

**Hourly Staff Calendars
2023-2024**

<p><u>12-Month Secretaries/Professional Technical Hourly</u></p> <p>Hourly Staff Development (Half Day): 10/12/23 (AM), 3/14/24 (AM)</p> <p>Paid Holidays (10): 9/4/23, 11/23/23, 11/24/23, 12/22/23, 12/25/23, 12/29/23, 1/1/24, 4/12/24, 5/27/24, 7/4/24</p> <p>Parent-Teacher Conferences Comp Day: Work w/ Supervisor</p> <p>Remote learning Days: Report</p> <p>Vacation Days: Work with Supervisor</p> <p>1 year - 15 days; 2 + years – 20 days (Supervisor Approval Required)</p>	<p><u>10- month Elementary Secretaries</u> (214 Days plus 7 Paid Holidays)</p> <p>Start Date: July 27, 2023</p> <p>Hourly Staff Development (Half Day): 10/12/23 (AM), 3/14/24 (AM)</p> <p>Work Days: 9/5/23, 11/6/23, 1/3/24, 3/18/24</p> <p>Paid Holidays (7): 9/4/23, 11/23/23, 11/24/23, 12/25/23, 1/1/24, 4/12/24, 5/27/24</p> <p>Parent-Teacher Conferences Comp Day: Work w/ Supervisor</p> <p>Non-work Days: Winter Break, Spring Break</p> <p>Remote learning Days: Report</p> <p>Last Day: June 14, 2024</p>
<p><u>10-Mo. M. S. Secretaries</u> (203 Days plus 7 Paid Holidays)</p> <p>Start Date: July 27, 2023</p> <p>Hourly Staff Development (Half Day): 10/12/23 (AM), 3/14/24 (AM)</p> <p>Work Days: 9/5/23, 11/6/23, 1/3/24, 3/18/24</p> <p>Paid Holidays (7): 9/4/23, 11/23/23, 11/24/23, 12/25/23, 1/1/24, 4/12/24, 5/27/24</p> <p>Parent-Teacher Conferences Comp Day: Work w/ Supervisor</p> <p>Non-work Days: Winter Break, Spring Break</p> <p>Remote learning Days: Report as needed</p> <p>Last Day: May 30, 2024</p>	<p><u>10-Mo. H. S. Secretaries</u> (208 Days plus 7 Paid Holidays)</p> <p>Start Date: July 27, 2023</p> <p>Hourly Staff Development (Half Day): 10/12/23 (AM), 3/14/24 (AM)</p> <p>Work Days: 9/5/23, 11/6/23, 1/3/24, 3/18/24</p> <p>Paid Holidays (7): 9/4/23, 11/23/23, 11/24/23, 12/25/23, 1/1/24, 4/12/24, 5/27/24</p> <p>Parent-Teacher Conferences Comp Day: Work w/ Supervisor</p> <p>Non-work Days: Winter Break, Spring Break</p> <p>Remote learning Days: Report as needed</p> <p>Last Day: June 6, 2024</p>
<p><u>Van Drivers</u> (182 Days plus 7 Paid Holidays)</p> <p>Start Date: August 8, 2023</p> <p>Hourly Staff Development (Half Day): 10/12/23 (AM), 3/14/24 (AM)</p> <p>Work Days: 9/5/23, 11/6/23, 1/3/24, 3/18/24</p> <p>Paid Holidays (7): 9/4/23, 11/23/23, 11/24/23, 12/25/23, 1/1/24, 4/12/24, 5/27/24</p> <p>Non-work Days: 10/12/23 (PM); 10/13/23; 10/16/23; 11/22/23; Winter Break; 1/15/24; 2/16/24, 2/19/24; 3/14/2024 (PM); 3/15/2024; Spring Break</p> <p>Remote learning Days: Report as needed</p> <p>Last Day: May 23, 2024 – ½ day only</p>	<p><u>12 Month Food Service</u></p> <p>Paid Holidays (10): 9/4/23, 11/23/23, 11/24/23, 12/22/23, 12/25/23, 12/29/23, 1/1/24, 4/12/24, 5/27/24, 7/4/24</p> <p>Remote learning Days: Report</p> <p>Vacation Days: Work with Supervisor</p> <p>1 year - 15 days; 2 + years – 20 days (Supervisor Approval Required)</p>
<p><u>Food Service Manager</u> (185 Days plus 7 Paid Holidays)</p> <p>Start Date: August 1, 2023</p> <p>Paid Holidays (7): 9/4/23, 11/23/23, 11/24/23, 12/25/23, 1/1/24, 4/12/24, 5/27/24</p> <p>Non-work Days: 9/5/23; 10/12/23 (PM); 10/13/23; 10/16/23; 11/6/23, 11/22/23; Winter Break; 1/3/24; 1/15/24; 2/16/24, 2/19/24; 3/14/2024 (PM); 3/15/2024; 3/18/2024; Spring Break</p> <p>Remote learning Days: Report as needed</p> <p>Last Day: May 23, 2024</p>	<p><u>Food Service Employees</u> (180-185 Days plus 7 Paid Holidays)</p> <p>Start Date: *August 1, 2023 – August 4, 2023 *Varies depending on employee duties</p> <p>Paid Holidays (7): 9/4/23, 11/23/23, 11/24/23, 12/25/23, 1/1/24, 4/12/24, 5/27/24</p> <p>Non-work Days: 9/5/23; 10/12/23 (PM); 10/13/23; 10/16/23; 11/6/23, 11/22/23; Winter Break; 1/3/24; 1/15/24; 2/16/24, 2/19/24; 3/14/2024 (PM); 3/15/2024; 3/18/2024; Spring Break</p> <p>Remote learning Days: Report as needed</p> <p>Last Day: May 23, 2024</p>

