

Salaried Staff Calendars 2021-2022

Teachers (1st Year Teachers – 196 Days)
New Teacher Orientation/Staff Development Days:
 August 2; August 3 (.5); November 24; February 21
Fall Workshop: August 4,5,6,9,10
District Staff Development Days: Fall Workshop, January 17
***Building Staff Development Days/Teacher Workdays:**
 Sept 7; Oct 13, 14; Jan 5, 17; Feb 16, 17; May 26 (.5 Day PM) (One flexible work day over winter break)
Parent-Teacher Conferences Comp Day: October 15, February 18
Non-work Days: Labor Day, Thanksgiving Break, Winter Break, Spring Break, Memorial Day
Snow Days: These will be remote learning days. Refer to Inclement Weather Website
Last Day: May 26 – ½ day for students

Teachers (Veterans - 194 Days)
Start Date for Veteran Staff: August 4
Fall Workshop: August 4,5,6,9,10
District Staff Development Days: Fall Workshop, January 17
***Building Staff Development Days/Teacher Workdays:**
 Sept 7; Oct 13, 14; Jan 5, 17; Feb 16, 17; May 26 (.5 Day PM) (One flexible work day over winter break, Nov 24 or Feb 21)
Parent-Teacher Conferences Comp Day: October 15, February 18
Non-work Days: Labor Day, Thanksgiving Break, Winter Break, Presidents' Day, Spring Break, Memorial Day
Snow Days: These will be remote learning days. Refer to Inclement Weather Website
Last Day: May 26 – ½ day for students

Nurses (192 days)
Start Date: August 4
Fall Workshop: August 4,5,6,9,10
District Staff Development Days: January 17
***Building Staff Development Days/Teacher Workdays:**
 Oct 13, 14; Jan. 17; February 16, 17; May 26 (.5 Day PM) (One flexible work day over winter break, Nov 24 or Feb 21)
Parent-Teacher Conferences Comp Day: October 15, February 18
Non-work Days: Labor Day, Sept 7, Thanksgiving Break, Winter Break, Jan 5, Presidents' Day, Spring Break, Memorial Day
Snow Days: These will be remote days. Refer to Inclement Weather Website
Last Day: May 26 – ½ day for students

Non-Traditional Certificated Staff Work Calendars

Interventionists (214 Days)
High School Counselors (206 Days)

Facilitators (214 Days)
Special Ed Program Facilitators (204 Days), (214 Days)
District Department Heads (204 Days), (214 Days)

Middle School Counselors (206 Days)
Psychologists (211 Days)
Dean (214 days)

Professional-Technical Salaried Employees

Occupational & Physical Therapists (192 Days)
Community Counselor/Social Worker (209 Days)
Pro-Tech Salaried Employees (220 Days), (12 month)

Calendar Parameters for Non-Traditional Certificated and Pro-Tech Salaried Employees

1. Earliest First Contract Day – First workday in August.
2. Latest Last Contract Day – Last workday in July.
3. Work the identified/Scheduled Work Days:
 - a. All Fall Workshop days
 - b. Last week of the school year
 - c. All staff days
 - d. All staff development days
 - e. All parent-teacher conference days, following the school schedule for evening conferences, if applicable.
4. Employee and supervisors discuss work to be done and determine work calendar:
 - a. Employee submits calendar to supervisor for approval prior to **August 4th**
 - b. Supervisor submits approved calendar to Human Resources prior to **August 11th**
5. Schedule additional days with your supervisor:
 - a. Weekends may not be used to meet contract days.
 - b. *District Holidays are non-contract days and may not be used for additional days.
6. Days you are scheduled to work:
 - a. If an employee is sick on a scheduled work day he/she should use a sick day.
 - b. Employees may not flex scheduled work days for FMLA purposes.

12-Month Salaried Employees

- Snow Days: Report
- Ten Paid Holidays/Vacation Days: 1 year - 15 days; 2 + years – 20 days (Supervisor Approval Required)

District Holidays: 9/6/21, 11/25/21, 11/26/21, 12/24/21, 12/27/21, 12/30/21, 12/31/21, 4/8/22, 5/30/22, 7/4/22

***Building Staff Development Days/Teacher Workdays:** Dates may be interchangeable based on building needs.

July 2021