

Job Description

Title: Instructional Facilitator

Reports to: Principal, Director of Elementary Education

General Summary: Works with principal and other staff to conduct staff development to implement instructional strategies identified by the building as needed. Works with principal and other staff to implement the district's High Ability Learner Program.

Essential Functions:

Instructional Leadership:

1. Works with building principals in the area of instructional leadership in relation to all teachers and students.
2. Assists in and conducts training of teachers in the area of instructional strategies and classroom management as assigned by principal.
3. Involves teachers in curriculum modification and differentiation to meet the needs of all children.
4. Makes classroom visitations and conferences with classroom teachers concerning program implementation and modification as assigned by principal.
5. Assists principal with other instructional activities related to content area as assigned.

High Ability Learner Program:

1. Participates in district staff development related to implementation of High Ability Learner program.
2. Assists in and conducts staff development concerning the High Ability Learner Program.
3. Works with building principals to insure the understanding and maintenance of the High Ability Learner Program.
4. Implements and monitors assessments and identification of high ability learner children as directed by the district criteria.
5. Conducts meetings with classroom teachers to identify appropriate program components for high ability learner student participation.
6. Provides indirect services to high ability learner students by working with their regular classroom teacher in the delivery of appropriate instructional programming (differentiation).
7. Provides support to classroom teachers in the delivery of the High Ability Learner Program components.
8. Provides support for the implementation of the Independent Study Program for High Ability Learner.
9. Attends MIT/MDT staffing involving program development for high ability learner children.
10. Communicates with parents of high ability learner students through newsletters, individual meetings, phone conferences as needed.
11. Assists principal with other instructional activities related to content area as assigned.

Length Of Contract: Teachers contract (plus any additional days as deemed necessary)

Salary: Teachers' Salary Schedule

Qualifications:

1. Education Level: A Master's Degree from an approved institution with hours in programming for exceptional children or instructional methodology or learning theory or supervisory techniques.
2. Certification or Licensure: Valid Nebraska Teaching Certificate.
3. Experience desired: Three years of successful teaching experience in the area of programming for exceptional students and/or comparable experience
4. Other requirements: Experience and leadership abilities in providing appropriate programs for exceptional children through classroom instruction, gifted programming responsibilities and/or assignments and program development.

Special Requirements:

	Occasional <u>1 - 32%</u>	Frequent <u>33 - 66%</u>	Constant <u>67% +</u>
1. Standing			X
2. Walking			X
3. Sitting			X
4. Lifting <u>25</u> lb max.			X
5. Carrying <u>100</u> feet			X
6. Pushing / Pulling			X
7. Climbing / Balancing			X
8. Stooping / Kneeling / Crouching / Crawling			X
9. Reaching / Handling			X
10. Speaking / Hearing			X
11. Seeing / depth perception / color			X

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Responsibilities and duties assigned are at the discretion of the supervisor and building principal (or superintendent).

Employee Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____