<p><u>Paraprofessionals/Job Coach (185 Days plus 7 Paid Holidays)</u></p> <p>Start Date: August 4, 2023 Hourly Staff Development 10/12/23 (Half Day AM), 3/14/24 (Half Day AM) Work Days: 9/5/23, 11/6/23, 1/3/24, 3/18/24 Paid Holidays (7): 9/4/23, 11/23/23, 11/24/23, 12/25/23, 1/1/24, 4/12/24, 5/27/24 Non-work Days: 10/12/23 (PM); 10/13/23; 10/16/23; 11/22/23; Winter Break; 1/15/24; 2/16/24, 2/19/24; 3/14/2024 (PM); 3/15/2024; Spring Break Remote learning Days: Report as needed Last Day: May 23, 2024 – ½ day only</p>	<p><u>CNA/CMA (186 Days plus 7 Paid Holidays)</u></p> <p>Start Date: August 3, 2023 Hourly Staff Development 10/12/23 (Half Day AM), 3/14/24 (Half Day AM) Work Days: 9/5/23, 11/6/23, 1/3/24, 3/18/24 Paid Holidays (7): 9/4/23, 11/23/23, 11/24/23, 12/25/23, 1/1/24, 4/12/24, 5/27/24 Non-work Days: 10/12/23 (PM); 10/13/23; 10/16/23; 11/22/23; Winter Break; 1/15/24; 2/16/24, 2/19/24; 3/14/2024 (PM); 3/15/2024; Spring Break Remote learning Days: Report as needed Last Day: May 23, 2024 – ½ day only</p>
<p><u>Bilingual Liaison I (203 Days plus 7 Paid Holidays)</u></p> <p>Start Date: July 27, 2023 Hourly Staff Development (Half Day): 10/12/23 (AM), 3/14/24 (AM) Work Days: 9/5/23, 11/6/23, 1/3/24, 3/18/24 Paid Holidays (7): 9/4/23, 11/23/23, 11/24/23, 12/25/23, 1/1/24, 4/12/24, 5/27/24 Parent-Teacher Conferences Comp Day: Work w/ Supervisor Non-work Days: Winter Break, Spring Break Remote learning Days: Report as needed Last Day: May 30, 2024</p>	<p><u>12- Month Bilingual Liaison II</u></p> <p>Hourly Staff Development (Half Day): 10/12/23 (AM), 3/14/24 (AM) Paid Holidays (10): 9/4/23, 11/23/23, 11/24/23, 12/22/23, 12/25/23, 12/29/23, 1/1/24, 4/12/24, 5/27/24, 7/4/24 Parent-Teacher Conferences Comp Day: Work w/ Supervisor Remote learning Days: Report Vacation Days: Work with Supervisor 1-4 yrs – 10 days; 5-9 yrs – 15 days; 10 + yrs – 20 days</p>
<p><u>12 Month Custodians/Maintenance/Grounds</u></p> <p>Paid Holidays (10): 9/4/23, 11/23/23, 11/24/23, 12/22/23, 12/25/23, 12/29/23, 1/1/24, 4/12/24, 5/27/24, 7/4/24 Remote learning Days: Report Vacation Days: Work with Supervisor 1-4 yrs – 10 days; 5-9 yrs – 15 days; 10 + yrs – 20 days</p>	<p><u>Accompanist/Campus Security/Behavior Support Specialist (182 Days plus 7 Paid Holidays)</u></p> <p>Start Date: August 9, 2023 Hourly Staff Development (Half Day): 10/12/23 (AM), 3/14/24 (AM) Work Days: 9/5/23, 11/6/23, 1/3/24, 3/18/24 Paid Holidays (7): 9/4/23, 11/23/23, 11/24/23, 12/25/23, 1/1/24, 4/12/24, 5/27/24 Non-work Days: 10/12/23 (PM); 10/13/23; 10/16/23; 11/22/23; Winter Break; 1/15/24; 2/16/24, 2/19/24; 3/14/2024 (PM); 3/15/2024; Spring Break Remote learning Days: Report as needed Last Day: May 23, 2024 – ½ day only</p>
<p><u>12-Month Part-Time Custodian – DSAC AM only</u></p> <p>Paid Holidays (7): 9/4/23, 11/23/23, 11/24/23, 12/22/23, 12/25/23, 1/1/24, 5/27/24 Non-work Days: 12/29/23; 4/12/24; 7/4/24 Remote learning Days: Report Vacation Days: Work w/ Supervisor 1-4 yrs – 10 days; 5-9 yrs – 15 days; 10 + yrs – 20 days</p>	<p><u>T.A.P. Intern (91 Days plus 4 Paid Holidays)</u></p> <p>Start Date: August 4, 2023 Paid Holidays (4): 9/4/23; 11/23/23, 11/24/23; 12/22/23 Non-work Days: 9/5/23; 10/12/23; 10/13/23; 10/16/23, 11/22/2023 Remote learning Days: Do Not Report Last Day: December 20, 2023</p>

May 2023