

# Personal Leave Requests - Teachers and Nurses

## Blocked Out Days 2021-2022

AUGUST					20
M	T	W	Th	F	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	17	
30	31				

SEPTEMBER					21
M	T	W	Th	F	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30		

OCTOBER					20
M	T	W	Th	F	
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

NOVEMBER					20
M	T	W	Th	F	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30				

DECEMBER					15
M	T	W	Th	F	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	

JANUARY					19
M	T	W	Th	F	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					

FEBRUARY					18
M	T	W	Th	F	
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28					

MARCH					23
M	T	W	Th	F	
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		

APRIL					16
M	T	W	Th	F	
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

MAY					20
M	T	W	Th	F	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				

JUNE					20
M	T	W	Th	F	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30		

JULY					23
M	T	W	Th	F	
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

### Blocked Out Days

- Fall Workshop/First 5 Days of School: August 4,5,6,9,10  
August 11,12,13,16,17
- Two days before or two days after a holiday or break period:  
Labor Day: September 2,3,7,8  
Thanksgiving: November 22,23,29,30  
Winter Break: December 20,21; January 5,6  
Spring Break: March 31; April 1,11,12  
End of Year: May 25,26

KEY	
	Staff Dev / Teacher Workday
	Blocked Out Day
	Conferences Comp Day
	Non-Work Day
	Non-Contract Day
	Veteran Tchr Flex work day

- Parent/Teacher Conferences: October 13,14; February 16,17; and any Building Parent/Teacher Conf. Day
- Building and District Staff Development Days: Sept 6; Oct 13,14; Jan 5,17; Feb 16,17
- NETA Conference Days: April 21-22
- All Fridays in May: May 6,13, 20
- Last 5 Days of School & Last day of work for Teachers: \*May 20,23,24,25,26
- No more than 1 teacher per building per day for elementary/middle schools/Horizon High School
- No more than 2 teachers per building per day for high schools.

\*\*Flexible Veteran Teacher Work Days are not blocked out days

\*\*Any Teacher may use a personal day on a teacher work day

\*Leave must be requested at least 5 days prior to the date of leave by completing Personal Leave form and submitting to principal.

State Playoffs-Blocked Out	
Nov. 5,12	State Football Playoffs
Nov. 22,23	State Football Finals
Mar. 3,4	State Basketball (Girls)
Mar. 10,11	State Basketball (Boys)
May 20	State Track

