

**MILLARD PUBLIC SCHOOLS
SCHOOL DISTRICT NO. 17
NOTICE OF MEETING**

Notice is hereby given of a Board of Education meeting of School District No. 17, in the County of Douglas, which will be held at 6:00 p.m. on **Monday, January 7, 2019** at 5606 South 147th Street, Omaha, Nebraska.

Agenda for such meeting, kept continuously current, is available for public inspection at the office of the superintendent at 5606 South 147th Street, Omaha, Nebraska.

Amanda McGill Johnson
Secretary

1-4-19

**THE DAILY RECORD
OF OMAHA**

**LYNDA K. HENNINGSEN, Publisher
PROOF OF PUBLICATION**

UNITED STATES OF AMERICA,
The State of Nebraska,
District of Nebraska,
County of Douglas,
City of Omaha,

} ss.

J. BOYD

being duly sworn, deposes and says that she is

LEGAL EDITOR

of **THE DAILY RECORD**, of Omaha, a legal newspaper, printed and published daily in the English language, having a bona fide paid circulation in Douglas County in excess of 300 copies, printed in Omaha, in said County of Douglas, for more than fifty-two weeks last past; that the printed notice hereto attached was published in **THE DAILY RECORD**, of Omaha, on
January 4, 2019

That said Newspaper during that time was regularly published and in general circulation in the County of Douglas, and State of Nebraska.

GENERAL NOTARY STATE OF NEBRASKA
ELLEN SPRUELL
Notary Public in and for Douglas County, Nebraska

Subscribed in my presence and sworn to before
me this 4th day of January 19 20

Publisher's Fee	\$ 16.70
Additional Copies	\$ 16.70
Total	\$ 33.40

Notary Public in and for Douglas County,
State of Nebraska

**ACKNOWLEDGMENT OF RECEIPT
OF NOTICE OF MEETING**

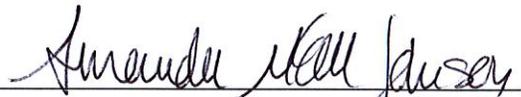
The undersigned members of the Board of Education of Millard, District #017, Omaha, Nebraska, hereby acknowledge receipt of advance notice of a meeting of said Board of Education and the agenda for such meeting held at 6:00 P.M. on January 7, 2019, at the Don Stroh Administration Center, 5606 South 147 Street, Omaha, NE 68137

Dated this 7th day of January, 2019

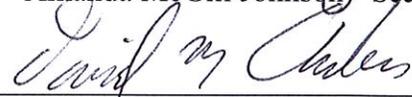


Mike Pate – President

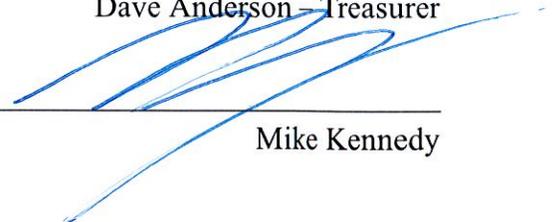
Linda Poole – Vice President



Amanda McGill Johnson – Secretary



Dave Anderson – Treasurer

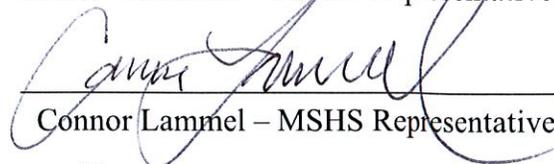


Mike Kennedy

Stacy Jolley



Elaine Whetstone – MNHS Representative



Connor Lammel – MSHS Representative



Boris Shabaltiy – MWHS Representative

BOARD OF EDUCATION MEETING SIGN IN

January 7, 2019

NAME:

REPRESENTING:

Justin *AMS*

Linda Brewer *MWHS*

Kelley Rosburg *BUH Architecture*

Ben Mordant *Black Elk*

Primo Galicia *LOCAL 22*

William Porter *Troop 484*

Joe Porter *AMS*

Paul Schulte *MEA*



**BOARD OF EDUCATION
MEETING**



January 7, 2019

BOARD OF EDUCATION
MILLARD PUBLIC SCHOOLS
OMAHA, NEBRASKA

BOARD MEETING
JANUARY 7, 2019
6:00 P.M.

DON STROH ADMINISTRATION CENTER
5606 SOUTH 147TH STREET

AGENDA

A. **Call to Order**

The Public Meeting Act is posted on the wall and available for public inspection.

B. **Pledge of Allegiance**

C. **Roll Call**

D. **Employee of the Month** - Sabrina Denney Bull, Language Arts from Millard North High School and Mary Ann Pierson, Secretary from Black Elk Elementary School

E. **Showcase** - Recognition of Students

F. **Public Comments on agenda items** – This is the proper time for public questions and comments on agenda items only. [Please make sure a request form is given to the Board President before the meeting begins.](#)

G. **Routine Matters**

1. [Oath of Office](#)
2. Election of Officers
3. [*Approval of Board of Education Minutes December 3, 2018](#)
4. [*Approval of Bills and receive the Treasurer's Report and Place on File](#)

H. **Information Items**

1. Superintendent's Comments
2. Board Comments/Announcements
3. Report from Student Representatives

I. **Unfinished Business**

1. [Second Reading and Approval of Policy 5480: Student Services - Search & Seizure](#)
2. [Second Reading and Approval of Policy 8320: Internal Board Policies - Formulation of Bylaws](#)

J. **New Business**

1. [First Reading of Policy 3215: Support Services - Students - Tuition](#)
2. [Reaffirm of Policy 3510: Support Services - Operations and Maintenance - Buildings & Grounds - Security - Locks](#)
3. [Reaffirm of Policy 3517: Support Services - Business Injury Prevention Program](#)
4. [Approval of Rule 3517.1: Support Services - Business Injury Prevention Program](#)
5. [First Reading of Policy 4120: Human Resources - Personnel Lists](#)
6. [Approval of Rule 5480.1: Student Services - Search & Seizure](#)
7. [Approval of Rule 5480.2: Student Services - Searches by Drug Detection Dogs](#)
8. [Reaffirm of Policy 6330: Curriculum, Instruction, and Assessment- Acceleration and Retention](#)
9. [Approval of Partnership with Metropolitan Community College](#)

10. [Award of Contract for Abbott Elementary Roof Replacement - Phase I](#)
11. [Award of Contract for Montclair Elementary Roof Replacement - Phase I](#)
12. [Award of Contract for Neihardt Roof Replacement - Phase I](#)
13. [Award of Contract for Rockwell Skylights Replacement - Phase II](#)
14. [Designation of Official Newspaper](#)
15. [Designation of Official Depository](#)
16. [Approval of Personnel Actions: Recommendation to Hire, Resignation Agenda; Resignation Notification Incentive \(RNI\); Voluntary Separation Program \(VSP\)](#)

K. Reports

1. [Elementary Learning Center Summer Program Report](#)
2. [NSCAS 2017-18 Report](#)

L. Future Agenda Items/ Board Calendar

1. Committee of the Whole Meeting on Monday, January 14, 2019 at 6:00 p.m. at the Don Stroh Administration Center
2. No School for Students on January 21, 2019 for Martin Luther King Jr. Day – Staff Development Day
3. Board of Education Meeting on Monday, January 21, 2019 at 6:00 p.m. at the Don Stroh Administration Center
4. Legislative Issues Conference January 27-28, 2019 at Cornhusker Marriott in Lincoln
5. Board of Education Meeting on Monday, February 4, 2019 at 6:00 p.m. at the Don Stroh Administration Center
6. Committee of the Whole Meeting on Monday, February 11, 2019 at 6:00 p.m. at the Don Stroh Administration Center
7. No School for Students February 14-15, 2019– Conferences/Staff Development
8. No School for Students February 18, 2019 – Presidents’ Day
9. Board of Education Meeting on Monday, March 4, 2019 at 6:00 p.m. at the Don Stroh Administration Center
10. Committee of the Whole Meeting on Monday, March 11, 2019 at 6:00 p.m. at the Don Stroh Administration Center
11. Spring Break – No School March 18-22, 2019
12. District Office Closed on Friday, March 22, 2019
13. Annual Luncheon for Retired Certified Staff on Tuesday, March 19, 2019 at 12:00 p.m. at the Millard South High School Cafeteria
14. NSBA Annual Conference March 29 - April 2, 2019 in Philadelphia, PA

M. Public Comments - This is the proper time for public questions and comments on any topic.
[Please make sure a request form is given to the Board President before the meeting begins.](#)

N. Adjournment

All items indicated by an asterisk (*) will comprise the Consent Agenda and may be acted on in a single motion. Items may be deleted from the Consent Agenda by request of any board member.

BOARD OF EDUCATION
MILLARD PUBLIC SCHOOLS
OMAHA, NEBRASKA

BOARD MEETING
JANUARY 7, 2019
6:00 P.M.

DON STROH ADMINISTRATION CENTER
5606 SOUTH 147TH STREET

ADMINISTRATIVE MEMORANDUM

A. Call to Order

The Public Meeting Act is posted on the wall and available for public inspection.

B. Pledge of Allegiance

C. Roll Call

D. Employee of the Month - Sabrina Denney Bull, Language Arts from Millard North High School and Mary Ann Pierson, Secretary from Black Elk Elementary School

E. Showcase - Recognition of Students

F. Public Comments on agenda items – This is the proper time for public questions and comments on agenda items only. Please make sure a request form is given to the Board President before the meeting begins.

G.1 Oath of Office

G.2 Election of Officers

G.3* Motion by _____, seconded by _____, to approve the Board of Education Minutes from December 3, 2018 (See enclosure.)

G.4* Motion by _____, seconded by _____, to approve the bills, receive the Treasurer's Report and Place on File. (See enclosure)

H.1 Superintendent's Comments

H.2 Board Comments/Announcements

H.3 Report from Student Representatives

I.1 Second Reading by _____. Motion by _____, seconded by _____, to approve Policy 5480: Student Services - Search & Seizure . (See enclosure)

I.2 Second Reading by _____. Motion by _____, seconded by _____, to approve Policy 8320: Internal Board Policies - Formulation of Bylaws. (See enclosure)

J.1 First Reading of Policy 3215: Support Services - Students - Tuition. (See enclosure)

- J.2 Motion by _____, seconded by _____, to reaffirm Policy 3510: Support Services - Operations and Maintenance - Buildings & Grounds - Security - Locks. (See enclosure)
- J.3 Motion by _____, seconded by _____, to reaffirm Policy 3517: Support Services - Business Injury Prevention Program. (See enclosure)
- J.4 Motion by _____, seconded by _____, to reaffirm Rule 3517.1: Support Services - Business Injury Prevention Program. (See enclosure)
- J.5 First Reading of Policy 4120: Human Resources - Personnel Lists. (See enclosure)
- J.6 Motion by _____, seconded by _____, to approve Rule 5480.1: Student Services - Search & Seizure. (See enclosure)
- J.7 Motion by _____, seconded by _____, to approve Rule 5480.2: Student Services - Searches by Drug Detection Dogs. (See enclosure)
- J.8 Motion by _____, seconded by _____, to reaffirm 6331: Curriculum, Instruction, and Assessment-Acceleration and Retention. (See enclosure)
- J.9 Motion by _____, seconded by _____, to approve Partnership with Metropolitan Community College. (See enclosure)
- J.10 Motion by _____, seconded by _____, that the contract for the Abbott Elementary Roof Replacement – Phase I be awarded to Boone Brothers Roofing in the amount of \$211,450 and that the Chief Financial Officer be authorized to execute any and all documents related to such project. (See enclosure)
- J.11 Motion by _____, seconded by _____, that the contract for the Montclair Elementary Roof Replacement – Phase I be awarded to Bradco in the amount of \$178,900 and that the Chief Financial Officer be authorized to execute any and all documents related to such project. (See enclosure)
- J.12 Motion by _____, seconded by _____, that the contract for the Neihardt Elementary Roof Replacement – Phase I be awarded to Boone Brothers Roofing in the amount of \$363,700 and that the Chief Financial Officer be authorized to execute any and all documents related to such project. (See enclosure)
- J.13 Motion by _____, seconded by _____, that the contract for the Rockwell Elementary Skylight Replacement – Phase II be awarded to SpecPro in the amount of \$126,419 and that the Chief Financial Officer be authorized to execute any and all documents related to such project. (See enclosure)
- J.14 Motion by _____, seconded by _____, that Millard Public Schools continue to publish legal notices of regular and special meetings of the Board of Education in The Daily Record, unless the deadline dictates publication in the Omaha World-Herald or Midlands Business Journal. (See enclosure)
- J.15 Motion by _____, seconded by _____, that the district designate the First National Bank of Omaha and the Nebraska Liquid Asset Fund as the primary depositories for school district funds with the further designation of US Bank and Core Bank for school activity fund deposits. (See enclosure)
- J.16 Motion by _____, seconded by _____, to approve Personnel Actions: Recommendation to Hire, Resignation Agenda, Resignation Notification Incentive (RNI), Voluntary Separation Program (VSP). (See enclosure)

K. Reports

1. Elementary Learning Center Summer Program Report

2. NSCAS 2017-18 Report

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M. Public Comments - This is the proper time for public questions and comments on any topic.
Please make sure a request form is given to the Board President before the meeting begins.

N. Adjournment

All items indicated by an asterisk (*) will comprise the Consent Agenda and may be acted on in a single motion. Items may be deleted from the Consent Agenda by request of any board member.

The citizens of the Millard School district have entrusted in you the education of the children in this community.

It is your "moral and ethical responsibility to function courageously and impartially to assure the greatest good to the greatest number at all times." You "shall represent open-mindedly the entire school district...recognizing that the schools belong to the people."

You must devote time, thought, and study to school activity in order to make creditable decisions.

You must work with fellow board members in a spirit of harmony and cooperation, in spite of differences of opinion.

You will know that at all times, as an individual, you have no legal authority outside the meetings of the board.

You must resist pressure to use your position as a school board member to benefit yourself, or any other individual or agency, apart from the total interest of the school district.

You must know that under all circumstances the primary function of the Board is to establish policies by which the schools are to be administered.

I, Dave Anderson and Mike Kennedy, do solemnly swear that I will support the Constitution of the United States and the constitution of the State of Nebraska, against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely and without mental reservation or for purpose of evasion: and that I will faithfully and impartially perform the duties of a member of the Millard School Board; according to law, and to the best of my ability. And I do further swear that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence; and that during such time as I am in this position I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence. So help me God.

Dave Anderson and Mike Kennedy, do you accept the responsibility of the position on the Millard School Board?

I declare you, **Dave Anderson and Mike Kennedy**, an official board member of Millard School District #17.

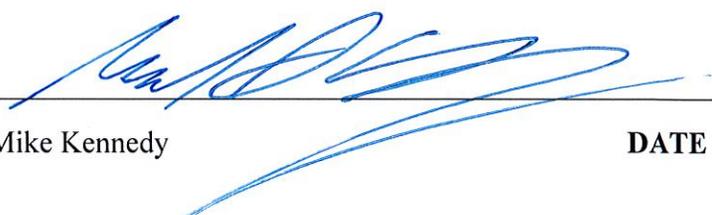
As President of the Millard School Board, "I congratulate you and welcome you to one of the most important volunteer positions you will ever hold."

I, Dave Anderson and Mike Kennedy; do solemnly swear that I will support the Constitution of the United States and the constitution of the State of Nebraska, against all enemies, foreign

and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely and without mental reservation or for purpose of evasion: and that I will faithfully and impartially perform the duties of a member of the Millard School Board; according to law, and to the best of my ability. And I do further swear that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence; and that during such time as I am in this position I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence. So help me God.



Dave Anderson DATE



Mike Kennedy DATE

**MILLARD PUBLIC SCHOOLS
SCHOOL DISTRICT NO. 17**

A meeting of the Board of Education of the School District No. 17, in the county of Douglas in the state of Nebraska was convened in open and public session at 6:00 p.m., Monday, December 3, 2018, at the Don Stroh Administration Center, 5606 South 147th Street.

Notice of this meeting was given in advance thereof by publication in the Daily Record on Friday, November 30, 2018; a copy of the publication is being attached to these minutes. Notice of this meeting was given to all members of the Board of Education and a copy of their Acknowledgment of Receipt of Notice and the agenda are attached to these minutes. Availability of the agenda was communicated in advance notice and in the notice of the Board of Education of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

President Mike Pate announced that the open meeting laws are posted and available for public inspection and asked everyone to join in the Pledge of Allegiance.

Roll call was taken. Mr. Kennedy, Mrs. Jolley, Mr. Pate, Mr. Anderson, and Mrs. McGill Johnson were present.

Mike Kennedy made a motion to excuse Linda Poole from the Board meeting, seconded by Dave Anderson. Voting in favor of said motion was: Mr. Anderson, Mrs. McGill Johnson, Mr. Kennedy, Mrs. Jolley, and Mr. Pate.

Awards were presented to Employees of the Month Kim Reid, Literacy Interventionist from Montclair and Karen Odegard Secretary from Montclair.

Student Showcase highlighted Softball from Millard South and Millard West and Tennis from Millard North.

Mr. Pate announced this is the proper time for public questions and comments on agenda items only. There were no requests to speak on agenda items.

Motion was made by Mike Kennedy, seconded by Stacy Jolley, to approve the Board of Education minutes for November 19, 2018, approve the bills and receive the treasurer's report and place on file. Voting in favor of said motion was: Mrs. Jolley, Mr. Pate, Mr. Anderson, Mrs. McGill Johnson, and Mr. Kennedy. Voting against were: None. Motion carried.

Superintendent's Comments:

Dr. Sutfin shared Steve Throne from Millard South was awarded the State Assistant Principal of the year. He also shared there are many closings occurring on Wednesday for the recognition service for President George Bush funeral. We will be in session. Dr. Phipps's department is working with schools on ways to honor President Bush. Dr. Sutfin also shared this is the fifth time in the last six weeks we have activated the crisis team in response to the death of a student or staff member. Things went well at Millard South today. Certainly a tragic loss of a fantastic young man.

Board Comments:

Amanda McGill Johnson:

Mrs. McGill Johnson thanked everyone who is involved in the crisis team. Her heart goes out to all those who are impacted.

Dave Anderson:

None

Mike Kennedy:

Mr. Kennedy said our crisis team has done an outstanding job. His thoughts and prayers go out to the Canaday family. This is very tragic. He hopes this is a teaching moment for our community that impaired or distracted driving can cause tragedies like this.

