

Hourly Staff Calendars

2022-2023

12-Month Secretaries/Professional Technical Hourly

Hourly Staff Development (Half Day):
10/12/22 (AM); 2/15/23 (AM)
Paid Holidays (10): 9/5/22; 11/24/22; 11/25/22; 12/23/22;
12/26/22; 12/30/22; 1/2/23; 4/7/23; 5/29/23; 7/4/23
Parent-Teacher Conferences Comp Day: Work w/ Supervisor
Remote learning Days: Report
Vacation Days: Work with Supervisor
1 year - 15 days; 2 + years – 20 days (Supervisor Approval Required)

10 month Elementary Secretaries/Tech Specialist I
(214 Days plus 7 Paid Holidays)

Start Date: July 27, 2022
Hourly Staff Development (Half Day):
10/12/22 (AM); 2/15/23 (AM)
Work Days: 11/8/22, 1/4/23, 3/17/22
Paid Holidays (7): 9/5/22; 11/24/22; 11/25/22; 12/23/22;
12/30/22; 4/7/23; 5/29/23
Parent-Teacher Conferences Comp Day: Work w/ Supervisor
Non-work Days: Winter Break, Spring Break
Remote learning Days: Report
Last Day: June 16, 2023

10-Mo. M. S. Secretaries (203 Days plus 7 Paid Holidays)

Start Date: July 27, 2022
Hourly Staff Development (Half Day):
10/12/22 (AM); 2/15/23 (AM)
Work Days: 11/8/22, 1/4/23, 3/17/22
Paid Holidays (7): 9/5/22; 11/24/22; 11/25/22; 12/23/22;
12/30/22; 4/7/23; 5/29/23
Parent-Teacher Conferences Comp Day: Work w/ Supervisor
Non-work Days: Winter Break, Spring Break
Remote learning Days: Report as needed
Last Day: June 1, 2023

10-Mo. H. S. Secretaries (208 Days plus 7 Paid Holidays)

Start Date: July 27, 2022
Hourly Staff Development (Half Day):
10/12/22 (AM); 2/15/23 (AM)
Work Days: 11/8/22, 1/4/23, 3/17/22
Paid Holidays (7): 9/5/22; 11/24/22; 11/25/22; 12/23/22;
12/30/22; 4/7/23; 5/29/23
Parent-Teacher Conferences Comp Day: Work w/ Supervisor
Non-work Days: Winter Break, Spring Break
Remote learning Days: Report as needed
Last Day: June 8, 2023

Van Drivers (180 Days plus 7 Paid Holidays)

Start Date: August 9, 2022
Hourly Staff Development (Half Day):
10/12/22 (AM); 2/15/23 (AM)
Work Days: 11/8/22, 1/4/23, 3/17/22
Paid Holidays (7): 9/5/22; 11/24/22; 11/25/22; 12/23/22;
12/30/22; 4/7/23; 5/29/23
Non-work Days: 9/6/22; 10/12/22 (PM); 10/13/22; 10/14/22;
11/23/22; Winter Break; 1/16/23; 2/15/23 (PM), 2/16/23,
2/17/23 2/20/23; Spring Break
Remote learning Days: Report as needed
Last Day: May 25, 2023 – ½ day only

12 Month Food Service

Paid Holidays (10): 9/5/22; 11/24/22; 11/25/22; 12/23/22;
12/26/22; 12/30/22; 1/2/23; 4/7/23; 5/29/23; 7/4/23
Remote learning Days: Report
Vacation Days: Work with Supervisor
1 year - 15 days; 2 + years – 20 days (Supervisor Approval Required)

Food Service Manager (185 Days plus 7 Paid Holidays)

Start Date: August 1, 2022
Paid Holidays (7): 9/5/22; 11/24/22; 11/25/22; 12/23/22;
12/30/22; 4/7/23; 5/29/23
Non-work Days: 9/6/22; 10/12/22 (PM); 10/13/22; 10/14/22;
11/23/22; Winter Break; 1/4/23; 1/16/23; 2/15/23 (PM),
2/16/23, 2/17/23 2/20/23; Spring Break
Remote learning Days: Report as needed
Last Day: May 25, 2023

Food Service Employees (180-185 Days plus 7 Paid Holidays)

Start Date: *August 1, 2022 – August 5, 2022
***Varies depending on employee duties**
Paid Holidays (7): 9/5/22; 11/24/22; 11/25/22; 12/23/22;
12/30/22; 4/7/23; 5/29/23
Non-work Days: 9/6/22; 10/12/22 (PM); 10/13/22; 10/14/22;
11/23/22; Winter Break; 1/4/23; 1/16/23; 2/15/23 (PM),
2/16/23, 2/17/23 2/20/23; Spring Break
Remote learning Days: Report as needed
Last Day: May 25, 2023

