



APRIL, 2018

TO: All Administrators  
 FROM: Human Resources  
 RE: **Early Dismissal Days 2018-19**

Below are the dates staff will be allowed to leave the building fifteen (15) minutes earlier than the regular dismissal time.

August 31, 2018	All Staff	Beginning of Labor Day Weekend
November 20, 2018	Paras, CNA/CMA's	Beginning of Thanksgiving Break
November 20, 2018	Van Drivers, Hall Monitors	Beginning of Thanksgiving Break
November 20, 2018	Accompanists	Beginning of Thanksgiving Break
November 20, 2018	Food Service	Beginning of Thanksgiving Break
November 21, 2018	Certified Staff, T.A.P. Interns	Beginning of Thanksgiving Break
November 21, 2018	Secretaries, Bilingual Liaisons	Beginning of Thanksgiving Break
November 21, 2018	Custodians	Beginning of Thanksgiving Break
December 21, 2018	All Staff (Except 12 Month)	Beginning of Winter Break
December 21, 2018	12 Month Staff	Day Before Winter Holiday
December 28, 2018	12 Month Staff	Day Before New Year Holiday
March 15, 2019	All Staff (Except 12 Month)	Beginning of Spring Break
March 21, 2019	12 Month Staff	Day Before Spring Holiday
May 24, 2019	All Staff	Beginning of Memorial Day Weekend
July 3, 2019	12 Month Staff	Day Before July 4th Holiday

**\*If you have responsibilities for supervision of students, early dismissal will not apply until your responsibility has been met.**