

Job Description

Title: English Learner (EL) Program Facilitator

Reports to: Coordinator of Special Programs

General Summary: The EL Program Facilitator works collaboratively with other instructional personnel, including classroom and EL teachers, teacher leaders, and principals to promote and support English Language Development instruction and assessment of identified English Language Learners. Activities include collaborating with classroom teachers, EL teachers, and other specialists to plan and deliver lessons, coordinating and administering formative and summative assessments, supporting the development and implementation of the EL Program Standards and curriculum, coordinating parent engagement activities, providing professional development, completing documentation required for compliance with ESSA Title III and NDE Rule 15, and planning and attending district EL meetings and professional development offerings.

Essential Functions May Include:

1. Demonstrates the leadership skills necessary to work collaboratively and effectively with instructional personnel and promote the written, taught, and assessed English Language Development curriculum.
2. Using standard or digital resources.
3. Demonstrates knowledge of first and second language acquisition theory.
4. Demonstrates knowledge of best practices in English language development.
5. Demonstrates the knowledge and skill necessary in evaluating individual learning styles and behavior needs, which results in monitoring and planning for an appropriate learning plan for individual students.
6. Demonstrates the knowledge and skills necessary to plan and deliver lessons in English Language Development.
7. Provide training and support for new EL teachers.
8. Collaborates with classroom teachers and specialists to ensure the achievement of ELs across content areas.
9. Ensures that EL considerations have been implemented for EL students in the MTSS process.
10. Administers formative and summative assessments to monitor progress and ensure student achievement.
11. Reflects an awareness and acceptance of cultural differences exhibited by the students and their families.
12. Possesses those characteristics necessary for acting as an advocate for limited English speaking students within the school system.
13. Promotes and assists with family engagement activities.
14. Provides professional development activities that promote understanding of best instructional practices for English Language Learners.
15. Completes documentation required for compliance with ESSA Title III and NDE Rule 15.
16. Coordinates district EL meetings and professional development offerings.
17. Collaborate with EL leaders and organizations in the metro area.
18. Performs other duties as assigned.

LENGTH OF CONTRACT: Teacher contract plus 20 days

SALARY: Teachers' Salary Schedule

Qualifications:

1. Education Level: Bachelor’s Degree required.
2. Certification or Licensure: Valid Nebraska Teaching Certificate. It is preferred that the teacher be endorsed by the State of Nebraska to teach the particular subject of the assignment.
3. Experience desired: Teaching experience preferred.
4. Other requirements: Possess skills that will enable the teacher to perform the required responsibilities. Physically able to perform the required responsibilities. Must be fluent in English (NCLB Title III § 1414(c)(19)).

Special Requirements:

	Occasional <u>1 - 32%</u>	Frequent <u>33 - 66%</u>	Constant <u>67% +</u>
1. Standing		x	
2. Walking		x	
3. Sitting		x	
4. Lifting <u>25</u> lb max	x		
5. Carrying <u>100</u> feet	x		
6. Pushing / Pulling	x		
7. Climbing / Balancing	x		
8. Stooping / Kneeling / Crouching / Crawling	x		
9. Reaching / Handling	x		
10. Speaking / Hearing			x
11. Seeing / depth perception / color			x

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Responsibilities and duties assigned are at the discretion of the supervisor and building principal (or superintendent).

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____