

Job Description

Title: Curriculum and Instruction MEP (Millard Education Program) Facilitator for Literacy Intervention

Reports to: Director of Secondary Education

General Summary:

Work with staff to implement and apply the MPS Practices that Promote Successful Student Learning and the Millard Public Schools RtI+I Model for the purpose of promoting student learning and achievement. The Curriculum and Instruction MEP Facilitator for Literacy Intervention uses student data to assist in making sound instructional and educational decisions. The MEP Facilitator for Literacy Intervention demonstrates strong instructional leadership and facilitation qualities while collaborating with a variety of people in multiple settings, works effectively with adult learners, and is able to assist with modeling strategies, skills, and/or programs within classrooms.

Essential Functions:

1. Assists in the revision and implementation of the MPS RtI+I model to increase student achievement. (10%)
2. Works with District and building staff to identify and select appropriate scientific, research-based instructional strategies and interventions to support individual student needs. (10%)
3. Assists staff with coordination and alignment of student needs to appropriate interventions and resources, recognizing classroom and building considerations. (10%)
4. Assists staff in implementing scientific, research-based strategies in classrooms with integrity and fidelity. (8%)
5. Assists staff with the problem-solving process within the RtI+I model by analyzing data and identifying intervention strategies and materials for struggling students. (10%)
6. Assists staff in identifying appropriate assessment instruments, diagnostic, formative, and/or summative. (6%)
7. Assists staff with progress monitoring measures to inform instructional decision-making. (10%)
8. Develops and delivers targeted training to individuals and groups, including, but not limited to, modeling specific steps of identified interventions and strategies. (10%)
9. Assists in the evaluation and selection of intervention programs to identify those most effective at increasing student achievement. (8%)
10. Assists staff in recognizing cultural, social and economic variables and their potential impact on student learning and apply appropriate strategies and interventions. (8%)
11. Participates in and/or facilitates meetings as requested, reacts to change productively, and performs other duties as assigned (10%)

Length of Contract: Teacher Contract plus 20 additional days

Salary: Teacher Salary Schedule

Qualifications:

1. Education Level: Master's Degree or equivalent with endorsement or emphasis in programming for

diverse learners (i.e., reading, special education, ELL, etc.)

- 2. Certification or Licensure: Valid Nebraska teaching certificate
- 3. Experience desired: Successful teaching experience (5 years preferred) with at-risk learners and/or comparable experience
- 4. Other requirements: Knowledgeable about curriculum design and instructional strategies
Demonstrates ability to work with a variety of people in a variety of settings

Special Requirements:

	Occasional 1-32%	Frequent 33-66%	Constant 67% +
1. Standing	x		
2. Walking		x	
3. Sitting		x	
4. Lifting: 25 lb maximum	x		
5. Carrying: 100 feet	x		
6. Pushing/pulling	x		
7. Climbing/Balancing	x		
8. Stooping/Kneeling/Crouching/Crawling	x		
9. Reaching/Handling	x		
10. Speaking/Hearing			x
11. Seeing/Depth Perception/Color			x

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Responsibilities and duties assigned are at the discretion of the supervisor (or superintendent).

Employee Signature:

Date:

Supervisor Signature:

Date: