

Your username is your first initial, middle initial and your last name

Example: John M Doe username is jmdoe

You were provided a temporary password when you were hired. Please change your password to something personal as soon as possible by following the steps listed below. *NOTE The following must be done ONLY while connected to the MPS Network at an MPS building. This cannot be done at any other location.

Changing Network Passwords

Changing Network Passionas	
Accounts	Apple - Mac Machines
My Account My Account My Account On one content Account Account Account Change Password Change Passw	 From the Apple menu, select System Preferences. From the System Preferences window, select Users & Groups.
Advannal Advannal Advannal Geest Account Logn only NobileMe User Name: Set	3) From the Users & Groups panel, click on the Change Pass- word button.
Mobile Account: Settlings Address Book Card: Open Image: Cardian Comparison Cardian Comparison Allow user to administer this comparison Image: Cardian	 4) When the window opens, enter your old network password, and your new network password. Click the Change Password button. 5) Enter new password make sure the new password is a minimum of 8 characters and does not match any of your 5 previous passwords. 6. When you have successfully changed your network Password, you will receive the following message. Click Ok to the message. 7) At this point you have successfully changed your OSX password and can close out of the System Preferences/Users & Groups window.
 Lock this computer Switch User Log off Change a password Start Task Manager Cancel MILLARDPS/jrkuehl Did password Confirm password Log on to: MILLARDPS How ado Hog on to another of Cancel 	 Windows - HP Machines 1) After logging onto the network, press CTRL-ALT-DEL to change password, select "change a password:" 2) Enter your old password in the appropriate box. 3) Enter new password in the appropriate box and confirm it. Make sure the New Password you select is a minimum of 8 characters and does not match any of your previous 5 passwords. 4) Select the arrow to continue. 5) You will be returned to a "PASSWORD HAS BEEN CHANGED" screen. Your password change is complete.
Your password has been changed.	If you have any questions or forget your new password, please call the help desk at 402-715-1000.