Hourly Staff Calendars	
2020-2021	
12-Month Secretaries	Elementary Secretaries (214 Days plus 7 Paid Holidays)
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Hourly Staff Development (Half Day):	Start Date: July 27, 2020
10/14/20 (AM); 2/10/21 (AM)	Hourly Staff Development (Half Day):
Paid Holidays (10): 9/7/20; 11/26/20; 11/27/20; 12/24/20;	10/14/20 (AM); 2/10/21 (AM)
12/25/20; 12/31/20; 1/1/21; 4/9/21; 5/31/21; 7/5/21	Paid Holidays (7): 9/7/20; 11/26/20; 11/27/20; 12/25/20;
Parent-Teacher Conferences Comp Day: Work w/ Supervisor	1/1/21; 4/9/21; 5/31/21
Snow Days: Report	Parent-Teacher Conferences Comp Day: Work w/ Supervisor
Vacation Days: Work with Supervisor	Non-work Days: Winter Break, Spring Break
1-4 yrs – 10 days; 5-9 yrs – 15 days; 10 + yrs – 20 days	Snow Days: Report
	Last Day: June 16, 2021
<u>10-Mo. M. S. Secretaries (</u> 203 Days plus 7 Paid Holidays)	<u>10-Mo. H. S. Secretaries</u> (208 Days plus 7 Paid Holidays)
Stort Data: July 27, 2020	Start Data: July 27, 2020
Start Date: July 27, 2020	Start Date: July 27, 2020
Hourly Staff Development (Half Day):	Hourly Staff Development (Half Day): 10/14/20 (AM); 2/10/21 (AM)
10/14/20 (AM); 2/10/21 (AM) Paid Holidays (7): 9/7/20; 11/26/20; 11/27/20; 12/25/20;	Paid Holidays (7): 9/7/20; 11/26/20; 11/27/20; 12/25/20;
1/1/21; 4/9/21; 5/31/21	1/1/21; 4/9/21; 5/31/21
Parent-Teacher Conferences Comp Day: Work w/ Supervisor	Parent-Teacher Conferences Comp Day: Work w/ Supervisor
Non-work Days: Winter Break, Spring Break	Non-work Days: Winter Break, Spring Break
Snow Days: *Do Not Report (Make-up at end of year)	Snow Days: *Do Not Report (Make-up at end of year)
Last Day: June 7, 2021 (including 4 snow/eLearning days)	Last Day: June 14, 2021 (including 4 snow/eLearning days)
Lust Day. Sunc 7, 2021 (including 4 show) cleaning days	Lust Day. Sunc 14, 2021 (including 4 show) cleaning days
	*Activity Director Secretary should report on snow days.
Van Drivers (182 Days plus 7 Paid Holidays)	Hall Monitors (181 Days plus 7 Paid Holidays)
van Drivers (182 Days plus 7 Paid Holidays)	Hail Mollitors (181 Days plus 7 Palu Holidays)
Start Date: August 6, 2020	Start Date: August 7, 2020
Hourly Staff Development (Half Day):	Hourly Staff Development (Half Day):
10/14/20 (AM); 2/10/21 (AM)	10/14/20 (AM); 2/10/21 (AM)
Paid Holidays (7): 9/7/20; 11/26/20; 11/27/20; 12/25/20;	Paid Holidays (7): 9/7/20; 11/26/20, 11/27/20; 12/25/20;
1/1/21; 4/9/21; 5/31/21	1/1/21; 4/9/21; 5/31/21
Non-work Days: 10/14/20 (PM); 10/15/20; 10/16/20;	Non-work Days: 10/14/20 (PM); 10/15/20; 10/16/20;
11/25/20; Winter Break; 1/18/21; 2/10/21 (PM), 2/11/21,	11/25/20; Winter Break; 1/18/21; 2/10/21 (PM), 2/11/21,
2/12/21 2/15/21; Spring Break	2/12/21 2/15/21; Spring Break
Snow Days: *Do Not Report (Make-up at end of year)	Snow Days: *Do Not Report (Make-up at end of year)
Last Day: May 28, 2021 – ½ day only	Last Day: May 28, 2021 – ½ day only
(including 4 snow/eLearning days)	(including 4 snow/eLearning days)
Food Service Manager (187 Days plus 7 Paid Holidays)	Food Service Employees (182-187 Days plus 7 Paid Holidays)
Start Date: July 29, 2020	Start Date: *July 29, 2020 – August 5, 2020
Paid Holidays (7): 9/7/20; 11/26/20; 11/27/20; 12/25/20;	*Varies depending on employee duties
1/1/21; 4/9/21; 5/31/21	Paid Holidays (7): 9/7/20; 11/26/20; 11/27/20; 12/25/20;
Non-work Days: 10/14/20, 10/15/20; 10/16/20; 11/25/20;	1/1/21; 4/9/21; 5/31/21
