

Job Description

Title: Program Facilitator for MTSS (Multi-Tiered Systems of Support)

Reports to: Coordinator of Special Education/Lead Administrator for MTSS

General Summary:

Work with staff to implement and apply the MPS Practices that Promote Successful Student Learning and the Millard Public Schools MTSS Model for the purpose of promoting student learning and achievement. The Program Facilitator for MTSS uses student data to assist in making sound instructional and educational decisions to develop systems of support. The Program Facilitator for MTSS demonstrates strong instructional leadership and facilitation qualities while collaborating with a variety of people in multiple settings, works effectively with adult learners, and is able to assist with modeling strategies, skills, and/or programs within classrooms.

Essential Functions:

1. SYSTEM- Assists in the revision and implementation of the MPS MTSS model to increase student achievement. (10%)
2. COACHING- Assists staff with coordination, implementation, and problem solving to alignment student needs with appropriate interventions and resources, recognizing classroom and building considerations. (15%)
3. DATA- Assists staff with the problem-solving process within the MTSS model by analyzing data and identifying intervention strategies and materials. (10%)
4. DATA- Assists staff in identifying appropriate assessment instruments, diagnostic, formative, and/or summative. (10%)
5. COACHING- Assists staff with developing MTSS plans to include instruction and progress monitoring measures that inform instructional decision-making. (10%)
6. COACHING- Develops and delivers targeted training to individuals and groups related to MTSS systems development and interventions. (10%)
7. COACHING- Assists in the evaluation and selection of intervention programs and instructional strategies to identify those most effective at increasing student achievement. (10%)
8. FACILITATION- Facilitates and/or participates in collaborative meetings that support MTSS data, systems, and practices. (15%)
9. Professionally reacts to change productively and performs other duties as assigned (10%)

Length of Contract: Teacher Contract plus 20 additional days

Salary: Teacher Salary Schedule

Qualifications:

1. Education Level: Master's Degree or equivalent with endorsement or emphasis in programming for diverse learners (i.e., reading, special education, ELL, etc.)
2. Certification or Licensure: Valid Nebraska teaching certificate
3. Experience desired: Successful teaching experience (5 years preferred) with at-risk learners and/or comparable experience
4. Other requirements: Knowledgeable about curriculum design and instructional strategies.
Demonstrates ability to work with a variety of people in a variety of settings

Special Requirements:

	Occasional 1-32%	Frequent 33-66%	Constant 67% +
1. Standing	x		

2. Walking			x
3. Sitting			x
4. Lifting: 25 lb maximum	x		
5. Carrying: 100 feet	x		
6. Pushing/pulling	x		
7. Climbing/Balancing	x		
8. Stooping/Kneeling/Crouching/Crawling	x		
9. Reaching/Handling	x		
10. Speaking/Hearing			x
11. Seeing/Depth Perception/Color			x

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Responsibilities and duties assigned are at the discretion of the supervisor (or superintendent).

Employee Signature:

Date:

Supervisor Signature:

Date:

Millard Public Schools

Revised: May 2022