

Personal Leave Requests - Teachers and Nurses Blocked Out Days 2019-2020

AUGUST 20				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

SEPTEMBER 20				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

OCTOBER 23				
M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

NOVEMBER 19				
M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

DECEMBER 15				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

JANUARY 20				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

FEBRUARY 20				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

MARCH 17				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

APRIL 22				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

MAY 16				
M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

JUNE				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

JULY				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

Blocked Out Days

- Fall Workshop/First 5 Days of School: August 5, 6, 7, 8, 9
August 12, 13, 14, 15, 16
- Two Days Before or two days after a holiday or break period:
Labor Day: August 29, 30; September 3, 4
Thanksgiving: November 25, 26; December 2, 3
Winter Break: December 19, 20; January 6, 7
Spring Break: March 12, 13, 23, 24
Memorial Day: May 21, 22, 26, 27
- During Parent/Teacher Conferences: October 16, 17; February 13, 17; and any Building Parent/Teacher Conf. Day
- Building and District Staff Development Days: October 16, 17; January 20; February 13, 17
- NETA Conference Days: March 25-27
- All Fridays in May: May 1, 8, 15, 22, 29
- Last 5 Days of School & Last day of work for Teachers: *May 22, 26, 27, 28, 29 (*Snow Day Dependent)

KEY	
	Staff Dev / Teacher Workday
	Blocked Out Day
	Blocked Out Day - New Tchrs
	Conferences Comp Day
	Non-Work Day
	Non-Contract Day
	**Teacher Flexible work day

**Flexible Teacher Work Days are not block out days

**** Any Teacher may use a personal day on a teacher work day**

State Playoffs-Blocked Out	
Nov. 8, 15	State Football Playoffs
Nov. 25, 26	State Football Playoffs
Mar. 5, 6	State Basketball (Girls)
Mar. 12, 13	State Basketball (Boys)
May 22	State Track



No more than 1 teacher per building per day for elementary/middle schools.

No more than 2 teachers per building per day for high schools.

***Leave must be requested at least 5 days prior to the date of leave by completing Personal Leave form and submitting to principal.**

revised August 2019