I said that, test scores)	12:00 - 2:00	MPR	John / others as needed	Everyone	Laughter and Comraderie	Summer	BMS Celebrations
6/1/2012		Hexter 6 Grades Printed	7:15						

Appendix 2 – The 2012-2013 MPS Comprehensive Staff Development Plan is attached.



**Millard Public Schools  
Comprehensive Staff Development Plan  
2012-2013**



### Support For Strategic Plan & District Mission

For numerous years, Millard Public School Strategic Plans have called for increased professional development. The most recent Curriculum Management Audit (CMA 2007) continued its original recommendation of providing and evaluating systematic and consistent staff development based on student needs. Evaluating staff development impact has become more of a focus.

The Millard Public Schools Comprehensive Staff Development Plan is one instrument that communicates how we are accomplishing the MPS District Mission and supporting the MPS Strategic Plan. MPS Policy and Rule comprehensively outlines the purpose, responsibility and components of district staff development. The MPS Comprehensive Staff Development Plan directly supports the MPS Strategic Plan, the Superintendent Goals, and all local, state and federal legal requirements. (See attached Policy 4300 and Rules 4300.1 and 4300.2.)

In addition to staff development specifically designed for new staff, new staff members are also thoroughly supported through a comprehensive staff development plan called New Staff Induction. Millard Public Schools offers a three year program for all new staff whether they are new to the profession or veteran teachers who are new to Millard Public Schools. We also provide a comprehensive two year new administrator induction program for our new administrators in MPS.

Research indicates that one of the greatest factors that contribute to increased student achievement is teacher quality. The role of professional development support is critical in improving instructional practices. Job-embedded professional learning has proven to be the most effective staff development. Learning Forward (formally known as the National Staff Development Council) has established standards that serve as a guide to the Millard Public Schools Office of Staff Development.

The delivery of an aligned curriculum is a key determinant of a district's capacity to impact student achievement. Much time and energy has been devoted to the development of quality written curriculum in Millard Public Schools. The assessments are designed to measure the effectiveness of the written curriculum and the impact in which it has on student learning. A key element included in each curriculum guide is the recommended differentiated instructional strategies, which foster academic growth based on individual student needs. Staff development provided by Educational Services Division affords teachers the opportunity to enhance their understanding of the adopted curriculum and expand their knowledge of best instructional practices. (See attached Policy 6400.)

Plans for 2012-2013 and beyond will continue to support the Millard Public Schools District Strategic Plan, the Superintendent's Goals, and local, state and federal mandates. Millard Public Schools will continue its journey on being a district whose *focus is on student learning*. The past initiatives of Differentiation, Millard Instructional Model (MIM), Technology, Professional Learning Communities (PLCs), Gallup Engagement, and 40 Developmental Assets will not disappear. These interlinking initiatives are supported by research and sound practice.

### Curriculum Focus for 2012-2013

\*At A Glance Document included in Appendix.

#### Secondary Staff Development Focus 2012-2013

Goal: Secondary staff will understand and apply RtI+I Tier I: Best Learning Practices with a specific focus on reading strategies. Staff will understand and apply reading strategies to help MPS students read to learn and therefore improve student achievement in the content areas.

Secondary staff will spend a second year working with national ASCD presenter and author, Sue Beers. A committee comprised of teachers and administrators helped develop the comprehensive plan to target reading achievement at the secondary level. RtI+I Tier I: Best Learning Practices supports staff in the development of Tier I core instruction provided to 100% of Millard students.

#### Elementary Staff Development Focus 2012-2013

Goal: Elementary staff will understand and apply Best Learning Practices for RtI+I Tier I Core Curriculum with a specific focus on mathematics and science instruction.

Elementary staff will spend a third year focusing on math instruction. A national consultation company called Math Solutions, will present to step ahead elementary teachers (Math Factors Team) who will in turn present to their peers. Focus for 2012-2013 will be researched based math instruction with an emphasis on number sense and guided math. With the implementation of our new science curriculum, staff development will focus on best practices of science

instruction. FOSS curricular consultants will work with the District. An emphasis in 2012-2013 will be on inquiry and science notebooking.

During the 2012-2013 school year, both elementary and secondary Building Staff Development Facilitator meetings will again align to the curriculum focus of the year. Through collaboration with the curriculum departments, the goal of these meetings will be to offer supplemental staff development activities that Building Staff Development Facilitators can share with their staff. This intentional alignment is in support of research based staff development practice of spending 36-90 hours on one subject.

### **2010-2013 District Staff Development Focus is RtI+I (Response to Instruction + Intervention)**

The 4th Annual Summer Academy occurred in June 2010 and the focus was RtI+I. The Summer Academy is also based on the "Train the Trainer" model. Building teams learned about the MPS RtI+I model and expectations of implementation for 2010-2011 were shared. In the summer of 2011, data team training occurred in an effort to help buildings meet the RtI+I goals for 2011-12. The 2010-2012 goals are listed below:

#### 2010-2011 / RtI+I Goals

Staff Development – Understand RtI+I Model  
 Focus on Instruction of Core Curriculum  
 Review Student Achievement Data (e.g. PLCs, Multiple Data Sources)  
 Instructional Adjustments in Tier I (e.g. Differentiation, MIM, Pyramid of Interventions)

#### 2011-2012 / RtI+I Goals

Full Implementation of Building Data Team and Problem Solving Model  
 Full Implementation of Reading Literacy Interventions  
 Math Interventions Being Used  
 As a result of implementation process in 2011-12; we will have input for MIT and other training (2012) and for potential change orders for RtI+I model (March 2012)

On June 4, 2012, summer training entitled, RtI+I: Implementation of the Problem Solving Process, will occur in an effort to help buildings meet the RtI+I goals for 2012-2013.

### **Implementation**

In addition to district facilitated staff development, most of our district required staff development is implemented at the building level with building administrators providing instructional leadership, but not necessarily facilitating the staff development. "Train the Trainer" is an approach that often occurs in MPS due to the sheer size of staff in our district. Teacher leaders serve as facilitators of the staff development initiatives. Not all teacher leaders who facilitate staff development are limited to just those staff members in the role of Building Staff Development Facilitator. (See attached job description.)

During the 2010-2012 school years, a district staff development committee was convened to review best practice and determine improvements that could be made in Millard's staff development. Based on this committee's recommendation, a more streamlined focus of staff development has been planned. Building administrators are asked to create a comprehensive staff development plan including staff input. District requirements from a majority of the district divisions/departments (including Elementary Education, Human Resources, Assessment, Research & Evaluation, Pupil Services, Secondary Education, Special Education, Staff Development, and Technology) are listed in a communiqué that is shared with building administrators. Time requirements and other parameters are listed within the communiqué. During the May General Administration meeting, time is devoted to sharing best research practice in professional development and guidelines for the following year. The 2012-2013 communiqué is attached to this plan. (See attached plan.)

In addition to delivery models that include face to face workshops and on-line learning management systems, MPS has developing a District Instructional Coaching Model. It is our desire to develop and implement systemic instructional coaching support in MPS. This model is being created based on researching best practice and gathering input from building and district stakeholders.

### Administrator & Supervisor Staff Development

Millard Public Schools offers comprehensive leadership training for building administrators including monthly training prior to and after General Administration meetings, monthly Lunch & Learns, and summer offerings. The topics are determined by district administrators from input of building administrators. The staff development is designed to help support the building administrators in meeting and exceeding their job accountabilities. These topics include but are not limited to leadership training, engagement, staff evaluation, Rtl+I, technology training and security and discipline.

In addition to building administrator training, a focus of support has begun for non-administrator supervisors. This training is occurring quarterly and has focused on supervision, engagement and evaluation.

### Hourly Staff Development

The Office of Staff Development offers all hourly employees the opportunity to participate in training each semester during their work day. The topics are determined based on feedback from hourly staff, hourly staff supervisors, MPS Strategic Plan, the Superintendent Goals, and all local, state and federal legal requirements.

In addition to the bi-annual days, sessions are also offered after school and during the summer.

### Communication from the Office of Staff Development

The Office of Staff Development communicates with staff through various liaisons including administrators, supervisors and Building Staff Development Facilitators. Other forms of communication include the Office of Staff Development Twitter & Facebook accounts, the Office of Staff Development newsletter, and the Office of Staff Development website. Staff can also review offerings via our on-line registration system called **Better and Better**. With the use of **Better and Better** staff can 1) access the system from any internet connection; 2) search for applicable staff development via the built in search function or calendar; 3) register and withdraw from classes; 4) print and review a personal transcript of classes/workshops; 5) print a certificate of completion; 6) request to be on an automated waiting list; and 7) receive automated reminders of class times/locations.

### Evaluation of Staff Development

Evaluating the impact of professional development upon student achievement has always proven to be difficult. The purpose of evaluation should be to a) determine areas in need of professional development and b) determine if the implemented professional development improved student achievement and staff performance.

The Office of Staff Development will continue to use a variety of evaluation techniques which include participant self-reporting surveys, focus groups/interviews, and an evaluation report by an outside consultant or the Office of Assessment, Research & Evaluation. The evaluation method used by the Office of Staff Development depends on the resources of time and money available.

<b>Appendix A – Policies &amp; Rules</b>
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**Human Resources****Professional Growth/Staff Development****4300**

The Superintendent or designee shall create and maintain a comprehensive District staff development program for all employees.

Legal Reference: Neb. Rev. Stat. §79-830  
Title 92, Nebraska Administrative Code, Chapter 10-007.07

Related Policies & Rules: [4300.1](#), [4300.2](#), [6400](#)

Policy Adopted: October 7, 1974  
Revised: December 1, 1997; June 2, 2003; June 2, 2008; December 19, 2011

Millard Public Schools  
Omaha, NE

## Human Resources

### Professional Growth / Staff Development

**4300.1**

#### Rules and Regulations for Purposes of Continued Employment

##### Professional Growth Period for Permanent Certificated Employees

Nebraska state law allows the District to amend or terminate the contract of a permanent certificated employee for failing to give evidence of professional growth as required by Neb. Rev. Stat. §79-830. Every six years permanent certificated employees shall give evidence of professional growth. Six semester hours of college credit shall be accepted as evidence of professional growth, or in the alternative, such other professional growth activities as are approved by the Board. Each permanent certificated employee's six-year period will commence on September 1 of the year coinciding with permanent certification status and on September 1 every six years thereafter.

##### Professional Growth Activities for Permanent Certificated Employees

Professional growth activities in connection with Neb. Rev. Stat. §79-830 shall consist of the professional work approved by the Board. The conditions and limitations pertaining to the performance and acceptance of such activities are subject to review and change by resolution of the Board of Education. Credit for engaging in a newly approved activity shall be allowed only for work done after the date of approval of the activity unless the Board provides otherwise. Where allowed by law, credit granted for any type of activity may be limited for each individual during the individual's professional growth period. This is done in order to encourage a variety of professional growth activities for each individual.

##### Approval of Professional Growth Credit

Except for professional growth courses and activities used to meet the requirements of Nebraska State Law, each staff development activity sponsored by the District or to be undertaken by an employee for purposes of salary advancement must be approved by the Superintendent or the Superintendent's designee.

##### Appeal

Staff members may appeal decisions under this Rule to the Assistant Superintendent for Human Resources.

Legal Reference: Neb. Rev. Stat. §79-830  
Title 92, Nebraska Administrative Code, Chapter 10-007.07

Related Policies & Rules: [4300](#), [4300.2](#), [6400](#)

Rule Approved: October 7, 1974  
Revised: February 20, 1984; July 2, 1990; September 7, 1993; November 18, 1996;  
June 5, 2000; June 2, 2008; December 19, 2011

Millard Public Schools  
Omaha, NE

## Human Resources

### Staff Development

**4300.2**

The purpose of staff development is to improve student achievement through differentiated learning and instructional opportunities, staff engagement, staff performance, and to improve the operations of the District. Comprehensive staff development includes both training and professional development.

#### **Definitions:**

Training is a learning experience to acquire specific skills (job target) or to meet legal requirements.

Professional development is a continual and comprehensive learning experience to help staff improve their effectiveness as professionals.

#### **Delivery Models:**

##### Training

Delivery models will include but not be limited to face-to-face workshops or an on-line learning management system. Comprehensive staff development will ensure staff members are offered training opportunities to improve job performance and workplace engagement.

##### Professional Development

Job-embedded professional development is included but not limited to professional learning communities for teachers in the District. Professional development will be also be offered for all staff in a variety of delivery methods including but not limited to internally and externally offered face-to-face and on-line courses, workshops, institutes, networks, coaching and conferences through individual, small group or large group settings.

#### **Content:**

Comprehensive staff development will support the District strategic plan and building site plans in a systemic manner.

Comprehensive staff development will support the Millard Instructional Model to support the growth of all educators to

- a. Effectively plan differentiated instruction;
- b. Promote a positive, productive learning environment to reach each student;
- c. Teach the written curriculum through a variety of appropriate instructional strategies;
- d. Conduct valid assessments, analyze results, and adjust instruction as needed; and
- e. Initiate meaningful professional growth and contribute to school and District improvement.

Comprehensive staff development will support the professional development and growth of all supervisors, administrators and teacher leaders through continual leadership development.

Comprehensive staff development will respond to the requirements in law and other local, state and federal mandates.

#### **Planning:**

Comprehensive staff development will use student and staff data and a collaborative method in planning, creating, and providing short term and long term professional development and training. Input and support will be gathered from representatives of all stakeholders.

**Accountability:**

It is the responsibility of the District to provide staff development opportunities in the form of training and professional development that assist employees in carrying out the responsibilities of their jobs. It is the responsibility of all employees to be continuously engaged in their professional growth and apply their learnings to improve their job performance. It is the responsibility of each supervisor to ensure and promote staff development so that all staff members engage in continuous improvement.

**Evaluation:**

The comprehensive staff development program will be continuously evaluated in order to determine the greatest possible educational benefits are being achieved.

Related Policies & Rules: [4300](#), [4300.1](#), [6400](#)

Legal Reference: Neb. Rev. Stat. §79-830  
Title 92, Nebraska Administrative Code, Chapter 10-007.07

Rule Approved: December 19, 2011

Millard Public Schools  
Omaha, NE



## Educational Services

### Staff Development

**6400**

The purpose of staff development is to improve student achievement through differentiated learning and instructional opportunities and to improve the effective operation of the District. Educational Services and Human Resources will work collaboratively with District level and building leaders to provide staff development that supports best instructional practices focused on the written, taught, and assessed curriculum, the District-identified Practices that Promote Successful Student Learning, and the continuous improvement of knowledge and skills as they apply to the Millard Education Program (MEP).

Legal Reference: Neb. Rev. Stat. §79-830  
Title 92, Nebraska Administrative Code, Chapter 10-007.07

Related Policies & Rules: [4300](#), [4300.1](#), [4300.2](#)

Policy adopted: July 12, 1999  
Reaffirmed: December 6, 2004  
Revised: December 19, 2011

Millard Public Schools  
Omaha, Nebraska

**MPS 2012-2013 Elementary & Secondary District Staff Development Focus**  
**AT A GLANCE**

**Elementary Staff Development Focus 2012-2013**

**Goal:** Elementary staff will understand and apply Best Learning Practices for RtI+I Tier I Core Curriculum with a specific focus on mathematics and science instruction.

Elementary staff will spend a third year focusing on math instruction. A national consultation company called Math Solutions, will present to step ahead elementary teachers (Math Factors Team) who will in turn, present to their peers. Focus for 2012-2013 will be research based math instruction with an emphasis on number sense and guided math.

With the implementation of our new science curriculum, staff development will focus on best practices of science instruction. FOSS curricular consultants will work with the District. An emphasis in 2012-2013 will be on inquiry and science note booking.

Subject	Topic and Date	Summary
<b>Math</b>	Math Solutions Presentation March 12, 2012	Topic: Overview of Best Practices in Math Instruction  Math Factors Team
	Math Solutions Presentation June 6 and 7, 2012	Topic: Number Sense  Math Factors Team – This group will apply their new learnings in their classrooms and present during Fall Workshop 2012 and MLK Day 2013
	Fall Workshop 2012	Overview of Best Practices in Math Instruction with an Emphasis on Number Sense
	MLK Day 2013	Number Sense / Guided Math
*Additional planning days will be scheduled with the Math Factors Team to prepare to be presenters for Fall Workshop 2012 and MLK Day 2013.		
<b>Science</b>	Science Notebooks February 16, 2012	Experi-Mentors participate in Notebook instruction with national expert, Brian Campbell, and will receive an overview of the new Science curriculum and working with peers.  Experi-Mentors will present the Notebooking module to their own staff during the Fall 2012 (3 hours).
	Inquiry and Critical Thinking March 15, 2012	Experi-Mentors participate in Inquiry and Critical Thinking practices with new Science materials.  Experi-Mentors will present the Inquiry and Critical Thinking module to their own staff during the Fall 2012 (3 hours).
	Inquiry and Critical Thinking May 3, 2012	Experi-Mentors participate in the second session of Inquiry and Critical Thinking practices and overview of the first FOSS module.  Experi-Mentors will present the Inquiry and Critical Thinking module to their own staff during the Fall 2012 (3 hours).
	Fall Workshop 2012	Overview of New Science curriculum
	MLK 2013	FOSS Modules Exploration
	3 <sup>rd</sup> Quarter 2013	Experi-Mentors will provide additional information to their own staff on Inquiry and Assessment (2 hours).
	*Additional after school meetings in April, 2012 for grade level Experi-Mentor collaboration.	
*Buildings will decide based on a “suggested timeline” of when to implement each science module.		

**MPS 2012-2013 Elementary & Secondary District Staff Development Focus**  
**AT A GLANCE**

**Secondary Staff Development Focus 2012-2013**

**Goal:** Secondary staff will understand and apply RtI+I Tier I: Best Learning Practices with a specific focus on reading comprehension strategies. Staff will understand and apply reading comprehension strategies to help MPS students read to learn and therefore improve student achievement in the content areas.

Secondary staff will spend a second year working with national ASCD presenter and author, Sue Beers. A committee comprised of teachers and administrators helped develop the comprehensive plan to target reading achievement at the secondary level. RtI+I Tier I: Best Learning Practices supports staff in the development of Tier I core instruction provided to 100% of Millard students.

Subject	Topic and Date	Summary
Reading Comprehension Strategies	Best Learning Practices Presentation June 5, 2012	2012-2013 District Presenters – This group will present at Fall Workshop 2012
	Best Learning Practices Presentation November 15, 2012	2012-2013 District Presenters – This group will present MLK Day 2013

\*Additional content specific staff development related to Curriculum and Instruction will be communicated via the MEP Curriculum Facilitators.

\*Continued focus on best instructional practices, differentiation, and intervention programs related to RtI+I will be communicated via the MPS Interventionists, MEP Curriculum Facilitators, and building administrators.

**K-12 Building Staff Development Facilitators Focus 2012-2013**

During the 2012-2013 school year, both elementary and secondary Building Staff Development Facilitator meetings will again align to the curriculum focus of the year. Through collaboration with the curriculum departments, the goal of these meetings will be to offer supplemental staff development activities that Building Staff Development Facilitators can share with their staff. This intentional alignment is in support of the research-based staff development practice of spending 36-90 hours on one topic.

**Building Staff Development Facilitator  
Job Description / 2012-2013**

**Reports to:** Director of Staff Development & Instructional Improvement and Building Administration

**General Summary:** Serves as a liaison between the Office of Staff Development and the Building Administration and staff.

**Essential Functions:**

- Assist building administration with the planning and implementation of district and building staff development initiatives;
- Assist building administration with monitoring required staff development registration/completion. (e.g. MLK Day, New Staff Requirements);
- Advocate for improving instruction (Rtl+I, MIM, PLC, differentiation, technology implementation, etc);
- Attend monthly BSDF after-school meetings and meet with building administration following each monthly meeting to discuss issues and plan follow up;
- Field questions from building staff members as they relate to building and district staff development;
- Disseminate information for professional development to building staff members;
- Facilitate staff development demonstrations for new staff regarding knowledge/application of technology and other curricular resources, (e.g. Safari Montage, Turn-It-In.com);
- Post and promote the Office of Staff Development Newsletter to improve communications between district and buildings;
- Receive annual remuneration of extra duty contract as stipulated by negotiated agreement.

**Qualifications:**

- A. Tenured MPS Teacher (Minimum of 3 years of successful teaching experience)
- B. Interest and experience in the area of curriculum development and staff development
- C. Good oral and written communication skills and presentation skills
- D. Recommendation from Building Principal

January 2012

## Building Staff Development Plan Reminders

### Best Practices in Staff Development

Aligned to School/District Strategic Plan & Mission  
Sustained (6-12 months)  
36-90 Hours on a Single Topic  
Data-driven (tied to student learning)  
Job Embedded  
Continually Supported  
Collaborative (include all stakeholders)

### Building Staff Development Plan

When you work with your team, please consider the following questions as you build your staff development plan.

- As the instructional leader in your building, who are the teacher leaders who can assist? What are the goals we have for our staff as *leaders* this year?
- How did our staff respond this past year to the professional development experiences? What was their feedback in this process?
- How will our new plan support effective instruction in the building?
- What does our data of our building tell us? What is the alignment to our building site plan?

### Staff Development - District Priorities

#### Professional Development Focus for 2012-2013:

RtI+I: Implementation of the Problem Solving Process (S.M.A.R.T. goal required)  
RtI+I Tier I: Best Learning Practices (S.M.A.R.T. goal required)  
Reaching Each Student (S.M.A.R.T. goal required)

#### Continue and Embed in S.M.A.R.T. Goals for 2012-2013:

Culturally Responsive Teaching  
Gallup Engagement  
40 Developmental Assets  
Professional Learning Communities (PLCs)  
Millard Instructional Model

#### Training Focus for 2012-2013:

Tech Ethics

### Building Priorities

The staff development focus for 2012-2013 aligns with the district mission and strategic plans of both the district and building. The focus should reflect the needs of the building as determined by data teams, building site plans, and/or professional development evaluations. The building should plan what they hope to accomplish this year.

The 2012-2013 Staff Development Calendar with dates, times, topics OR a narrative indicating the focus of your building's staff development is due September 15, 2012. SMART Goal must be included for professional development (not trainings).

### Individual Priorities

The building will provide support to individuals in meeting the staff development priorities.

- How do we support *learning* for each staff member?
- How will we encourage our teachers to set meaningful, personal goals that are reflected in their continuous growth plans?
- What curriculum & instruction support do teachers and support staff need?

<b>All Salaried Staff</b>		299
	<b>Professional Development</b>	
ANGEL / Face to Face	Reaching Each Student* See tab for details	State Poverty Plan
Face to Face	Rtl+I: Implementation of the Problem Solving Process	2009 Strategy 4.8
Face to Face	Rtl+I Tier I: Best Learning Practices	2009 Strategy 4.8
Building Determined	40 Developmental Assets	2004 Strategies 7.5 & 7.8 ; 2009 Strategy 5.2
Building Determined	Gallup Engagement	2009 Strategy 2.1
Building Determined	PLC Effective Implementation	2009 Strategy 4 & Teacher's Job Description
Building Determined	Staff Evaluation & MIM	State Board Rule 10
	<b>Training</b>	
ANGEL/ District Audit	Tech Ethics via ANGEL	Board Policy & Rule 7305 & 7305.1
Face to Face	Restraint & Seclusion Refresher for Core Team - 1/2 Day Training in September, 2012	Federal and State Directives
Building Determined	TalentEd On-line Evaluation training before end of September for all new staff.	State Board Rule 10
Building Determined	Assessment Procedures	Board Policy 6301
Building Determined	Tableau	2009 Strategy 2.1
Building Determined	Safety & Security	Board Rule 5900.1
Building Determined	Special Education Procedures	State Board Rule 51
<b>All Hourly Staff</b>		
Video Tutorial available on OSD website	Intro to ANGEL for all new hourly staff	Buildings train their staff on usage / district provides resources
Face to Face	Tech Ethics	Offered at district in October / March Hourly Employee Staff Development Dates
Face to Face	40 Developmental Assets for New Hourly Staff	Offered at district in October / March Hourly Employee Staff Development Dates
Face to Face	Preventing Sexual Harassment	Offered at district in October / March Hourly Employee Staff Development Dates

## Reaching Each Student

2012-2013	
<p><b>All Salaried Staff:</b> Reaching Each Student (Building Provides)</p>	<ol style="list-style-type: none"> <li>1. Differentiate your plan by building.</li> <li>2. Collaboratively create &amp; communicate plan with stakeholders by pre-assessing bldg needs (e.g. review school data, survey staff, survey community)</li> <li>3. Establish S.M.A.R.T. goal/plan to improve culture of building and close the gap in student achievement. The S.M.A.R.T. goal will help buildings measure their success.</li> <li>4. OSD will provide several on-line resources in the ANGEL community group <b>Reaching Each Student</b>. Administrators or designee may enroll by PIN using section ID: <b>RES_2011</b></li> <li>5. These resources can be copied and/or developed in your building ANGEL community groups and/or used in face-to face sessions</li> </ol> <p><b>Note:</b> There has been a name change from CRT to Reaching Each Student to include a broader scope of topics including CRT, Gallup, 40 Developmental Assets, MIM &amp; PLC.</p>
2013-2014	
<p><b>New Staff:</b> Reaching Each Student for New Staff (District Will Provide To New Staff in Their 2nd Year in MPS)</p>	<p>This course will include face-to-face sessions and activities to be completed in ANGEL (Section ID is RES_4NS).</p> <p>The primary goals of this class are to 1) consider cultural lenses of teachers and students (e.g. age, gender, race, poverty); 2) identify current Culturally Responsive Teaching practices in alignment with the Millard Instructional Model; and 3) consider possible changes to Culturally Responsive Teaching practices</p>
<p><b>All Salaried Staff:</b> Reaching Each Student (Building Provides)</p>	<p>Same as 2012-2013</p>

## Year 1 Salaried Staff Training & Communication

District Responsibilities	Building Responsibilities
Laptop Deployment & Orientation	Follow Up As Needed
Intro to Staff Email, Employee Access Center & Infinite Campus	Follow Up with Staff Email and Infinite Campus Naviance, Safari Montage, FastMath, FractionNation, QuickReads, Turn-It-In.com, Student Email, School Fusion, ExamView, SMART Clickers, other instructional software
IWB Training – for staff with IWBs	Follow Up As Needed
Support As Needed	TalentEd - Training and Log-ins
Intro to MIM & PLC - 1 day during New Staff Orientation	MIM Intro in Aug/Sept - Staff Evaluation Phases Building expectations of PLC aligned to parameters
6-Trait Writing & Reading in Content Areas	Follow Up As Needed
Curriculum & Associated Technology Tools	Follow Up As Needed
<b>Better and Better</b> Registration	Follow Up As Needed
MPS Resources via ANGEL (ANGEL, MPS web site, Intranet)	Follow Up As Needed (e.g. ensure registration-completion)
All About Boundaries via ANGEL	Follow Up As Needed (e.g. ensure registration-completion)

### 2013-2014 Year 2 Requirements:

40 Developmental Assets via ANGEL

Restraint & Seclusion via ANGEL

Reaching Each Student for New Staff (blended)

**Year 2 Teachers in 2012-2013 will have met their requirements in 2011-2012.**



District <b>Salaried</b> Staff Development		
MLK Day	January 21, 2013	8AM-11:30AM

District <b>Hourly</b> Staff Development (Teacher Work Days)		
	October 18, 2012	8AM-12PM
	March 14, 2013	8AM-12PM

Building Staff Development		
	October 19, 2012	Time depends on P/T conference schedule
MLK Day	January 21, 2013	1:00PM-4:00PM
	February 15, 2013	Time depends on P/T conference schedule