Stacy Jolley:

Mrs. Jolley shared she will be out of town for the January 7th Board of Education meeting. She also said she recently attended the Superintendent's Business Advisory meeting and learned a great deal. Mrs. Jolley shared she spoke to a local boy scout troop about being an elected official and she had a great time.

Mike Pate:

Mr. Pate reminded the board that the Millard Foundation dinner is Thursday evening.

Student Representative Update:

Elaine Whestine, student representative from Millard North High School and Connor Lammel, student representative from Millard South High School reported on the academic and athletic happenings at their respective schools.

Unfinished Business:

Second Reading by Mike Kennedy. Motion by Mike Kennedy, seconded by Stacy Jolley, to approve Policy 3621: Construction Professional Services - Architects & Engineers. Voting in favor of said motion was: Mrs. McGill Johnson, Mr. Kennedy, Mrs. Jolley, Mr. Pate, and Mr. Anderson. Voting against were: None. Motion carried.

Second Reading by Stacy Jolley. Motion by Stacy Jolley, seconded by Mike Kennedy, to approve Policy 3622: Construction Professional Services - School District Attorney. Voting in favor of said motion was: Mr. Anderson, Mrs. McGill Johnson, Mr. Kennedy, Mrs. Jolley, and Mr. Pate. Voting against were: None. Motion carried.

Second Reading by Dave Anderson. Motion by Dave Anderson, seconded by Amanda McGill Johnson, to approve Policy 8220: Internal Board Policies - Opportunities for Development. Voting in favor of said motion was: Mr. Kennedy, Mrs. Jolley, Mr. Pate, Mr. Anderson, and Mrs. McGill Johnson. Voting against were: None. Motion carried.

New Business:

Motion by Dave Anderson, seconded by Mike Kennedy, to approve Rule 3622.1: Construction Professional Services - School District Attorney. Voting in favor of said motion was: Mrs. Jolley, Mr. Pate, Mr. Anderson, Mrs. McGill Johnson, and Mr. Kennedy. Voting against were: None. Motion carried.

Motion by Mike Kennedy, seconded by Dave Anderson, to reaffirm Policy 3613: Construction Planning - Master Facility Plan. Voting in favor of said motion was: Mrs. McGill Johnson, Mr. Kennedy, Mrs. Jolley, Mr. Pate, and Mr. Anderson. Voting against were: None. Motion carried.

Amanda McGill Johnson gave the First Reading of Policy 5480: Student Services - Search & Seizure. *Mrs. Jolley shared concerns with this policy regarding grammar in a few sections. She had several questions about some wording of this policy. She feels there were some inconsistencies. Director of Student Services Bill Jelkin will have the legal look over the areas of concern and bring back a revised copy.*

Stacy Jolley gave the First Reading of Policy 8320: Internal Board Policies - Formulation of Bylaws.

Motion by Mike Kennedy, seconded by Stacy Jolley, to reaffirm Policy 8342: Internal Board Policies - Determining the Agenda. Voting in favor of said motion was: Mr. Anderson, Mrs. McGill Johnson, Mr. Kennedy, Mrs. Jolley, and Mr. Pate. Voting against were: None. Motion carried.

Motion by Dave Anderson, seconded by Amanda McGill Johnson, to approve the 2019 Summer School Proposal. *Mr. Kennedy asked if transportation would be provided. Associate Superintendent Dr. Heather Phipps said transport will be provided for students who qualify for free or reduced lunch or those receiving ELL services. She also shared they hope to grow summer school. They are looking to add STEM offerings at the middle school level.* Voting in favor of said motion was: Mr. Pate, Mr. Anderson, Mrs. McGill Johnson, Mr. Kennedy, and Mrs. Jolley. Voting against were: None. Motion carried.

Motion by Amanda McGill Johnson, seconded by Dave Anderson, that the contract for the Ron Witt Support Services Renovations be awarded to Rife Construction in the amount of \$104,998 and that the Chief Financial Officer be authorized to execute any and all documents related to such project. *Chief Financial Officer Chad Meisgeier said Pat Carson from BCDM*

Architects was available to address questions and concerns from the Board. Mr. Meisgeier shared this project is to relocate the DARE department to Ron Witt. Voting in favor of said motion was: Mr. Kennedy, Mrs. Jolley, Mr. Pate, Mr. Anderson, and Mrs. McGill Johnson. Voting against were: None. Motion carried.

Motion by Dave Anderson, seconded by Mike Kennedy, to approve the Bus Contract. Chief Financial Officer Chad Meisgeier said the current contract was set to expire and this is a new contract. Associate Superintendent Dr. Chick shared we were in a interlocal agreement with Omaha Public Schools. He said the interlocal agreement provided some funding however due to state aid changes this no longer exists. Dr. Chick said the contracts for OPS and Millard are very different so they made the decision to split from the interlocal agreement. Mr. Kennedy asked how we account for the future increase to energy costs. Mr. Meisgeier shared that the Millard cost is a flat rate per route. Dr. Chick introduced David Prince, general manager of Student Transportation of America's Omaha operation, and said he was here to answer any additional questions the Board may have. Voting in favor of said motion was: Mrs. Jolley, Mr. Pate, Mr. Anderson, Mrs. McGill Johnson, and Mr. Kennedy. Voting against were: None. Motion carried.

Mr. Pate asked the record to reflect that Amanda McGill Johnson had to leave at 7:00 p.m.

Motion by Dave Anderson, seconded by Mike Kennedy, to approve the Millard Public Schools 403 (b) Retirement Plan Adoption Agreement and Basic Plan Document. Voting in favor of said motion was: Mr. Pate, Mr. Anderson, Mr. Kennedy, and Mrs. Jolley. Voting against were: None. Motion carried.

Motion by Stacy Jolley, seconded by Mike Kennedy, to approve Personnel Actions: **Recommendation to Hire:** Megan E. Lehr; **Resignation Agenda:** Ashley A. Lott; **Resignation Notification Incentive (RNI):** Janet L. Newlin, Therese A. Weber, Miriam R. Tredway, Bill J. Eich, Susan L. De Roy, Teresa G. Perkins, Mary T. Penke, Elizabeth C. Patterson, Nancy L. Annin, Linda L. Dizona, James M. Gates, Jean B. Determan, Meagan E. Ellsworth; **Voluntary Separation Program (VSP):** Nancy L. Annin, Kathleen A. Landgren, Miriam R. Tredway; **Leave of Absence:** Molly E. Warren. Voting in favor of said motion was: Mr. Anderson, Mr. Kennedy, Mrs. Jolley, and Mr. Pate. Voting against were: None. Motion carried.

Reports:

Insurance Report

The District has engaged the services of the Harry A. Koch Company (HAKCO) as its insurance consultant. Each year, the consultant makes a report to the Board and addresses any questions the board members may have. Bill Unger, representative with HAKCO, was available to give a short presentation.

Option Enrollment/In District Transfer Report

Director of Student Services Bill Jelkin shared this reports provides a current snapshot for all school enrollments to include the number of open enrolled, option enrolled and student attending on a within district transfer.

Future Agenda Items/ Board Calendar:

1. Foundation Holiday Dinner on Thursday, December 6, 2018. Social - 6:30 p.m. Dinner - 7:30 p.m. at Shadow Ridge Country Club, 1501 S. 188th Plaza
2. Board of Education Holiday Party on December 12, 2018 at 6:00 p.m. at United Republic Bank
3. Winter Break - No School Monday, December 24, 2018 – January 4, 2019
4. School Resumes for Staff and Students on Monday, January 7, 2019
5. Board of Education Meeting on Monday, January 7, 2019 at 6:00 p.m. at the Don Stroh Administration Center
6. Committee of the Whole Meeting on Monday, January 14, 2019 at 6:00 p.m. at the Don Stroh Administration Center
7. No School for Students on January 21, 2019 for Martin Luther King Jr. Day – Staff Development Day
8. Board of Education Meeting on Monday, January 21, 2019 at 6:00 p.m. at the Don Stroh Administration Center

The meeting was adjourned at 7:20 p.m.


Secretary, Amanda McGill Johnson

Millard Public Schools

January 7, 2019

Millard Public Schools Check Register Prepared for the Board Meeting for Jan 7, 2019

Fund	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	461111	11/29/2018	106879	DOWLING CATHOLIC HIGH SCHOOL	\$276.00
	461112	11/29/2018	142054	GREAT PLAINS LODGING VI LLC	\$393.12
	461114	11/29/2018	065443	MILLARD WEST HIGH SCHOOL	\$575.00
	461115	11/29/2018	141155	NORRIS SCHOOL DISTRICT #160	\$398.00
	461116	11/29/2018	133419	PAPILLION-LAVISTA SOUTH HIGH SCHOOL	\$516.00
	461117	11/29/2018	133419	PAPILLION-LAVISTA SOUTH HIGH SCHOOL	\$216.00
	461118	11/29/2018	108243	PIUS X HIGH SCHOOL	\$1,249.00
	461120	11/29/2018	139797	US BANK NATIONAL ASSOCIATION	\$100.00
	461133	12/06/2018	139890	DOUGLAS J BREITER	\$111.02
	461134	12/06/2018	135661	CREIGHTON PREP	\$192.00
	461135	12/06/2018	106879	DOWLING CATHOLIC HIGH SCHOOL	\$269.00
	461136	12/06/2018	139035	HEARTLAND WINTER ARTS ASSN	\$1,100.00
	461137	12/06/2018	071753	MIKE PATE	\$967.66
	461138	12/06/2018	142130	KEVIN DEAN POTTER	\$120.00
	461139	12/06/2018	068840	UNIVERSITY OF NEBRASKA AT OMAHA	\$225.00
	461140	12/06/2018	135863	RUDOLPH A VLCEK III	\$187.50
	461141	12/06/2018	138505	DANIEL P WOOTTON	\$120.00
	461157	12/17/2018	133636	BELLEVUE WEST HIGH SCHOOL	\$182.00
	461161	12/17/2018	136365	ALEGENT CREIGHTON HEALTH	\$16,600.00
	461163	12/17/2018	106893	WICHITA WATER CONDITIONING INC	\$82.31
	461165	12/17/2018	138508	DOUGLAS COUNTY SCHOOL DISTRICT 10	\$445.00
	461166	12/17/2018	142385	SHANNON KIEBLER	\$4,100.00
	461167	12/17/2018	141981	ROY ALLEN SMITH JR	\$960.00
	461168	12/17/2018	102842	HELGET GAS PRODUCTS INC	\$3.00
	461170	12/17/2018	133397	HY-VEE INC	\$949.24
	461171	12/17/2018	133397	HY-VEE INC	\$1,099.82
	461172	12/17/2018	132878	HY-VEE INC	\$1,032.93
	461173	12/17/2018	049851	HY-VEE INC	\$824.99

Millard Public Schools Check Register Prepared for the Board Meeting for Jan 7, 2019

Fund	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	461177	12/17/2018	068340	NEBRASKA ASSOCIATION FOR THE GIFTED	\$200.00
	461178	12/17/2018	068340	NEBRASKA ASSOCIATION FOR THE GIFTED	\$0.00
	461179	12/17/2018	067027	NEBRASKA STATE BANDMASTERS ASSN	\$175.00
	461180	12/17/2018	108325	NEBRASKA STATE BANDMASTERS ASSN	\$30.00
	461181	12/17/2018	071567	PAPILLION/LAVISTA HIGH SCHOOL	\$70.00
	461183	12/17/2018	140814	PRATT CORRUGATED HOLDINGS INC	\$3,063.00
	461185	12/17/2018	131446	TOSHIBA FINANCIAL SERVICES	\$2,066.00
	461186	12/17/2018	090242	UNITED PARCEL SERVICE	\$180.09
	461187	12/17/2018	139797	US BANK NATIONAL ASSOCIATION	\$9,277.00
	461188	12/17/2018	091040	VAL LTD	\$91.68
	461189	12/17/2018	141432	WELLS FARGO FINANCIAL LEASNG INC	\$3,101.72
	461190	12/17/2018	096200	YOUNG & WHITE	\$21,136.55
	461192	12/13/2018	138472	BLAKE SCHOOL	\$640.00
	461193	12/13/2018	108436	COX COMMUNICATIONS INC	\$24,752.67
	461194	12/13/2018	100006	LINCOLN SOUTHEAST HIGH SCHOOL	\$338.00
	461195	12/13/2018	068315	NEBRASKA ACADEMY OF SCIENCES INC	\$85.00
	461196	12/13/2018	067027	NEBRASKA STATE BANDMASTERS ASSN	\$350.00
	461197	12/13/2018	068834	UNIVERSITY OF NEBRASKA-LINCOLN	\$248.00
	461198	12/13/2018	139797	US BANK NATIONAL ASSOCIATION	\$389.00
	461199	12/13/2018	138496	WRIGHT EXPRESS FINANCIAL SVCS CORP	\$6,976.47
	461200	12/13/2018	108436	COX COMMUNICATIONS INC	\$7,434.22
	461201	12/13/2018	138496	WRIGHT EXPRESS FINANCIAL SVCS CORP	\$6,406.44
	461214	12/20/2018	141432	WELLS FARGO FINANCIAL LEASNG INC	\$3,500.00
	461215	12/27/2018	011651	AMERICAN EXPRESS	\$251.57
	E100426	12/13/2018	032800	DEMCO INC	\$461.65
01 - Total					\$124,518.65
02	26344	12/17/2018	142421	ALEX BAUER	\$125.06
	26345	12/17/2018	142411	ZACHARY D CORWIN	\$137.75

Millard Public Schools Check Register Prepared for the Board Meeting for Jan 7, 2019

Fund	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
02	26346	12/17/2018	106893	WICHITA WATER CONDITIONING INC	\$26.74
	26347	12/17/2018	140871	DAVID C WOOD	\$2,530.20
	26348	12/17/2018	141508	HAKEEM K FERGUSON	\$96.06
	26349	12/17/2018	141516	KAREEM K FERGUSON	\$54.38
	26350	12/17/2018	141194	FRANKE FOODSERVICE SOLUTIONS INC	\$70.36
	26351	12/17/2018	131744	DENISE HILE	\$78.43
	26352	12/17/2018	142412	LEVI A HILLIARD	\$38.06
	26353	12/17/2018	141504	BRENDA HUTCHINGS	\$226.56
	26354	12/17/2018	141197	DANA LUCIA JOHNSON	\$137.75
	26355	12/17/2018	136279	MILLARD PUBLIC SCHOOL CLEARING ACCT	\$401.65
	26356	12/17/2018	142422	MIKAYLA E NEILL	\$221.13
	26357	12/17/2018	139832	PAMELA S OSTERMAN	\$45.78
	26358	12/17/2018	141506	CODY J RANDELS	\$116.00
	26359	12/17/2018	141587	CAMERYN SETH ROSE	\$130.50
	26360	12/17/2018	131746	MELINDA S SCHUCHARD	\$34.94
E30007	12/17/2018	010670	GOODWIN TUCKER GROUP	\$154.73	
02 - Total					\$4,626.08
07	461113	11/29/2018	133203	MTT CO	\$7,874.19
	461155	12/17/2018	010040	A & D TECHNICAL SUPPLY CO INC	\$119.59
	461158	12/17/2018	141835	BRADCO COMPANY	\$39,200.00
	461164	12/17/2018	142268	DAVID'S ELECTRIC INC	\$10,100.00
07 - Total					\$57,293.78
11	461172	12/17/2018	132878	HY-VEE INC	\$34.90
	461175	12/17/2018	012067	AMERICAN MATHEMATICS COMPETITIONS	\$306.00
	461182	12/17/2018	142528	POINT CONSTRUCTION & MANAGEMENT	\$13,275.00
	461191	12/13/2018	012989	APPLE COMPUTER INC	\$17.50
11 - Total					\$13,633.40
17	461119	11/29/2018	141906	SPORTSGRAPHICS INC	\$4,946.00

Millard Public Schools Check Register Prepared for the Board Meeting for Jan 7, 2019

Fund	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
17	461162	12/17/2018	142256	CONTROL MANAGEMENT INC	\$2,223.00
	E100425	11/29/2018	141772	TRED-MARK FINANCIAL INC	\$1,469.16
17 - Total					\$8,638.16
50	461110	11/29/2018	141967	ATTITUDE CONCEPTS FOR TODAY INC	\$4,275.00
	461156	12/17/2018	138718	JEREMY ALFERA	\$400.00
	461159	12/17/2018	139554	ALLEN D CHAPMAN	\$1,733.00
	461160	12/17/2018	138820	ANNE WINFIELD CHAPMAN	\$1,733.00
	461169	12/17/2018	140913	STEPHANI HYATT	\$895.00
	461174	12/17/2018	142526	LILLIE MARSH	\$546.00
	461176	12/17/2018	142527	MARK A MYERS	\$700.00
	461184	12/17/2018	141657	DINA RYAN-ELSE	\$840.00
50 - Total					\$11,122.00
99	461110	11/29/2018	141967	ATTITUDE CONCEPTS FOR TODAY INC	(\$171.00)
	461159	12/17/2018	139554	ALLEN D CHAPMAN	(\$56.00)
	461160	12/17/2018	138820	ANNE WINFIELD CHAPMAN	(\$56.00)
	461166	12/17/2018	142385	SHANNON KIEBLER	(\$104.00)
	461169	12/17/2018	140913	STEPHANI HYATT	(\$30.00)
	461176	12/17/2018	142527	MARK A MYERS	(\$28.00)
	461184	12/17/2018	141657	DINA RYAN-ELSE	(\$28.00)
99 - Total					(\$473.00)
Overall - Total					\$219,359.07

AGENDA SUMMARY SHEET

Agenda Item: Second Reading of Policy 5480 Search & Seizure

Meeting Date: January 7, 2019

**Background/
Description:**

Certificated staff members are permitted to search students or students' possessions whenever there is a reasonable suspicion that the student has in the student's possession illegal, or dangerous objects or substance, or any other object or substance the possession of which is contrary to District policy or governing law, or when necessary for the welfare and well-being of students, the protection of District property, or the administration of District policy.

Action Desired: Approval

**Policy /
Strategic Plan
Reference:**

N/A

Responsible Person(s): Bill Jelkin, Director of Student Services

Superintendent's Signature:



Pupil Student Services**Search and Seizure****5480**

Certificated staff members are permitted to search students or students' possessions whenever there is a reasonable suspicion that the student has in the student's possession illegal, or dangerous objects or substances, or any other objects or substances the possession of which is contrary to District policy, or governing law, or when necessary for the welfare and well-being of students, the protection of District property, or the administration of District policy.

School lockers are the exclusive property of the District and may be opened or searched by certificated staff members without notice and without student consent.

Certificated staff members may seize and take custody of any objects or substances found during a search whenever such objects or substances are dangerous, contrary to law or school policy, or ~~which~~ may threaten the welfare of students, school personnel, or District property.

Students may be subjected to alcohol and other drug screening and testing technology pursuant to District Policy 5490 and Rule 5490.1.

The refusal of a student to consent or submit to a reasonable search and/or to surrender objects or substances found as a result of such search may be grounds for discipline.

Policy Approved: July 5, 1988

Revised: July 5, 1994; October 16, 2000; May 16, 2011; [January 7, 2019](#)

Reaffirmed: December 20, 2010

Millard Public Schools
Omaha, NE

AGENDA SUMMARY SHEET

Agenda Item: Second Reading and Approval of Policy 8320:
Internal Board Policies - Formulation of Bylaws

Meeting Date: January 7, 2019

**Background/
Description:** This policy is being reviewed based on our seven-year cycle.

Action Desired: Approve Policy 8320:
Internal Board Policies - Formulation of Bylaws

**Policy /
Strategic Plan
Reference:** N/A

Responsible Person(s): Dr. Jim Sutfin

Superintendent's Signature:

A handwritten signature in black ink that reads "Jim Sutfin". The signature is written in a cursive style and is positioned on a light gray rectangular background.

Internal Board Policies

Formulation of Bylaws

8320

The Board's bylaws are rules designed to organize and control its internal procedures and operations. Some bylaws are in accordance with requirements of statute. Other bylaws may be formulated and adopted by the Board itself as long as they are not inconsistent with any statutes.

In its deliberations leading to the establishment or amendment of its bylaws, the Board's concern and objective will be the increased efficiency and effectiveness in carrying out its legally mandated tasks and for the best interests of the District in performing its educational responsibilities.

The Board will formulate and adopt a bylaw safeguarding the right of Board members to be informed of and to participate fully in the discussion of each proposed new or amended bylaw. The [Board's amendment of](#) bylaws shall be amended, repealed or enacted after two readings. The readings shall be at successive regular meetings unless tabled in accordance with Robert's Rules of Order.

[Neb. Rev. Stat. §§79-520](#)

Policy Adopted: February 4, 1974

Revised: December 16, 2002, [January 7, 2019](#)

Reaffirmed: October 3, 2011

Millard Public Schools
Omaha, NE

AGENDA SUMMARY SHEET

Agenda Item: First Reading of Policy 3215 - Support Services – Student Tuition Fees

Meeting Date: January 7, 2019

**Background/
Description:** Following District guidelines to review Policies every seven years. The draft accompanying Rule with proposed amendments for the January 21, 2019 Board Meeting is attached for the Board's information.

Action Desired: First Reading of Policy 3615 - Support Services – Student Tuition Fees

**Policy /
Strategic Plan
Reference:** N/A

Responsible Person(s): Chad Meisgeier, Chief Financial Officer

Superintendent's Signature:

A handwritten signature in cursive script, appearing to read "Jim Daulton", is written on a light-colored rectangular background.

Support Services – Students Tuition-Fees**3215**

Students from other districts attending Millard Public Schools shall be subject to tuition ~~fees~~ when permitted by law and as established by the Board of Education.

Adopted: April 7, 1975

Revised: [January 21, 2019](#)

Reaffirmed: August 16, 2010

Related Rule: [3615.1](#)

Legal Reference: [Neb. Rev. Stat. §79-215; Neb. Rev. Stat. §79-5,104](#)

Millard Public Schools
Omaha, NE

Support Services – Students – Tuition**3215.1**

Any student who does not qualify for free tuition shall be charged tuition in an amount equal to the “Annual Cost Per Pupil ADM” contained in the most recent Annual Financial Report filed with the Nebraska Department of Education. One-half of such tuition shall be paid to the District before such student is admitted to classes each semester.

Adopted: April 7, 1975
Revised: April 4, 2011, [January 21, 2019](#)
Reaffirmed:
Related Policy: [3215](#)
Legal Reference: Neb. Rev. Stat. §79-215; Neb. Rev. Stat. §79-5,104

Millard Public Schools
Omaha, NE

AGENDA SUMMARY SHEET

Agenda Item: Reaffirm Policy 3510- Support Services – Operations and Maintenance – Buildings and Grounds / Security - Locks

Meeting Date: January 7, 2019

Background/Description: Following District guidelines to review Policies every seven years, no changes are proposed to this Policy.

Action Desired: Reaffirm Policy 3510- Support Services – Operations and Maintenance – Buildings and Grounds / Security - Locks

Policy / Strategic Plan Reference: N/A

Responsible Person(s): Chad Meisgeier, Chief Financial Officer

Superintendent's Signature:



Support Services – Operations & Maintenance – Buildings & Grounds / Security – Locks 3510

The Superintendent (Designee) shall be responsible for the installation, maintenance, and operation of all electronic and manual lock systems controlling access to the District's facilities.

Adopted: April 7, 1975
Revised: January 17, 2011
Reaffirmed: [January 7, 2019](#)
Related Rule: 3622.1
Legal Reference: Neb. Rev. Stat. §79-501

Millard Public Schools
Omaha, NE

AGENDA SUMMARY SHEET

Agenda Item: Reaffirm Policy 3517 - Support Services – Business Injury Prevention Program

Meeting Date: January 7, 2019

Background/Description: Following District guidelines to review Policies every seven years, no changes are proposed to this Policy.

Action Desired: Reaffirm Policy 3517 - Support Services – Business Injury Prevention Program

Policy / Strategic Plan Reference: N/A

Responsible Person(s): Chad Meisgeier, Chief Financial Officer

Superintendent's Signature:

A handwritten signature in black ink, appearing to read "Jim Sutfin", is written on a light-colored rectangular background.

Support Services – Business Injury Prevention Program**3517**

The District shall establish a Safety Committee as required by law.

Adopted: September 23, 1996
Revised: January 17, 2011
Reaffirmed: [January 7, 2019](#)
Related Rule: 3622.1
Legal Reference: Neb. Rev. Stat. §48-443

Millard Public Schools
Omaha, NE

AGENDA SUMMARY SHEET

Agenda Item: Approval of Rule 3517.1 - Support Services – Business Injury Prevention Program

Meeting Date: January 7, 2019

Background/Description: Following District guidelines to review Policies/Rules every seven years.

Action Desired: Approval of Rule 3517.1 - Support Services – Business Injury Prevention Program

Policy / Strategic Plan Reference: N/A

Responsible Person(s): Chad Meisgeier, Chief Financial Officer

Superintendent's Signature:

A handwritten signature in cursive script, appearing to read "Jim Sutfin", is written on a light-colored rectangular background.

Support Services – Business ~~Rule: Safety Committee~~ Injury Prevention Program 3517.1

There shall be established a Safety Committee consisting of eight members:

- a. four of whom shall be appointed by the Superintendent, or his or her designee; and,
- b. one who shall be selected and appointed by the collective bargaining units representing the certificated staff (teachers and nurses); and,
- c. one who shall be selected and appointed by the collective bargaining unit representing the custodial and maintenance staff; and,
- d. one who shall be selected and appointed by the collective bargaining unit representing the educational paraprofessionals; and,
- e. one who shall be selected and appointed by the Superintendent, or his or her designee to represent non-union employees including professional technical employees and~~secretarial, food service and SPED van driver and other staff.~~

The safety committee will operate within the guidelines established by the Nebraska Department of Labor for injury prevention programs. Each school principal shall be responsible for implementing the district safety program in his or her building. The Superintendent will assign an administrator the responsibility for implementing the district safety program in each of the district's non-school buildings.

Adopted: September 23, 1996
 Revised: January 17, 2011, [January 7, 2019](#)
 Reaffirmed:
 Related Rule: 3622.1
 Legal Reference: [Neb. Rev. Stat. §48-443](#)

Millard Public Schools
 Omaha, NE

AGENDA SUMMARY SHEET

Agenda Item: First Reading Policy - 4120 – Human Resources-Personnel Lists

Meeting Date: January 7, 2018

**Background/
Description:**

Following District guidelines to review Board Policy every seven years. Legal References added. This Policy has been reviewed by the District's legal counsel.

Action Desired: Approve First Reading of Policy - 4120 – Human Resources-Personnel Lists

**Policy /
Strategic Plan
Reference:**

N/A

Responsible Person(s): Kevin Chick, Assoc. Superintendent of Human Resources

Superintendent's Signature:



Human Resources

Personnel Lists

4120

Personnel lists and any District staff directory will not be provided to any person or agent other than District personnel, without the permission of the Superintendent or designee. Upon written request, the Superintendent or designee will provide salaries and names of employees ~~by building~~. Employee home addresses, cell and home phone numbers, ~~District employment positions~~, and District employment email addresses, constitute personal information regarding District personnel, are not routine directory information and will not be disclosed. ~~Employee home addresses, cell and home phone numbers, District employment positions, and District employment email addresses, do not constitute routine directory information.~~

Legal Reference: Neb. Rev. Stat. § 84-712.05(7)

Policy Adopted: October 7, 1974

Reaffirmed: February 17, 1997; December 7, 2009

Revised: September 23, 2002; September 4, 2012, January 21, 2019

Millard Public Schools
Omaha, Nebraska

AGENDA SUMMARY SHEET

Agenda Item: Rule 5480.1 – Search & Seizure

Meeting Date: January 7, 2019

**Background/
Description:**

Certificated staff are authorized to conduct searches of a student's person, clothing, automobile, and property under a student's control including, but not limited to, purses, handbags, book bags, and briefcases. Certificated staff are also authorized to search student lockers. Certificated staff may take into custody any objects or substances that are illegal under federal or state law, or in violation of District Policy or Rule.

Action Desired: Approval

**Policy /
Strategic Plan
Reference:**

N/A

Responsible Person(s): Bill Jelkin, Director of Student Services

Superintendent's Signature:



Pupil Student Services

Search and Seizure

5480.1

- I. General Statement. Certificated staff are authorized to conduct searches of a student's person, clothing, automobile, and property under a student's control including, but not limited to, purses, handbags, book bags, and briefcases. Certificated staff are also authorized to search student lockers. Certificated staff may take into custody any objects or substances that are illegal under federal or state law, or in violation of District ~~P~~policy or ~~R~~rule.
- II. Procedures for Non-District Property. The following procedures shall be followed with respect to searches and seizures under this Rule:
 - A. Reasonable Searches Permitted.
 1. Searches of non-District property are to be conducted at such times and places as are reasonable under the circumstances. The scope of the search shall likewise be reasonable.
 2. Searches can be made under this Rule at any place on District property, at a District event, or at a place under District control or sponsorship.
 - B. Person, Clothing, Automobiles, Personal Possessions, and Field Trips.
 1. A search of a student's person, clothing, automobile, personal property or possessions will only be made if there is reasonable cause to believe that the student has possession or control of ~~an dangerous illegal~~ objects or substances that ~~is~~ are illegal under federal or state law, or in violation of District ~~P~~policy or ~~R~~rule.
 2. A search of the person, clothing, automobile, personal property or possessions shall be made, whenever practicable, by two certificated staff members. When the search is made of the student's person, the search shall be conducted only by staff members of the same sex as the student being searched.
 3. Prior to leaving on a field trip or other off-campus activity sponsored or participated in by the District, the District may search any baggage, purses, or other containers in the possession of or under the control of a District student participating in the field trip or other off-campus activity. In addition, students may be subjected to alcohol and other drug screening and testing technology pursuant to District Policy 5490 and Rule 5490.1.
- III. District Property: Student Lockers. Student lockers are the exclusive property of the District and the District does not relinquish its control and ownership of lockers by making them available for students. Student lockers are provided to students only for student convenience, and this privilege may be withdrawn by the District at any time. The search and inspection of lockers and the taking into custody of objects or substances which are illegal, dangerous or in violation of District ~~P~~policy or ~~R~~rule may be conducted at any time by certificated staff without notice and without student consent. Whenever practicable, two certificated staff members shall be present at the time locker searches are conducted.

- IV. Alcohol and other Drug Screening and Testing Technology. Students may be subjected to alcohol and other drug screening and testing technology pursuant to District Policy 5490 and Rule 5490.1.
- V. Enforcement of this Rule. The refusal by a student to consent to or permit a search, or the refusal to surrender objects or substances which are illegal or violate District ~~P~~policy or ~~R~~rule, may subject such student to suspension, expulsion, or other disciplinary action.
- VI. Law Enforcement Authorities. Police officers and other law enforcement authorities shall be permitted to conduct a search of a student, the student's clothing, and the student's possessions and property on District property, at a District event, or at a place under District control whenever such officers or authorities:
- A. Possess a judicial order providing for the same;
 - B. Are otherwise authorized by law to make a search; or
 - C. Exigent circumstances exist.
 - D. Neither school officials nor staff members shall participate directly or indirectly in any search or actions relating thereto conducted by a police officer or law enforcement official.

Related Rules: 5400.1, 5410.1, -5490, -5490.1

Rule Approved: July 13, 1988

Revised: July 5, 1994; June 16, 1997; October 16, 2000; May 16, 2011; [January 7, 2019](#)

Reaffirmed: December 20, 2010

Millard Public Schools
Omaha, NE

AGENDA SUMMARY SHEET

Agenda Item: Rule 5480.2 – Searches by Drug Detection Dogs

Meeting Date: January 7, 2019

**Background/
Description:**

The District shall use trained drug detection dogs to detect illegal drugs or contraband on school property. The purpose of the District's use of drug detection dogs is to respond to the problem of illegal drugs and contraband on school property, and to maintain a safe school environment conducive to learning.

Action Desired: Approval

**Policy /
Strategic Plan
Reference:**

N/A

Responsible Person(s): Bill Jelkin, Director of Student Services

Superintendent's Signature:



Pupil-Student Services

Searches by ~~Sniffer~~ Drug Detection Dogs

5480.2

- I. Purpose. The District shall use trained ~~sniffer~~ drug detection dogs to detect illegal drugs or contraband on school property. The purpose of the District's use of ~~drug detection~~ sniffer dogs is to respond to the problem of illegal drugs and contraband on school property, and to maintain a safe school environment conducive to learning.
- II. Types of Searches.
 - A. Search of Property. ~~Drug detection~~ Sniffer dogs may be used to sniff the air in or around vacant classrooms, vacant common areas, student lockers, and automobiles parked on school property. If the dog alerts to a particular locker, car, and/or an object(s) in a vacant classroom or other vacant common areas, it may be searched. If the dog alerts to a student's car, the student will be asked to unlock the car doors and trunk for an internal inspection. If the student refuses to unlock the car or trunk, the student's parents or guardian shall be notified of the student's refusal.
 - B. Search of Students. ~~Drug detection~~ Sniffer dogs will not be used for random sweep searches of students, and will only be allowed to sniff an individual student if there is sufficient cause to believe that the student possesses illegal drugs or other contraband. If sufficient cause exists and the ~~drug detection~~ sniffer dog alerts to a student suspected of having illegal drugs or contraband, the student's outer garments and/or purse or personal belongings shall be subject to search. If a pat search is necessary, it will be conducted by someone of the same sex as the suspected student.
- III. Notice of Use of Sniffer Dogs. District students and their parents or guardian will be notified annually of the District's use of ~~drug detection~~ sniffer dogs. The notice will include the following information:
 - A. That the District may use ~~drug detection~~ sniffer dogs to detect illegal drugs and/or contraband at any time, announced or unannounced.
 - B. That lockers remain under the jurisdiction of the District, and that although lockers are used by students during the school year, lockers are owned by the District and are subject to a ~~drug detection dogs~~ sniff search at any time. That illegal objects or substances found in lockers may be seized.
 - C. That all cars parked on school property shall be subject to a ~~drug detection dog~~ sniff search at any time, and that illegal objects or substances may be seized.
 - D. That students shall be subject to a ~~drug detection dog~~ sniff search if there is sufficient cause to believe that a student possesses illegal drugs or contraband.
 - E. That classrooms and all common areas are subject to a ~~drug detection dog~~ sniff search at any time whenever students are not present.
 - F. That if any illegal drugs or contraband are found on a student's person, or in his/her automobile, locker, or any other place on school property that the student has placed illegal drugs or contraband, the student may be subject to appropriate disciplinary action, including suspension or expulsion.
 - G. That students' parent(s) or guardian(s) shall be notified if illegal drugs or contraband are discovered.

IV. Disciplinary Action. Students who are found to be in violation of this Rule shall be subject to appropriate disciplinary action, including short-term suspension, emergency exclusion, long-term suspension, mandatory reassignment, expulsion, and/or curtailment from extracurricular activities.

V. Definitions.

- A. Alerts to shall mean an indication by the drug detection sniffer dog that the odor of an illegal drug or contraband is in the air or upon a student.
- B. Contraband shall mean all items prohibited by federal, state, or local law, or by District ~~P~~policy or Rule from being brought onto school property including, but not limited to, drug paraphernalia as defined in District Rule 5410.1, guns, and knives.
- C. Illegal drugs shall mean those substances defined in District Rule 5410.1 under Section III (B) (2) "Mood or behavior affecting substances", and any other drug which is illegal according to federal, state or local law.
- D. Outer garments shall mean all clothing ~~(slacks, trousers, dresses, shoes, hats, coats, gloves, etc.)~~ except the student's undergarments.
- E. Sufficient cause shall mean "reasonable cause" in the event the search is conducted by certificated staff of the District or its authorized agent, or "probable cause" if the search is conducted by police officers or other law enforcement authorities.

Related Rules: 5400.1, 5480.1

Rule Approved: June 16, 1997

Revised: October 16, 2000; [January 7, 2019](#)

Reaffirmed: December 20, 2010

Millard Public Schools
Omaha, NE

AGENDA SUMMARY SHEET

Agenda Item: Reaffirm Policy 6331: Curriculum, Instruction, and Assessment- Acceleration and Retention

Meeting Date: January 7, 2019

**Background/
Description:** This policy is due for review based on our seven-year cycle.

Action Desired: Reaffirm Policy 6331: Curriculum, Instruction, and Assessment- Acceleration and Retention

Policy / Strategic Plan

Reference: N/A

Responsible Person: Heather Phipps, Terry Houlton, Andy DeFreece, and Tony Weers

Superintendent's Signature:



Curriculum, Instruction, and Assessment

Acceleration and Retention

6331

The Superintendent or designee shall develop and implement student acceleration and retention procedures. The objectives of the procedures shall be to provide parents and District staff with guidelines and a process for making decisions regarding student grade or subject placement acceleration, and student grade placement retention, when either the appropriateness of continued instruction in the current grade or subject placement, or the appropriateness of promotion to the next grade, are questioned by parents or District staff.

Related Policies & Rules: 5100, 5100.2, 6320, 6320.1

Policy Approved: June 4, 2012

[Policy Reaffirmed: January 7, 2019](#)

Millard Public Schools
Omaha, NE

AGENDA SUMMARY SHEET

Agenda Item: Approval of Partnership with Metropolitan Community College

Meeting Date: January 7, 2019

**Background/
Description:**

We will be adding two additional academy opportunities, 3-D Animation and Games, and Business Administrative Professional Year 1 and Year 2 for the 2019-2020 school year. The Metropolitan Community College Career Academy is designed to provide high school juniors and seniors with opportunities to explore technical career fields. Students will participate in the academy classes in the afternoon four days a week.

The district has previously approved 27 academy opportunities. Academies are offered by MCC on a rotating basis with thirteen academies currently available. Students who enroll in an MCC Academy attend class on the appropriate MCC campus, provide their own transportation, pay tuition to earn MCC course credit, and earn elective credit toward high school graduation. These programs create opportunities for students that are not provided in our district and have potential to meet the needs of some students. The following table documents student participation for the past 5 years.

2014-15	2015-16	2016-17	2017-18	2018-19
15	11	8	14	23

The only cost to the district is for student textbooks.

A schedule of the additional academies is attached.

**Strategic Plan
Reference:**

N/A

**Responsible
Person(s):**

Dr. Heather Phipps, Dr. Tony Weers, Dr. Melanie Olson

**Superintendent's
Signature:**



Year 1 Student 2019-2020

Dates	Course	Title	Credits	Times	Scheduled Days
September – November, 2019					
	DIMA 1620	Introduction to 3-D Modeling & Animation	4.5	12:30-3:30	M, W
	DIMA 1600	Introduction to the Game Industry	4.5	12:30-3:30	T, TH
December, 2019 – February, 2020					
	DIMA 2625	3-D Modeling for Animation & Games	4.5	12:30-3:30	M, W
	DIMA 2700	3-D Games Development	4.5	12:30-3:30	T, TH
March – May, 2020					
	DIMA 2640	3-D Lab	4.5	12:30-3:30	M, W
	DIMA 1400	Game Design Fundamentals	4.5	12:30-3:30	T, TH
TOTAL CREDIT HOURS			27		

COURSE DESCRIPTIONS**DIMA 1400 - Game Design Fundamentals**

This course explores the practice and theory of interactive art. Students study the history of both analog and digital games and pursue the creative possibilities of interaction and play-based systems.

DIMA 1600 - Introduction to the Game Industry

This course surveys the video game industry from its beginnings to the present day. Students acquire an understanding of the evolution of games in our culture, as well as introductory knowledge of the wide variety of career options available in the video game industry through hands-on projects and learning.

DIMA 1620 - Introduction to 3-D Modeling and Animation

This course is an introduction to the production of motion picture graphics using 3-D modeling and animation software. Students study and practice techniques of 3-D model execution and scene design with light and camera placement.

DIMA 2625 - 3-D Modeling for Animation and Games

This course builds on the topics presented in DIMA 1620 with further explorations of the techniques of modeling, material definition, and animation. It emphasizes the development of 3-D models with techniques that are particularly suitable for games.

DIMA 2640 - 3-D Lab

This course requires an animation or game project that offers students an opportunity to build upon and integrate existing technical skills, share ideas with students from diverse animation disciplines, and produce a more complex product.

DIMA 2700 - 3-D Game Development

This course is an introduction to the production of motion picture graphics using 3-D modeling and animation software. Techniques of 3-D model execution and scene design with light and camera placement are practiced and refined.

Books Needed: *Books are subject to change, dependent upon the course criteria and without prior notice.

Please go to Follett Bookstore's web site at www.efollett.com start typing in Metropolitan Community College. For classes held at the South Campus select South Omaha; for classes held at the Sarpy Center select Sarpy; for classes held at the Applied Technology Center or Fort Campus select Omaha; for classes at the Elkhorn Campus or Fremont Center select Elkhorn.

BUSINESS ADMINISTRATIVE PROFESSIONAL

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Sarpy Center – 91st & Giles**Year 1 Student 2019-2020**

Dates	Course	Title	Credits	Times	Days
September – November 2019					
	INFO 1001	Information Systems and Literacy	4.5	1:00 – 3:00	M, W
	INFO 1010	Customer Service Skills	4.5	1:00 – 3:00	T, TH
	INFO 1013	Skillbuilding	2.0	1:00 – 3:00	F
December, 2019 – February, 2020					
	INFO 1008	Business Office Communications	4.5	1:00 – 3:00	M,W
	INFO 1211	Microsoft Word	4.5	1:00 – 3:00	T, TH
March – May, 2020					
	INFO 1212	Spreadsheet (Microsoft Excel)	4.5	1:00 – 3:00	M,W
	INFO 1215	Document Processing	4.5	1:00 – 3:00	T, TH
		TOTAL CREDIT HOURS	29		

Year 2 Student 2020-2021 (students who took 1st year in 2019)

Dates	Course	Title	Credits	Times	Scheduled Days
September – November 2020					
	INFO 1219	Professional Practices	4.5	1:00 – 3:00	M, W
	INFO 1012	Records Management	4.5	1:00 – 3:00	T, TH
December, 2020 – February, 2021					
	INFO 2260	Workplace Technologies	4.5	1:00 – 3:00	M,W
	INFO 1214	Business Presentations & Publications	4.5	1:00 – 3:00	T, TH
March – May, 2021					
	HMRL 1010	Human Relations Skills	4.5	1:00 – 3:00	M,W
	INFO 1213	Database Fundamentals (Microsoft Access)	4.5	1:00 – 3:00	T, TH
June – August, 2021					
(Summer Quarter is optional. Summer courses are required for Business Administrative Professional Certificate of Achievement.)					
	ENGL 1230	Business Writing	4.5	1:00 – 3:00	M,W
	MATH 1220	Business Math	4.5	1:00 – 3:00	T, TH

COURSE DESCRIPTIONS

INFO 1001 Information Systems and Literacy - This course introduces students to computer technology concepts and skills needed to be successful in their academic and professional lives. Topics include hardware, desktop and cloud-based applications, computer ethics, effective research techniques, security, and the Internet.

INFO 1008 Business Office Communications - This course explores the use of technology and methods for effective written and verbal communication in today's business environment. Students learn various written and verbal communication styles with emphasis on business office writing skills and English grammar. Technology topics include exploring applications commonly used in office communications as well as the detailed use of Microsoft Office Outlook software.

INFO 1010 Customer Service Skills - This course provides an in-depth look at the soft skills and self-management skills needed to provide effective customer service and support in all business environments.

INFO 1013 Skillbuilding - This course includes diagnosis of current keyboarding skills, individualized practice, and evaluation of progress. Students use the alphabetic keyboard and numeric keypad. Students must have prior keyboarding experience. NOTE: Recommended speed for enrollment and optimal success is 30 wpm.

INFO 1012 Records Management - Students utilize manual and electronic methods in completing a variety of practical applications. Projects include records management using the standard indexing rules developed by the Association of Records Managers and Administrators (ARMA).

INFO 1211 Microsoft Word - This course explores the features of Microsoft Word to create, design, and produce professional documents. It emphasizes character, paragraph, and document formatting. Students explore features such as tables, columns, labels, envelopes, outlines, styles, borders, shading, AutoFormat, AutoText, and templates. Students learn to enhance the visual display and clarity of documents by using various customizing and enhancement features. In addition, the course also covers working with multiple documents, using basic file management techniques, inserting graphic elements, footnotes, cross-references, fill-in forms, and exploring the development of Web pages. Students must receive a C or better in this course to enroll in the Office Professional Capstone course.

INFO 1212 Spreadsheets (Microsoft Excel) - This course teaches students spreadsheet techniques using Microsoft Excel. Students learn to design, create, manipulate, and print worksheets; use templates; create graphs; conduct what-if analysis; use various functions; create static and dynamic Web pages; send workbooks via email; and work with multiple worksheet/workbooks. Students must receive a C or better in this course to enroll in the Office Professional Capstone course.

INFO 1213 Database Fundamentals (Microsoft Access) - Students are introduced to database operations using Microsoft Access. This course focuses on database concepts; creating and editing tables, queries, forms and reports; adding, editing, and filtering records; creating and editing one-to-many relationships; and importing and exporting data. Students must receive a C or better in this course to enroll in the Office Professional Capstone course.

INFO 1214 Business Presentations and Publications - Students learn to present data in a quick, concise, and effective manner using Microsoft PowerPoint presentation and Microsoft Publisher software. Using MS PowerPoint, students create and format text slides; insert images, video, and audio; create custom themes and slide masters; and prepare full multi-slide presentations. Students also explore other web-based presentation software tools and use the basic features to create presentations. This course also explores professional presentation skills such as behavior, dress, and speaking manner. Using MS Publisher, students create, edit, format, and publish business flyers, tri-fold brochures, and newsletters. The final project requires students to create and present a slideshow to the class.

INFO 1215 Document Processing - The course provides thorough instruction in using word processing software to prepare a variety of business documents. It emphasizes planning and designing the layout of the document, correct formatting, proper spelling, grammar and punctuation, and increasing typing speed and accuracy.

INFO 1219 Professional Practices - This course provides the opportunity to acquire knowledge and skills in the area of office practices, to discuss trends, issues, and policies of today's business offices; and to use a digital notebook (Microsoft OneNote). Topics include administrative professional careers, professional image and office behavior, employer expectations, employee responsibilities and skills, personal communication skills, planning meetings and effective note-taking skills, understanding office financials, coordinating travel, personal organization, problem-solving and decision-making techniques, stress management control, and leadership skills and strategies. Functions learned using OneNote include creating and maintaining electronic notebooks to share information, managing tasks and projects, and collaborating with office staff.

INFO2260 Workplace Technologies - This course explores the newest technologies found in today's workplace and is written for office professionals and students seeking degrees outside of information technology. Topics include current operating systems, computer system parts, evaluating computer systems, applications and their uses, networking, digital lifestyles, and security.

MATH 1220 Business Mathematics - This course explores the development and application of the mathematical skills needed to solve problems related to business occupations. Topics include percentages, checking accounts and services, payroll, payroll taxes, cash and trade discounts, markdowns, property and sales taxes, simple and compound interest, installment purchases, loan payment plans, and annuities. NOTE: MATH 1220 and MATH 1240 do not require MATH 0930, 0931, or 0960 as a prerequisite; however, MATH 0910 skills are necessary. MATH 1220 and MATH 1240 satisfy the math requirements in certain programs only. Check to see what the program advises to fulfill the general education math requirement. In most cases, these courses do not transfer to other institutions as math credit.

ENGL 1230 Business Writing - Students develop rhetorical knowledge; practice critical reading, thinking, and writing; and use a writing process to draft, revise, and edit workplace documents. Prerequisite: (2) 1000-level writing assessment test score or ENGL 0960; and 1000-level reading assessment test score or RDLS 0100 - must be completed prior to taking this course.

HMRL 1010 Human Relations Skills - This is an introductory course in interpersonal skills, stressing the importance of utilizing those skills in the workplace. Students are presented with opportunities to become more effective, discerning, ethical, flexible, perceptive, and understanding in both professional and personal endeavors. Special attention is given to appropriate communication skills, multinational and diversity awareness, teamwork, and job-seeking skills as applied to an increasingly customer-oriented workplace.

Books Needed: *Books are subject to change, dependent upon the course criteria and without prior notice.

Please go to Follett Bookstore's web site at www.efollett.com start typing in Metropolitan Community College. For classes held at the South Campus select South Omaha; for classes held at the Sarpy Center select Sarpy; for classes held at the Applied Technology Center or Fort Campus select Omaha; for classes at the Elkhorn Campus or Fremont Center select Elkhorn.

Millard Course Descriptions

Xxxx 3-D Animation and Games **11-12** 10 Credits

Description: This program is provided through agreement with Metropolitan Community College. Students will attend classes at the Elkhorn Valley Campus. Students will complete Introduction to 3-D Modeling & Animation (DIMA 1620), Introduction to the Game Industry (DIMA 1600), 3-D Modeling for Animation and Games (DIMA 2625), 3-D Games Development (DIMA 2700), 3-D Lab (DIMA 2640), and Game Design Fundamentals (DIMA 1400). Students will be responsible for transportation, instructional materials, tuition and fees at MCC.

Prerequisites: Approved application and interview. Contact your counselor for information.

Xxxx Business Administrative Professional Year 1 **11-12** 10 Credits

Description: This program is provided through agreement with Metropolitan Community College. Students will attend classes at the Sarpy Center Campus. Students will complete Information Systems and Literacy (INFO 1001), Customer Service Skills (INFO 1010), Skillbuilding (INFO 1013), Business Office Communications (INFO 1008), Microsoft Word (INFO 1211), Spreadsheet (Microsoft Excel) (INFO 1212), Document Processing (INFO 1215). Students will be responsible for transportation, instructional materials, tuition and fees at MCC.

Prerequisites: Approved application and interview. Contact your counselor for information.

xxxx Business Administrative Professional Year 2 **11-12** 10 Credits

Description: This program is provided through agreement with Metropolitan Community College. Students will attend classes at the Sarpy Center Campus. Students will complete Professional Practices (INFO 1219), Records Management (INFO 1012), Workplace Technologies (INFO 2260), Business Presentations and Publications (INFO 1214), Human Relations Skills (HMRL 1010), Database Fundamentals (Microsoft Access) (INFO 1213). Optional summer quarter classes to acquire the Business Administrative Professional Certificate of Achievement. Business Writing (ENGL 1230) and Business Math (MATH 1220). Students will be responsible for transportation, instructional materials, tuition and fees at MCC.

Prerequisites: Successful completion of Business Administrative Professional Year 1.

**AGENDA SUMMARY
SHEET**

Agenda Item: Award of Contract for Abbott Elementary Roof Replacement - Phase I

Meeting Date: January 7, 2019

**Background/
Description:** This is a summer project funded with the proceeds from the 2013 bond issue.

Copies of the architect's letter and the bid tab are attached. A representative from BVH Architecture will be present to answer any questions.

Action Desired: It is recommended that the contract for the Abbott Elementary Roof Replacement – Phase I be awarded to Boone Brothers Roofing in the amount of \$211,450 and that the Chief Financial Officer be authorized to execute any and all documents related to such project.

**Policy /
Strategic Plan
Reference:** N/A

Responsible Person(s): Chad Meisgeier, Chief Financial Officer

Superintendent's Signature:



12 December 2018

Mr. John Brennan
Millard Public Schools
Support Services Center
13906 F St.
Omaha NE 68137

RE: Millard Public Schools – **Abbott Elementary School Roof Replacement – Phase I (Areas A & B-1)**
BVH Project No. 18275

Dear John,

On Thursday, December 6, 2018, bids were received to replace two (2) roof areas at Abbott Elementary School. The bid also includes replacing sheet metal edge flashings, miscellaneous metal, minor revisions to electrical and mechanical, and associated roofing work.

Six (6) bids were received for this work. Of the 5 responsive bids received, the average bid was 17% below the original budget estimate of \$310,000. The original low bid received was determined to be non-responsive upon researching the bidder's qualifications, similar experience and license credentials; and they were not able to provide the specified Manufacturer's warranty. The low bidder was then notified. The second low bidder (lowest qualified bid) was Boone Bros. Roofing in the amount of \$211,450.

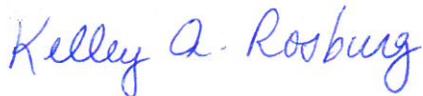
There were no bid alternates. Boone Bros. bid amount is \$98,550 below the original estimate of \$310,000. We were able to take advantage of early and competitive bidding conditions. Boone Bros. has successfully completed numerous roofing projects for the District, at North High as well as multiple phases of South High, and various Elementary Schools, and is a well qualified bidder.

Kelley Rosburg from BVH Architecture will be attending the School Board meeting on January 7, 2019 should any questions arise.

A copy of the bid tab is attached.

Respectfully,

BVH ARCHITECTURE



Kelley A. Rosburg, AIA

Enclosure

Cc: Chad Meisgeier, DSAC

BVHARCHITECTURE

440 N 8th St, Ste 100 Lincoln, NE 68508 / 402.475.4551 // 901 Jones St Omaha, NE 68102 / 402.345.3060

BID TABULATION

MPS Abbott Elementary Roof Replacement Phase 1 (Areas A, B-1)

BVH #18275

Thursday, December 6, 2018 at 9:30 a.m.

CONTRACTORS	BID BOND	ADDENDA	BASE BID	UNIT PRICE: Deteriorated Steel Deck Preparation and Coating		UNIT PRICE: Steel Deck Replacement		UNIT PRICE: Deteriorated Wood Nailer Replacement	
Boone Brothers Roofing	Yes	1	\$211,450	\$10.00	/sf	\$10.00	/sf	\$2.00	/Bd Ft
E3 Solutions	CC	1	\$167,500	\$1.45	/sf	\$7.80 (1.5)/\$19.25 (3")	/sf	\$12.00	/Bd Ft
JR and Company	Yes	1	\$266,150	\$2.75	/sf	\$6.25	/sf	\$3.50	/Bd Ft
McKinnis Roofing	Yes	1	\$242,300	\$5.00	/sf	\$9.50	/sf	\$2.50	/Bd Ft
Toney's Enterprises	Yes	1	\$285,000	\$6.00	/sf	\$13.50	/sf	\$3.75	/Bd Ft
White Castle Roofing	Yes	1	\$281,668	\$2.60	/sf	\$33.00	/sf	\$1.35	/Bd Ft

**AGENDA SUMMARY
SHEET**

Agenda Item: Award of Contract for Montclair Elementary Roof Replacement - Phase I

Meeting Date: January 7, 2019

**Background/
Description:** This is a summer project funded with the proceeds from the 2013 bond issue.

Copies of the architect's letter and the bid tab are attached. A representative from BVH Architecture will be present to answer any questions.

Action Desired: It is recommended that the contract for the Montclair Elementary Roof Replacement – Phase I be awarded to Bradco in the amount of \$178,900 and that the Chief Financial Officer be authorized to execute any and all documents related to such project.

**Policy /
Strategic Plan
Reference:** N/A

Responsible Person(s): Chad Meisgeier, Chief Financial Officer

Superintendent's Signature:



BVH ARCHITECTURE

14 December 2018

Mr. John Brennan
Millard Public Schools
Support Services Center
13906 F St.
Omaha NE 68137

RE: Millard Public Schools – **Montclair Elementary School Roof Replacement – Phase I (Areas B, C-1, C-2 & D)**
BVH Project No. 18276

Dear John,

On Thursday, December 13, 2018, bids were received to replace four (4) roof areas at Montclair Elementary School. The bid also includes replacing sheet metal edge flashings, gutters and miscellaneous associated work. When the original budget was established, it also included Roof A, which contains extensive roof detailing work, mechanical and some electrical work to raise several curbs, and extend ductwork. Due to the removal and installation of mechanical equipment associated with the ongoing chiller replacement project, Roof A was removed from the Phase I project scope. It will be incorporated in the Phase II roof replacement project at Montclair Elementary, which is currently slated for Summer 2020.

Six (6) bids were received for this work. The average bid was 44% below the original budget estimate. The low bid received was from Bradco in the amount of \$178,900 (approx. 59% below). There were no bid alternates. The low project bid amount is \$267,000 below the District's original estimate of \$445,000. The overage can be attributed to the reduction of project scope as outlined above and not having to replace the roof drains, as well as utilizing a lesser cost/SF roof system (still with 25 yr. Mfr. Warranty). We were also able to take advantage of early and competitive bidding conditions.

Bradco has successfully completed previous roofing projects at North High as well as West High, for the District, and is a qualified bidder.

Kelley Rosburg from BVH Architecture will be attending the School Board meeting on January 7, 2019 should any questions arise.

A copy of the bid tab is attached.

Respectfully,

BVH ARCHITECTURE



Kelley A. Rosburg, AIA

Enclosure

Cc: Chad Meisgeier, DSAC

BVH ARCHITECTURE

440 N 8th St, Ste 100 Lincoln, NE 68508 / 402.475.4551 // 901 Jones St Omaha, NE 68102 / 402.345.3060

BVH ARCHITECTURE

BID TABULATION

MPS Montclair Phase 1 (Areas B, C-1, C-2, D)

BVH #18276

Thursday, December 13, 2018 at 9:30 a.m.

CONTRACTORS	BID BOND	ADDENDA	BASE BID	UNIT PRICE: Deteriorated Steel Deck Preparation and Coating		UNIT PRICE: Steel 1-1/2" Metal Deck Replacement		UNIT PRICE: Steel 3" Acoustical Metal Deck Replacement		UNIT PRICE: Deteriorated Wood Nailer Replacement		UNIT PRICE: Additional Wood Nailers	
Boone Brothers Roofing	yes	1	\$221,500	\$7.50	/sf	\$10.00	/sf	\$12.00	/sf	\$2.00	/Bd Ft	\$2.00	/Bd Ft
Bradco	yes	1	\$178,900	\$5.50	/sf	\$12.50	/sf	\$50.00	/sf	\$3.50	/Bd Ft	\$2.50	/Bd Ft
JR and Co Inc.	yes	1	\$189,943	\$3.25	/sf	\$11.25	/sf	\$16.35	/sf	\$3.25	/Bd Ft	\$1.75	/Bd Ft
McKinnis Roofing	yes	1	\$202,500	\$5.00	/sf	\$9.50	/sf	\$35.00	/sf	\$2.50	/Bd Ft	\$2.00	/Bd Ft
Schefer's Roofing	yes	1	\$310,643	\$7.25	/sf	\$9.75	/sf	\$17.00	/sf	\$4.25	/Bd Ft	\$3.00	/Bd Ft
Toney's Enterprises	yes	1	\$263,000	\$6.00	/sf	\$13.50	/sf	\$21.00	/sf	\$3.75	/Bd Ft	\$3.75	/Bd Ft

**AGENDA SUMMARY
SHEET**

Agenda Item: Award of Contract for Neihardt Elementary Roof Replacement - Phase I

Meeting Date: January 7, 2019

**Background/
Description:** This is a summer project funded with the proceeds from the 2013 bond issue.

Copies of the architect's letter and the bid tab are attached. A representative from BVH Architecture will be present to answer any questions.

Action Desired: It is recommended that the contract for the Neihardt Elementary Roof Replacement – Phase I be awarded to Boone Brothers Roofing in the amount of \$363,700 and that the Chief Financial Officer be authorized to execute any and all documents related to such project.

**Policy /
Strategic Plan
Reference:** N/A

Responsible Person(s): Chad Meisgeier, Chief Financial Officer

Superintendent's Signature:



19 December 2018

Mr. John Brennan
Millard Public Schools
Support Services Center
13906 F St.
Omaha NE 68137

RE: Millard Public Schools – **Neihardt Elementary School Roof Replacement – Phase I (Areas E, G, H & Bid Alternate Roof J)**
BVH Project No. 18277

Dear John,

On Tuesday, December 18, 2018, bids were received to replace three (3) roof areas at Neihardt Elementary School. There was one (1) bid alternate also taken, for an additional 11,000 S.F. of roofing. The bid also includes replacing sheet metal flashings, metal caps, and miscellaneous associated work. The original budget estimate was based on an existing concrete roof deck and installation of a hot asphalt roof system. During later site investigation, it was confirmed roof decks were metal, so we were able to use a less expensive roof system which still provides a 25 yr. manufacturer's warranty.

A total of five (5) bids were received for this project. The average total bid was 22% below the original budget estimate of \$575,000. The low Base Bid received was from Boone Bros. in the amount of \$235,250 . There was one bid alternate for 11,000 S.F. on roof area J. The total low project bid amount is \$363,700 including the bid alternate. We are recommending acceptance of both the base bid and bid alternate #1 to the extent funds are available for the project.

Boone Bros. has successfully completed numerous roofing projects for the District, and is a well qualified bidder.

Kelley Rosburg from BVH Architecture will be attending the School Board meeting on January 7, 2019 should any questions arise.

A copy of the bid tab is attached.

Respectfully,

BVH ARCHITECTURE



Kelley A. Rosburg, AIA

Enclosure

Cc: Chad Meisgeier, DSAC

BID TABULATION

MPS Neihardt Elementary Roof Replacement Ph 1 (Areas E, G, H and Alt J Roof)

BVH #18277

Thursday, December 18, 2018 at 9:30 a.m.

CONTRACTORS	BID BOND	ADDENDA	BASE BID	ALTERNATE 1: ADD cost to replace roof on Roof Area J	TOTAL: Base Bid and Alternate #1	UNIT PRICE: Steel Deck Preparation and Coating		UNIT PRICE: Steel 1-1/2" Metal Deck Replacement		UNIT PRICE: Deteriorated Wood Nailer Replacement		UNIT PRICE: New Wood Blocking Add/Deduct
Boone Brothers Roofing	Yes	1	\$235,250	\$128,450	\$363,700	\$5.00	/sf	\$10.00	/sf	\$2.00	/Bd Ft	\$2.00
Bradco	Yes	1	\$316,000	\$199,000	\$515,000	\$5.50	/sf	\$12.00	/sf	\$2.75	/Bd Ft	\$2.00
McKinnis Roofing	Yes	1	\$251,400	\$121,000	\$372,400	\$5.00	/sf	\$9.50	/sf	\$3.50	/Bd Ft	\$3.00
Schefer's	Yes	1	\$413,682	\$132,732	\$546,414	\$7.25	/sf	\$9.75	/sf	\$4.25	/Bd Ft	\$3.00
Toney's Enterprises	Yes	1	\$285,750	\$137,875	\$423,625	\$6.00	/sf	\$13.50	/sf	\$3.75	/Bd Ft	\$3.75

**AGENDA SUMMARY
SHEET**

Agenda Item: Award of Contract for Rockwell Elementary Skylight Replacement - Phase II

Meeting Date: January 7, 2019

**Background/
Description:** This is a summer project funded with the proceeds from the 2013 bond issue.

Copies of the architect's letter and the bid tab are attached. A representative from BVH Architecture will be present to answer any questions.

Action Desired: It is recommended that the contract for the Rockwell Elementary Skylight Replacement – Phase II be awarded to SpecPro in the amount of \$126,419 and that the Chief Financial Officer be authorized to execute any and all documents related to such project.

**Policy /
Strategic Plan
Reference:** N/A

Responsible Person(s): Chad Meisgeier, Chief Financial Officer

Superintendent's Signature:



14 December 2018

Mr. John Brennan
Millard Public Schools
Support Services Center
13906 F St.
Omaha NE 68137

RE: Millard Public Schools – **Rockwell Elementary School Skylight Replacement – Phase II**
BVH Project No. 18279

Dear John,

On Thursday, December 13, 2018, bids were received to replace the remaining existing exterior canopy skylight at Rockwell Elementary School. The bid also includes replacing sheet metal wall cap flashing above all skylights.

Only one (1) bid was received for this work. The low bid received was from SpecPro in the amount of \$126,419. There were no bid alternates. The low project bid amount is \$7,419 (< 1%) above the District's original estimate of \$119,000. The overage can be attributed to the small relative size of this project as well as the City changing to the 2012 IBC Building Code in July of 2018.

SpecPro has successfully completed numerous skylight replacement projects for the District in the past, including Elementary, Middle and High Schools, as well as Phase I of the Rockwell project.

Kelley Rosburg from BVH Architecture will be attending the School Board meeting on January 7, 2019 should any questions arise.

A copy of the bid tab is attached.

Respectfully,

BVH ARCHITECTURE



Kelley A. Rosburg, AIA

Enclosure

Cc: Chad Meisgeier, DSAC

BID TABULATION

MPS Rockwell Elementary Skylight Phase II
BVH #18279
Thursday, December 13, 2018 at 10:30 a.m.

CONTRACTORS	BID BOND	ADDENDA	BASE BID
SpecPro, Inc.	Yes	1	\$126,419

AGENDA SUMMARY SHEET

Agenda Item: Designation of the Official Paper of Record

Meeting Date: Monday, January 7, 2019

**Background/
Description:**

In accordance with Nebraska law and district policy, advance publicized notice is made before regular and special Board of Education meetings by a method designated by the Board and recorded in the minutes.

Since January 12, 2004, *The Daily Record* has been designated as the official paper of record. *The Daily Record* also is the official paper for the City of Omaha, the County of Douglas, the Fourth Judicial District Court, the County Court of Douglas County, the Separate Juvenile Court of Douglas County, the Nebraska Department of Roads, the Nebraska Public Service Commission, the Omaha Bar Association, the Omaha Barristers Club, the Omaha Legal Professionals Association, and the Nebraska Association of Legal Assistants. *The Daily Record* charges 60¢ per line with costs decreasing for notices running multiple days. Circulation is 2,900.

In the event that a special meeting is called after the deadline has passed for *The Daily Record*, the meeting is advertised in the *Omaha World-Herald* or the *Midlands Business Journal*. The *World-Herald* is \$8.17 per line Monday through Saturday with a circulation of approximately 95,415. The Sunday edition is \$10.13 per line with a circulation of approximately 115,419. The *Midlands Business Journal* charges 68¢ per line, plus a \$7 filing fee. Circulation is approximately 4,500. For both publications, costs may drop with additional runs of the notice. The average notice is approximately ten lines.

In addition to publication in the official newspaper, the Board of Education meeting schedule is listed in the district's electronic calendar which is reflected on both the district website and mobile app. Agendas are placed on the website on Fridays before the meetings.

Action Desired: Approval of *The Daily Record* as the Official Paper of Record

**Policy /
Strategic Plan**

Reference: Parameter: We will always communicate effectively, both internally and externally, in order to implement our strategic plan, operate our schools, and maintain high levels of community support.

Responsible Person: Rebecca Kleeman, Director of Communications

Superintendent's Signature:



**AGENDA SUMMARY
SHEET**

Agenda Item: Designation of Official Depositories

Meeting Date: January 7, 2019

**Background/
Description:** School districts are required by Nebraska statutes to officially designate the financial institutions they will be using for the purpose of depositing funds. This action is taken at the organizational meeting in January of each year.

Currently, the First National Bank of Omaha is providing all of our banking services except for some activity fund related services which are provided by US Bank and Core Bank.

The District is preparing an RFP for Banking Services. If any banking institutions are proposed to be changed through that process, the changes will come to the Board for approval.

School district funds are also invested in the Nebraska Liquid Asset Fund. This is a statewide investment pool that provides secured short-term investment opportunities for Nebraska school districts and ESUs.

Action Desired: It is recommended that the district designate the First National Bank of Omaha and the Nebraska Liquid Asset Fund as the primary depositories for school district funds with the further designation of US Bank and Core Bank for school activity fund deposits.

**Policy /
Strategic Plan
Reference:** N/A

Responsible Person(s): Chad Meisgeier, Chief Financial Officer

Superintendent's Signature:



AGENDA SUMMARY SHEET

Agenda Item: Human Resources

Meeting Date: January 7, 2019

Background/ Personnel Items: (1) Recommendation to Hire; (2) Resignation Agenda;
Strategic Plan Reference: (3) Resignation Notification Incentive (RNI); (4) Voluntary Separation Program (VSP)

Description:

Action Desired: Approval

Policy / N/A
Strategic Plan Reference:

Responsible Person(s): Kevin Chick

Superintendent's Signature:



January 7, 2019

TEACHER RECOMMENDED FOR HIRE

Recommend: The following teachers be hired for the 2018-2019 school year:

1. David A. Barg – MA – Boston University. Orchestra teacher (Short-Term Contract) at Millard South High School for the 2018-2019 school year.
2. Mark D. Stegman – MA – University of Nebraska, Omaha. Math teacher at Horizon High School for the 2018-2019 school year. Previous Experience: Glenwood, IA (2015-Present); Westside High School, Nebraska (1983-2015)
3. Bailey J. Pofahl – BA – University of Nebraska, Omaha. Grade 2 teacher at Black Elk Elementary School for the 2018-2019 school year.

January 7, 2019

RESIGNATIONS

Recommend: The following resignation(s) be accepted:

1. Ralph R. Rodriguez – Science teacher at Millard South High School. Resigning at the end of the first semester for employment outside of education.
2. Kathy A. Lentz – Grade 2 teacher at Black Elk Elementary School. Resigning at the end of the first semester because of family relocation.
3. Thomas J. Young – Vocal Music teacher at Millard West High School. Resigning effective immediately for personal reasons.

January 7, 2019

Resignation Notification Incentive

Recommend: The following resignations be approved to participate in the District's Resignation Notification Incentive Program:

22. Stephanie L. Beisch – Information Specialist at Millard South High School. Retiring at the end of the 2018-2019 school year.
23. Kimberly L. Anderson – Grade 2 teacher at Ackerman Elementary School. Retiring at the end of the 2018-2019 school year.
24. Rose Mary Braun – School Nurse at Montclair Elementary School. Retiring at the end of the 2018-2019 school year.
25. Kimberli A. Brummer – Grade 5 teacher at Norris Elementary School. Retiring at the end of the 2018-2019 school year.
26. Amber L. Becker – Grade 1 teacher at Wheeler Elementary School. Resigning for personal reasons at the end of the 2018-2019 school year.
27. Lauren E. Camenzind – Grade 3 teacher at Ackerman Elementary School. Resigning at the end of the 2018-2019 school year because of family relocation.
28. Audrey M. Cover – Grade 6 teacher at Andersen Middle School. Retiring at the end of the 2018-2019 school year.
29. Kimberly J. DeWispelare – Kindergarten teacher at Harvey Oaks Elementary School. Retiring at the end of the 2018-2019 school year.
30. Susan J. Anglemeyer – Principal at Upchurch Elementary School. Retiring at the end of the 2018-2019 school year.
31. Victoria L. Glesmann – Physical Education teacher at Millard West High School. Retiring at the end of the 2018-2019 school year.
32. Judith A. Glesne – Family Consumer Science teacher at Millard North High School. Retiring at the end of the 2018-2019 school year.
33. Amanda J. Hegge – Resource Special Education teacher at Reeder Elementary School. Retiring at the end of the 2018-2019 school year.
34. Helen Katsiris – Special Education Resource teacher at Millard North High School. Retiring at the end of the 2018-2019 school year.
35. Kathleen A. Landgren – Grade 3 teacher at Montclair Elementary School. Retiring at the end of the 2018-2019 school year.
36. Antonette M. Lovejoy – Vocal Music teacher at Andersen Middle School. Retiring at the end of the 2018-2019 school year.
37. Karen K. Marsh – Grade 4 teacher at Harvey Oaks Elementary School. Resigning for personal family reasons at the end of the 2018-2019 school year.
38. Sandra R. Miller – Special Education Preschool teacher at Rockwell Elementary School. Retiring at the end of the 2018-2019 school year.

39. Miriam E. Nehe – Grade 3 teacher at Cody Elementary School. Retiring at the end of the 2018-2019 school year.
40. Doreen K. Nelson – ELL teacher at Central Middle School. Retiring at the end of the 2018-2019 school year.
41. April D. Redman – World Language teacher at Millard North Middle School. Resigning at the end of the 2018-2019 school year for personal reasons.
42. Jeffrey A. Salberg – Social Studies teacher at Millard North High School. Retiring at the end of the 2018-2019 school year.
43. Alyssa K. Schwarzenberger – Social Studies teacher at Millard North Middle School. Resigning at the end of the 2018-2019 school year to pursue a career outside of education.
44. Olivia S. Spence – Kindergarten teacher at Reagan Elementary School. Resigning at the end of the 2018-2019 school year to pursue a career outside of education.
45. Nancy L. Spencer – Math teacher at Central Middle School. Resigning at the end of the 2018-2019 school year for employment outside of education.
46. Christina L. Tingwald – Special Education Resource teacher at Millard North High School. Retiring at the end of the 2018-2019 school year.
47. Angela K. Ulness – Grade 4 teacher at Bryan Elementary School. Resigning at the end of the 2018-2019 school year because of family relocation.
48. Roxann K. Worley – Counselor at Norris Elementary School. Retiring at the end of the 2018-2019 school year.
49. Tamara L. Zielke – Vocal Music teacher at Aldrich Elementary School. Retiring at the end of the 2018-2019 school year.

January 7, 2019

Voluntary Separation Program (VSP)

Recommend: The following qualified candidates be approved to participate in the District's Voluntary Separation Program.

8. Audrey M. Cover – Grade 6 teacher at Andersen Middle School
~ 33.1 years of service
9. James M. Gates – Physical Education teacher at Cody Elementary School
~ 29.5 years of service
10. Sandra R. Miller – Special Education Preschool teacher at Rockwell Elementary School
~ 29.7 years of service
11. RoxAnn Worley – Counselor at Norris Elementary School
~ 22 years of service
12. Stephanie L. Beisch – Media Specialist at Millard South High School
~ 25 years of service
13. Susan J. Anglemyer – Principal at Upchurch Elementary School
~ 25 years of service

AGENDA SUMMARY SHEET

Agenda Item: Elementary Learning Center Summer Program Report

Meeting Date: January 7, 2019

**Background
Description:**

The Elementary Learning Center Summer Program, supported by funds from the Learning Community of Douglas and Sarpy Counties, provided Pre-K through Grade 2 students from 9 MPS elementary schools the opportunity to participate in targeted practice for reading, writing and math skills during the summer. In 2018, the program was offered at Bryan Elementary. More than 600 students were invited, 244 accepted, and 199 attended.

This report contains program and enrollment information. An internal evaluation of student performance data was conducted and is included in this report.

- For attending students entering Kindergarten, Letter Sound Fluency and Number Identification benchmark scores increased from pretest to post-test. Incoming Kindergarten students who attended the ELC had lower average fall 2018 scores on NWEA MAP in reading and mathematics than similar invited students who did not attend.
- Students entering first grade who attended the ELC stayed the same or made gains from pretest to post-test on benchmark assessments which include Letter Sound Fluency, Phoneme Segmentation Fluency, and an internally developed math assessment. First grade students who attended scored higher in the fall than similar students who did not attend on the NWEA MAP mathematics assessments and made gains from spring to fall on the MAP reading assessment.
- Students entering 2nd and 3rd grade who attended the ELC experienced a gain from pre-test to post-test on reading and math benchmark assessments. Those 2nd grade students who attended the ELC had lower average RIT scores on the NWEA MAP mathematics and reading assessments than did those students who were invited but did not attend. 3rd grade students who attended the ELC demonstrated gains from spring to fall on the MAP mathematics assessment.
- Data analysis indicates that summer school does positively impact student achievement, but it does not totally negate summer regression.

Action Desired: Information Only

Policy/Strategic Plan Reference: The Strategic Plan calls to support instructional best practices and to ensure that all students are college and career ready.

Responsible Persons: Heather Phipps, Andrew DeFreece, Kara Hutton

Superintendent's Signature:



2018 Elementary Learning Center Summer Program

Summary Information

Location:	Bryan Elementary
Dates:	July 9 to July 27, 2018
Time:	8:30-12:45
Administrator:	Joseph Vonderhaar
Number of Teachers:	17
Other Specialists:	1 Counselor, 1 Bilingual Liaison
Number of Students:	199
Ave. Class Size:	12

The following classes were held during the three week session:

- Kindergarten Readiness (5 sections)
- Reading, Writing and Math Skills 1 (4 sections)
- Reading, Writing and Math Skills 2 (5 sections)
- Reading, Writing and Math Skills 3 (3 sections)

The Elementary Learning Center Summer Program was made possible by a grant from the Learning Community of Douglas and Sarpy Counties in partnership with Millard Public Schools and other community organizations.

Students from nine MPS elementary schools (Cody, Rockwell, Norris, Sandoz, Holling Heights, Bryan, Neihardt, Willowdale -ELL and Montclair -ELL) were invited to participate. Eligible students qualified based on limitations in English proficiency, deficiencies in reading, writing and math skills, and economic disadvantage.

	PK	K	1	2	Total
Bryan	8	3	8	5	24
Cody	6	7	3	4	20
Disney	1	6	6	1	14
Holling Heights	6	10	13	3	32
Neihardt	9	3	4	9	25
Norris	5	7	10	7	29
Rockwell	5	6	9	3	23
Sandoz	5	0	1	3	9
Montclair	7	2	7	2	18
Willowdale	0	4	1	0	5
Total	52	48	62	37	199

- 55% of the students who attended the program qualify for the Free or Reduced Price Lunch Program.

- Of the students who attended in 2018, 29% were of limited English proficiency, compared to 26% in 2017.
- 25% of participating students were students with a disability.
- The average daily attendance was 93.6%.

Instructional Design:

Classes were provided for students entering Kindergarten, 1st, 2nd, and 3rd grades. Course content included reading, writing and math instruction. In order to provide the maximum amount of direct instruction targeted at specific skills, class size was limited to 10-12 students. Each day the students had three hours of instructional time.

The Elementary Learning Center Summer Program used the Great Source Summer Success Reading Program for reading and writing instruction. The materials include theme magazines, leveled texts, Read-Aloud books and a Reader's Handbook. Teachers also supplemented with materials from the Scholastic Summer Reading and the Scott Foresman Reading Street materials that are used throughout the year. The language arts block provided time for large group instruction, small group rotations, instructional writing, and Read-Aloud. Students were placed in groups based on assessment data from the end of the school year as well as data collected on the first day of the program.

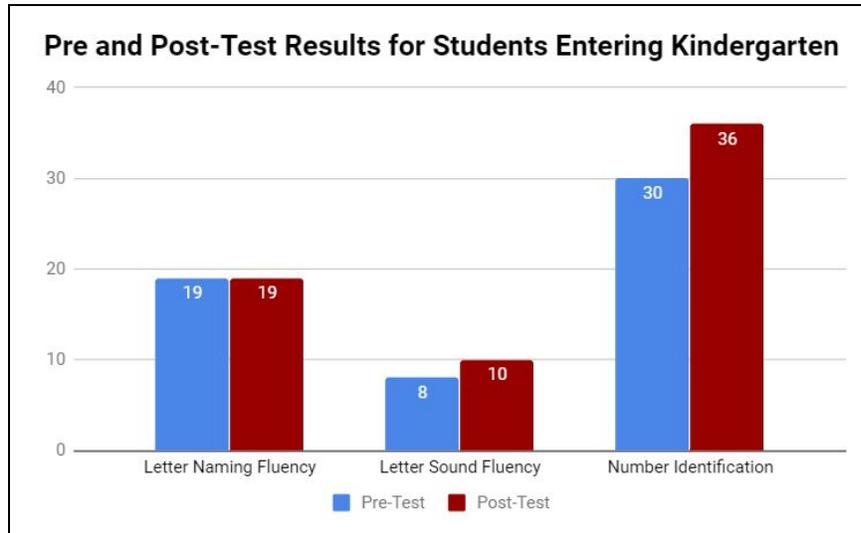
In mathematics, the curriculum was re-evaluated. The mathematics curriculum is aligned with the district's new mathematics curriculum, Math Expressions. Teachers also supplemented with Great Source Summer Success Math and Everyday Counts-Calendar Math. Again, whole group and small-group instructional strategies were used.

In addition, Imagine Learning, a computer-based program, was used with all students. Imagine Learning is designed to provide support in literacy and language skills. All students worked with this software for 20 minutes, four days per week. It is individualized and very engaging.

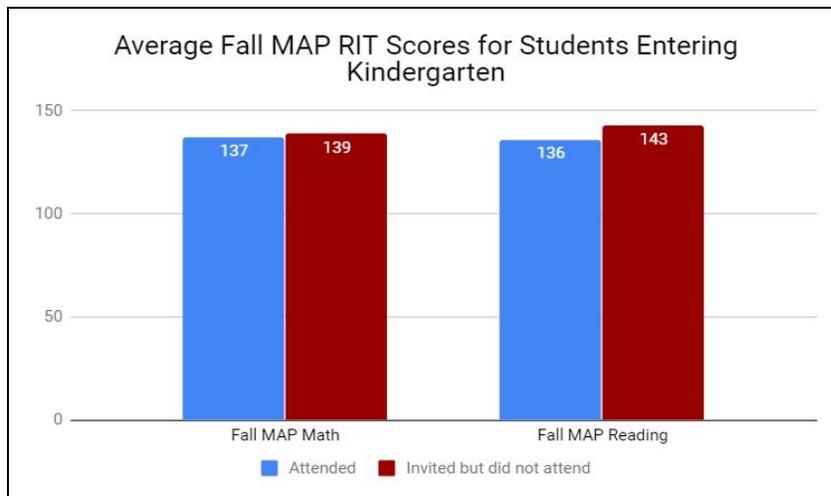
Evaluation:

An internal analysis was conducted to determine the growth of participating students during the program as well as the impact on summer learning loss. Results were examined for assessments given in May, July pre- and post-tests, and August 2018. Research finds that students can lose two to three months of learning over the summer. One purpose of the Elementary Learning Center Summer Program is to combat those losses. Therefore, not only did we compare pre- and post-test results of students participating in the program, but we also compared the August results of students participating and like students who did not participate.

- Students going into kindergarten remained consistent from pretest to post-test on Letter Naming Fluency and demonstrated gains for Letter Sound Fluency, and Number Identification.

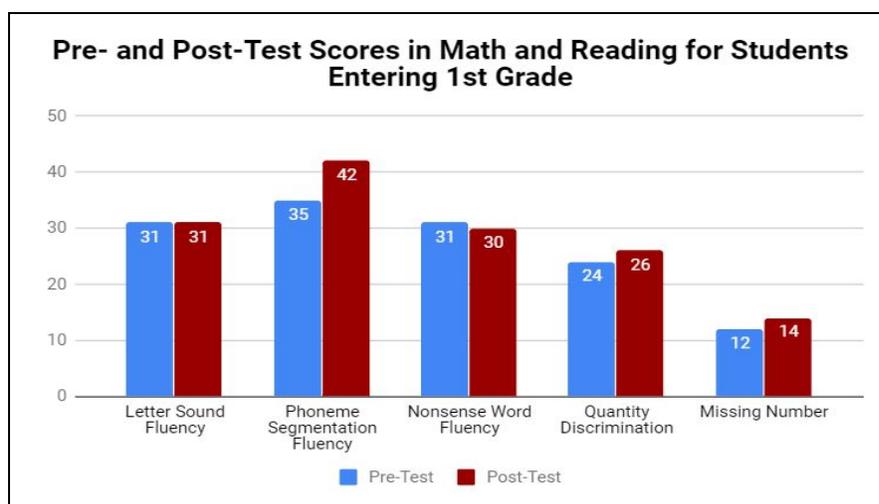


- The average MAP RIT scores were higher for those invited incoming Kindergarten students who did not attend the ELC than students who did attend.

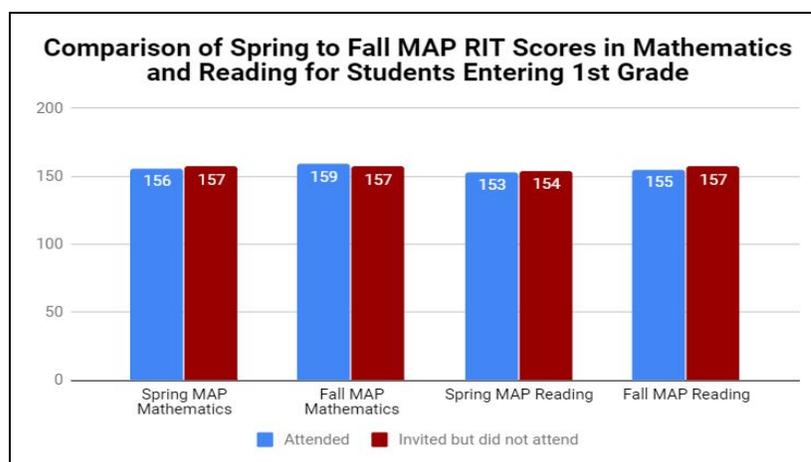


1st Grade

- Students going into first grade made gains from pretest to post-test on the Phoneme Segmentation benchmark assessment. They scored consistently on Letter Sound Fluency and had a slight drop in Nonsense Word Fluency.
- In Mathematics, students entering first grade made growth from pretest to post-test on Quantity Discrimination and Missing Number.

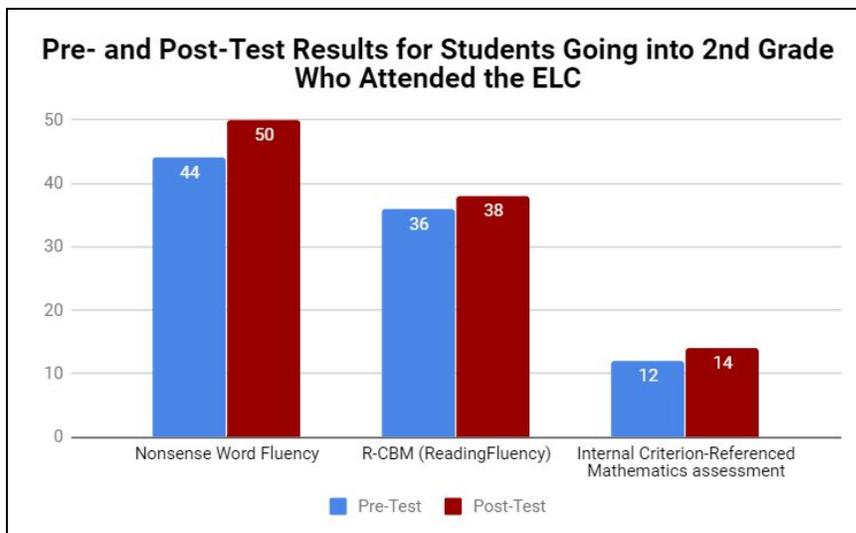


- Incoming first-grade students who attended the ELC demonstrated growth in their NWEA MAP Mathematics and Reading average RIT scores from spring to fall. In addition, they scored higher on the fall 2018 MAP Mathematics assessments than similar peers who were invited but did not attend the ELC.

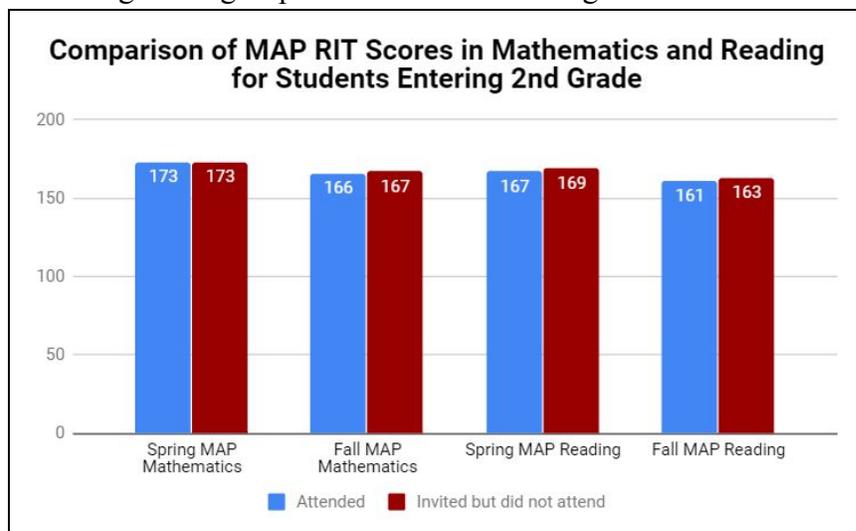


2nd Grade

- Students going into 2nd grade made gains in Nonsense Word Fluency and reading fluency during the 2018 ELC program. They also demonstrated growth in mathematics as reflected by the results on an internal criterion-referenced mathematics assessment.

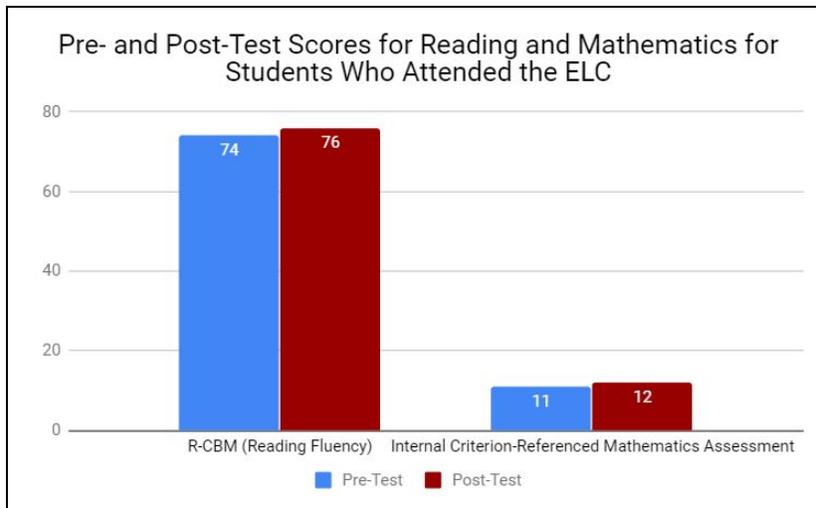


- Students entering second grade who attended the ELC and similar students who were invited but did not attend scored similarly on the fall 2018 NWEA MAP assessments for mathematics and reading. Both groups demonstrated learning losses in math and reading.

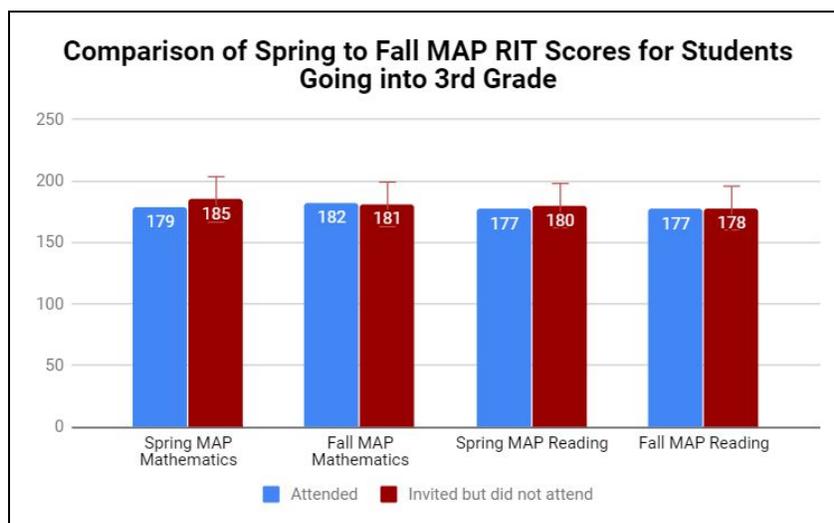


3rd Grade

- Students entering 3rd grade demonstrated growth from pre-test to post-test on the reading fluency assessment (R-CBM) and the internally developed mathematics assessment during the ELC program.



- Students going into 3rd grade who attended the ELC demonstrated growth on the NWEA MAP Mathematics Assessment from spring to fall and remained consistent in reading from spring to fall. Similar students who were invited but did not to attend demonstrated losses in both mathematics and reading.

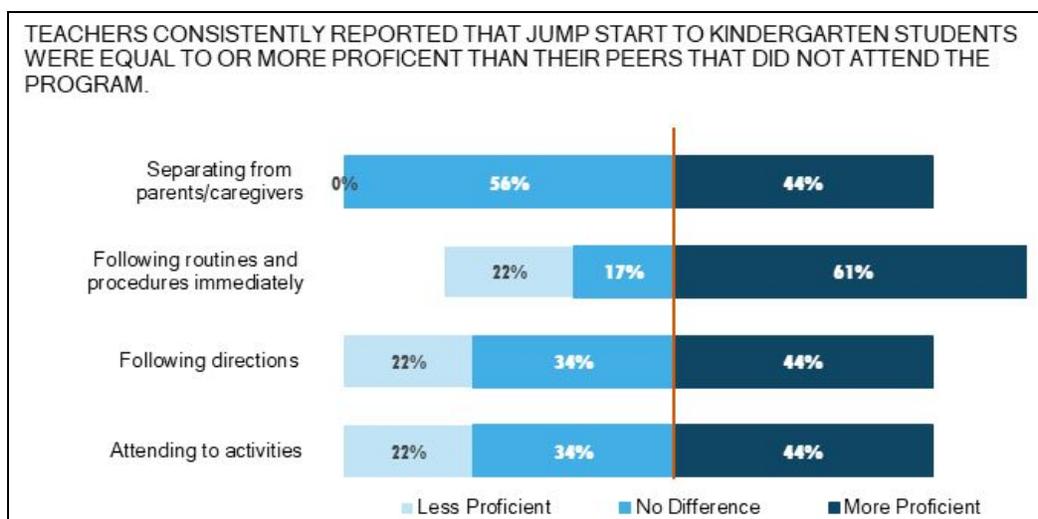
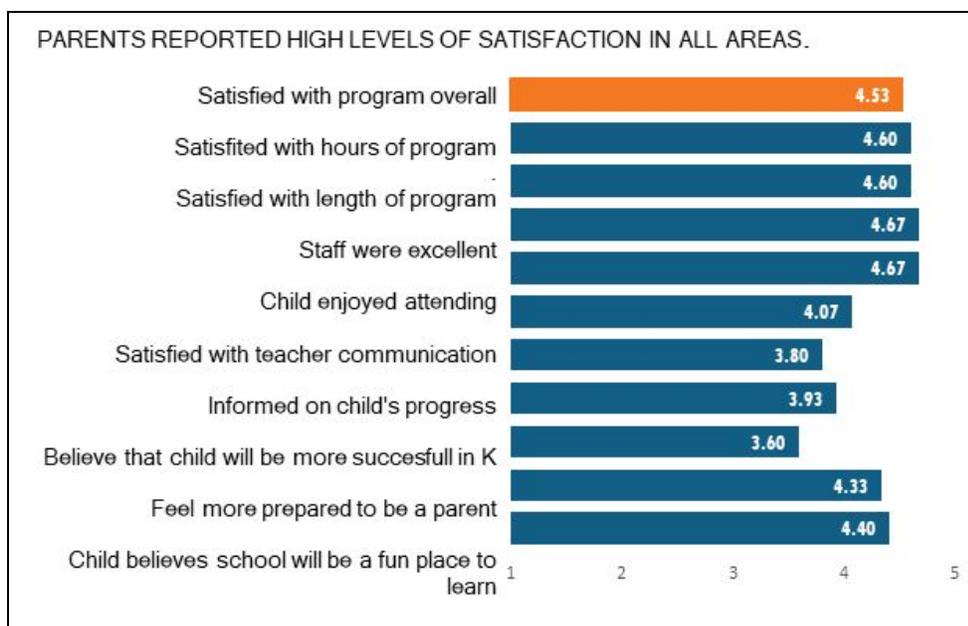


Collaboration and Partnership:

Providing opportunities for parental involvement and collaboration has a positive impact on learning for all students, but particularly for students who are economically disadvantaged. In addition, research shows that community involvement also has a positive impact on achievement. As part of the Elementary Learning Center Summer Program, the following services were offered:

- Breakfast and lunch for all students.
- Transportation to and from school.
- Weekend food packs from the Food Bank for the Heartland were distributed on each Friday during the program to some of the students in need. Foodpacks were also provided by Good Shepherd Lutheran Church
- Dental checkups, fillings, teeth cleaning, crowns, and extractions were available through the services of One World Community Health Centers, Inc. and their mobile clinic. The clinic offered more than 17 different types of procedures and consultations.
- Three Family Days with activities for students and parents, including:
 - STEM Focus-Spheros, Ozobots, and Google Expeditions,
 - Art Focus-Rose Theater, Music with Mrs. Chapman,
 - Academic Focus-math games, reading strategies, reading promotion by the Omaha Public Library
 - Science Focus-Papio Natural Resource District, building birdhouses
 - Wellness Focus- Bike Safety, presentations by the Omaha Fire Department, Outdoor games, presentation on lead contamination and available testing
- In addition, other community organizations partnering with MPS to provide support were the Millard Business Association (Project Wee Care), Project Harmony, Heartland Hope, Region 6, Lion's Club, Financial First, First National Bank, Nebraska Methodist College, and the Nebraska Family Helpline (DHHS).

Jumpstart to Kindergarten Parent Survey Results:



- Overall, parents were very satisfied with the program, giving an average score of 4.53 out of 5.
- Parents reported that the staff were excellent, with an average score of 4.67.
- Children enjoyed attending and parents report that their child believes that school can be a fun place to learn (4.4).
- Although parent feedback on communication about their child's progress has improved, teachers and administrators will continue to research the best way to share information with parents.

Financial Report:

- The initial allocation from the Learning Community was \$127,442.43.

Grant Receipts		\$111,023.81	
Expenditures			
	Salaries/Benefits		\$84,924.19
	Supplies/Curriculum		\$2,631.07
	Transportation		\$23,468.55
	Total Expenses		\$111,023.81
Balance			\$0.00
2018 Allocation	\$127,442.43		
2018 Expenses	\$111,023.81		
2020 Carryover	\$16,418.62		

Note: Carryover is for 2019 as the budget for 2018 has already been set.

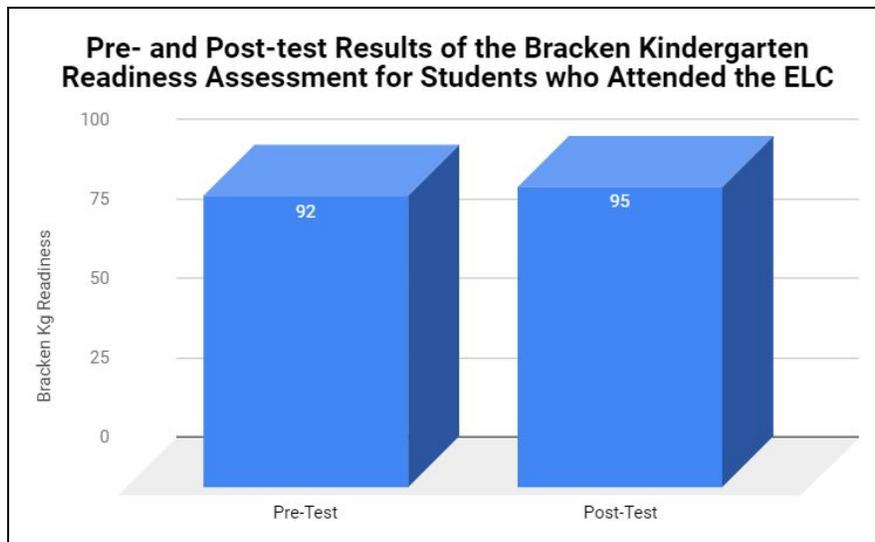
External Analysis:

Due to the extensive nature of district reports on Extended Learning Programs and the variety of assessments, an external analysis of student data for students going into first through third grades was not completed by the Learning Community.

The Learning Community did provide the Bracken School Readiness data from the Millard students who are now kindergarten students in their evaluation of all Jump Start to Kindergarten programs.

Jump Start to Kindergarten

- Students entering kindergarten made gains on the Bracken School Readiness assessment from pre-test to post-test.



AGENDA SUMMARY SHEET

Agenda Item: NSCAS 2017-18 Report

Meeting Date: January 7, 2019

**Background/
Description:**

Aggregate results of the 2018 State English Language Arts (ELA) Assessment, State Mathematics Assessment, and State Science Assessment for grades 3-8, 11 are presented in the following pages. As a requirement for the Nebraska Department of Education each spring students in grades 3, 4, 5, 6, 7, 8, and 11 are required to participate in state ELA and mathematics testing, and students in grades 5, 8, and 11 participate in state science testing. Summary tables of 2017-18 NSCAS* - ELA, M, S results are listed on the following pages.

*NSCAS - Nebraska Student-Centered Assessment System

Note: The “11th-grade” NSCAS test is the ACT test administered in April 2018. The ACT is given to all students in their 3rd year of high school. It is not based on credit count / class standing.

Action Desired: Information / Discussion

**Policy /
Strategic Plan**

Reference: Supports the mission of the district.

**Responsible
Person(s):** Dr. Heather Phipps and Dr. Darin Kelberlau

Superintendent's Signature:



English Language Arts

2017-18 Results

For grades 3-8.....even though the Statewide assessment for English Language Arts was brand new in 2016-17 (College & Career Readiness). Due to significant changes in the test, 2017-18 is a new baseline year. The test has a new scale (per subject per grade level), new performance levels, and is grade level adaptive. The test no longer includes a text-dependent writing item (grades 5-8). The performance levels are “Developing”, “On-Track”, and “College & Career Readiness” (CCR). The test continues to assess College and Career Readiness standards are much higher than previous years.

	Percent of Students “On Track” & “CCR”		Average Scale Score		Range of Scale Scores
	MPS	NE	MPS	NE	
3rd	64%	53%	2499	2481	2220 - 2840
4th	69%	56%	2535	2511	2250 - 2850
5th	63%	51%	2550	2531	2280 - 2860
6th	55%	47%	2552	2538	2290 - 2870
7th	60%	47%	2571	2549	2300 - 2880
8th	59%	51%	2575	2560	2310 - 2890
11th	69%	50%	20.2	17.6	1-36

Mathematics

2017-18 Results

For grades 3-8....this is the first year of NSCAS-M that is aligned to College and Career Readiness standards. In 2017-18 the mathematics standards being assessed will be held to a similar level of expectations as the ELA standards. The performance levels and adaptive nature are the same as the ELA test.

	Percent of Students “On Track” & “CCR”		Average Scale Score		Range of Scale Scores
	MPS	NE	MPS	NE	
3rd	63%	50%	1214	1192	1000 - 1470
4th	66%	50%	1254	1226	1010 - 1500
5th	64%	50%	1267	1241	1020 - 1510
6th	59%	55%	1262	1253	1030 - 1530
7th	59%	49%	1268	1254	1040 - 1540

8th	58%	50%		1281	1269	1050 - 1550
11th	65%	50%		21.1	18.9	1-36

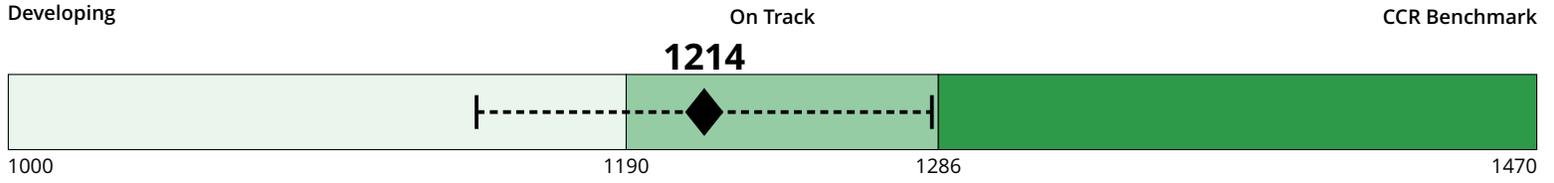
Science

2017-18 Results

Science will be the last subject transitioning to the College and Career Ready level of expectations. Nebraska students will most likely field test in the Spring of 2019 and pilot in 2020. The fully operational test will be live in 2021.

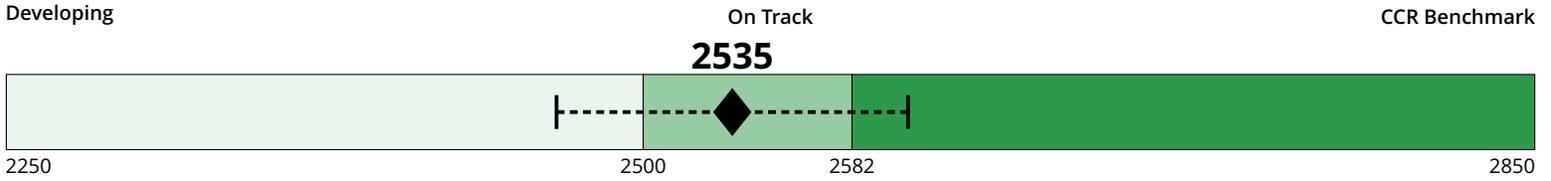
	Percent of Students "On Track" & "CCR"			Average Scale Score		Range of Scale Scores
	MPS	NE		MPS	NE	
5th	80%	69%		112	102	0 - 200
8th	77%	66%		113	102	0 - 200
11th	71%	54%		21.9	19.3	1-36

Mathematics Average Scale Score: **1214**



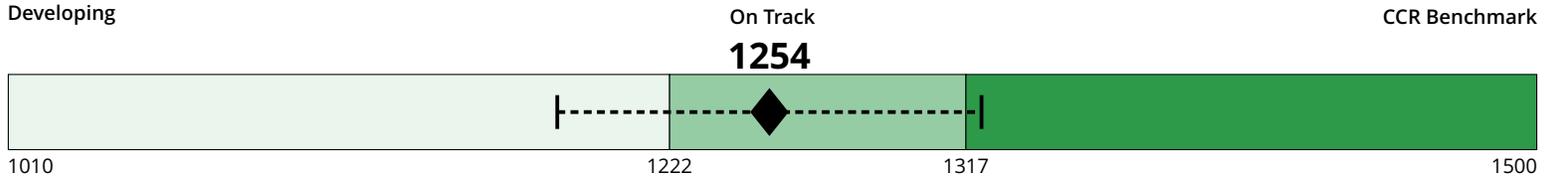
Reporting Categories	Developing	On Track	CCR Benchmark
Number		1217	
Algebra		1217	
Geometry		1213	
Data		1219	

English Language Arts Average Scale Score: **2535**



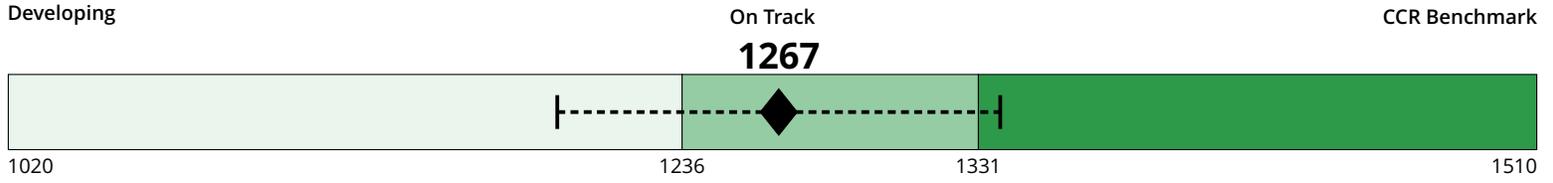
Demographic		Developing	On Track	CCR Benchmark
GENDER	Female		2539	
	Male		2531	
RACE/ETHNICITY	Hispanic or Latino		2509	
	American Indian or Alaskan Native		2512	
	Asian		2564	
	Black or African American		2489	
	Native Hawaiian or Other Pacific Islander		2485	
	White		2540	
	Two or More Races		2519	
OTHER	Limited English Proficiency		2451	
	Special Education		2478	
	Economically Disadvantaged		2502	

Mathematics Average Scale Score: **1254**



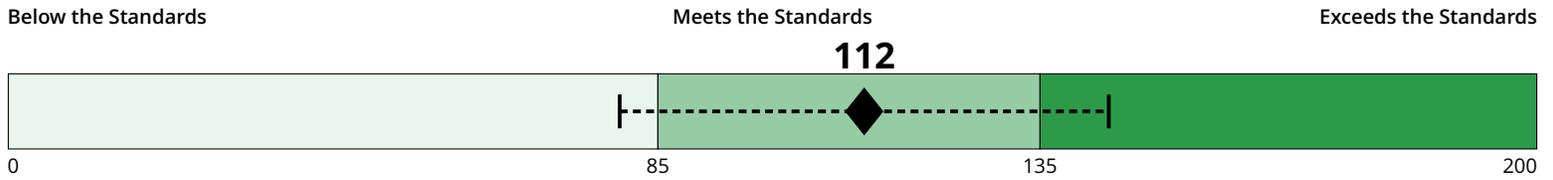
Demographic		Developing	On Track	CCR Benchmark
GENDER	Female		1248	
	Male		1260	
RACE/ETHNICITY	Hispanic or Latino		1220	
	American Indian or Alaskan Native		1225	
	Asian		1297	
	Black or African American		1207	
	Native Hawaiian or Other Pacific Islander		1219	
	White		1259	
	Two or More Races		1242	
	OTHER	Limited English Proficiency		1181
Special Education		1201		
Economically Disadvantaged		1219		

Mathematics Average Scale Score: **1267**



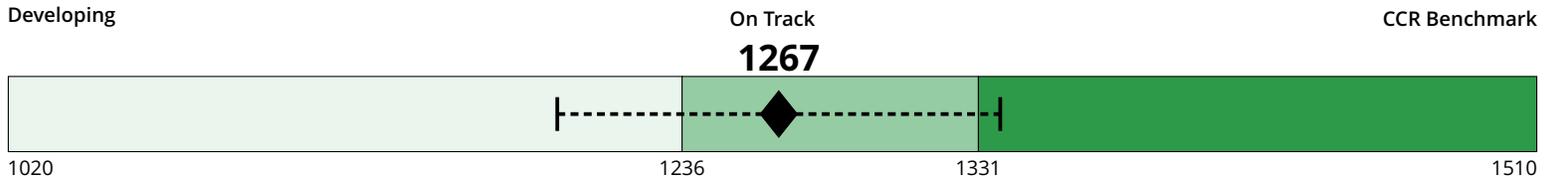
Reporting Categories	Developing	On Track	CCR Benchmark
Number		1267	
Algebra		1270	
Geometry		1263	
Data		1262	

Science Average Scale Score: **112**



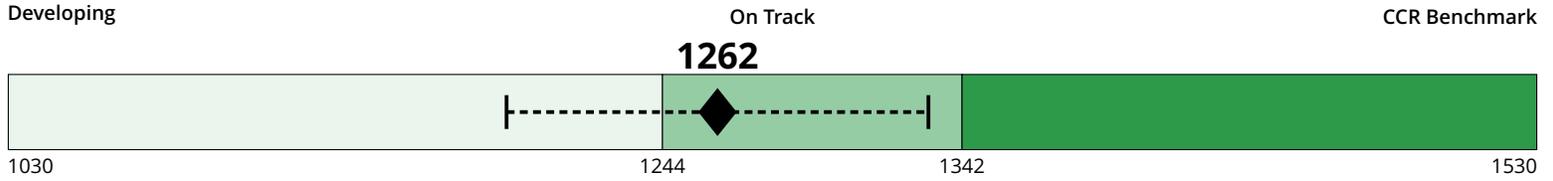
Reporting Categories	Below the Standards	Meets the Standards	Exceeds the Standards
Inquiry, Nature of Science & Tech		113	
Physical Science		114	
Life Science		120	
Earth/Space Sciences		110	

Mathematics Average Scale Score: **1267**



Demographic		Developing	On Track	CCR Benchmark
GENDER	Female		1262	
	Male		1270	
RACE/ETHNICITY	Hispanic or Latino		1238	
	American Indian or Alaskan Native		1260	
	Asian		1313	
	Black or African American		1216	
	Native Hawaiian or Other Pacific Islander		1251	
	White		1270	
	Two or More Races		1251	
OTHER	Limited English Proficiency		1194	
	Special Education		1207	
	Economically Disadvantaged		1232	

Mathematics Average Scale Score: **1262**



Demographic		Developing	On Track	CCR Benchmark
GENDER	Female		1259	
	Male		1264	
RACE/ETHNICITY	Hispanic or Latino		1228	
	American Indian or Alaskan Native		1207	
	Asian		1311	
	Black or African American		1236	
	Native Hawaiian or Other Pacific Islander		1190	
	White		1265	
	Two or More Races		1243	
OTHER	Limited English Proficiency		1159	
	Special Education		1193	
	Economically Disadvantaged		1226	

What is NSCAS?

The Nebraska Student-Centered Assessment System (NSCAS) Summative assessments are developed specifically for Nebraska to provide educators, students, and guardians with an assessment of student progress on the Nebraska College and Career Ready Standards in English Language Arts and Mathematics and the Nebraska Legacy Standards in Science.

How are achievement levels determined?

Achievement levels are determined with Nebraska educators and approved by the Nebraska State Board of Education.

What is |---◆---|?

The (◆) represents your district's average scale score. Scale scores allow valid comparisons of performance across time and across districts. The (|---|) represents the ranges covered by one standard deviation (SD) above the average and one SD below the average. The SD is a measure of the variability of test scores from the average (i.e., how spread out scores are in relation to the average). The middle 68% of students fall within 1 SD of the average.

For More Information:

The Interpretive Guide is available online to aid families, teachers, and administrators in understanding test results. Visit <https://community.nwea.org/community/nebraska>.

NSCAS Summative Content Area Standards

English Language Arts & Math (Grades 3-8)

Based on the Nebraska College and Career Ready Standards, Achievement levels are Developing, On Track, and College and Career Ready Benchmark (CCR Benchmark).

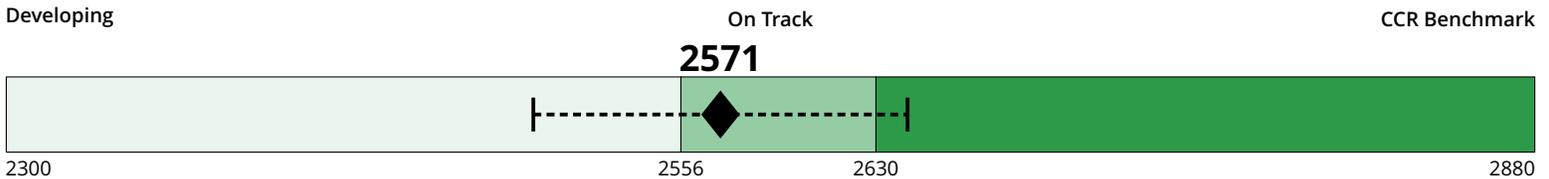
Science (Grades 5 & 8)

Based on Nebraska Legacy Standards until 2020. Based on the Nebraska College and Career Ready Standards starting in 2021. Achievement levels are Below the Standards, Meets the Standards, and Exceeds the Standards.

District Score Comparison

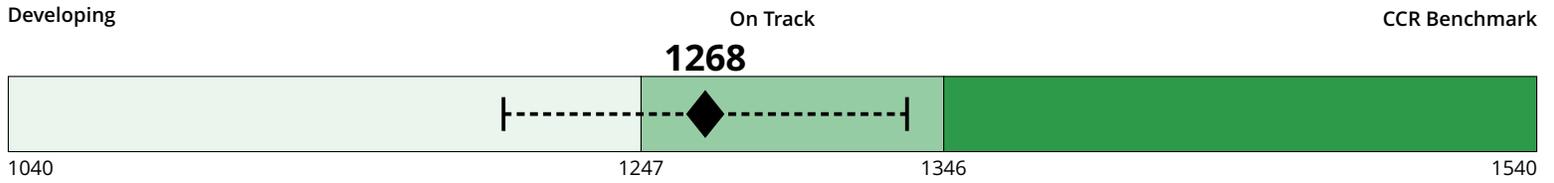
CONTENT AREA	DISTRICT	STATE	SCORE RANGE
English Language Arts	2571	2549	2300-2880
Mathematics	1268	1254	1040-1540

English Language Arts Average Scale Score: **2571**



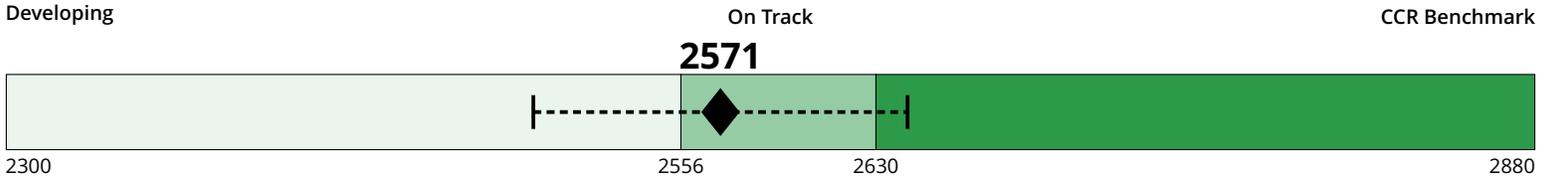
Reporting Categories	Developing	On Track	CCR Benchmark
Reading Vocabulary		2578	
Reading Comprehension		2570	
Writing Skills		2576	

Mathematics Average Scale Score: **1268**



Reporting Categories	Developing	On Track	CCR Benchmark
Number		1268	
Algebra		1276	
Geometry		1255	
Data		1276	

English Language Arts Average Scale Score: **2571**



Demographic		Developing	On Track	CCR Benchmark
GENDER	Female		2578	
	Male		2563	
RACE/ETHNICITY	Hispanic or Latino		2541	
	American Indian or Alaskan Native		2539	
	Asian		2599	
	Black or African American		2515	
	Native Hawaiian or Other Pacific Islander		2516	
	White		2576	
	Two or More Races		2567	
OTHER	Limited English Proficiency		2463	
	Special Education		2495	
	Economically Disadvantaged		2536	

What is NSCAS?

The Nebraska Student-Centered Assessment System (NSCAS) Summative assessments are developed specifically for Nebraska to provide educators, students, and guardians with an assessment of student progress on the Nebraska College and Career Ready Standards in English Language Arts and Mathematics and the Nebraska Legacy Standards in Science.

How are achievement levels determined?

Achievement levels are determined with Nebraska educators and approved by the Nebraska State Board of Education.

What is |---◆---|?

The (◆) represents your district's average scale score. Scale scores allow valid comparisons of performance across time and across districts. The (|---|) represents the ranges covered by one standard deviation (SD) above the average and one SD below the average. The SD is a measure of the variability of test scores from the average (i.e., how spread out scores are in relation to the average). The middle 68% of students fall within 1 SD of the average.

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NSCAS Summative Content Area Standards

English Language Arts & Math (Grades 3-8)

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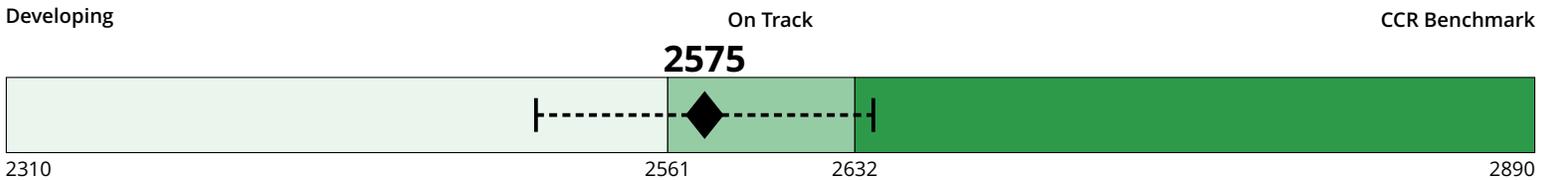
Science (Grades 5 & 8)

Based on Nebraska Legacy Standards until 2020. Based on the Nebraska College and Career Ready Standards starting in 2021. Achievement levels are Below the Standards, Meets the Standards, and Exceeds the Standards.

District Score Comparison

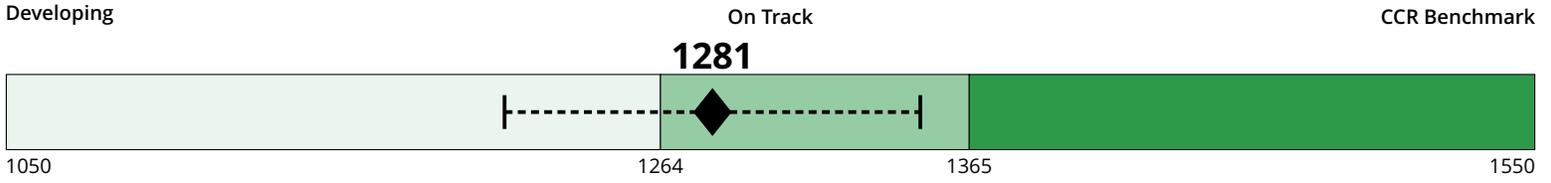
CONTENT AREA	DISTRICT	STATE	SCORE RANGE
English Language Arts	2575	2560	2310-2890
Mathematics	1281	1269	1050-1550
Science	113	102	0-200

English Language Arts Average Scale Score: **2575**



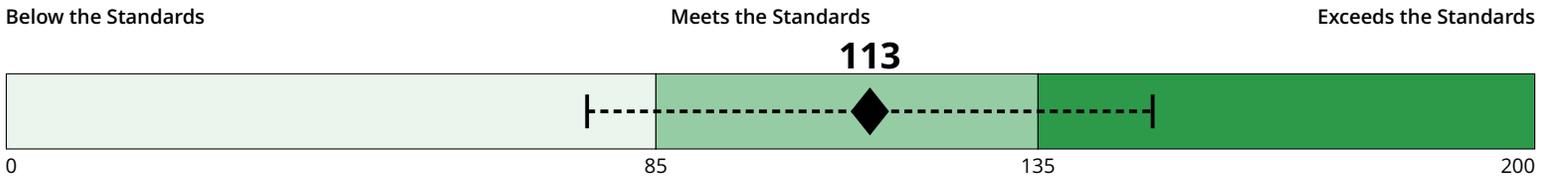
Reporting Categories	Developing	On Track	CCR Benchmark
Reading Vocabulary		2587	
Reading Comprehension		2576	
Writing Skills		2571	

Mathematics Average Scale Score: **1281**



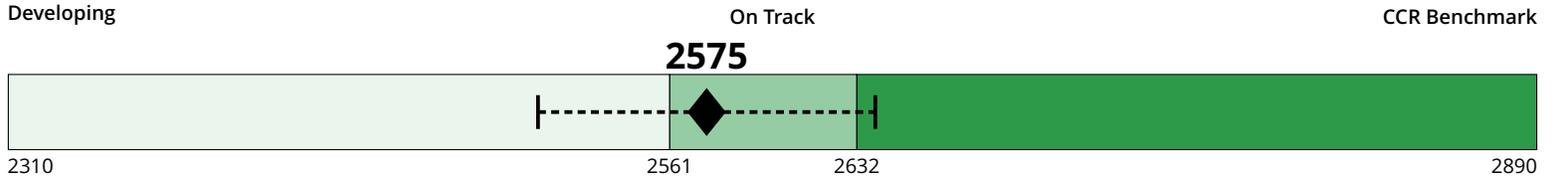
Reporting Categories	Developing	On Track	CCR Benchmark
Number		1283	
Algebra		1286	
Geometry		1279	
Data		1290	

Science Average Scale Score: **113**



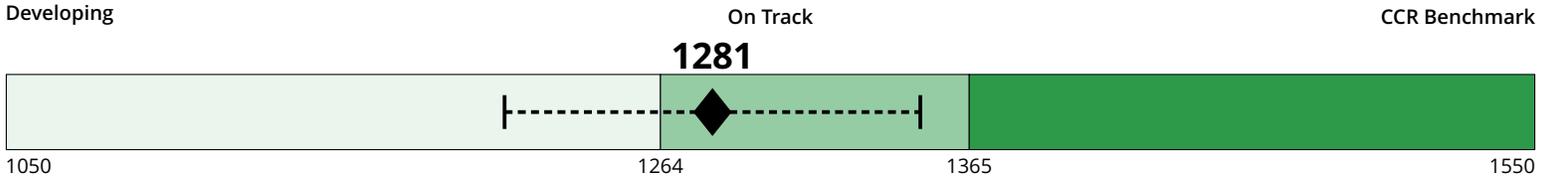
Reporting Categories	Below the Standards	Meets the Standards	Exceeds the Standards
Inquiry, Nature of Science & Tech		118	
Physical Science		114	
Life Science		115	
Earth/Space Sciences		111	

English Language Arts Average Scale Score: **2575**



Demographic		Developing	On Track	CCR Benchmark
GENDER	Female		2582	
	Male		2568	
RACE/ETHNICITY	Hispanic or Latino		2551	
	American Indian or Alaskan Native	2491		
	Asian		2617	
	Black or African American		2537	
	Native Hawaiian or Other Pacific Islander		2549	
	White		2575	
	Two or More Races		2585	
OTHER	Limited English Proficiency	2473		
	Special Education		2519	
	Economically Disadvantaged		2545	

Mathematics Average Scale Score: **1281**



Demographic		Developing	On Track	CCR Benchmark
GENDER	Female		1282	
	Male		1281	
RACE/ETHNICITY	Hispanic or Latino		1249	
	American Indian or Alaskan Native		1241	
	Asian		1351	
	Black or African American		1250	
	Native Hawaiian or Other Pacific Islander		1272	
	White		1280	
	Two or More Races		1287	
OTHER	Limited English Proficiency		1199	
	Special Education		1216	
	Economically Disadvantaged		1245	



Scores shown on this report are for state reporting purposes only.

District Report Spring 2017-2018	Student Count	Math						ELA						Science					
		Developing		On Track		ACT		Developing		On Track		ACT		Developing		On Track		ACT	
		N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%
Total	1836	645	35	402	22	789	43	563	31	272	15	1001	55	532	29	480	26	824	45
Gender																			
Male		307	34	196	22	407	45	335	37	125	14	450	49	252	28	227	25	431	47
Female		338	37	206	22	382	41	228	25	147	16	551	60	280	30	253	27	393	42
Ethnicity																			
Black/African American		45	68	*****		14	21	38	58	14	21	14	21	45	68	12	18	*****	
American Indian/Alaska Native		*****		*****		*****		*****		*****		*****		0	0	*****		*****	
White		484	33	340	23	657	44	430	29	213	14	838	57	385	26	405	27	691	47
Hispanic/Latino		77	56	27	20	33	24	58	42	24	18	55	40	63	46	34	25	40	29
Asian		*****		13	16	57	72	11	14	*****		59	75	10	13	14	18	55	70
Native Hawaiian/Other Pacific Islander		*****		0	0	*****		*****		*****		*****		*****		*****		*****	
Two or More Races		23	38	14	23	24	39	21	34	10	16	30	49	25	41	11	18	25	41
Free and Reduced Lunch		213	61	71	20	68	19	196	56	47	13	109	31	178	51	97	28	77	22
English Learners		11	100	0	0	0	0	10	91	*****		0	0	11	100	0	0	0	0
Special Education		130	81	21	13	10	6	131	81	15	9	15	9	116	72	31	19	14	9

Performance Level	Description	Math	ELA	Science
ACT Benchmark (Meets Expectations)	Students that meet or exceed the ACT College Readiness Benchmark are equipped to enroll (without remediation) and succeed in a credit-bearing first-year course at a two-year or four-year institution, trade school, or technical school. Students have at least a 50% chance of getting a B or better and a 75% chance of getting C or better in a first-year related content course.	22-36	20-36	23-36
On Track (Meets Expectations)	On Track students are approaching the ACT College Readiness Benchmark and are likely to be able to access credit-bearing first-year related content courses at some Nebraska postsecondary institutions without remediation.	18-21	18-19	19-22
Developing (Does Not Meet Expectations)	Students in the Developing Level are likely to need developmental courses before being able to access credit bearing first-year courses in the majority Nebraska postsecondary institutions.	1-17	1-17	1-18

At your institution, [12-math], [12-ELA], and [12-science] students had scores transformed to a value of zero. Reasons for this recode include: absence during testing window, invalid score, not tested, or parental refusal.