

Hourly Staff Calendars

2020-2021

<p><u>12-Month Secretaries</u></p> <p>Hourly Staff Development (Half Day): 10/14/20 (AM); 2/10/21 (AM)</p> <p>Paid Holidays (10): 9/7/20; 11/26/20; 11/27/20; 12/24/20; 12/25/20; 12/31/20; 1/1/21; 4/9/21; 5/31/21; 7/5/21</p> <p>Parent-Teacher Conferences Comp Day: Work w/ Supervisor</p> <p>Snow Days: Report</p> <p>Vacation Days: Work with Supervisor</p> <p>1-4 yrs – 10 days; 5-9 yrs – 15 days; 10 + yrs – 20 days</p>	<p><u>Elementary Secretaries (214 Days plus 7 Paid Holidays)</u></p> <p>Start Date: July 27, 2020</p> <p>Hourly Staff Development (Half Day): 10/14/20 (AM); 2/10/21 (AM)</p> <p>Paid Holidays (7): 9/7/20; 11/26/20; 11/27/20; 12/25/20; 1/1/21; 4/9/21; 5/31/21</p> <p>Parent-Teacher Conferences Comp Day: Work w/ Supervisor</p> <p>Non-work Days: Winter Break, Spring Break</p> <p>Snow Days: Report</p> <p>Last Day: June 16, 2021</p>
<p><u>10-Mo. M. S. Secretaries (203 Days plus 7 Paid Holidays)</u></p> <p>Start Date: July 27, 2020</p> <p>Hourly Staff Development (Half Day): 10/14/20 (AM); 2/10/21 (AM)</p> <p>Paid Holidays (7): 9/7/20; 11/26/20; 11/27/20; 12/25/20; 1/1/21; 4/9/21; 5/31/21</p> <p>Parent-Teacher Conferences Comp Day: Work w/ Supervisor</p> <p>Non-work Days: Winter Break, Spring Break</p> <p>Snow Days: *Do Not Report (Make-up at end of year)</p> <p>Last Day: June 7, 2021 (including 4 snow/eLearning days)</p>	<p><u>10-Mo. H. S. Secretaries (208 Days plus 7 Paid Holidays)</u></p> <p>Start Date: July 27, 2020</p> <p>Hourly Staff Development (Half Day): 10/14/20 (AM); 2/10/21 (AM)</p> <p>Paid Holidays (7): 9/7/20; 11/26/20; 11/27/20; 12/25/20; 1/1/21; 4/9/21; 5/31/21</p> <p>Parent-Teacher Conferences Comp Day: Work w/ Supervisor</p> <p>Non-work Days: Winter Break, Spring Break</p> <p>Snow Days: *Do Not Report (Make-up at end of year)</p> <p>Last Day: June 14, 2021 (including 4 snow/eLearning days)</p> <p>*Activity Director Secretary should report on snow days.</p>
<p><u>Van Drivers (182 Days plus 7 Paid Holidays)</u></p> <p>Start Date: August 6, 2020</p> <p>Hourly Staff Development (Half Day): 10/14/20 (AM); 2/10/21 (AM)</p> <p>Paid Holidays (7): 9/7/20; 11/26/20; 11/27/20; 12/25/20; 1/1/21; 4/9/21; 5/31/21</p> <p>Non-work Days: 10/14/20 (PM); 10/15/20; 10/16/20; 11/25/20; Winter Break; 1/18/21; 2/10/21 (PM), 2/11/21, 2/12/21 2/15/21; Spring Break</p> <p>Snow Days: *Do Not Report (Make-up at end of year)</p> <p>Last Day: May 28, 2021 – ½ day only (including 4 snow/eLearning days)</p>	<p><u>Hall Monitors (181 Days plus 7 Paid Holidays)</u></p> <p>Start Date: August 7, 2020</p> <p>Hourly Staff Development (Half Day): 10/14/20 (AM); 2/10/21 (AM)</p> <p>Paid Holidays (7): 9/7/20; 11/26/20, 11/27/20; 12/25/20; 1/1/21; 4/9/21; 5/31/21</p> <p>Non-work Days: 10/14/20 (PM); 10/15/20; 10/16/20; 11/25/20; Winter Break; 1/18/21; 2/10/21 (PM), 2/11/21, 2/12/21 2/15/21; Spring Break</p> <p>Snow Days: *Do Not Report (Make-up at end of year)</p> <p>Last Day: May 28, 2021 – ½ day only (including 4 snow/eLearning days)</p>
<p><u>Food Service Manager (187 Days plus 7 Paid Holidays)</u></p> <p>Start Date: July 29, 2020</p> <p>Paid Holidays (7): 9/7/20; 11/26/20; 11/27/20; 12/25/20; 1/1/21; 4/9/21; 5/31/21</p> <p>Non-work Days: 10/14/20, 10/15/20; 10/16/20; 11/25/20; Winter Break; 1/18/21; 2/10/21, 2/11/21, 2/12/21 2/15/21; Spring Break</p> <p>Snow Days: Report as needed</p> <p>Last Day: May 28, 2021 (including 4 snow/eLearning days)</p>	<p><u>Food Service Employees (182-187 Days plus 7 Paid Holidays)</u></p> <p>Start Date: *July 29, 2020 – August 5, 2020</p> <p>*Varies depending on employee duties</p> <p>Paid Holidays (7): 9/7/20; 11/26/20; 11/27/20; 12/25/20; 1/1/21; 4/9/21; 5/31/21</p> <p>Non-work Days: 10/14/20, 10/15/20; 10/16/20; 11/25/20; Winter Break; 1/18/21; 2/10/21, 2/11/21, 2/12/21 2/15/21; Spring Break</p> <p>Snow Days: Report as needed</p> <p>Last Day: May 28, 2021 (including 4 snow/eLearning days)</p>

<p><u>Paraprofessionals (183 Days plus 7 Paid Holidays)</u></p> <p>Start Date: August 5, 2020 Hourly Staff Development (Half Day): 10/14/20 (AM); 2/10/21 (AM) Paid Holidays (7): 9/7/20; 11/26/20; 11/27/20; 12/25/20; 1/1/21; 4/9/21; 5/31/21 Non-work Days: 10/14/20 (PM); 10/15/20; 10/16/20; 11/25/20; Winter Break; 1/18/21; 2/10/21(PM), 2/11/21, 2/12/21 2/15/21; Spring Break Snow Days: Do Not Report (Make-up at end of year) Last Day: May 28, 2021 – ½ day only (including 4 snow/eLearning days)</p>	<p><u>CNA/CMA (185 Days plus 7 Paid Holidays)</u></p> <p>Start Date: August 3, 2020 Hourly Staff Development (Half Day): 10/14/20 (AM); 2/10/21 (AM) Paid Holidays (7): 9/7/20; 11/26/20; 11/27/20; 12/25/20; 1/1/21; 4/9/21; 5/31/21 Non-work Days: 10/14/20 (PM); 10/15/20; 10/16/20; 11/25/20; Winter Break; 1/18/21; 2/10/21(PM), 2/11/21, 2/12/21 2/15/21; Spring Break Snow Days: Do Not Report (Make-up at end of year) Last Day: May 28, 2021 – ½ day only (including 4 snow/eLearning days)</p>
<p><u>Bilingual Liaison I (203 Days plus 7 Paid Holidays)</u></p> <p>Start Date: July 27, 2020 Hourly Staff Development (Half Day): 10/14/20 (AM); 2/10/21 (AM) Paid Holidays (7): 9/7/20; 11/26/20; 11/27/20; 12/25/20; 1/1/21; 4/9/21; 5/31/21 Parent-Teacher Conferences Comp Day: Work w/ Supervisor Non-work Days: Winter Break, Presidents Day, Spring Break Snow Days: Do Not Report (Make-up at end of year) Last Day: June 7, 2021 (including 4 snow/eLearning days)</p>	<p><u>12- Month Bilingual Liaison II</u></p> <p>Hourly Staff Development (Half Day): 10/14/20 (AM); 2/10/21 (AM) Paid Holidays (10): 9/7/20; 11/26/20; 11/27/20; 12/24/20; 12/25/20; 12/31/20; 1/1/21; 4/9/21; 5/31/21; 7/5/21 Parent-Teacher Conferences Comp Day: Work w/ Supervisor Snow Days: Report Vacation Days: Work with Supervisor 1-4 yrs – 10 days; 5-9 yrs – 15 days; 10 + yrs – 20 days</p>
<p><u>12 Month Custodians/Maintenance/Grounds</u></p> <p>Paid Holidays (10): 9/7/20; 11/26/20; 11/27/20; 12/24/20; 12/25/20; 12/31/20; 1/1/21; 4/9/21; 5/31/21; 7/5/21 Snow Days: Report Vacation Days: Work with Supervisor 1-4 yrs – 10 days; 5-9 yrs – 15 days; 10 + yrs – 20 days</p>	<p><u>Accompanist (181 Days plus 7 Paid Holidays)</u></p> <p>Start Date: August 7, 2020 Hourly Staff Development (Half Day): 10/14/20 (AM); 2/10/21 (AM) Paid Holidays (7): 9/7/20; 11/26/20; 11/27/20; 12/25/20; 1/1/21; 4/9/21; 5/31/21 Non-work Days: 10/14/20 (PM); 10/15/20; 10/16/20; 11/25/20; Winter Break; 1/18/21; 2/10/21(PM), 2/11/21, 2/12/21 2/15/21; Spring Break Snow Days: Do Not Report (Make-up at end of year) Last Day: May 28, 2021 – ½ day only (including 4 snow/eLearning days)</p>
<p><u>12-Month Part-Time Custodian – DSAC AM only</u></p> <p>Paid Holidays (7): 9/7/20; 11/26/20; 11/27/20; 12/24/2020, 12/25/20; 1/1/21; 5/31/21 Non-work Days: 12/31/20; 4/9/21; 7/5/21 Snow Days: Report Vacation Days: Work w/ Supervisor</p>	<p><u>T.A.P. Intern (93 Days plus 3 Paid Holidays)</u></p> <p>Start Date: August 4, 2020 Paid Holidays (3): 11/26/20, 11/27/20; 12/25/20 Non-work Days: 9/7/20; 10/14/20; 10/15/20; 10/16/20 Snow/E-Learning Days: Do Not Report Last Day: December 18, 2020</p>

Revised July 2020