<p><u>Paraprofessionals/Job Coach (183 Days plus 7 Paid Holidays)</u></p> <p>Start Date: August 5, 2022 Hourly Staff Development 10/12/22 (Half day AM); 2/15/23 (Half day AM); Work Days: 9/6/22 (Full day), 11/8/22, 1/4/23, 3/17/22 Paid Holidays (7): 9/5/22; 11/24/22; 11/25/22; 12/23/22; 12/30/22; 4/7/23; 5/29/23 Non-work Days: 10/12/22 (PM); 10/13/22; 10/14/22; 11/23/22; Winter Break; 1/16/23; 2/15/23 (PM), 2/16/23, 2/17/23 2/20/23; Spring Break Remote learning Days: Report as needed Last Day: May 25, 2023 – ½ day only</p>	<p><u>CNA/CMA (185 Days plus 7 Paid Holidays)</u></p> <p>Start Date: August 3, 2022 Hourly Staff Development 10/12/22 (Half day AM); 2/15/23 (Half day AM); Work Days: 9/6/22 (Full day), 11/8/22, 1/4/23, 3/17/22 Paid Holidays (7): 9/5/22; 11/24/22; 11/25/22; 12/23/22; 12/30/22; 4/7/23; 5/29/23 Non-work Days: 10/12/22 (PM); 10/13/22; 10/14/22; 11/23/22; Winter Break; 1/16/23; 2/15/23 (PM), 2/16/23, 2/17/23 2/20/23; Spring Break Remote learning Days: Report as needed Last Day: May 25, 2023 – ½ day only</p>
<p><u>Bilingual Liaison I (203 Days plus 7 Paid Holidays)</u></p> <p>Start Date: July 27, 2022 Hourly Staff Development (Half Day): 10/12/22 (AM); 2/15/23 (AM) Work Days: 11/8/22, 1/4/23, 3/17/22 Paid Holidays (7): 9/5/22; 11/24/22; 11/25/22; 12/23/22; 12/30/22; 4/7/23; 5/29/23 Parent-Teacher Conferences Comp Day: Work w/ Supervisor Non-work Days: Winter Break, Spring Break Remote learning Days: Report as needed Last Day: June 1, 2023</p>	<p><u>12- Month Bilingual Liaison II</u></p> <p>Hourly Staff Development (Half Day): 10/12/22 (AM); 2/15/23 (AM) Paid Holidays (10): 9/5/22; 11/24/22; 11/25/22; 12/23/22; 12/26/22; 12/30/22; 1/2/23; 4/7/23; 5/29/23; 7/4/23 Parent-Teacher Conferences Comp Day: Work w/ Supervisor Remote learning Days: Report Vacation Days: Work with Supervisor 1-4 yrs – 10 days; 5-9 yrs – 15 days; 10 + yrs – 20 days</p>
<p><u>12 Month Custodians/Maintenance/Grounds</u></p> <p>Paid Holidays (10): 9/5/22; 11/24/22; 11/25/22; 12/23/22; 12/26/22; 12/30/22; 1/2/23; 4/7/23; 5/29/23; 7/4/23 Remote learning Days: Report Vacation Days: Work with Supervisor 1-4 yrs – 10 days; 5-9 yrs – 15 days; 10 + yrs – 20 days</p>	<p><u>Accompanist/Campus Security (179 Days plus 7 Paid Holidays)</u></p> <p>Start Date: August 9, 2022 Hourly Staff Development (Half Day): 10/12/22 (AM); 2/15/23 (AM) Work Days: 11/8/22, 1/4/23, 3/17/22 Paid Holidays (7): 9/5/22; 11/24/22; 11/25/22; 12/23/22; 12/30/22; 4/7/23; 5/29/23 Non-work Days: 9/6/22; 10/12/22 (PM); 10/13/22; 10/14/22; 11/23/22; Winter Break; 1/16/23; 2/15/23 (PM), 2/16/23, 2/17/23 2/20/23; Spring Break Remote learning Days: Report as needed Last Day: May 25, 2023 – ½ day only</p>
<p><u>12-Month Part-Time Custodian – DSAC AM only</u></p> <p>Paid Holidays (7): 9/5/22; 11/24/22; 11/25/22; 12/23/22; 12/26/22; 12/30/22; 5/29/23 Non-work Days: 1/2/23; 4/7/23; 7/4/23 Remote learning Days: Report Vacation Days: Work w/ Supervisor 1-4 yrs – 10 days; 5-9 yrs – 15 days; 10 + yrs – 20 days</p>	<p><u>T.A.P. Intern (91 Days plus 4 Paid Holidays)</u></p> <p>Start Date: August 4, 2022 Paid Holidays (4): 9/5/22; 11/24/22, 11/25/22; 12/23/22 Non-work Days: 9/6/22; 10/12/22; 10/13/22; 10/14/22, 11/23/2022 Remote learning Days: Do Not Report Last Day: December 20, 2022</p>

December 2022