Winter Break; 1/18/21; 2/10/21, 2/11/21, 2/12/21 2/15/21;	Non-work Days: 10/14/20, 10/15/20; 10/16/20; 11/25/20;
Spring Break	Winter Break; 1/18/21; 2/10/21, 2/11/21, 2/12/21 2/15/21;
Snow Days: Report as needed	Spring Break
Last Day: May 28, 2021 (including 4 snow/eLearning days)	Snow Days: Report as needed
	Last Day: May 28, 2021 (including 4 snow/eLearning days)

Paraprofessionals (183 Days plus 7 Paid Holidays)	<u>CNA/CMA</u> (185 Days plus 7 Paid Holidays)
Start Date: August 5, 2020	Start Date: August 3, 2020
Hourly Staff Development (Half Day):	Hourly Staff Development (Half Day):
10/14/20 (AM); 2/10/21 (AM)	10/14/20 (AM); 2/10/21 (AM)
Paid Holidays (7): 9/7/20; 11/26/20; 11/27/20; 12/25/20;	Paid Holidays (7): 9/7/20; 11/26/20; 11/27/20; 12/25/20;
1/1/21; 4/9/21; 5/31/21	1/1/21; 4/9/21; 5/31/21
Non-work Days: 10/14/20 (PM); 10/15/20; 10/16/20;	Non-work Days: 10/14/20 (PM); 10/15/20; 10/16/20;
11/25/20; Winter Break; 1/18/21; 2/10/21(PM), 2/11/21,	11/25/20; Winter Break; 1/18/21; 2/10/21(PM), 2/11/21,
2/12/21 2/15/21; Spring Break	2/12/21 2/15/21; Spring Break
Snow Days: Do Not Report (Make-up at end of year)	Snow Days: Do Not Report (Make-up at end of year)
Last Day: May 28,2021 – ½ day only	Last Day: May 28, 2021 – ½ day only
(including 4 snow/eLearning days)	(including 4 snow/eLearning days)
Bilingual Liaison I (203 Days plus 7 Paid Holidays)	12- Month Bilingual Liaison II
Start Date: July 27,2020	Hourly Staff Development (Half Day):
Hourly Staff Development (Half Day):	10/14/20 (AM); 2/10/21 (AM)
10/14/20 (AM); 2/10/21 (AM)	Paid Holidays (10): 9/7/20; 11/26/20; 11/27/20; 12/24/20;
Paid Holidays (7): 9/7/20; 11/26/20; 11/27/20; 12/25/20;	12/25/20; 12/31/20; 1/1/21; 4/9/21; 5/31/21; 7/5/21
1/1/21; 4/9/21; 5/31/21	Parent-Teacher Conferences Comp Day: Work w/ Supervisor
Parent-Teacher Conferences Comp Day: Work w/ Supervisor	Snow Days: Report
Non-work Days: Winter Break, Presidents Day, Spring Break	Vacation Days: Work with Supervisor
Snow Days: Do Not Report (Make-up at end of year)	1-4 yrs – 10 days; 5-9 yrs – 15 days; 10 + yrs – 20 days
Last Day: June 7, 2021 (including 4 snow/eLearning days)	
12 Month Custodians/Maintenance/Grounds	Accompanist (181 Days plus 7 Paid Holidays)
Paid Holidays (10): 9/7/20; 11/26/20; 11/27/20; 12/24/20;	Start Date: August 7,2020
12/25/20; 12/31/20; 1/1/21; 4/9/21; 5/31/21; 7/5/21	Hourly Staff Development (Half Day):
Snow Days: Report	10/14/20 (AM); 2/10/21 (AM)
Vacation Days: Work with Supervisor	Paid Holidays (7): 9/7/20; 11/26/20; 11/27/20; 12/25/20;
1-4 yrs – 10 days; 5-9 yrs – 15 days; 10 + yrs – 20 days	1/1/21; 4/9/21; 5/31/21
	Non-work Days: 10/14/20 (PM); 10/15/20; 10/16/20;
	11/25/20; Winter Break; 1/18/21; 2/10/21(PM), 2/11/21,
	2/12/21 2/15/21; Spring Break
	Snow Days: Do Not Report (Make-up at end of year)
	Last Day: May 28, 2021 – ½ day only
	(including 4 snow/eLearning days)
12-Month Part-Time Custodian – DSAC AM only	T.A.P. Intern (93 Days plus 3 Paid Holidays)
Paid Holidays (7): 9/7/20; 11/26/20; 11/27/20; 12/24/2020,	Start Date: August 4, 2020
12/25/20; 1/1/21; 5/31/21	Paid Holidays (3): 11/26/20, 11/27/20; 12/25/20
Non-work Days: 12/31/20; 4/9/21; 7/5/21	Non-work Days: 9/7/20; 10/14/20; 10/15/20; 10/16/20
Snow Days: Report	Snow/E-Learning Days: Do Not Report
Vacation Days: Work w/ Supervisor	Last Day: December 18, 2020
Vacation Days. Work wy Supervisor	
Revised July 2020	

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